

## **Broads Authority**

Minutes of the meeting held on 17 January 2014

### **Present:**

Dr J S Johnson – in the Chair

Mr M Barnard	Sir Peter Dixon	Mr G McGregor
Mr L Baugh	Mr P Durrant	Mr P Ollier
Miss S Blane	Mr C Gould	Mr J Sharpe
Mr D A Broad	Dr J M Gray	Mr J Timewell
Prof J A Burgess	Mr M Jeal	Mr P Warner
Mr N Dixon (from Min 4/19)		

### **In Attendance:**

Dr J Packman – Chief Executive  
Mr T Adam – Head of Finance  
Mrs S A Beckett – Administrative Officer  
Mr S Birtles – Head of Safety Management  
Mr W Burchnall – Project Manager  
Ms H Franzen – Press Officer  
Mr S Hooton – Head of Strategy and Projects  
Ms A Kelly – Senior Ecologist  
Ms A Leeper – Asset Officer  
Ms A Long – Director of Planning and Resources  
Ms V McNeil – Solicitor and Monitoring Officer  
Mr J Organ – Head of Governance and Executive Assistant  
Mr N Punchard – Broadland Rivers Catchment Partnership Officer  
Ms T Wakelin – Director of Operations  
Ms C Weller – Head of Communications

### **Also in attendance:**

Prof R Card – Chairman of Broads Forum  
Mr P Mitchelmore – Environment Agency for Agenda item 13

### **4/1 Apologies and Welcome**

The Chairman welcomed everyone to the meeting.

Apologies were received from Mr K Allen, Mrs J Brociek-Coulton, Mr N Dixon, Mrs L Hemsall and Mr R Stevens.

## 4/2 Chairman's Announcements

### (1) Broads Authority Email Accounts

The Chairman announced that 11 members had registered their interest in having a Broads Authority email address. He reminded those members who had not yet signed the necessary license documents to take the necessary steps to activate the accounts.

### (2) Member Appraisals

Members were reminded to return their appraisal forms to the Chairman before the end of February 2014. Details of available dates for one to one meetings with him would be provided later.

### (3) Various Dates to Note

The Chairman reminded members of the following dates:

- **Planning Committee Site Visit** for application BA/2013/0280/FUL Broadlands, Rollesby on 24 January 2014.
- **National Parks UK Education Conference: 14 May 2014.** This was due to be held in Perth (Scotland). Those wishing to attend were invited to inform the Administrative Officer (Governance).
- **Broads Authority Annual Public Meeting: Saturday 28 June 2014.** The Annual Public meeting would be held at the Dockyard, details of the format were still to be arranged.

### (4) Wild Anglia

The Wild Anglia Manifesto Parts 1 and 2 publications were available for members. Wild Anglia was a team of business, environmental and community leaders whose aims echoed those of the Anglia Economy Local Enterprise Partnership's Green Economy Pathfinder Manifesto. The Group saw economic opportunity in greener growth and a bright future in having business invest in nature and nature invest in business with the aim of enabling a sustainable and growing economic future.

### (5) Variation in Order of Business

The Chairman proposed to vary the order of the agenda to take Agenda item 20A concerning the motion proposed by Mr Broad at Agenda item 13 as this was relevant to the report on Reflections on the December Tidal Surge.

#### **4/3 Introduction of Members and Declarations of Interest**

Members introduced themselves and expressed declarations of interest as set out in Appendix 1 to these minutes.

#### **4/4 Items of Urgent Business**

There were no items of Urgent Business

#### **4/5 Public Question Time**

No public questions had been received.

#### **4/6 Minutes of Broads Authority Meeting held on 22 November 2013**

The minutes of the meeting held on 22 November 2013 were approved as a correct record and signed by the Chairman.

#### **4/7 Summary of Progress/Actions Taken Following Decisions of Previous Meetings**

The Authority received and noted a schedule of progress/actions taken following decisions of previous meetings.

In addition, members noted the updates concerning:

(1) **Questions from Mr Tim Harris and Mr Riches re: Habitat Management and Water Levels.** (Minute 3/5 22 November 2013)

Following on from the questions asked by Messrs Harris and Riches concerning water levels and habitat management, the Environment Agency was considering the processes concerning water abstraction licenses and the Authority would be asked for technical comments from its officers after 10 February 2014. A report to the Authority on this was planned for after the Environment Agency had issued a "minded to" decision, at the March or May meeting of the Authority.

(2) **Whitlingham Country Park Byelaws** (Minute 2/18 21 September 2012)

Since it was over a year since Defra had been invited to confirm the Byelaws and as considerable efforts to seek an answer had been unsuccessful, the Chief Executive had contacted the Deputy Director responsible for National Parks with the hope that he would be able to exert his influence to obtain a decision.

- (3) **External Funding Opportunities and Income Generation** (Minute 3/14 22 November 2013)

The Head of Finance would be attending a workshop on the research sponsored by Defra on how to maximise income generation opportunities for National Parks and AONBs. With only one member (Mr Durrant) having expressed an interest in being involved in the steering or working group at this stage, he would be considered as the Lead member. Officers were continuing to examine ways of raising funds and a report would be brought to the Authority later in 2014.

- (4) **Agri-Environment Scheme and the Value of Grass marsh in Broadland** (Minute 2/12, 20 September 2013)

Members were pleased to note that there had not been an increase in the number of reversions from permanent grassland that the Authority was aware of at this stage. However, it was noted that landowners were facing uncertainties while awaiting the decision of Ministers and with potential implications for capital land values, this situation could change.

- (5) **Ludham Bridge Footpath Link to St Benets** (Minute 4/8(4) 18 January 2013)

Officers were optimistic that all the necessary legalities and agreements could be completed in time for the route to be launched as part of the Broads Festival and publicity would be jointly undertaken with the Archaeological Trust.

#### **4/8 Minutes Received**

- (1) **Planning Committee: 8 November, 6 December 2013**

In particular it was noted that the procedures for Planning Committee site visits had been reviewed and amendments to the guidance were now incorporated into Appendix 3 of the Code of Conduct for Planning Committee members and officers.

RESOLVED

that the minutes of the Planning Committee meetings held on 8 November and 6 December 2013 be received.

- (2) **Broads Local Access Forum – 4 December 2013**

Members noted that the work on the Integrated Access Strategy was progressing well and in particular officers were commended on the work being undertaken to improve facilities as part of the Canoe Trails Project.

RESOLVED

that the minutes of the Broads Local Access Forum Meeting held on 4 December 2013 be received.

(3) **Navigation Committee: 22 November and 12 December 2013**

The comments from the Navigation Committee would be fed into the discussions at this meeting as well as reports for future meetings.

RESOLVED

that the minutes of the Navigation Committee meetings held on 22 November and 12 December 2013 be received.

**4/9 Broadland Rivers Catchment Plan Progress and Process Review and Challenges and Choices Consultation**

The Authority received a summary report and detailed presentation on the approach being taken and the progress to date on the Broadland Rivers Catchment Plan, which would be the first stakeholder plan for this catchment and was a strategic priority for the Authority in 2013/14 and a proposed strategic priority for 2014/15. Members noted that the plan focused on shared interests and multiple benefits and that the report contained the Broads Authority's submitted response to the Environment Agency's formal consultation, which closed on 22 December 2013, on the second River Basin Management Plan (RBMP) "Challenges and Choices" prior to ministerial agreement and decisions on affordability. It was noted that the second RBMP would be drafted during 2014 following which Ministers would consider a programme of measures which would be affordable in 2015 and where the benefits would exceed costs.

Members noted the progress, the evidence and activity summary and the conclusions and recommended actions section of the report which would be included within the completed Plan due to be prepared by Spring 2014. They noted that the Plan as an integrated approach, which engaged a large number of organisations and interests, had already provided and would continue to provide a greater understanding of the issues involved and be significant in directing resources efficiently to the most appropriate areas. They were mindful that there were many competing interests. Given that many partner organisations and voluntary bodies were also experiencing reductions in funding, members considered that the implications of these needed to be taken into account.

Members congratulated the Broadland Rivers Catchment Partnership Officer and Senior Ecologist on the clear and useful presentation which highlighted and explained the complexities involved. Members particularly welcomed the engagement with the farming and local communities and endorsed the thanks to those who had contributed to the welcome progress being made. In summing up a substantial discussion, the Chairman also pointed to remaining

problems, including the issue of water abstraction, and the role within this of water efficiency, and that of modifications, both positive and negative, on water bodies. Members agreed that they would like to see the work continue, if possible, beyond June, when it was due to come to an end.

Members were reminded that the Annual Broads Biodiversity and Water Forum funded by Essex & Suffolk Water and Anglian Water were being held on 4 March 2014 and those members who had not yet registered were welcome to attend. Many of the issues referred to in the Rivers Catchment Plan would be discussed at this Forum.

RESOLVED

that the report be noted and the progress to date be welcomed and that the Authority with its partners seek opportunities for future funding to continue the project.

### **Strategy and Policy**

#### **4/10 Strategic Direction *including***

- ***Progress on Strategic Priorities for 2013/14***

The Authority received a report setting out the Broads Authority's activities in delivering progress against the Broads Plan 2011 through a series of Strategic Priorities designed to meet those objectives where the Authority has been identified as the lead partner, following the three key themes in the Broads Plan together with an organisational priority as agreed in March 2011. Members noted the progress made towards the objectives, projects and key milestones for the Strategic Priorities for 2013/14 and that these were largely on track. They noted the exceptions relating to the progress on community engagement on climate change where disappointingly there had not been sufficient interest to hold some of the planned events; the Broads Site Specifics DPD where encouragingly it had now been possible to provide four statements of common ground on objections prior to the official hearing; and National Park Status noting that these would be included within the priorities for 2014/15.

The Chairman of the Navigation Committee referred to the meeting of some toll payers, MPs and members of the Navigation Committee and the subsequent meeting with the Chairman, Vice-Chairman and Chief Executive, the details of which would be considered by the Navigation Committee. It was noted that as had already been discussed (Minute 3/11), the review of the governance and structure of the Authority would be considered in conjunction with the review of National Park status.

RESOLVED

- (i) that the performance of the different projects to meet the Strategic Priorities for 2013/14 in the accompanying schedule Appendix 1 to the report be noted.

- ***Parish and Town Council Consultation on Draft Strategic Priorities for 2014/15***

Members noted that consultation on the Draft Strategic Priorities for 2014/15 with the Parish and Town Councils had commenced and further consultations were also scheduled with the Navigation Committee and Broads Forum in February 2014. Following the results of this a revised list of draft objectives would be presented to the Authority for consideration at its meeting on 21 March 2014.

**RESOLVED**

- (ii) that the progress on the consultation on the Draft Strategic Priorities for 2014/15 be noted.

#### **4/11 Asset Management Plan**

The Authority received a report outlining the progress that had been made to date in development of the Asset Management Plan and the budgetary provisions required to satisfy audit recommendations. Members also received the reviewed and updated version of the Asset Management Strategy (Appendix 1 of the report) which identified how the Authority would ensure that the Authority's land, property and other assets are managed and maintained as effectively as possible to contribute to the delivery of the Authority's objectives as set out in the Broads Plan 2011, Annual Business Plan and other key strategic documents..

Members noted the Table relating to Capital Asset provision and the separately recorded National Park Grant/Navigation Expenditure elements under each of the main headings: Premises; Plant, Vessels and Equipment; and Property. Members agreed that as a general principle any underspend on any of the budgets identified in the Capital Asset provision table as a result of securing more favourable prices should be ringfenced and added back into the appropriate reserves. It was also noted that the figures identified in the table provided would need to be increased annually in line with inflation as appropriate and an annual review would be required to identify new assets acquired together with the associated further budgetary requirements.

Members noted that following the complete assessment of the Authority's equipment, property and furniture, a total annual budget provision of £690,365 was required and that a significant shortfall existed particularly relating to 24 hour moorings as well as a smaller shortfall for countryside sites. As a result of detailed work the replacement costs and life expectancy of each of these together with associated annual costs had been developed (Appendices 4 and 5 of the report).

The Navigation Committee had reviewed the draft Asset Management Plan at its meeting on 24 October 2013 and noted the shortfall in the budgetary provision, specifically for 24 hour moorings. They had recommended that

steps be taken over the medium term to increase the operations budgets to make appropriate financial provision for the long term replacement or renewal of its assets and thereby satisfy the original recommendation of the District Auditor.

Members congratulated officers on the preparation and development of the Asset Management Strategy. They expressed regret at the proposal to reduce the number of National Park assets but recognised that the approach being taken was a necessary and commendable one in light of the financial circumstances facing the Authority.

#### RESOLVED

- (i) that the progress made in the development of the Asset Management Plan be noted and the revised Strategy be endorsed.
- (ii) that the proposed financial provisions in relation to future maintenance and replacement of assets as set out in Table 1 and sections 3.4 and 3.5 of the report be confirmed ie:
  - (a) that the asset management plan for countryside sites focusses on a short list of sites where the Broads Authority is the landowner, and where other organisations are unlikely to take over responsibility:
  - (b) that officers seek to reduce the number of National Park assets over time, thus reducing the financial provision required for replacement/renewal; and
  - (c) that the 2014/15 budget for site maintenance be set at £29,000 and this be reviewed and increased by inflation annually as appropriate.
- (iii) that the proposal to hold a workshop in Spring 2014 to review the Mooring Strategy with stakeholders in order to prioritise sites for reporting back to the Navigation Committee in June 2014 be noted.

#### **4/12 Financial Performance and Direction**

The Authority received a report providing a strategic overview of current financial issues. They took each of the matters in turn.

#### **Section 2: *New National Park Grant Update***

The Authority noted that Defra had now provided the Authority together with the other National Park Authorities its grant allocations for the next two years. Members noted that, following the Government's 2013 Spending Review the National Park Authorities would be receiving an additional 2.2% reduction for 2014/15 and a further cut of 1.7% funding in 2015/16 (a total cut of 8.5% from 2013/14 to 2014/15). They noted that the result for the Authority was a reduction of £302,054 between 2013/14 and 2014/15. This meant that the Authority would receive NPG of £3,245,393 in 2014/15 and £3,188,952 in 2015/16. Members noted that no announcement for NPG in 2016/17 had been made. The National Park Grant deficit based on current budget figures

would be approximately £230,000 in 2014/15; £327,000 in 2015/16 and £419,000 in 2016/17 – assuming that there were no further grant reductions in that year.

Members noted that this would impact on the Authority and difficult choices would be required in order to develop a sustainable Financial Strategy for the National Park Budget. However, it was not anticipated that there would need to be significant restructuring of the organisation in 2014/15. The Authority had been engaged in identifying how it could raise income, make efficiencies and find further savings (Minute 3/14). Detailed proposals to address the grant reduction were being developed to provide a full Budget and Financial Strategy for consideration by the Financial Scrutiny and Audit Committee (FSAC) on 11 February for submission to the Authority in March 2014.

RESOLVED

- (i) that the National Park Grant settlement for 2014/15 and 2015/16 be noted and that the process and timetable for setting the 2014/15 Budget and Financial Strategy to 2016/17 be approved as set out above and in para. 2.6 of the report.

### **Section 3: Consolidated Income and Expenditure figures from 1 April to 31 October 2013**

The Authority received the details of the consolidated actual income and expenditure for the seven month period to 31 October 2013. The Head of Finance gave an update on the figures to the end of November 2013 which had not been available at the time of finalising the paper, just before Christmas. One member commented that to receive these updated figures verbally made this new information difficult to take in. The actual net expenditure at the end of November was £4.128m with net income being £5,532m. The Latest Available Budget was unchanged from the October figure, providing for a deficit of £73,752. The latest forecast outturn for the year indicated a forecast surplus of £75,686 for the national park side and a deficit of £108,285 on navigation resulting in an overall projected deficit at year end of £32,416 for the consolidated budget. This was slightly lower than the deficit shown in the report (£36,200) and remained below the budgeted deficit of £73,752. The forecast year-end reserves based on November figures were broadly unchanged from the October projections at £681,000 for National Park and £246,000 for Navigation. The impact of both the national park and navigation reserve balances would be taken into account when preparing the budget and medium term financial strategy.

RESOLVED

- (ii) that the Consolidated Income and Expenditure figures from 1 April 2013 to 31 October and 30 November 2013 be noted.

#### **4/13 Reflections on the December Tidal Surge and How This Relates to Adapting to Environmental change in the Broads**

The Authority received a report together with a presentation from Mr Mitchelmore from the Environment Agency that provided an overview of the recent tidal surge in December 2013 and the impacts that this had on the Broads and the adjoining coast. Although evaluation of the event was continuing, preliminary indications were that the impacts were as broadly predicted and the flood defences coped well. Members noted the damage that occurred and that repairs would be required. Members concurred that it was difficult to relate the outcomes directly to climate change but considered that it would raise awareness, provide a greater understanding of the issues and the need to consider the options for building resilience and adaptation. Therefore the knowledge gained from the recent events would contribute to the Climate Change Adaptation Plan being prepared and the approach being taken was to engage with as many different interests and organisations as possible.

Members noted that compared to the Norfolk and Suffolk coasts, the environmental impact on the Broads had not been so significant. However, one of the real concerns was salt water incursion especially in the Ant Valley which would have relevance for the availability of fresh water and water abstraction. Members also noted that the focus was the management of the flood waters and alleviation where the design of the defences with set back allowed for overtopping and water to be absorbed. However, the main causes for concern were breaches in the river banks and where there were buildings behind these.

#### **RESOLVED**

- (i) that the Authority noted that the Broadland Flood Alleviation Project's approach had coped well with a testing event (although differing winds might have created more of a challenge). With the Flood Alleviation Project now over half way through, to determine the follow-on approach after 2021 becomes a higher priority and the importance of the joint work on climate change adaptation in influencing the outcome is recognised;
- (ii) that the Authority, reinforces its belief that a strategic priority is to work alongside the key agencies and engage with the public to help those resident in and visiting the Broads to contribute to the debate about future water management options to enable wide support to evolve for positive action to get the best for the Broads in the face of environmental change; and
- (iii) that the Authority welcomes the opportunity to understand more fully the challenges of flood management as influenced by climate change through a Members' workshop on the subject later in 2014.

Following consideration of the report, members considered the motion put forward by Mr Broad and contained within the agenda at item 20A. This was

seconded by Mr Ollier. Mr Broad spoke to the motion commenting that he considered it timely to put out a public statement of support and sympathy for the local communities affected by the recent tidal surge, to call upon the Government to maintain and increase funding for coastal protection and the need to call upon a future flood protection strategy to include consideration of innovative solutions including tidal barriers.

Mr McGregor proposed an amendment to the motion explaining that although wishing to stress support for those affected and recognising that salt water intrusion both from tidal flows and through ground water were damaging to the Broads, it would not be appropriate or good practice at this stage to indicate support for a particular strategy or specify particular techniques when these had not been properly examined and debated by the other partner organisations within the Broads area who had specific responsibilities for such matters. Mr Jeal seconded the amendment.

On being put to the vote, the amendment was carried by 13 votes to 3. On being put forward as a substantive motion, this was carried by 13 votes to 3.

#### RESOLVED

- (iv) that the thoughts of Broads Authority members are very much with the victims and families of the recent tidal surge which affected the North Norfolk and Suffolk Coast. We share this occurrence as a common concern, as we have always recognised that such surges also pose a critical threat for both Broads Communities and the protection of the very precious fresh-water ecology that makes the Broads so special. We recognise the considerable amount of investment that has been made in flood protection by a range of interested parties and we stress the importance of preventing salt water and saline intrusion.

#### **4/14 Whitlingham Country Park Development**

The Authority received a report providing progress on the development of a potential partnership project to deliver an enhanced Visitor Centre at Whitlingham Country Park, a flagship project identified within the strategic objectives for 2013/14, and gave a description of the actions taken to date. Members also received a detailed presentation of the process of considering the options for development that had been prepared by Hudson Architects commissioned by the Whitlingham Charitable Trust on the basis of the vision for the project agreed by all partners and incorporated into the Architect's Design Brief.

Since the report had been written the Project Board had met to consider the various design options on 8 January 2014 and had identified Option 5 as the preferred option in fulfilling the criteria of all parties including maintaining the flint barn without interrupting the integrity of the site. In addition the Whitlingham Charitable Trust had met on 15 January and fully supported the views of the Project Board. It was noted that for all parties – the Arminghall Settlement Trust, the Youth Hostels Association, Whitlingham Charitable

Trust and the Broads Authority - to have signed up to the project was a significant achievement and the result of detailed and sensitive negotiations that now gave a green light to an exciting project. However, it would require further detailed work to be undertaken prior to the full feasibility assessment and consultation process.

Members noted and welcomed the progress made in the development of the project, but recognised that there was still some way to go to produce a finished scheme. They endorsed the approach being taken as set out in the report involving additional design work, consultation with local residents/users/stakeholders and pre-application discussions on highways issues and with the Planning Authority, as well as development of the detailed design of a final preferred option and the revised timescales for the work and applications for HLF funding as provided in the presentation.

Members recognised that for practical purposes, the Authority would be the lead partner and that there would be a degree of risk attached to the £4m - £5m project. However, the success of the project would have wide ranging significant benefits. The development of the project so far had also highlighted the importance of the Outdoor Education Centre (OEC) to the successful functioning of the Country Park and potential for the project itself to mutually benefit the viability of the OEC. In addition, it also provided opportunities for exciting potential engagement with Broads' activities. Therefore it was considered that efforts should be made to highlight the importance of the OEC to Norfolk County Council to ensure that it was maintained.

The Authority expressed appreciation to the Member Working Group noting that it had been critical to the concept and feasibility phase of the project and its progress thus far. It was considered that it should continue to help with the development of the project through the next critical phase to ensure consistency and that Stephen Johnson be made a formal member of that group.

Members were assured that the Authority was only committing to the funding of the application and feasibility study at this stage and not the whole project.

In conclusion, Members endorsed the project remaining as a strategic priority in the public consultation draft for 2014/15 and the approach being taken.

#### RESOLVED

- (i) that in consultation with the Member Working Group, the Chief Executive be authorised to submit a first round application to the Heritage Lottery Fund for a Heritage Grant to fund the development stage of a project to enhance the public facilities at Whitlingham Country Park;
- (ii) that in order to progress the development of the project through to the RIBA Stage 3, up to £50,000 be allocated from National Park General

Reserves for spending by the Authority in 2013/14 and 2014/15, supported by partner contributions where available;

- (iii) that the legal structure and governance arrangements for delivering the project are fundamental to its success and a further report to be brought to the Authority's March meeting to cover these issues; and
- (iv) that the Member Working Group comprising Peter Dixon, Louis Baugh, Sholeh Blane, Julie Brociek-Coulton and John Sharpe with the addition of Stephen Johnson, be continued for as long as the life of the development project.

#### **4/15 Member Appointment to the Financial Scrutiny and Audit Committee**

The Authority received a report concerning the appointment of the Chairman of the Navigation Committee to the Financial Scrutiny and Audit Committee. Members agreed that as the income from tolls was an increasing proportion of the annual income of the Authority, there was a rationale to include a toll payer on the Financial Scrutiny and Audit Committee.

RESOLVED

that the Chairman of the Navigation Committee be appointed to the Financial Scrutiny and Audit Committee, in addition to the current appointments until the Authority's Annual meeting on 11 July 2014.

#### **4/16 The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code**

The Head of Safety Management confirmed that there were no items which needed to be raised under this item.

#### **4/17 Feedback from Lead Members and Those Appointed to Represent the Authority**

Mr McGregor reported that he had attended the UK Power Networks Critical Friends Invited Conference on 12 December 2013 in Ipswich.

#### **4/18 Date of Next Meeting**

The next meeting of the Authority would be held on Friday 21 March 2014 commencing at 10.00am at Yare House, 62 – 64 Thorpe Road, Norwich.

#### **4/19 Items of Urgent Business**

There were no items of urgent business.

#### **4/20 Formal Questions**

There were no formal questions of which due notice had been given. The motion for which notice had been received under Standing Order no 4 and detailed as Agenda item 4/20A was dealt with at Minute 4/13 above.

**4/21 Exclusion of the Public**

RESOLVED

that the public be excluded from the meeting under section 100A of the Local Government Act 1972 for consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 2 and 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information

**4/22 To receive the Exempt Minutes of the Navigation Committee meeting held on 12 December 2013**

RESOLVED

that the exempt minutes of the Navigation Committee meeting held on 12 December 2013 be received.

**Summary of Exempt Minutes**

**4/23 Settlement of Claim**

The Authority received a report containing exempt information concerning urgent action that had been taken by the Chief Executive in accordance with clause A(5) of the Scheme of Powers Delegated to Officers, after consultation with the Chairman of the Authority to settle a claim and thus avoid further costs.

RESOLVED

that the decision taken by the Chief Executive to settle the claim be endorsed.

The meeting concluded at 13.58 pm

CHAIRMAN

## Code of Conduct for Members

**Declaration of Interests**

Committee: Broads Authority 17 January 2014

<b>Name</b>	<b>Agenda/ Minute No(s)</b>	<b>Nature of Interest</b> (Please describe the nature of the interest)
P Dixon	Item 4/13	Resident of Hickling
D A Broad	Items 4/7 – 4/17	Toll Payer, Member of Great Yarmouth Port Consultative Committee