

AGENDA

13 May 2016

10.00am

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1. To receive apologies for absence and welcome	
2. Chairman’s Announcements	
3. Appointments of Two Co-opted Navigation Members to the Broads Authority Report by Chief Executive (herewith)	4
4. Introduction of Members and Declarations of Interest	
5. To note whether any items have been proposed as matters of urgent business	
6. Public Question Time To note whether any questions have been raised by members of the public	
7. To receive and confirm the minutes of the Broads Authority meeting held on 18 March 2016 (herewith)	5 - 21
8. Summary of Progress/Actions Taken following Decisions of Previous Meetings To note schedule (herewith)	22 - 28

STRATEGY AND POLICY

9. Business Plan 2016/17 Report by Management Team (herewith)	29 – 52
10. Branding the Broads – Outcome of Judicial Review Report by Chief Executive (herewith)	53 – 58
11. National Park Plan Report by Chief Executive and Head of Strategy and Projects (herewith)	59 – 64

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12. Strategic Direction Report by Chief Executive (herewith) <i>To include:</i> <i>(1) Progress on Strategic Priorities 2016/17</i>	65 - 71
13. Financial Performance and Direction Report by Head of Finance (herewith) <i>To include:</i> <i>(1) Consolidated Income and Expenditure from 1 April to 31 March 2016</i> <i>(2) Standing Tender List of Contractors: Review</i>	72 – 87
14. Draft Strategy and Action Plan for Sustainable Tourism in the Broads 2016-2020 Report by Head of Communications (herewith)	88 – 89
15. Brundall Neighbourhood Plan Report by Planning Policy Officer (herewith)	90 – 93

GOVERNANCE

16. Guidance from the Members' Annual Review 2015/16 Report by the Chair and Chief Executive (herewith)	94 -105
17. Appointment of Monitoring Officer Report by Chief Executive (herewith)	106 - 109
18. Establishment of an Interview Panel for the Appointment of Two Independent Persons Report by Chief Executive (herewith)	110
19. Health and Safety Report by Head of Safety Management (herewith) <i>(1) Management System Update</i> <i>(2) Health and Safety Annual Report</i> <i>(3) Annual Safety Marine Audit</i>	11 - 124

REPORTS FOR INFORMATION

20. Summary of Formal Complaints 2015/16 Report by Chief Executive (herewith)	125 – 129
21. Annual Report on Requests to Waive Standing Orders Relating to Contract Report by Head of Finance (herewith)	130 – 131
22. The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code	

MINUTES TO BE RECEIVED

23. **To receive minutes of the following meetings:**
- | | |
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| Navigation Committee – 25 February 2016 (herewith) | 132 – 142 |
| Planning Committee – 4 March 2016 (herewith) | 143 – 153 |
| Planning Committee – 1 April 2016 (herewith) | 154 – 165 |
24. **Feedback from Members appointed to represent the Authority on outside bodies**
- Broads Tourism – Prof Jacquie Burgess and Mr John Timewell
 Campaign for National Parks – Mr Peter Warner
 How Hill Trust – Miss Sholeh Blane
 National Parks UK and National Parks England – Prof Jacquie Burgess
 Norfolk and Suffolk Broads Charitable Trust – Mr John Ash and Mr Louis Baugh
 Norfolk Mills and Pumps Trust – Prof Jacquie Burgess and Miss Sholeh Blane
 Upper Thurne Working Group – Mr Kelvin Allen
 Whitlingham Charitable trust – Mr Louis Baugh, Mr Matthew Bradbury, Ms Gail Harris and Mr Vic Thomson
25. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**
26. **To answer any formal questions of which due notice has been given**
27. **To note the date of the next meeting – Friday 8 July 2016 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**
28. **Exclusion of the Public**
 The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.
29. **To receive the exempt minute of the Navigation Committee meeting held on 25 February 2016 (herewith)** 166