

## **Chief Executive's Report**

**Summary:** This report summarises the current position in respect of a number of important projects and events, including any decisions taken during the recent cycle of committee meetings.

### **1 Bridges Update**

Contact Officer/Broads Plan Objective: Angie Leeper/NA5

- 1.1 Trowse Bridge – Following unsuccessful testing that took place on 28-29 September 2014, Network Rail have informed the Authority that they now believe that the lifting equipment will need to be replaced. Currently the Authority is not aware of any plans or timing regarding the required future works. Following a request by the Authority, Network Rail considers they are unable to offer any further manual opening times.
- 1.2 Consultation Document - Anglia: Route Study, Long Term Planning Process. This consultation document is available at: <http://www.networkrailmediacentre.co.uk/imagelibrary/downloadmedia.ashx?MediaDetailsID=8378&amp%3BSizeId=-1> . This consultation document sets out the strategic vision for the future of the network over the next thirty years. This Route Study is amongst the first of a new generation of studies which will go on to inform choices for funders in the years from 2019 to 2024, as well as to set out how future growth in the very long-term to 2043 could be accommodated. The public consultation of this Draft for Consultation closes on 3rd February 2015.
- 1.3 The Broads Authority was not made aware of this document or given advanced notice of this document and its reference to Trowse Bridge (Page 84). The Chief Executive has consequently raised this and other issues in a letter to Route Managing Director, Anglia. The next high level liaison meeting between the organisations is due to take place on 5 December 2014.

### **2 Navigation Charges 2015/16 and Financial Strategy to 2017/18**

Contact Officer/Broads Plan Objective: John Packman/Nil

- 2.1 At its meeting on 21 November 2014 the Broads Authority approved an increase in Navigation charges of 1.7% for 2015/16 as recommended by the Navigation Committee on 23 October 2014. The Broads Authority also adopted the Financial Strategy for the period 2015/16 to 2017/18, which had been updated to reflect the Navigation Committee's recommendations in regard to:

- a. Waste collection costs at Broads Authority owned sites; and
- b. A minor amendment to the Mooring Maintenance budget to bring it in line with recommendations set out in the Mooring Strategy.

### **3 Mooring Strategy**

Contact Officer/Broads Plan Objective: Adrian Clarke/NA5 and TR2

- 3.1 At its meeting on 21 November 2014 the Broads Authority adopted the ten year repiling Action Plan and agreed to allocate £150,000 annually from navigation expenditure for the necessary works as recommended by the Navigation Committee on 23 October 2014. It was noted that this amount took account of the reduction on the length of the Hoveton Viaduct mooring by 50% and the relinquishment of the lease for the mooring at Thorpe River Green when it expires in 2017, as agreed at the Stakeholder Workshop and supported by the Navigation Committee on 23 October 2014. The Broads Authority also considered that, if it was not possible to reach agreement with the Norfolk Wildlife Trust regarding the transfer of the boardwalk at Paddy's Lane, the costs for maintaining it in the future should be further considered by the Navigation Committee. It was not seen as a priority for National Park Grant expenditure by the Local Access Forum and the Committee was asked to consider transferring the full liability for future maintenance to Navigation Expenditure.

### **4 Strategic Review of Waste Facilities**

Contact Officer/Broads Plan Objective: Angie Leeper/TR2.2

- 4.1 At its meeting on 21 November 2014 the Broads Authority agreed to fund replacement waste facilities for Ranworth Staithe as supported by the Navigation Committee on 23 October 2014.

### **5 Geldeston Landholdings**

Contact Officer/Broads Plan Objective: Angie Leeper/Nil

- 5.1 At its meeting on 21 November 2014 the Broads Authority considered the retention of Geldeston landholdings. The Authority agreed to retain the 24 hour moorings and marsh and dispose of the woodland with a restriction on the sale that allows the continuation of public access to the area. This way forward was supported by the Navigation Committee on 23 October 2014. It should be noted that the final disposal of the woodland will be determined by the Broads Authority at a future meeting.

### **6 Public Question Time Scheme of Operation**

Contact Officer/Broads Plan Objective: John Organ/Nil

- 6.1 Following the recommendation of the Navigation Committee on 23 October 2014 for the Broads Authority to review the Public Question Time Scheme of

Operation, the Authority adopted an amended scheme at its meeting on 21 November 2014 which facilitated questions, petitions and statements being presented to the meetings without the member of the public having to be present.

## **7 Subscriber Text Service/Tide Table Application**

Contact Officer/Broads Plan Objective: Steve Birtles/Nil

- 7.1 Following a suggestion from members at a recent Navigation Committee, options have been explored regarding the development of advanced tide information to users. At a recent meeting it was suggested that the text service be trialled for a full season as it was felt that the service was particularly beneficial to the users of hire boats. However due to timescale involved, development of enhanced services are not possible so, in order that the text service can be available to those users identified, the Authority has passed on all information regarding the service to the Broads Hire Boat Federation for them to consider if they would wish to host the service for the forthcoming year. An update on the Broads Hire Boat Federation decision to host the service will hopefully be available at the meeting.

## **8 Electronic Agendas**

Contact Officer/Broads Plan Objective: John Organ/Nil

- 8.1 At its meeting on 21 March 2014 the Broads Authority took a series of decisions at a high level on what changes it should make to accommodate a further reduction in National Park Grant in 2014/15 and 2015/16. These decisions included the move to the electronic provision of papers for Broads Authority and Committee meetings, to make savings on the associated cost of printing.
- 8.2 Trials of electronic papers for Broads Authority members have already commenced and meeting papers will be provided to Broads Authority members from 23 January 2015 in electronic format only. For Navigation Committee co-opted members, the conversion to electronic papers will be completed in time for the meeting on 23 April 2015, which will be commensurate with the new appointments of co-opted members. Hard copy papers for meetings will then no longer be provided by the Authority for members, who will need a lap top, tablet or iPad to access papers. To enable current co-opted members, who are recommended for reappointment by the Selection Panel, to become conversant with these new arrangements, electronic papers and guidance instructions on how to use these will be made available for the Navigation Committee meeting papers on 26 February 2015 alongside members' current mode of receiving papers. A brief training session will also be arranged for members after the Navigation Committee on 26 February 2015 for any member who remains unsure as to how to use the electronic papers. Members are encouraged to trial the new arrangements on 26 February 2015 to make the transition on 23 April 2015 easier.

**9 Navigation Committee Appointment Process Update**

Contact Officer/Broads Plan Objective: John Organ/Nil

- 9.1 The closing date for receiving applications for the appointment of co-opted members to the Navigation Committee is 11 December 2014. The NSBA and BMF have detailed their representatives for the Selection Panel and the dates for interviews will be 15 and 16 January 2015.

**10 Navigation Patrolling and Performance Targets**

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4.3

- 10.1 As expected overall figures are lower in October when the rivers are less busy but the split percentage figures (66 Navigation/34 Countryside) reflect more time spent on countryside tasks (see Appendix 1). No navigation cases were heard at court this month.

**11 Sunken and Abandoned Vessel Update**

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4

- 11.1 Only one vessel is currently sunk and awaiting raising by the Authority's Operations team (see Appendix 2).

**12 Planning Enforcement Update**

Contact Officer/Broads Plan Objective: Adrian Vernon and Cally Smith/None

- 12.1 Following queries raised by a member it was agreed to provide regular updates on the position regarding relevant planning enforcement actions. These details are included at Appendix 3.

Background papers:

None

Author:

John Organ

Date of report:

November 2014

Broads Plan Objectives:

Multiple

Appendices:

APPENDIX 1 –Report on the Significant Exercise of Powers by the Rangers during October - November 2014  
APPENDIX 2 – Report of Sunken and Abandoned Vessels  
APPENDIX 3 – Planning Enforcement Update

## Report on Exercise of Powers by Authorised Officers – Report to be completed for every Navigation Committee

| Rangers Exercise of Powers Analysis<br><i>(Bracketed figures are running totals, April 2014 to October 2014)</i> |                               |                |  |  |                        |                             | Date: <b>OCTOBER 2014</b>             |                                       |
|--|-------------------------------|----------------|--|--|------------------------|-----------------------------|---------------------------------------|---------------------------------------|
|  | Wroxham Launch                | Irstead Launch | Ludham Launch                              | Ludham 2 Launch                          | Norwich Launch         | Hardley Launch              | B.St.Peter Launch                     | Breydon Launch                        |
| Launch Patrol Areas  | Wroxham and Upper Bure        | Ant            | Hickling, P.Heigham, Upper Thurne & Womack | Lower Thurne, Lower Bure & South Walsham | Norwich and Upper Yare | Reedham, Chet & Middle Yare | Oulton Broad and Upper/Middle Waveney | Breydon Water, Lower Waveney and Yare |
| <b>Verbal Warnings</b>   |                               |                |  |  |                        |                             |                                       |                                       |
| Care & Caution   | 2 ( 104 )                     | 7 ( 42 )       | 2 ( 62 )                                   | 5 ( 112 )                                |                        |                             | ( 13 )                                | 2 ( 52 )                              |
| Speed  | 226 ( 3025 )                  | 49 ( 359 )     | 55 ( 461 )                                 | 54 ( 502 )                               | 19 ( 124 )             | ( 212 )                     | 31 ( 325 )                            | 5 ( 212 )                             |
| Tolls offences   | 5 ( 178 )                     | 5 ( 80 )       | 1 ( 31 )                                   | 7 ( 105 )                                | ( 20 )                 | ( 2 )                       | 4 ( 36 )                              | 1 ( 32 )                              |
| Other  | 6 ( 48 )                      | 3 ( 6 )        | 6 ( 17 )                                   | 12 ( 82 )                                | 5 ( 9 )                | ( 20 )                      | 6 ( 30 )                              | ( 4 )                                 |
| <b>Blue Book Warnings</b>  |                               |                |  |  |                        |                             |                                       |                                       |
| Care & Caution   | ( 3 )                         |                | ( 2 )                                      | ( 1 )                                    |                        | ( 1 )                       | ( 4 )                                 | 1 ( 13 )                              |
| Speed  | 2 ( 90 )                      | 1 ( 9 )        | 2 ( 11 )                                   | ( 13 )                                   | ( 13 )                 | ( 6 )                       | ( 15 )                                | ( 10 )                                |
| Other  | 1 ( 7 )                       | 1 ( 4 )        | ( 2 )                                      | ( 10 )                                   | ( 4 )                  | ( 11 )                      | 2 ( 9 )                               | 1 ( 5 )                               |
| Reports for Prosecutions   | ( 1 )                         |                |  |  |                        |                             |                                       | ( 1 )                                 |
| Special Directions   | ( 29 )                        |                |  |  |                        | ( 67 )                      | ( 276 )                               | ( 38 )                                |
| <b>Toll Compliance Reports</b>   |                               |                |  |  |                        |                             |                                       |                                       |
| Non Payment  | 21 ( 154 )                    | ( 66 )         | ( 84 )                                     | ( 44 )                                   | ( 55 )                 | ( 64 )                      | 4 ( 86 )                              | 1 ( 22 )                              |
| Non Display  | 7 ( 31 )                      | ( 13 )         | ( 1 )                                      | ( 6 )                                    | ( 4 )                  |                             | ( 79 )                                | ( 4 )                                 |
| 28 Day request for information   |                               |                |  |  |                        |                             | ( 2 )                                 | ( 1 )                                 |
| BSS Hazardous Boat Inspections   | ( 2 )                         |                |  | ( 1 )                                    | ( 1 )                  |                             |                                       | ( 2 )                                 |
| Enter Vessels Under BSS  | ( 1 )                         |                |  |  | ( 1 )                  |                             |                                       |                                       |
| Launch Staffed (by Ranger)   | 27 ( 199 )                    | 14 ( 103 )     | 17 ( 118 )                                 | 16 ( 132 )                               | 16 ( 102 )             | ( 104 )                     | 22 ( 136 )                            | 31 ( 209 )                            |
| Country Site Inspection Reports Percentage Compliance  | 100% ( 100% )                 | 100% ( 64% )   | (Combined figure)                          | 10% ( 13% )                              | (Combined figure)      | 38% ( 46% )                 | 38% ( 38% )                           | n/a                                   |
| Best Value Patrol Targets Percentage Compliance  | 177% ( 153% )                 | 60% ( 48% )    | 80% ( 92% )                                | 160% ( 133% )                            | 70% ( 77% )            | 50% ( 136% )                | 105% ( 87% )                          | 72% ( 79% )                           |
| Volunteer Patrols  | 2 ( 8 )                       | ( 1 )          | ( 1 )                                      | 1 ( 4 )                                  |                        |                             | ( 3 )                                 |                                       |
| IRIS Reports   | 4 ( 113 )                     | 6 ( 32 )       | 2 ( 24 )                                   | 4 ( 42 )                                 | 6 ( 62 )               | 2 ( 35 )                    | 6 ( 37 )                              | 9 ( 92 )                              |
| Broads Control Total Calls   | <b>TOTAL 4,237 ( 30,065 )</b> |                |  | <b>Telephone 3,236 ( 21,164 )</b>        |                        | <b>VHF 1,001 ( 8,901 )</b>  |                                       |                                       |

**RANGER TEAM ACTIVITY**

as at 30 November

| October 2014            | Navigation Activity |                      |                  |                    |                       |        |                      |              | Countryside Activity |                     |                 |                        |                       |                  |                  |                        |
|-------------------------|---------------------|----------------------|------------------|--------------------|-----------------------|--------|----------------------|--------------|----------------------|---------------------|-----------------|------------------------|-----------------------|------------------|------------------|------------------------|
|                         | Nav Patrol Launch   | Nav Patrol Foot/Road | Incident Working | Admin - Navigation | Training (Navigation) | Escort | Moorings Maintenance | Bank work    | Country Patrol       | Country Maintenance | Admin - Country | Training (Countryside) | Equipment Maintenance | Tree/Ground work | Group Activities | Education/School Visit |
| <b>Percentage Total</b> | <b>21.93%</b>       | <b>2.47%</b>         | <b>0.28%</b>     | <b>2.92%</b>       | <b>1.26%</b>          |        | <b>1.14%</b>         | <b>1.16%</b> | <b>2.53%</b>         | <b>3.87%</b>        | <b>1.64%</b>    | <b>2.85%</b>           | <b>3.31%</b>          | <b>0.47%</b>     | <b>0.29%</b>     | <b>1.30%</b>           |
| Wroxham team            | 26%                 | 32%                  | 9%               | 34%                | 3%                    |        | 28%                  | 31%          | 12%                  | 10%                 | 32%             | 22%                    | 11%                   | 22%              |                  | 21%                    |
| Thurne team             | 23%                 | 11%                  | 39%              | 16%                | 21%                   |        | 48%                  | 13%          | 35%                  | 30%                 | 12%             | 21%                    | 27%                   | 22%              |                  | 36%                    |
| Yare team               | 11%                 | 15%                  |                  | 20%                | 8%                    |        | 5%                   | 60%          | 40%                  | 49%                 | 25%             | 24%                    | 30%                   | 28%              | 100%             | 17%                    |
| Waveney team            | 10%                 | 15%                  |                  | 8%                 |                       |        | 3%                   |              | 6%                   | 2%                  | 15%             | 22%                    | 18%                   | 28%              |                  | 13%                    |
| Breydon team            | 29%                 | 11%                  | 52%              | 26%                | 44%                   |        | 15%                  |              | 7%                   | 6%                  | 2%              | 12%                    | 11%                   |                  |                  | 14%                    |
| Control Officer         |                     | 8%                   |                  |                    |                       |        |                      |              |                      |                     |                 |                        | 0%                    |                  |                  |                        |
|                         | 37%                 |                      |                  |                    |                       |        |                      |              | 15%                  |                     |                 |                        |                       |                  |                  |                        |

| Month Percentages |             |
|-------------------|-------------|
| Navigation        | 66%         |
| Country           | 34%         |
| <b>Total</b>      | <b>100%</b> |

*Time Off not included*

| October 2014            | General Support |              |                  |                  |                 |                  |               |                   |                         |                        |                        |              | Time Off                        |   |              |              |
|-------------------------|-----------------|--------------|------------------|------------------|-----------------|------------------|---------------|-------------------|-------------------------|------------------------|------------------------|--------------|---------------------------------|---|--------------|--------------|
|                         | Broads Control  | Travel Time  | Activity Unknown | Training - Split | Meeting - Staff | Meeting - Public | Admin - Split | Admin - Volunteer | Training - (Volunteers) | Public Relations Event | Site Visit third party | Other Task   | Time off in Lieu (not accurate) | Breaks (not including un-notified breaks) | Annual Leave | Sick         |
| <b>Percentage Total</b> | <b>6.48%</b>    | <b>5.73%</b> | <b>4.00%</b>     |                  | <b>3.66%</b>    | <b>0.51%</b>     | <b>9.33%</b>  | <b>0.29%</b>      | <b>0.04%</b>            |                        | <b>0.52%</b>           | <b>0.41%</b> | <b>4.27%</b>                    | <b>1.74%</b>                              | <b>7.22%</b> | <b>0.45%</b> |
| Wroxham team            |                 | 24%          | 20%              |                  | 23%             |                  | 22%           | 68%               |                         |                        | 12%                    | 21%          | 6%                              | 14%                                       | 15%          | 59%          |
| Thurne team             | 3%              | 17%          | 22%              |                  | 15%             | 5%               | 9%            |                   | 67%                     |                        | 12%                    |              | 4%                              | 1%  | 25%          |              |
| Yare team               | 24%             | 11%          | 14%              |                  | 14%             | 19%              | 12%           | 25%               | 33%                     |                        |                        | 46%          | 15%                             | 28%                                       | 32%          |              |
| Waveney team            |                 | 16%          | 9%               |                  | 11%             |                  | 13%           |                   |                         |                        |                        | 13%          | 17%                             | 3%  | 5%           |              |
| Breydon team            | 2%              | 24%          | 9%               |                  | 8%              |                  | 6%            | 7%                |                         |                        | 54%                    | 21%          | 43%                             | 1%  | 23%          |              |
| Control Officer         | 66%             | 0%           | 0%               |                  |                 |                  |               |                   |                         |                        |                        |              | 2%                              | 28%                                       |              | 41%          |
|                         | 7%              | 6%           | 24%              |                  |                 |                  |               |                   |                         |                        |                        |              | 14%                             |   |              |              |

| Percentage with apportioned split |             |
|-----------------------------------|-------------|
| <i>Year to date (Apr - Mar)</i>   |             |
| Navigation                        | 71%         |
| Country                           | 29%         |
| <b>Total</b>                      | <b>100%</b> |

*Time Off not included*

Team percentages equal team contribution to activity

## Sunken and Abandoned Vessels

| Description            | Location found    | Action          | Abandoned /Sunken<br>Notice Affixed | Result   |
|------------------------|-------------------|-----------------|-------------------------------------|--|
| Wooden Sailing cruiser | River Yare Trowse | No known owner. | yes                                 | Vessel not raised by owner. Deadline expired and BA team will raise and remove when the programme allows |

### Enforcement Update

This table shows the updates on enforcement matters relating to Navigation matters currently under consideration since the last Navigation Committee on 23 October 2014.

| Committee Date  | Location   | Infringement             | Action taken and current situation   |
|---|--|--------------------------|--|
| 5 December 2008<br><br>5 March 2010<br><br>16 July 2010 | "Thorpe Island Marina" West Side of Thorpe Island Norwich<br><br>(Former Jenner's Basin) | Unauthorised development | <ul style="list-style-type: none"> <li>• Enforcement Notices served on 7 November 2011 on landowner, third party with legal interest and all occupiers. Various compliance dates from 12 December 2011</li> <li>• Appeal lodged on 6 December 2011</li> <li>• Public Inquiry took place on 1 and 2 May 2012</li> <li>• Decision received on 15 June 2012. Inspector varied and upheld the Enforcement Notice in respect of removal of pontoons, storage container and engines but allowed the mooring of up to 12 boats only, subject to provision and implementation of landscaping and other schemes, strict compliance with conditions and no residential moorings.</li> <li>• Challenge to decision filed in High Court 12 July 2012</li> <li>• High Court date set for 26 June 2013</li> <li>• Planning Inspectorate reviewed appeal decision and agreed it was flawed and therefore to be quashed</li> <li>• "Consent Order" has been lodged with the Courts by Inspectorate</li> <li>• Appeal being reconsidered –Planning Inspector Site Visit 28 January 2014</li> <li>• Hearing took place on 8 July 2014</li> <li>• <b>Appeal allowed in part and dismissed in part on 20 October 2014. Inspector determined that the original</b></li> </ul> |



| Committee Date | Location | Infringement | Action taken and current situation  |
|----------------|----------|--------------|---|
|                |          |              | <p>planning permission had been abandoned, but granted planning permission for 25 vessels, subject to conditions (Similar to previous decision above except in terms of vessel numbers).</p> <ul style="list-style-type: none"> <li>• Planning Contravention Notices issued to investigate outstanding breaches on site.</li> </ul> |