

## Meeting notes form the Broadland Catchment Partnership Steering Group Meeting

Thursday 18<sup>th</sup> April 2013 14:00 Dragonfly House

**In attendance:** Barry Bendall (BB), Victoria Fradley (VF), Simon Hooton (SH), Andrea Kelly (AK), Bridget Marr (BM), Will Robinson (WR), Rory Sanderson (RS), Henry Walker (HW), Neil Punchard (NP)

Apologies: Tony Goodwin

1. Welcome and apologies – everyone welcomed NP and wished him every success
2. Partnership Officer – NP reported on his work so far. For only six weeks, NP has been extremely busy, some of the group commented that this was due to Andrea being a hard taskmaster, but others just felt NP was well motivated. The main areas of progress were highlighted and discussed as follows:
  - a. Data and information collation – A lot of data exists and collation will be a challenge. However, SG partners are all jointly responsible to ensure that we provide NP with relevant data and/or invite him to appropriate meetings rather than waiting to be asked. EA virtual catchment meetings a good example and these had been useful.
  - b. Case studies – NP produced a number of 2-page community initiative case studies using a standard template to reflect existing community groups in BC. Process had been worthwhile, but not necessarily the best use of Neil’s time, SG agreed we could invite others to prepare them where relevant and they could be incorporated into the plan/and or used in newsletters
  - c. Engagement/coms plan – This has been considered as a priority to date to ensure that the message is a correct one. SH commented that we need to front end the engagement plan with what we are trying to achieve. Gant chart within the plan was discussed, SG broadly agreed with events and timing. WR suggested a workshop to “air” the draft plan but stressed he didn’t have strong views. Neil agreed to circulate plan for SG to provide comments by 26/4/13.
  - d. Contacts/meetings/workshops – NP had clearly been active and had already met many of the key stakeholder groups in the BC. As above, the SG recognised their responsibility to extend meeting invites to NP and/or sign post appropriate events to NP. We discussed the need for the next workshop to move beyond the ‘priority issues’ identified in the previous and focus more on the evidence and data to establish:
    1. What do existing data sets reveal about the current state of the ‘catchment’ (what are the major issues, where are the biggest problems etc.)
    2. To explore the confidence surrounding these data sets
    3. To inform what additional information and evidence could/should be incorporated and/or collected.
  - e. GIS and visualisation tools – Data sharing issues seem to be OK. One issue is that current BA GIS tiles are restricted to executive area and therefore this is a slow and difficult process. SG agreed on the value of maps for stakeholder engagement and the plan itself. NP highlighted that GIS support could be required, possibly through RT. BB confirmed that RT would help if possible but that would have to be on a case by case basis once we were clear what was required and if there was any funding. RS also offered EA support. SH highlighted the importance of maintaining an awareness of what is actually required for this phase of the project. Possibilities of collaborating with UEA GIS students.
3. The Catchment Plan - we discussed the format of the plan and broadly agreed that the plan should be:
  1. Shorter rather than long (preferably interesting)

2. Accessible to layman – not too technical
  3. Visually attractive and targeted at everybody – need to make sure all the right hooks were there for each sector.
  4. Act as something of an umbrella report – signposting to other relevant docs rather than trying to cover everything on too much detail
  5. Needs to be written like a good novel, but with a sound science based approach.
  6. A shorter summary version may be required
4. Newsletter – SG agreed it would be good to get another newsletter out ASAP to introduce NP and keep the momentum going
  5. Updates from partners & AOB

WR

1. ESW demonstration Bio-beds to be installed on the Bure & Waveney and rural Sud on Waveney.
2. 100% payment scheme for pesticide handling area for sub catchment in Waveney
3. Deben project with Suffolk county council on multi approach. Holistic water management. Will circulate details

BB

1. RT conference “3<sup>rd</sup> sector response to roll-out of CaBA” 16<sup>th</sup> May Bristol RT website for details

SH

1. Changes to current day job will mean he needs to spend more time on tackling climate change and less on interesting stuff like catchment management although lots of crossovers with community engagement etc. – AK likely to fill the void.

HW

1. In process of developing proposal for assessing risk of grassland being ploughed up in BC as ESA scheme payments come to an end ESA - discussions to be had with NE & BA about taking this forward.

6. Notes of last meeting – all agreed they were a correct record and that all matters arising had been covered with the exception of Task and finish groups. NP agreed to follow up, but not attend meetings for the sake of it.
7. Date of next meeting – 29<sup>th</sup> May 14:00