

## AGENDA

**21 March 2014**

**10.00am**

- |   | Time  |
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| 1. <b>To receive apologies for absence and welcome</b>  | 10.00 |
| 2. <b>Chairman's Announcements including presentation of Volunteer Leader Certificates Award</b>  |       |
| 3. <b>Introduction of Members and Declarations of Interest</b>  |       |
| 4. <b>To note whether any items have been proposed as matters of urgent business</b>  |       |
| 5. <b>Public Question Time</b><br>To note whether any questions have been raised by members of the public   |       |
| 6. <b>Exclusion of the Public</b><br>The Authority is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information | 10.10 |
| 7. <b>To receive the exempt minute of the Broads Authority meeting held on 17 January 2014 (herewith)</b>   |       |
| 8. <b>To receive the exempt minute of the Financial Scrutiny and Audit Committee meeting held on 11 February 2014 (herewith)</b>  |       |
| 9. <b>Strategic Response to National Park Grant Reductions Budget Options for 2014/15 and Financial Strategy to 2016/17</b><br>Report by Chief Executive and Management Team (herewith)   | 10.15 |

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| 10. <b>Whitlingham Visitor Centre Development</b><br>Report by Director of Operations (herewith) | 11.15 |

MEMBERS OF THE PUBLIC TO BE READMITTED

MINUTES TO BE ADOPTED

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| 11. <b>To receive and confirm the minutes of the Broads Authority meeting held on 17 January 2014 (herewith)</b>     | 12.00 |
| 12. <b>Summary of Progress/Actions Taken following Decisions of Previous Meetings</b><br>To note schedule (herewith) |       |

MINUTES TO BE RECEIVED

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| 13. <b>To receive minutes of the following meetings:</b><br>(Available on the Authority website)  |  |
| Planning Committee – 3 January, 31 January and 28 February 2014 (herewith)<br>Broads Forum – 6 February 2014 (herewith)<br>Financial Scrutiny and Audit Committee – 11 February 2014 (herewith)<br>Navigation Committee – 27 February 2014 (herewith) |  |

PRESENTATIONS

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| 14. <b>Tourism: Final STEP Report – The GREAT Campaign and Future Work Programme</b><br>Presentation and Report by Tourism and Promotion Officer (herewith)  | 12.15 |
| 15. <b>Conservation Management: Update on Practical Work and Monitoring</b><br>Report by Environment and Design Supervisor (herewith)<br>Presentation by Environment Officer and Environment and Design Supervisor |       |

STRATEGY AND POLICY

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|---|-------|
| 16. <b>Strategic Direction</b><br>Report by Chief Executive (herewith)<br><i>To include:</i><br><i>(1) Progress on Strategic Priorities 2013/14</i><br><i>(2) Setting of Strategic Priorities 2014/15</i> | 12.45 |
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17. **Financial Performance and Direction**  
Report by Chief Executive and Head of Finance (herewith)  
*To include:*  
*(1) Consolidated Income and Expenditure from 1 April 2013 – January 2014*  
*(2) New National Park Grant Update and Budget for 2014/15*  
*(3) Annual Investment Strategy*
18. **Development of Integrated Management System (SMS)**  
Report by Head of Safety Management (herewith)
19. **Wakeboarding Trial Findings**  
Report by Head of Safety Management (herewith)

#### GOVERNANCE

20. **Navigation Committee Engagement** 14.15  
Report by Chief Executive (Herewith)
21. **Committee Timetable 2014/15**  
Report by Head of Governance and Executive Assistant (herewith)

#### REPORTS FOR INFORMATION

22. **Breydon Water and Water Ski Zone Designation: Update** 14.30  
Report by Head of Safety Management (herewith)
23. **The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code**
24. **Feedback from Lead Members and those appointed to represent the Authority**
25. **To note the date of the next meeting – Friday 16 May 2014 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**

#### MATTERS FOR DECISION

26. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**

	Time
27. <b>To answer any formal questions of which due notice has been given</b>	
28. <b>Exclusion of the Public</b> The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraph 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information	14.45
29. <b>To receive the exempt minute of the Navigation Committee meeting held on 27 February 2014 (herewith)</b>	
30. <b>Sale of Woodland</b> Report by Asset Officer (herewith)	

Contact officers are shown at the end of each report. Members are welcome to raise questions and make observations in advance of the meeting with the appropriate officer.