

Summary of Progress/Actions Taken following Decisions of Previous Meetings

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
<p>18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) Ludham Bridge Footpath link to St Benets</p>	<ul style="list-style-type: none"> • Formal agreement with landowner to be signed 	<p>Senior Waterways and Recreation Officer</p>	<p>Progress being made. Awaiting final confirmation from landowners. Crown Estates confirmed their acceptance at their meeting on 4 November. It is hoped that agreement will be completed by the end of June 2014 and that works can be carried out in 2014.</p>
<p>18 January 2013 Minute 4/30 (Exempt) Purchase of Moorings</p>	<ul style="list-style-type: none"> • That the proposed purchase of the site for the protection and enhancement of 24 hour moorings be approved in accordance with the costs set out in the report, funded from the dredging disposal site reserve account. 	<p>Director of Operations/ Asset Officer</p>	<p>Footpath diversion order to be undertaken prior to sale, in progress.</p>
<p>20 September 2013 Minute 2/12 Agri-Environment Scheme and the Value of Grass Marsh in</p>	<ul style="list-style-type: none"> • That the legacy of public support for grass marshes and traditional grazing management in the Broads be noted. 	<p>Senior Ecologist/</p>	<p>Questionnaire agreed and sent out by contractor undertaking the grazing marsh landowner business decisions and values survey. Report awaited.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
Broadland	<ul style="list-style-type: none"> • That the proposed 5 point plan of action as set out in the report at paragraphs 4.1 be endorsed including: <ul style="list-style-type: none"> ○ engagement and awareness raising with partners and landowners; and ○ re-appraisal of Halvergate Conservation Area. • That the Authority be appraised of progress and evaluation. 	Historic Environment Manager	<p>Various meetings held with landowners to consider how a catchment approach can help maintain important biodiversity and landscape. Catchment Plan will incorporate farmers views and identify measures, priority locations and funding potential for management options. <i>Report to Broads Forum on 31 July – report to BA September meeting</i></p> <p>Re-appraisal of Halvergate Conservation Area underway. Draft considered and approved by Planning Committee on 25 April 2014 for public consultation. Due to go out to Public consultation Mid July.</p>
<p>22 November 2013 Minute 3/14 External Funding Opportunities and Income Generation Members were requested to provide the Chairman with any further suggestions, comments and/or expressions of interest in being involved in taking matters forward</p>	<ul style="list-style-type: none"> • that the Authority continues to maximise EU and similar major funding sources, ensuring that the Authority does not jeopardise these by pursuing other, potentially smaller sources of funding; • that the Authority continues to pursue its 	Head of Finance and Management Team	<p>Officers investigating options for further European funding.</p> <p>Report on Agenda at Item No.18</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
following the meeting.	<p>main sponsorship initiatives in partnership with the national parks through the medium of National Parks UK;</p> <ul style="list-style-type: none"> • that Members provide guidance on the scope and limits for the Authority's "commercial" approach to its activities as outlined in paragraphs 8.13 and 8.18 of the report; • that priority for external funding is given to the priority projects including the potential improvement of public facilities at Whitlingham Country Park and dredging to improve water quality and depth; • that engagement with New Anglia (the Local Enterprise Partnership), through which European 		<p>Phil Durrant as the lead member will be consulted on commercial opportunities as they arise.</p> <p>Report within Strategic Direction (Agenda Item 12.)</p> <p>Officers contributing to the development of the Strategic Economic Plan, which has now been published and is on the New Anglia Website.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<p>and some other sources of government funding are being channelled, continues to be given a high priority; and</p> <ul style="list-style-type: none"> that a further report to the Authority be made next year on the outcome of the Defra funded research on <i>“how national parks can maximise their funding from all sources”</i>. 		<p>http://www.newanglia.co.uk/how-can-we-help-you/keep-informed-2/strategic-economic-plan/</p> <p>StrategicEconomicPlan</p> <p>Workshop with Minister on 16 June 2014 considered Corporate Sponsorship. (See Agenda Item No.18)</p>
<p>21 March 2014 Minute 5/18 Port Marine Safety Code: Integrated Management System – Hazard identification and Review and updated Safety management System.</p>	<ul style="list-style-type: none"> Integrated Safety Management System adopted including support for development of detailed supporting operational procedures Examine adequate means of reviewing the procedures both internally and externally to insure the policy is robust 	<p>Head of Safety Management</p>	<p>Meeting held on 5 June with lead member for Safety to discuss potential for closer integration: methodology, timescales and process agreed to integrate hazard review process and hazard log. Standard reporting and way forward agreed.</p>
<p>21 March 2014 Minute 5/20 Navigation Committee</p>	<ul style="list-style-type: none"> Provision of a briefing note to all members providing further 	<p>Head of Communications</p>	<p>Meeting took place on 24 June to review general progress on engagement. Draft Briefing note for Members providing</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
Engagement	clarification on the Communications Strategy and role of members		clarification on Communications Strategy agreed. Head of Communications to distribute to key Navigation Committee members prior to BA approval.
16 May 2014 Minute 6/10 Broadland Rivers Catchment Plan	<ul style="list-style-type: none"> • Plan welcomed (particularly involvement of wide range of people) and endorsed for final publication • Forward work Programme for partnership in Section 5 of report supported. • Seek to maximise impact of Plan with the Environment Agency and other key decision makers and organisations at a strategic level • On-going importance of seeking external funding to continue Catchment Based Approach beyond March 2015 recognised. 	Broadland Catchment Partnership Officer/Senior Ecologist	<p>Catchment Plan successfully launched at River Waveney Study Centre on 19 June 2014.</p> <p>The Catchment Plan is now published and available on the Authority's website: http://www.broads-authority.gov.uk/data/assets/pdf_file/0004/457177/Catchment-Plan-website-final.pdf</p>
16 May 2014 Minute 6/11 Catfield Water Abstraction	<ul style="list-style-type: none"> • that the key points in the technical response submitted by officers and summarised in paragraph 	Senior Ecologist	The Environment Agency is working with Broads Authority and Natural England to provide further information on the technical points raised.

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<p>3.7 of the report informed by Professor Ken Rushton in Appendix 1 be noted;</p> <ul style="list-style-type: none"> • That the Authority continues to engage with the Environment Agency on the matter of Catfield Water Abstraction, encouraging them to carefully review all the evidence, and the relative weight to be given to it, before reaching their view; • that the value of the Fen Ecological Survey and the need to repeat the work is recognised; and • that the convening of a research seminar in the autumn in order to facilitate greater understanding on fen hydrology and ecology and advise on the timing 		<p>The Environment Agency's 'minded to' decision anticipated in the next two months which will be followed by consultation to those on its mailing list and published on its website. People can sign up to the mailing list for the consultation by emailing NPS-WR-Ipswich@environment-agency.gov.uk</p> <p>Planning for the Broadland Fen Seminar, hosted by the Broads Authority, is underway.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	of the next Fen survey, be supported.		
16 May 2014 Minute 6/12 Broads Authority Boat Test Area	<ul style="list-style-type: none"> The management proposals set out in Paragraph 8.2 of the report be implemented including the development of a Code of Practice 	Head of Safety Management	Draft conditions for boat yard operators being reviewed by main operators, log books updated, signage agreed and programmed for installation during the winter of 2014
16 May 2014 Minute 6/13 Broads Authority 25th Anniversary Celebrations	<ul style="list-style-type: none"> Programme of events and initiatives to celebrate and promote Broads 25th Anniversary approved 	Head of Communications	Programme of Events finalised <ul style="list-style-type: none"> 25km Walk completed raising £300 for Love of the Broads. Other events progressing as per programme