

AGENDA

28 July 2017

10.00 am

Page

1. **To receive apologies for absence and welcome**
2. **Appointment of Chair**
3. **Appointment of Vice-Chair**
4. **Chairman's Announcements**
5. **Introduction of Members and Declarations of Interest**
6. **To note whether any items have been proposed as matters of urgent business**
7. **Public Question Time**
To note whether any questions have been raised by members of the public
8. **To receive and confirm the minutes of the Broads Authority meeting held on 19 May 2017 (herewith)** 4 – 20
9. **Summary of Progress/Actions Taken following Decisions of Previous Meetings** 21 – 26
To note schedule (herewith)

PRESENTATION

10. **Staithe Research Project**
Presentation by Prof Tom Williamson

STRATEGY AND POLICY

11. **Strategic Direction** 27 – 32
Report by Chief Executive (herewith)
To include:
(1) Progress on Strategic Priorities 2017/18
(2) Sustainable Tourism Strategy
12. **Financial Performance and Direction**
Report by Chief Financial Officer (herewith)
To include:
(1) Statement of Accounts 2016/17 33 – 114
(2) Annual Governance Statement (2016/17) 115 – 130

	Page
13. Anti-Social Behaviour Report by Chief Executive (herewith)	131 – 132
14. Adopting the Salhouse Neighbourhood Plan Report by Planning Policy Officer (herewith)	133 – 159
15. The Landscape and Landscaping Guide for adoption Report by Planning Policy Officer (herewith)	160 – 191

GOVERNANCE

16. Feedback from Member Annual Reviews Report by Chair (herewith)	192 – 208
17. Report on Standards Complaints Report by Solicitor and Monitoring Officer (herewith)	209 – 211
18. Committee Membership and Member Appointments (to outside bodies) Report by Chief Executive (herewith)	212 – 215
19. Code of Conduct for Members on Planning Committee and Officers Report by Director of Planning and Resources and Solicitor and Monitoring Officer (herewith)	216 – 236
20. Governance and Peer Review Report by Chief Executive (herewith)	237 – 251
21. Amendment to Standing Orders: Voting Report by Solicitor and Monitoring Officer (herewith)	252 – 253
22. Review of Terms of Reference of Committees Report by Solicitor and Monitoring Officer (herewith)	254 – 267
23. Social Media Policy – Guidance for Members and Officers Report by Head of Communications (herewith)	268 – 275

REPORTS FOR INFORMATION

24. Annual Report of the Broads Local Access Forum Report by Senior Waterways and Recreation Officer (herewith)	276 – 284
25. The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code	

MINUTES TO BE RECEIVED

26. **To receive minutes of the following meetings:**
- | | |
|-----------------------------------------------------|-----------|
| Planning Committee – 28 April 2017(herewith) | 285 – 296 |
| Planning Committee - 26 May 2017 (herewith) | 297 – 305 |
| Planning Committee – 23 June 2017(herewith) | 306 – 323 |
| Broads Local Access Forum – 1 March 2017 (herewith) | 324 – 330 |
27. **Feedback from Members appointed to represent the Authority on outside bodies**
- Broads Tourism – Greg Munford and Mr John Timewell*
Campaign for National Parks –
How Hill Trust – Ms S Mukherjee and Mr J Ash
National Parks UK and National Parks England – Prof Jacquie Burgess
Norfolk and Suffolk Broads Charitable Trust – Mr John Ash and Mr Louis Baugh
Norfolk Mills and Pumps Trust – Prof Jacquie Burgess
Upper Thurne Working Group – Mr Kelvin Allen
Whitlingham Charitable Trust – Mr Louis Baugh, Mr Matthew Bradbury, Ms Gail Harris and Mr Vic Thomson
28. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**
29. **To answer any formal questions of which due notice has been given**
30. **To note the date of the next meeting – Friday 29 September 2017 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**
31. **Exclusion of the Public**
The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.
32. **To receive the Exempt Minutes of the Broads Authority meeting on 19 May 2017 (herewith)** 331 – 332
33. **Floating Classroom** 333 – 382
Report by Project Manager (herewith)
34. **Reference by the Planning Committee** 383 – 384
Report by Solicitor and Monitoring Officer (herewith)