

Summary of Progress/Actions/Response Taken Following Discussions at Previous Meetings
Report by Administrative Officer

Date of Meeting and Minute No	Discussion	Responsible Person	Summary of Progress
21 April 2011 Minute 4/6/(1) Swing Bridges Update	Update	Director of Operations	<p>Reedham Bridge – Operating normally.</p> <p>Somerleyton Bridge – Operating normally.</p> <p>Trowse Bridge – Not operational. The jacks are now repaired, but a scarf joint has been damaged, so the bridge will be offline until May 2012 due to lead in time of gaining bridge possession.</p> <p>General – A further liaison meeting has been held, with the ongoing communications and planned maintenance works as the key point of discussion.</p>
2 June 2011 Minute 5/12 Replacement Launches	Update	Director of Operations	Detailed design works to be completed following a meeting with the yacht designer in February.
2 June 2011 Minute 5/13 National Park Authorities Performance Assessment	Update	Head of Governance and Executive Assistant /Administrative Assistant	See Chief Executive's Report (item 15) – paragraph 2.

8 December 2011 Minute 8 Tolls Review	Update		see Chief Executive's Report (item 15) – paragraph 6.
8 December 2011 Minute 20 Update on Breydon Water and Lower Bure	Update	Report by Chief Executive and Director of Operations (herewith)	See agenda item 20.