

Chief Executive's Report

Summary: This report summarises the current position in respect of a number of important projects and events, including any decisions taken during the recent cycle of committee meetings. It does not include matters which are already on the agenda for this meeting of the Committee. Members are asked to note the report.

1 Transfer of Responsibilities for Breydon Water and the Lower Bure

Contact Officer: John Packman

- 1.1 At its meeting on 20 January 2012, following consideration of this matter by the Navigation Committee on 8 December 2011, the Broads Authority resolved:
- (i) that the Authority takes an in principle decision to take on the responsibility for the navigation in Breydon Water and the Lower Bure in accordance with the provisions of the Broads Authority Act 2009;
 - (ii) that the Chief Executive, in consultation with the Chairman of the Authority and Chairman (and Vice-Chairman) of the Navigation Committee, be authorised to further negotiate on the terms and a timetable for the legal process for the transfer with the Great Yarmouth Port Company and the Great Yarmouth Port Authority;
 - (iii) that provision of £117,580 is retained in the budget for practical maintenance and patrolling in the area in 2012/13;
 - (iv) that the Authority, in consultation with the Navigation Committee, considers how to engage with toll payers and stakeholders in this process including how to make the decision more public;
 - (v) that the Authority looks to establish a long-term partnership arrangement with the Great Yarmouth Port Company so that dredging projects in the harbour and Breydon Water can be synchronised and costs shared and that other efficiencies from joint working are maximised; and
 - (vi) that the Authority investigates the options for modelling the flows and sediment transport in the area to better understand the system and the role the Turntide Jetty plays.
- 1.2 Following discussions with the Great Yarmouth Port Company, these resolutions are no longer classed as exempt and have therefore been included within this report so that progress on this matter is highlighted to the public.
- 1.3 The Authority is planning a range of safety improvements should it complete the transfer and this year's boat owners' survey, which goes live in mid-February, contains the following relevant questions:
- How many times in 2011 did you cross Breydon Water?

- Which of these improvements to safety on Breydon Water would you support?
 - Layby moorings either side of Breydon Bridge.
 - Winter patrolling of Breydon Water.
 - Winter Weekend staffing of Great Yarmouth Yacht Station.

1.4 The Chairman of the Authority and Chairman and Vice-Chairman of the Navigation Committee have been briefed on the progress of the negotiations with the Great Yarmouth Port Company and an update will be provided to members during the meeting.

2 National Park Authorities Performance Assessment

Contact Officer: John Organ

2.1 The National Park Authorities Performance Assessment Report provided by the Peer Review Group has been circulated to members and sent to those who were interviewed. At its meeting on 20 January 2012 the Authority agreed an Improvement Plan to respond to the issues raised within the Peer Review Group's report. A copy of the Improvement Plan is included at Appendix 1.

3 Local Development Framework: Consultation on Draft Site Specific Policies (Development Plan Document Preparation)

Contact Officer: John Clements

3.1 The preparation of a 'Site Specific Policies Development Plan Document' (DPD) has been approved by the Authority. The Site Specific Policies DPD is intended to complement the already adopted Core Strategy and Development Management Policies DPDs, and replace the last of the remaining 'saved' Broads Local Plan policies. It will also provide the initial content for the Local Development Framework Proposals Map.

3.2 At its meeting on 20 January 2012 the Authority approved the content of the Draft Site Specific Policies document, including its provisional identification of issues, options and future planning policies. The Authority also approved the publication of the Draft Site Specific Policies document for public consultation. The consultation is provisionally programmed for a six week period from 17 February to 30 March 2012.

4 Education Strategy

Contact Officer: Nick Sanderson

4.1 At its meeting on 20 January 2012 the Authority adopted the Education Strategy for the Broads Authority. The Education Strategy will provide a framework and action plan for cross-cutting educational activity related to all three purposes of the Broads Authority and to the delivery of the Broads Plan. In particular it will help to deliver Broads Plan objective PE3 to "enable a wider range of people, particularly those from hard to reach groups, to understand experience and actively benefit from the resource of the Broads". A copy of the Education

Strategy can be viewed on the Authority's website at <http://www.broads-authority.gov.uk/authority/meetings/broads-authority/2012/01-20.html>

5 Volunteer Strategy

Contact Officer: Beth Williams

- 5.1 At its meeting on 20 January 2012 the Authority adopted the Volunteer Strategy for the Broads Authority. The Volunteer Strategy sets out a strategic framework for volunteer development in the Broads Authority contributing to the delivery of Broads Plan objective PE3 to “enable a wider range of people, particularly those from hard to reach groups, to understand experience and actively benefit from the resource of the Broads”; and more specifically PE3.4, to “deliver and increase opportunities for active engagement through volunteering”. The Volunteer Strategy seeks to ensure that through best use of resources across the whole of the Authority, volunteers’ time and effort provide maximum benefit to the Broads Authority whilst ensuring volunteers’ needs and personal goals are met to the best of our abilities. A copy of the Volunteer Strategy can be viewed on the Authority’s website at <http://www.broads-authority.gov.uk/authority/meetings/broads-authority/2012/01-20.html>

6 Tolls Review 2012

Contact Officer: John Packman

- 6.1 At its meeting on 20 January 2012 the Authority adopted the scope, process and timetable for the 2012 tolls review.
- 6.2 The 2005 Review was a comprehensive examination of the tolls system and there is no appetite or need for this to be repeated at this stage. In June 2011 the Authority adopted a three-year strategy for income and expenditure building on the work of the Navigation Finance and Tolls Review Group and this does not need a fundamental review other than to consider how the acquisition of Breydon Water and the Lower Bure might impact on expenditure or income forecasts going forward. The main scope for this tolls review includes the following items:
- the relative charges for different sized boats;
 - multipliers for hire boats and passenger boats;
 - incentives to encourage greener boating;
 - status of tenders on larger vessels;
 - clarification on the application of short visit and partial year tolls; and
 - work/safety boats and river maintenance vessels.
- 6.3 The Boat Owners Survey is due to take place in the early months of 2012. This provides an opportunity for the inclusion of questions to gather information and test views on key issues. The review will begin with a workshop involving members of the Authority, the Navigation Committee and key stakeholders guided by an independent facilitator. An important starting point will be the findings from the 2005 review. The workshop will be followed up by two or three meetings of a Working Group with representatives of all the different key stakeholders and chaired by an independent person. The membership will be on

the lines of the 2005 review and should include representatives from the following groups:

- Anglian Boatbuilders Association
- British Marine Federation
- British Waterski/Eastern Rivers Ski Club
- Broads Angling Strategy Group
- Broads Authority Members (2)
- Broads Authority Navigation Committee Members (2)
- Broads Hire Boat Federation
- British Rowing
- Broads Tourism
- Canoe England
- Norfolk and Suffolk Boating Association
- Royal Yachting Association.

The involvement of external stakeholders is important for the Authority to ensure that the eventual recommendations from the review are reached on the basis of evidence and balanced judgment. It would be useful to include a representative of work/safety boats if a suitable representative group can be identified.

- 6.4 The review needs to be completed by September 2012 to feed into the October consultation with the Navigation Committee on charges for 2013/14. The results of the boat user survey will be available by the end of May and therefore the workshop for Broads Authority members, the Navigation Committee and key stakeholders will be scheduled for June. The aim will be to clarify the issues at the workshop for the Working Group to take forward. The timetable for the review is therefore as follows:

- February to May Survey of Broads' boat owners and analyse results
- June Workshop for members and stakeholders
- June/July/August Working Group meets to develop recommendations
- 6 September Navigation Committee considers results
- 21 September Broads Authority makes decisions on the six issues.

7 Timetable of Meetings

Contact Officer: John Organ

- 7.1 At its meeting on 20 January 2012 the Authority adopted the timetable of meetings for the period October 2012 to July 2013. A copy of the timetable is at Appendix 2. Members will note that the new Navigation Committee meetings are scheduled for 11 October 2012, 13 December 2012, 28 February 2013, 18 April 2013 and 6 June 2013.

8 Strategic Priorities 2011/12

Contact Officer: John Packman

- 8.1 The Broads Authority's strategic priorities relating to the Management of the Navigation Area and Moorings are detailed at Appendix 3, together with the action taken to date and their current status.

9 Navigation Patrolling and Performance Targets

Contact Officer: Adrian Vernon

- 9.1 Prosecutions dealt with in court during January 2012 are detailed in Appendix 4. The significant exercise of powers by the Rangers during October, together with the running totals from April 2011, are detailed in Appendix 5. The figures show the amount of enforcement undertaken by the Ranger Service. Less patrolling is undertaken in the winter and the targets reflect this. Tree work, training, adjacent water surveys and area team plans have taken up much time together with escorts and collecting and delivering of vessels for refit. The navigation was checked after high winds and high tides during December.

10 Sunken and Abandoned Vessel Update

Contact Officer: Adrian Vernon

- 10.1 The update of sunken or abandoned vessels is shown in Appendix 6. In January a private cruiser sunk just downstream of Bishops Bridge in Norwich, believed, as a result of criminal damage. At the time of writing it is due to be raised on 10 February 2012.

11 Planning Enforcement Update

Contact Officer: Adrian Vernon/Cally Smith

- 11.1 Following queries raised by a member it was agreed to provide regular updates on the position regarding relevant planning enforcement actions. These details are included at Appendix 7.

12 Vauxhall Bridge Update

Contact Officer: Tom Hunter

- 12.1 Norfolk County Council (NCC) wish to undertake repair works to Vauhall Bridge (eastern/upstream span), Great Yarmouth. Funded through a number of partners the proposed work will include repair and repainting works and replacement of timber rubbing strips on the underside of the bridge to protect vessels from exposed bolts.
- 12.2 There are programme limitations to the work, which include funding time constraints and favourable weather. Therefore NCC propose to undertake the works this year (2012) and not in the winter months.
- 12.3 A restriction to the navigation channel will be required at some stage to allow repair work to be undertaken on the underside of the bridge deck. It had initially been proposed that this would be done in May 2012 with a complete closure of

the navigation channel for a period of 1 week. Following consultation with the Broads Authority and river user groups this is now not the case.

12.4 NCC now proposes the following programme of works:

- **Initial Phase:** 2 weeks period in April/May (exact date to be confirmed) - This will be trial repair works on areas outside of the navigation channel. Any work under the bridge will be from a floating platform and navigation passage under the bridge will be maintained.
- **Middle Phase:** Summer 2012 - Works above deck level and outside of the navigation channel. Scaffolding will be required, but this will not restrict the navigation channel.
- **Last Phase:** October/November 2012 – Work on the bridge deck and soffit over the navigation channel. This will require scaffold and a complete closure for a period of 5 days (Monday to Friday). The exact date is to be confirmed, however it is requested that this is not until after the half-term holiday at the end of October.

12.5 This work proposal was discussed at a meeting between NCC, Great Yarmouth Port Authority, the Broads Authority, Great Yarmouth Borough Council and representatives from the Hire Boat Federation and private boat owners. This proposal was accepted in principal with the exact details (e.g. exact timings, safety provisions etc.) to be confirmed.

Background papers: Nil

Author: John Organ
Date of report: 7 February 2012

Appendices:
APPENDIX 1 - NPAPA Improvement Plan
APPENDIX 2 – Timetable of Meetings
APPENDIX 3 – Broads Authority Strategic Priorities – Management of the Navigation Area
APPENDIX 4 – Prosecutions Dealt with in Court in January 2012
APPENDIX 5 - Report on the Significant Exercise of Powers by the Rangers during November 2011 to January 2012
APPENDIX 6 – Report of Sunken and Abandoned Vessels
APPENDIX 7 – Planning Enforcement Update

NPAPA Improvement Plan

	Action	Timescale	Lead Officer
Engagement with Stakeholders			
12.2 Review engagement with non-statutory stakeholders on strategy and policy development and consider the timing of consultations, how feedback is provided, and how engagement is maintained. [4.6]	Undertake the agreed review of governance and consultative arrangements including consultation on strategy and policy development, annual priority setting, performance indicators, surveys of opinion and the role of the Broads Forum, Parish Forums and Pop-Ins with the aim of improving the Authority's engagement with non-statutory stakeholders and local communities. Strengthen the Authority's existing network of biodiversity relationships to build a greater understanding of our work. A major Broads' conference has already been planned by the Authority for February 2012 on World Wetlands Day to bring together the major partners to foster a landscape scale approach and cooperative working. Following the productive meeting with	The report to the Authority in November contained a timetable for the Governance Review that concluded with a report to the Authority in July 2012.	Director of Planning and Strategy
12.5 Review the process for involving customers, stakeholders, staff and communities in annual priority setting. [5.6]			
12.6 Undertake routine surveys, information and intelligence gathering exercises for all relevant stakeholders and Broads communities. [5.7]			
12.8 12.9 Manage the perceptions that the focus on conservation has been lessened. [6.7]			
12.13 Increase dialogue, break down barriers and build trust between local navigation interests and the Authority. [7.15]			
12.14 Improve engagement and two way exchanges with local communities and groups. [8.10]		Broads conference on 2 February 2012	Senior Ecologist
		Contact NSBA and BHBF in	Chief Executive

	Action	Timescale	Lead Officer
<p>12.17 Undertake the agreed review of governance and consultative structures. [9.10]</p> <p>12.21 As part of the review of consultative structures determine the arrangements for engaging with key stakeholders including the role of the Broads Forum. [10.9 & 9.12]</p>	<p>the RYA and BMF seek regular meetings with the Norfolk and Suffolk Boating Association and the Broads Hire Boat Federation to increase the dialogue with the two organisations, break down any barriers and build trust.</p> <p>Identify relationship managers for all the key stakeholder organisations.</p>	<p>February</p> <p>February 2012</p>	<p>Management Team</p>
<p>Branding of Partnership Projects</p> <p>12.3 Review how decisions are made on the branding of projects and how the profile of all partners can be appropriately maintained. [4.8]</p>	<p>Agree with partners during the initiation stage how projects are to be branded.</p>	<p>On-going</p>	<p>Head of Strategy and Projects</p>
<p>National Park Status</p> <p>12.4 Establish a Member/stakeholder structure to establish a common understanding on the basis for progressing national park status. [4.9]</p>	<p>Establish Member/Stakeholder Working Group to progress national park status, when the Governance and Tolls Reviews, have been completed. Report to the Authority on the suggested composition of the Working Group,</p>	<p>September 2012</p>	<p>Chief Executive</p>
<p>Target Setting</p> <p>12.7 Include more outcome focused and measurable targets and milestones in</p>	<p>As part of the annual process of setting targets ensure they are in line</p>		

	Action	Timescale	Lead Officer
<p>strategy and other priority lists. [5.8]</p> <p>12.8 Set clearer targets with delivery outcomes for nature conservation work and communicate the resulting improvements more widely to help inform external audiences. [6.6]</p>	<p>with the adopted Broads Plan and where appropriate outcome focused. Draft Strategic Priorities on this agenda proposing consultation with the Broads Forum & Navigation Committee.</p> <p>Continue to communicate the benefits of the work undertaken to the relevant audiences.</p>	<p>February 2012</p> <p>On-going</p>	<p>Head of Governance and Executive Assistant</p> <p>Communications Manager</p>
<p>Tourism</p> <p>12.10 Examine options for future tourism funding that might help maintain the enviable relationship which the Authority has with the tourism sector. [7.12]</p> <p>12.11 Review the scope for further joint working and coordination of activities on understanding and enjoyment issues. [7.13]</p>	<p>The Authority's European partnership project Sustainable Tourism in Estuarine Parks (STEP) comes to an end in December 2012. Six months before BA staff funding ceases, review the different funding options to allow the Authority's work on tourism to continue and the scope for further joint working with other tourism stakeholders.</p> <p>Report to the Authority setting out the options.</p>	<p>September 2012</p>	<p>Head of Strategy and Projects</p>

	Action	Timescale	Lead Officer
<p>Dredging and Mooring Targets</p> <p>12.12 Establish a framework that provides a route to discuss differences of view on navigation outcomes. [7.14]</p>	<p>Prepare a report for discussion at the Navigation Committee on the outcome measures for dredging and moorings.</p>	<p>Navigation Committee in April 2012</p>	<p>Sr.Waterways & Recreation Officer</p>
<p>Volunteers</p> <p>12.15 Introduce measures to maintain the motivation and enthusiasm of volunteers at a time of change. [8.11]</p>	<p>Implementation of the Volunteer Strategy, the Volunteer Handbook and Policy that the Authority will deliver a motivated and enthusiastic volunteer service.</p>	<p>On-going</p>	<p>Volunteer Coordinator</p>
<p>Performance Management</p> <p>12.16 Review whether the arrangements for monitoring and reporting on performance are effective and appropriate in the new organisational structure. [9.9]</p>	<p>The Management Team has reviewed the need for a nominated officer to be responsible for performance management and concluded that the present arrangement, whereby the whole Team has a collective responsibility, is preferable.</p>	<p>None</p>	<p>None</p>
<p>Role of Members</p> <p>12.18 Review the role of Members in engaging with the wider community including their possible use in advocacy, ambassadorial and information gathering</p>	<p>Broads Authority Chairman to review with Members in their annual appraisals the scope for them to be more involved in delivering advocacy,</p>	<p>Completion of the appraisals by the end of May 2012</p>	<p>Chairman</p>

	Action	Timescale	Lead Officer
roles. [9.11]	ambassadorial and information gathering roles.		
Equalities 12.19 Progress the implementing of equalities issues. [9.13]	Progress the implementation of equalities issues, including the review and updating of the Equality Policy, provision of training for staff and members and, through the establishment of an Equalities Working Group, achieve Level 1 (Developing) of the Equality Framework for Local Government, with a view to progressing to Level 2 (Achieving) during 2013/14.	Target date for achieving Level 1 by 31 st March 2013 and then move on to looking to achieve Level 2	Head of Human Resources
Organisational Change 12.20 As the benefits of the organisational change become embedded, consider when the appropriate time may be to relax organisational constraints and allow the skills, knowledge and innovation of staff to be used more fluidly. [10.8]	The Authority will continue to use the Staff Representative Group, regular Team meetings and monthly 1:1s to identify any issues of concern and encourage opportunities for empowering staff and facilitating innovation within the new work structure, processes and guidelines.	On-going	Management Team and Management Forum

Committee Timetable 2012/13

		2012							2013							
	Day	Time	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Planning	Fri	10.00 am	20	17	14	12	9	7	4	1	1 28 Thurs	26	24	21	19	16
Planning Cttee Site Visit	Fri	10.00 am	6	3/31	28	26	30	21	25	15	15	12	17	7	5	2
Broads Forum	Thurs	2.00 pm	19			4				7		25			25	
Local Access Forum	Wed	2.00 pm			12			5			6			12		
Navigation Committee	Thurs	2.00 pm			6	11		13		28		18		6		
Standards Committee	Wed	2.00 pm	4			10				6					3	
Financial Scrutiny and Audit Committee	Tues	2.00 pm	10			23				12					9	
BROADS AUTHORITY	Fri	10.00 am	13		21		23		18		22		10		12	
Member Development Day																
New Members Induction Day	Wed				19											

Broads Authority Strategic Priorities – Management of the Navigation Area

Priority 2 - Working in Partnership on the Sustainable Management of the Broads –
(c) Management of the Navigation Area

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
2(c)1	NA 1.1 Review and deliver strategic sediment management in accordance with waterways specifications	Head of Construction & Maintenance Senior Waterways & Recreation Officer	Dredging 50,000 metres a year of sediment from the navigation area in accordance with the published work programme, by March 2012 Review and update of the Sediment Management Strategy by Feb 2012	Dredging projects are now back on schedule. Currently undertaking dredging at Lower Bure over the winter of 2011/12 as well as work at Duck Broad, Heigham Sound. Initial handover of data has commenced. Review of sediment in the system is complete and hydrographic data has been assessed. Full review of strategy to be slightly delayed due to volume of work, but completed by Sept 2012.	 
2(c)2	NA1.3 Seek external funding opportunities to develop sustainable dredging and disposal processes and accelerate removal of backlog from system	Director of Operations and Head of Construction & Maintenance	<u>Promoting Integrated Sediment Management (PRISMA)</u> Announcement of bid outcome, June 2011 If successful then: Recruit a Project Manager July 2011 Initiate Phase 2 of Duck Broad March 2012	PRISMA bid was successful. Project Manager, recruited and started in post 8 August. All consents now in place, and work has commenced to prepare and place the baskets	  

**Priority 3 - Encouraging the Sustainable Use of the Broads –
(b) Tourism, Recreation and Access**

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
3(b)1	TR3 Develop a strategic approach to sustainable access in the Broads	Head of Strategy & Projects and Senior Waterways & Recreation Officer	<p>Progress development of Integrated access strategy, to include review and update of Moorings Audit and Strategy:</p> <ul style="list-style-type: none"> • Scope requirements • Develop timetable • Confirm consultation arrangements <p>by March 2012</p>	<p>Scoping ideas presented to Local Access Forum, Broads Forum and Navigation Committee and Broads Angling Strategy Group at end of 2011</p> <p>Maximising potential mooring capacity report considered by BSMG in August</p> <p>Scoping complete; consultation arrangements in progress</p>	

**Report of Prosecutions dealt with
in court during January 2012**

No	Place	Offence	Magistrates court	Result	
1	SW	River Waveney	1. Speed.	Gt.Yarmouth Magistrates.6 th January 2012	1) Fined £120 Costs £50 Surcharge £15
2	SW	River Waveney	1.Speed	Gt.Yarmouth Magistrates.6 th January 2012	1)Fined £120 Costs £120 Surcharge £15
3	SW/C H	River Waveney	1.Speed 2.Care and Caution	Gt.Yarmouth Magistrates.6 th January 2012	1)Fined £100 2)Fined £100 Costs £100 Surcharge £15
4	RA/S W	River Waveney	1.Care and Caution	Gt.Yarmouth Magistrates.6 th January 2012	1)Fined 180 Costs £150 Surcharge £15.

APPENDIX 5

Report on Exercise of Powers by Authorised Officers – Report to be completed for every Navigation Committee

Rangers Exercise of Powers Analysis <i>(Bracketed figures are running totals, April 2011 to March 2012)</i>				Date: November 2011 to January 2012		
Launch Patrol Areas	Wroxham and Upper Bure	Ant and South Walsham	Hickling, P. Heigham and Lower Bure	Norwich and Middle Yare	Oulton Broad and Upper/Middle Waveney	Breydon Water, Lower Waveney and Yare
Verbal Warnings						
Care & Caution	2 (87)	(115)	(119)	(41)	(16)	(33)
Speed	39 (2774)	(656)	15 (699)	(302)	4 (228)	(438)
Tolls offences	13 (204)	(132)	(49)	(75)	(59)	(17)
Other	10 (126)	(51)	3 (51)	(34)	3 (29)	(151)
Blue Book Warnings						
Care & Caution	(1)	(1)	2 (4)	5 (1)	(4)	(3)
Speed	1 (56)	(8)	(19)	(31)	(14)	(28)
Other	1 (11)	(6)	(1)	(8)	(22)	(7)
Reports for Prosecutions	1 (1)	(4)	1 (3)	1 (2)	(4)	(2)
Special Directions	(42)		(60)	1 (11)	(221)	(28)
Toll Compliance Reports						
Non Payment	22 (114)	(57)	(121)	5 (166)	24 (126)	(39)

Non Display	8 (76)	(18)	(22)	(81)	(42)	(11)
28 Day request for information	1 (4)		(17)	5 (23)	(4)	
BSS Hazardous Boat Inspections			(4)	(1)		
Entry on to Vessels Under BSS			(2)	(1)		
Launch Staffed	28 (225)	19 (133)	28 (225)	38 (268)	28 (178)	(211)
Mooring Inspection Reports Percentage Compliance	97% (109%)	92% (97%)	79% (104%)	100% (109%)	64% (99%)	(93%)
Best Value Patrol Targets Percentage Compliance	317% (201%)	15% (47%)	22% (85%)	37% (79%)	224% (118%)	43% (90%)
ANR Patrols	7 (64)	7 (22)	2 (63)	3 (29)	6 (37)	(2)
IRIS Reports	1 (71)	(44)	8 (58)	(125)	3 (50)	(109)
Broads Control Total Calls	1,723 (31,441)	Telephone 4,303 (27,162)		VHF 503 (7,362)		

Sunken and Abandoned Vessels

Description	Location found	Action	Abandoned /Sunken Notice Affixed	Result
Abandoned/Sunken small cabin cruiser	Upstream end of Thorpe New Cut.	No known owner. Abandoned vessel notice issued	yes	The BA crane has not been allowed by Network Rail to operate near the railway line. This vessel will be recovered by workboat Shoveller when she is next in the area.
Abandoned small yacht.	River Yare Thorpe Island	Apparently abandoned by last owner.	Yes, this has now expired.	Vessel recovered to dockyard where a new owner came forward and paid the tolls and the vessel was released.
Sunken wooden cruiser	River Waveney Beccles	Still awaits raising. BESL approached and will be submitting plans for their work in the area of the sunken vessel, they have been asked for a quote for raising and destroying.	no	
Sunken private steel cruiser	River Yare Thorpe	Owner has failed to remove the vessel and has been given a deadline which has now expired. A notice has now been issued and the BA will raise the vessel.	Yes this has now expired	Liaising with Operation Works to raise and remove the vessel.

Planning Enforcement Update

This table shows the updates on enforcement matters relating to Navigation and matters currently under consideration since the last Navigation Committee on 8 December 2011.

Committee Date	Location	Infringement	Action taken and current situation
7 December 2007 23 April 2010	South side of Thorpe Island (New Cut)	Unauthorised mooring of vessels	<ul style="list-style-type: none"> • Authorisation to serve any necessary notices and take enforcement action following legal advice. • Network Rail wrote directly to those concerned and set in train procedures for notices to quit land . • Network Rail procedures underway.
5 December 2008 5 March 2010 16 July 2010	“Thorpe Island Marina” West Side of Thorpe Island Norwich (Former Jenner’s Basin)	Unauthorised development	<ul style="list-style-type: none"> • Temporary Stop Notice served on 10 and 11 November 2008 and Enforcement Notice served on 12 November 2008 with compliance required by 11 January 2009. • Authorisation granted to initiate prosecution proceedings should compliance not be achieved. • Compliance not achieved therefore • Enforcement action delegated to Director of Planning and Strategy in consultation with solicitor • Use of basin monitored. • Landowner served with Section 330 Notice on 11 August 2011 – Response received. • Berth holders advised of breach. • Site inspection on 21 October 2011 showed vessels in basin and unauthorised works and structures on land. • Enforcement Notices served on 7 November 2011 on landowner, third party with legal interest and all occupiers. Various compliance dates from 12 December 2011 • Appeal lodged on 6 December 2011, to be dealt with at a Public Inquiry on 1 May 2012

Committee Date	Location	Infringement	Action taken and current situation
4 February 2011	Hardley Mill, Hardley Marsh	Breach of condition of Planning Permission BA/2007/0100/FUL Materials for mooring pontoons	<ul style="list-style-type: none"> • Authority for officers to negotiate further to attempt to reach a satisfactory solution concerning modification of mooring pontoons. If no resolution reached, authority to issue a Breach of Condition Notice. • Agreement in writing re painting of railings and fencing. • Negotiations with Hardley Mill Trust ongoing .
4 November 2011	Plots 37 and 38 Crabbetts Marsh, Horning	Unauthorised development of piling	<ul style="list-style-type: none"> • Authority given for enforcement notices to be served.. • Enforcement Notice served on 18 November 2011. • 19 December 2011 meeting with landowner • Appeal submitted. Awaiting validation by Planning Inspectorate