

**Broads Local Access Forum Annual Review Form**  
Report by Senior Waterways and Recreation Officer

**Summary:** This report provides members with detail of the Local Access Forum annual review form that all local access forums are requested to complete by Natural England.

**Recommendation:** That members note the contents of the annual review form and give consideration to questions asked for discussion at the Broads Local Access Forum meeting on 11<sup>th</sup> of June.

## **1 Introduction**

- 1.1 Natural England asks all local access forums to complete an annual review describing the work the forum has been involved with over the year.
- 1.2 The form asks for information on the consultations and issues that the relevant local access forum has been involved with over the course of the reporting year. The review form is attached at Appendix 1 to this report.

## **4 Conclusions**

- 4.1 Members are invited to consider the questions asked on the form and identify subjects that should be highlighted in the response to Natural England.

Background papers: Nil

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Date of report: 30 May 2014

Broads Plan Objectives: TR1, TR2

Appendices: APPENDIX 1 – LAF annual report form

## Local Access Forum (LAF) Annual Review Form: April 2013 to March 2014

Name of LAF:

Name of LAF Chair:

Name of LAF Secretary:

Number of LAF members:

Number of LAF vacancies:

### 1 - Involvement and Representation

What interests does your current membership cover?

What skills, sectors, interest groups, experience are missing?

Describe any difficulties you had recruiting members from particular sectors:

### 2 - Operation of LAF

What procedures (e.g. expense claims, new applications, monitoring of Huddle etc) do you follow that help you work effectively? Are these effective?

How do you ensure that your members are able to work as a team?

In what ways do you reach consensus?

How do you ensure proper conduct and/or resolve any conflicts?

Give up to 3 examples of where you have encountered operational difficulties (e.g. lack of resources); explain what mechanisms could be put in place to alleviate such issues:

1 -

2 -

3 -

### 3 - Partnership and Progress

Do you work well with the access authority? If not, why not?

Do you work well with your planning authorities? If not, why not?

Have you established a clear role for the LAF in the local area?

Main or notable achievements?

### 4 - Profile and Direction

Has anything changed over the last year?

What changes / barriers can you see ahead?

What are your priorities for the year ahead (list up to 3)?

1 -

2 -

## Local Access Forum (LAF) Annual Review Form: April 2013 to March 2014

3 -

What support or training do you need to deliver your priorities?

### 5 - Section 94 Bodies

Give up to 3 examples of advice given by your LAF to section 94 bodies:

1 -

2 -

3 -

### 6 - Open Access Work

How many Restriction Cases have you been consulted on?

How many cases have you responded to?

Detail any informal involvement with Open Access Restriction cases:

**7 - Number of consultations, meetings and initiatives your LAF has been involved with over the year. Please add numbers into the boxes below and only count specific consultations once even if advice has been given on them a number of times. If a consultation covers more than one subject area, please count them separately as appropriate.**

Public meetings (e.g. LAF meetings)		Working groups	
Training days		Definitive map modification orders	
Highway orders		Green Infrastructure strategies	
Gating orders		Local transport plans and traffic management schemes	
Cycle projects		Disabled access	
Dog exclusion/on leads/fouling orders		Housing development schemes	
Planning applications		PROW network and projects	
ROWIP planning and objectives		Local development frameworks and planning strategies	
Local Nature Partnerships		Recording of paths and promoting use	

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Expiring permissive agreements under Higher Level Stewardship schemes - assessing the value and future of and liaison with landowners to improve access		Flood defence works - Environment Agency consultations and planning applications regarding	
Slipways and landing stages - public access to		Improvement of access through the Paths for Communities (P4C) scheme	
Disposal and development of land owned by the Council		Parish Council or local improvement grant schemes	
Shoreline management plans		Rail freight interchange strategic development	
Network rail and rail crossing closures		Access and nature conservation	
Horse routes and equestrian provision		Multi user routes	
National Parks		Coastal access	
Motorised vehicle access		Access to MOD land	
New town & village green registration government consultation		Natural England consultations	
Defra consultations		Commons grazing proposals	
Highways Agency consultations		Department for Transport consultations	
Other (please specify):			

**8 - Final comments from Appointing Authority:**

**9 - Final comments from LAF Chair:**