

**Summary of Progress/Actions/Response Taken Following Discussions at Previous Meetings**  
Report by Administrative Officer

<b>Date of Meeting and Minute No</b>	<b>Discussion</b>	<b>Responsible Person</b>	<b>Summary of Progress</b>
21 April 2011 Minute 4/6/(1) <b>Swing Bridges Update</b>	Update	Director of Operations	<p><b>Reedham Bridge</b> – Operating normally.</p> <p><b>Somerleyton Bridge</b> – Operating normally.</p> <p><b>Trowse Bridge</b> – Not operational. The jacks are now repaired, but a scarf joint has been damaged, so the bridge will be offline until May 2012 due to lead in time of gaining bridge possession.</p> <p><b>General</b> – A further liaison meeting has been held, with the ongoing communications and planned maintenance works as the key point of discussion.</p>
2 June 2011 Minute 5/12 <b>Replacement Launches</b>	Update	Director of Operations	Detailed design works to be completed following a meeting with the yacht designer in February.
2 June 2011 Minute 5/13 <b>National Park Authorities Performance Assessment</b>	Update	Head of Governance and Executive Assistant /Administrative Assistant	See Chief Executive's Report (item 15) – paragraph 2.

8 December 2011 Minute 8 <b>Tolls Review</b>	Update		see Chief Executive's Report (item 15) – paragraph 6.
8 December 2011 Minute 20 <b>Update on Breydon Water and Lower Bure</b>	Update	Report by Chief Executive and Director of Operations (herewith)	See agenda item 20.