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1 Introduction

The Brundall Neighbourhood Plan has been developed through extensive community consultation conducted by Brundall Neighbourhood Plan Working Group. The Plan builds on the Parish Plan questionnaire that was undertaken in 2013 by Brundall Parish Council. This work has informed the development of Brundall Neighbourhood Plan as well as that gathered during the extensive consultation undertaken as part of the Neighbourhood Planning process.

This Consultation Statement is designed to meet the requirements set out in the Neighbourhood Planning (General) Regulations 2012 for Consultation Statements. This document sets out the consultation process employed in the production of the Brundall Neighbourhood Plan, it also demonstrates how the requirements of Regulations 14 and 15 of the Neighbourhood Planning (General) Regulations 2012 have been satisfied.

The Working Group has endeavoured to ensure that the Neighbourhood Plan reflects the desires of the local community and key stakeholders. In order to achieve this, the Working Group sought to engage with the local community from the outset of developing the Plan. The Working Group was established with representatives from a number of local groups and societies to ensure that the Plan was developed by the community and represented their views. The Working Group carried out consultation throughout the formation of the Plan.

The objectives of the consultation process for Brundall Neighbourhood Plan are as follows:
- To ensure that the local community are engaged with throughout the process of developing the Neighbourhood Plan
- To ensure that the views of the local community are taken in to account and reflected in the Neighbourhood Plan document
- To ensure that the consultation process is accessible to as wide a range of people as possible.

Summary of the process

On 9th December 2013 Brundall Parish Council submitted an application to Broadland District Council and the Broads Authority to prepare a Neighbourhood Plan for Brundall Parish boundary. Following a period of statutory consultation (which began on 13th January 2014) this application was approved without amendment on 8th April 2014 (see Appendix A).

In December 2013 Brundall Parish Council set up a Neighbourhood Plan Working Group comprising:

- **Brundall Parish Council**: Martin Davies (Chairman), Ian Walters (Vice-Chairman), Kevin Wilkins, Rob Hetherington, Sharon Smyth (Clerk)
- **Brundall Memorial Hall**: John Philp (Chairman), Pam Welsh
- **Brundall Riverside Association**: Peter Fletton (Chairman)
- **Brundall Ingenuity In Business**: Sandie Hammond
- **Parishioner**: Mike Hammond
- **Rector of Brundall/Braydeston Church**: Rev Peter Leech
- **Parish Tree Warden**: Tim Strudwick
- **Brundall School/Snowys Nursery**: Chris Harrison
- **Brundall History Group**: Barbara Ayers
- **Luncheon Club**: Maureen Dougall
- **Giggles (mother and toddler group)**: Sharon Harper
The committee elected the following members into a number of roles:

- Chairman: Martin Davies
- Vice Chair: Tim Strudwick
- Secretary: Ingham Pinnock Associates
- Treasurer: Sharon Smyth

Please see Appendix B for the Working Group Terms of Reference.

Communications

Throughout the process the Neighbourhood Planning Working Group ensured that the local community and stakeholders were kept informed of the process and were able to get involved with the development of the Neighbourhood Plan. A number of different methods were used to achieve this, these are as follows:

Posters

Posters were regularly placed around the parish to provide an update to all local residents and stakeholders on the progress of the Neighbourhood Plan. They also provided contact details for the Working Group and information on how to become involved with the process. All posters are contained within Appendix C.

Local press

Press releases were used to inform the local community and stakeholders, they were also used to invite the local community and stakeholders to take part in the process. Press releases were issued to local and regional press on the following dates:

- January 2014
- April 2014
- November 2014

Press releases were also uploaded to the Brundall Parish Council and Ingham Pinnock websites. All press releases are contained within Appendix D.

Websites

All press releases were uploaded to both the Brundall Parish Council website and the Ingham Pinnock website, enabling interested parties to learn more about or become involved with the process. Basic information on the Plan and how to get involved with the project was also provided on the websites.

Public consultation

The following community consultation events were held in order to inform and develop the Neighbourhood Plan:

- 10th May 2014
- 29th June 2014
- 19th July 2014

Statutory consultation
In accordance with the Neighbourhood Planning (General) Regulations 2012 the following statutory consultation was undertaken:

- **Application for designation of Neighbourhood Area (6 weeks – 13th January – 24th February 2014), see appendix E**
  - No substantive comments were received on the application

- **Sustainability Appraisal Scoping Report (6 weeks – 14th August to 22nd September)**
  - Responses were received from Natural England, English Heritage, Norfolk County Council and the Broads Authority, the agencies provided minor comments which were incorporated into a revised scoping report as appropriate

- **Pre-Submission draft Neighbourhood Plan and Sustainability Appraisal (8 weeks – 5th December 2014 – 30th January 2015)**
  - Please see detailed description of the process and outcomes below.

This Consultation Statement provides a summary of each of the above stages.
2 Summary of community consultation

The consultation process underpinning and informing the Brundall Neighbourhood Plan is set out below in chronological order.

<table>
<thead>
<tr>
<th>Event</th>
<th>First public consultation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Saturday 10th May 2014</td>
</tr>
<tr>
<td>Location</td>
<td>Brundall Memorial Hall</td>
</tr>
</tbody>
</table>
| Publicity | ▪ Press release (appendix D)  
▪ Poster (appendix C)  
▪ Website |
| Consultees | ▪ Open invitation  
▪ Stakeholders and local community (from within the parish and surrounding parishes were invited to attend) |

Event details

The event was the first public consultation. The local community/interested parties were invited to attend to learn more about Neighbourhood Planning and to tell the Working Group their views on how the village might develop or adapt in the future.

A series of consultation boards (see appendix F) were on display, as follows:

▪ Board 1: Explained the Neighbourhood Planning process  
▪ Board 2: Asked attendees to identify and note down, what they like about Brundall, what they dislike and what they would like to change  
▪ Board 3: Outlined the results from the Survey of Village Opinion  
▪ Board 4: Asked attendees to note down their vision for Brundall in 2026  
▪ Board 5: Outlined a set of objectives (developed by the Working Group) and asked attendees to note down whether they agreed or disagreed with the objectives.

Members of the Working Group were also present throughout the day to discuss the Neighbourhood Plan with attendees and note down any additional ideas.

Over 60 people attended the event and provided feedback.

Outcomes

▪ 97% of respondees resided in Brundall Parish  
▪ 28% of respondees noted down aspects of the village that they ‘like’, 29% of respondees noted down aspects of the village that they ‘disliked’, 43% noted down aspects they would like to change.

▪ Frequently stated likes include:
  o Access to the countryside and footpaths  
  o Public transport  
  o Sense of community  

▪ Frequently stated dislikes include:
  o Congestion/traffic speeds  
  o Lack/condition of footpaths  
  o Lack of access to the Broads  
  o Public transport  
  o Residential development

▪ Frequently stated ‘I would like to change’ include:
  o More recreation facilities  
  o Improved access to the Broads  
  o Reduce traffic speed/congestion

▪ All feedback on the draft objectives was positive except for:
  o To reduce the severance effect of The Street (7 disagree). It was agreed within the Working Group that the disagrees were likely,
in part, to have been caused by the ambiguous nature of the phrasing of the objective, which was subsequently revised:
  o To create a stronger village centre/centres (1 disagree)

Key themes emerging for the vision included:
  o Brundall should remain a rural village
  o Brundall should not become a suburb of Norwich
  o Brundall should retain physical separation from Norwich and other villages
  o Brundall shouldn’t grow further

The results of this consultation were used to establish the vision for the Neighbourhood Plan, the objectives and the key areas of focus for the Neighbourhood Plan policies.

A summary of the results of the consultation exercise are at Appendix G.

<table>
<thead>
<tr>
<th>Event</th>
<th>2nd consultation event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>29th June 2014</td>
</tr>
<tr>
<td>Location</td>
<td>Rock the Boat, Brundall</td>
</tr>
<tr>
<td>Publicity</td>
<td>N/A</td>
</tr>
<tr>
<td>Consultees</td>
<td>Local community</td>
</tr>
<tr>
<td>Event details</td>
<td>The event was designed to raise awareness of the Neighbourhood Plan and the consultation event to be held in July. To ensure as many as people as possible were made aware of the Neighbourhood Plan this event was combined with the village Rock the Boat event, which attracts many local residents, the objectives of the consultation were to:</td>
</tr>
<tr>
<td></td>
<td>▪ Raise awareness of the Neighbourhood Plan with the community</td>
</tr>
<tr>
<td></td>
<td>A series of consultation boards (see appendix H) were on display, as follows:</td>
</tr>
<tr>
<td></td>
<td>▪ Board 1: Explained the Neighbourhood Planning process and provided an introduction</td>
</tr>
<tr>
<td></td>
<td>▪ Board 2: Publicised the event in July</td>
</tr>
<tr>
<td>Outcomes</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event</th>
<th>3rd consultation event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>19th July 2014</td>
</tr>
<tr>
<td>Location</td>
<td>Brundall Fun Day</td>
</tr>
<tr>
<td>Publicity</td>
<td>Publicised at the previous event</td>
</tr>
<tr>
<td>Consultees</td>
<td>Local community</td>
</tr>
<tr>
<td>Event details</td>
<td>The event was designed to consult with as many residents as possible and was therefore combined with the village Fun Day, which attracts many local residents, the objectives of the consultation were to:</td>
</tr>
<tr>
<td></td>
<td>▪ Raise awareness of the Neighbourhood Plan with the community</td>
</tr>
<tr>
<td></td>
<td>▪ To test the initial policy ideas developed by the Working Group following the previous research and consultation</td>
</tr>
<tr>
<td></td>
<td>▪ To provide feedback on the previous consultation</td>
</tr>
<tr>
<td></td>
<td>A series of consultation boards (see appendix I) were on display, as follows:</td>
</tr>
<tr>
<td></td>
<td>▪ Board 1: Explained the Neighbourhood Planning process and provided an introduction</td>
</tr>
<tr>
<td></td>
<td>▪ Board 2: Provided a summary of the first consultation results</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
</tbody>
</table>
|   | Board 3: Outlined the proposed vision for the Neighbourhood Plan and asked the community to confirm whether they liked, disliked or would like to change it  
Board 4: Outlined the proposed objectives, following amendments made in response to comments at the May consultation event  
Board 5 and 6: Set out initial policy ideas developed by the Working Group based on the previous consultation events and background research. The boards asked the community to indicate whether they agreed or disagreed with the proposed policy ideas. |
| Outcomes | Approximately 55 people took part in the consultation, summary results are as follows, all results are at appendix J:  
- 100% of people agreed with the proposed vision for the Neighbourhood Plan  
- 100% of people agreed with the proposed policies  
- Specific comments on each policy were made, these are summarised in appendix J and were fed in to the development of the policies. |
3 Summary of pre-submission (regulation 14) consultation

Regulation 14 of the Neighbourhood Planning (General) Regulations 2012, requires that:

‘Before submitting a plan proposal to the local planning authority, a qualifying body must—
(a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area—
(i) details of the proposals for a neighbourhood development plan;
(ii) details of where and when the proposals for a neighbourhood development plan may be inspected;
(iii) details of how to make representations; and
(iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;
(b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and
(c) send a copy of the proposals for a neighbourhood development plan to the local planning authority.’

The following section demonstrates how the Brundall Neighbourhood Plan pre submission consultation fulfils these requirements.

Pre-submission consultation timescale

The Pre-Submission Draft Brundall Neighbourhood Plan and Sustainability Appraisal were circulated and deposited for consultation between Friday 5th December 2014 – Friday 30th January 2015.

Publicity

There were two elements to the publicity of the pre-submission consultation, the first was aimed at ensuring the community were aware of the consultation, where to locate a copy of the document and how to comment and secondly to notify all statutory consultees of the consultation period.

Community publicity

With regards to the publicity for the community, the pre-submission consultation was heavily publicised via the following medium:

- **Press releases**: Were circulated to publicise the pre-submission consultation to local and regional press, displayed on the Brundall Parish Council website, the Broads Authority website and the Ingham Pinnock Associates website, it was also included in the Parish Magazine, please see appendix D for further information
- **Parish Magazine**: The November copy included a sort article on the pre-submission consultation and details on how to comment and where to locate a copy of the document, please find a copy at appendix N
- **Social media**: The pre-submission consultation was also publicised on social media such as twitter
Statutory and non-statutory consultee publicity

Over 45 statutory and non-statutory consultees (please see appendix K for details of consultees) were invited via email (please see appendix L for further details) to review and comment on the pre-submission documents.

Documents

Hard copy of the pre-submission documents were available at the following locations:

- Brundall Library
- Brundall Memorial Hall
- Broadland District Council, Thorpe St Andrew
- Broads Authority, Norwich

Electronic copies were also available to download from Brundall Parish Council website and Ingham Pinnock website.

All publicity highlighted the availability of hard and electronic copy of the pre-submission documents.

Responses

Statutory and non statutory consultees were invited to comment on the pre-submission drafts by completing a consultation response form either in hard copy or electronic copy and submitting to either Brundall Parish Council or Ingham Pinnock Associates. Copies of the consultation response form were available at the locations where the pre-submission draft was deposited and was included in the back page of the document.

Consultation responses were asked to state the exact part of the document that the response responds to, to state fully and clearly their concerns, any suggested alternative approaches and whether they believed there to be any omissions from the draft. A copy of the form can be found at appendix O.

A total of 14 responses were received. Details of responses received to the pre-submission document are available at appendix M. All responses were documented and a meeting was held with the Working Group to review the comments and consider whether there were necessary amendments to the submission draft, details of these amendments are provided at appendix M.
4 Conclusion

The Working Group carried out a comprehensive programme of consultation throughout the development of the Brundall Neighbourhood Plan. The Working Group consider that all the key stakeholders, both statutory and non statutory, local and neighbouring communities were invited to participate in the development of the plan and that the consultation reached a wide range of interested parties.

The comments received throughout and specifically in response to the consultation draft Neighbourhood Plan have been addressed in so far as they are practicable and compatible with the joint core strategy and the Government’s National Planning Framework.

This Consultation Statement and the supporting consultation reports are considered to comply with Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations.
A. Neighbourhood Plan area approval
<table>
<thead>
<tr>
<th>ITEM &amp; HEADING</th>
<th>DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Local Government Pension Scheme: Additional Policy Discretions</td>
<td>RECOMMENDED TO COUNCIL to approve the Pensions Discretions Policy.</td>
</tr>
<tr>
<td>Lead Officer Stephen Fennell</td>
<td></td>
</tr>
<tr>
<td>10 Pay Policy Statement: Annual Review</td>
<td>RECOMMENDED TO COUNCIL</td>
</tr>
<tr>
<td>Lead Officer Stephen Fennell</td>
<td>(1) to approve the Pay Policy Statement, subject to the following amendment:</td>
</tr>
<tr>
<td></td>
<td>- delete paragraph 4.6 and amend paragraph 4.7 to:</td>
</tr>
<tr>
<td></td>
<td>Performance Assessments for the Chief Executive and Deputy Chief Executive will be undertaken by the Appointments and Pay Panel;</td>
</tr>
<tr>
<td></td>
<td>(2) to agree a 2.7 percent increase to pay grades for 2014/15, at an additional cost of £5,000.</td>
</tr>
<tr>
<td>11 Brundall Neighbourhood Area Application (Neighbourhood Planning)</td>
<td>RESOLVED to approve the designation of the Neighbourhood Area, as proposed in the application from Brundall Parish Council.</td>
</tr>
<tr>
<td>Lead Officer Phil Courtier</td>
<td></td>
</tr>
<tr>
<td>12 Strumpshaw Neighbourhood Plan – Examiner’s Report</td>
<td>RESOLVED to approve each of the Examiner’s recommendations, making modifications as referred to above, and progress the Neighbourhood Plan to proceed to a referendum within the Neighbourhood Area (the civil parish of Strumpshaw).</td>
</tr>
<tr>
<td>Lead Officer Phil Courtier</td>
<td></td>
</tr>
</tbody>
</table>
Summary: The report briefly summarises the comments received during the six week consultation period on Brundall becoming a Neighbourhood Area in order to produce a Neighbourhood Plan.

Recommendation: That the Planning Committee notes the comments received and agree to designate Brundall as a Neighbourhood Area.

1 Neighbourhood Planning

1.1 Neighbourhood planning was introduced through the Localism Act 2011. Neighbourhood Planning legislation came into effect in April 2012 and gives communities the power to agree a Neighbourhood Development Plan, make a Neighbourhood Development Order and make a Community Right to Build Order.

1.2 A Neighbourhood Development Plan can establish general planning policies for the development and use of land in a neighbourhood, for example:

- where new homes and offices should be built
- what they should look like

1.3 Under the Neighbourhood Planning (General) Regulations 2012, parish or town councils within the Broads Authority’s Executive area undertaking Neighbourhood Plans are required to apply to the Broads Authority and the relevant District Council to designate the Neighbourhood Area that their proposed plan will cover.

1.4 Once these nominations are received, there follows a six week period within which any member of the public may submit written comments to the Broads Authority and the relevant District Council regarding the proposed Neighbourhood Area, who will then consider the area, and the comments received, before approving or rejecting its designation. The designation of a Neighbourhood Area is therefore the first step in the process of preparing a Neighbourhood Plan.

2 Brundall Neighbourhood Area

2.1 The following map shows the proposed Brundall Neighbourhood Area. It covers the entire parish of Brundall (thin red line). The Broads Authority Executive Area is in blue.
3 The Consultation and Responses Received

3.1 The consultation on the designation of Brundall as a Neighbourhood Area ran for six weeks and ended on 24 February 2014.

3.2 Comments were received from the following organisations. The table also shows a discussion on these comments and an assessment of the impact on designating Brundall as a Neighbourhood Area.

<table>
<thead>
<tr>
<th>Organisation / Individual</th>
<th>Response</th>
<th>BDC and BA officer response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norfolk County Council</td>
<td>I can confirm that the County Council does not have any objection to the application.</td>
<td>Noted.</td>
</tr>
</tbody>
</table>
| Natural England            | The following is offered as advice to assist the Parish Council in preparing their Neighbourhood Plan.  
Natural England, together with the Environment Agency, English Heritage and Forestry Commission has published joint advice on neighbourhood planning which sets out sources of environmental information and ideas on incorporating the environment into development proposals. This is available at: [http://publications.environment](http://publications.environment) | Noted. |
Local environmental record centres hold a range of information on the natural environment. A list of local records centre is available at: [http://www.nbn-nfbr.org.uk/nfbr.php](http://www.nbn-nfbr.org.uk/nfbr.php)

You should consider whether the plan is likely to have any impacts on protected species. To help you do this Natural England has produced standing advice to help understand the impact of particular developments on protected or Biodiversity Action Plan species should they be identified as an issue. The standing advice also sets out when, following receipt of survey information, you should undertake further consultation with Natural England: Natural England Standing Advice.

Proposals may provide opportunities to enhance the character and local distinctiveness of the surrounding natural and built environment; use natural resources more sustainably; and bring benefits for the local community, for example through green space provision and access to and contact with nature.

Opportunities to incorporate features into new build or retro fitted buildings which are beneficial to wildlife, such as the incorporation of roosting opportunities for bats or the installation of bird nest boxes should also be considered as part of any new development proposal.'

| English Heritage | No objection to this designation. There are a number of designated heritage assets within the area and there is a duty to consult English Heritage where our interests are considered to be affected. We can provide specific advice concerning the inclusion of the historic environment in their plan. | Noted. |

3.3 In summary, whilst there are further actions required as the Neighbourhood Plan progresses, the comments received do not act as 'show stoppers' in designating Brundall as a Neighbourhood Area.

3.4 Of importance, Broadland District Council will also need to designate the part of Brundall Parish for which they are the Local Planning Authority. Early
indications from colleagues at Broadland Council are that it will be recommended for approval and the equivalent report is going to Broadland District Council’s Cabinet on 8 April and then subsequently ratified by Full Council soon after.

4 **Links of Relevance:**


5 **Financial Implications**

5.1 Occasional Officer time in supporting the process (as required by regulations).

5.2 There will be no cost to the Broads Authority for the referendum at the end of the process as Broadland District Council have agreed to take on this task and cost.

6 **Conclusion and Recommendation**

6.1 The comments received do not act as ‘show stoppers’. It is therefore recommended that the Brundall Neighbourhood Area is designated.

Background papers: None

Author: Natalie Beal

Date of report: 12 March 2014

Appendices: None
B. Working Group Terms of Reference
Brundall Neighbourhood Plan

Working Group Terms of Reference

Purpose

The main purpose of the Working Group is to prepare a Neighbourhood Plan for the parish of Brundall, on behalf of Brundall Parish Council, in line with the requirements of the Neighbourhood Planning (General) Regulations 2012, which sets out policies and proposals that seek to address the community’s aspirations for the area.

In undertaking this role, the Working Group will:

1. Ensure that Neighbourhood Planning legislation, as set out in the Neighbourhood Planning (England) Regulations 2012, are followed in the preparation and submission of the Neighbourhood Plan.

2. Set out a project timetable, featuring key milestones, and a budget for preparing the Neighbourhood Plan.

3. Plan, manage and monitor expenditure incurred in the preparation of the plan and report back to the Parish Council on these matters.

4. Report regularly to the Parish Council on progress with the preparation of the Neighbourhood Plan and make recommendations on any proposed content of the Plan.

5. Seek to gather the views of the whole community, including residents, groups, businesses, landowners etc., in order to inform the development of the Neighbourhood Plan.

6. Liaise with Broadland District Council, Broads Authority and other relevant authorities and organisations in order to make the plan as effective as possible and to ensure that it remains in conformity with local, national and European planning legislation.

7. Be responsible for the analysis of evidence gathered from the community and elsewhere, development of local policies, and the production of the Neighbourhood Plan.

Membership

The Working Group will include up to 20 members, including representatives of the Parish Council and any interested members of the community, as approved by the Parish Council. It is proposed that this comprises:

- Ingenuity in Business
- Brundall Primary School
- Brundall Memorial Hall
- Brundall Local History Group
- Brundall Riverside Association
- Brundall Allotments Association
- Broads Society
- Brundall Parish Council

At a meeting of the Working Group the Working Group elected members into a number of roles:

- Chairman: Martin Davies
- Vice Chair: Tim Strudwick
- Secretary: Ingham Pinnock Associates
- Treasurer: Sharon Smyth
All members of the Working Group must declare any personal interest that may be perceived as being relevant to any decisions or recommendations made by the group. This may include membership of an organisation, ownership or interest in land or a business or indeed any other matter likely to be relevant to the work undertaken by the Working Group.

Meetings

The Working Group shall meet every month, or as may be required. Notice of Working Group meetings shall be given to its members, by email or post, at least five working days in advance of the meeting date. Notices must include details of the matters to be discussed.

Decisions on operational matters (relating to the process of preparing the Plan) shall be determined by a majority of votes of the Working Group members present and voting. In the case of an equal number of votes, the chairperson shall have a casting vote.

Decisions on matters relating to proposed content of the Plan shall be made by the full Parish Council, following consideration of recommendations made by the Working Group.

The Working Group may decide the quorum necessary to conduct business – with a minimum of five members.

The secretary shall circulate minutes to members of the Working Group not more than 14 days after each meeting.

Sub Groups

The Working Group may appoint such sub groups as it considers necessary, to carry out functions specified by the Working Group. Each sub group should have a nominated chair but this person does not have to be a member of the Working Group.

Sub groups do not have the power to authorise expenditure on behalf of the Working Group.

Finance

The treasurer shall keep a clear record of expenditure, where necessary, supported by receipted invoices. Members of the Working Group, or a sub group, may claim back an expenditure that was necessarily incurred during the process of producing the Neighbourhood Plan. This could include postage, stationery, telephone calls, travel costs, childcare costs etc. The procedure for claiming and rates for these expenses shall be drawn up by the treasurer and agreed by the Working Group.

The treasurer will report back to the Working Group on planned and actual expenditure for the project and set up a petty cash system and enable cash withdrawals and payment of invoices to be made, as required.

Changes to the Terms of Reference

These Terms of Reference may be altered and additional clauses added by agreement, shown by majority votes, of the Working Group.
C. Posters
Public Consultation
Saturday 10th May, 12pm to 4pm
Memorial Hall, Brundall

Brundall Parish Council invites residents of the village and surrounding area to its first public consultation event on the Brundall Neighbourhood Plan. The event is due to take place at the Memorial Hall on Saturday 10th May from mid-day to 4pm. It will be an informal occasion, designed to allow residents to drop in throughout the day to share their thoughts and views.

The consultation event is the first in a number of similar sessions due to take place during 2014 to allow everyone to have their say on the future of the village. We would be delighted if you could spare some time to come along, learn more about Neighbourhood Planning and start to tell us your views on how you want the village to look in the future and how we need to be guiding any changes.

It is vital that the Neighbourhood Plan, when it is published, should reflect the views and aspirations of the local community, and we encourage you to attend or follow its progress.

Further information about the Neighbourhood Plan and the event will be available from the following sources:

- **Email**: Sharon Smyth, Brundall Parish Council (brundallparishcouncil@hotmail.co.uk) or Ross Ingham, Ingham Pinnock Associates (ross@inghampinnock.com)
- **Website**: Visit either the Brundall Parish Council website (http://brundallpc.norfolkparishes.gov.uk/) or the Ingham Pinnock website (http://www.inghampinnock.com/brundall-neighbourhood-plan/) to find out more information on progress and general information on neighbourhood planning
- **Notice boards**: Keep an eye on the village notice boards, details of events will be posted here.
D. Press releases
Brundall Neighbourhood Plan

Press Release 1: Announcing Nhood Plan Application Jan 2014

Brundall Parish Council is delighted to announce that it has applied to Broadland District Council and the Broads Authority to prepare a Neighbourhood Plan for the Parish of Brundall.

Neighbourhood Planning is a new community-led planning initiative that has emerged from the Government’s Localism Bill. It gives local people new rights to help shape the development of the communities they live in. Neighbourhood Plans allow local communities to set out planning policies on the development and use of land in the ‘neighbourhood area’ which in Brundall’s case is the civil parish. Any policies included within a Neighbourhood Plan need to conform to strategic planning policies and guidance at the local, national and European level. This means that it cannot be used as a mechanism to undermine established planning policies or planning permissions. Rather policies can be used to provide additional detail and guidance on issues that cannot be addressed in more strategic documents.

A Working Group is being set up to prepare the Plan including representatives from a range of community groups and organisations such as the primary school, business group and history group. If the application is successful it is hoped that the Neighbourhood Plan can be written and completed over the course of 2014 with a village referendum early in 2015.

It is important that the Neighbourhood Plan reflects the views and aspirations of the local community and so there will be a number of ways for people to get involved. This will include open consultation events which everyone will be invited to attend.

We look forward to providing an update on the outcome of the application towards the end of February and notifying the community about next steps in due course.

Further information and updates on the Neighbourhood Plan can be accessed as follows:

- **Email**: Sharon Smyth, Brundall Parish Council (brundallparishcouncil@hotmail.co.uk) or Ross Ingham, Ingham Pinnock Associates (ross@inghampinnock.com)
- **Website**: Visit either the Brundall Parish Council website (http://brundallpc.norfolkparishes.gov.uk/) or the Ingham Pinnock website (http://www.inghampinnock.com/brundall-neighbourhood-plan/) to find out more information on progress and general information on neighbourhood planning
- **Notice boards**: Keep an eye on the village notice boards, details of events will be posted here.

Ends.
Brundall Neighbourhood Plan
Press Release 2: First Public Consultation
Saturday 10th May, midday to 4pm at the Memorial Hall

Brundall Parish Council would like to invite residents of the village and surrounding area to its first public consultation event on the Brundall Neighbourhood Plan. The event is due to take place at the Memorial Hall on Saturday May the 10th from midday to 4pm. The event is informal and is designed to allow residents to drop in throughout the day to share their thoughts and views.

The consultation event is the first in a number of similar sessions due to take place over 2014 to allow everyone to have their say in the future of the village. We would be delighted if you could spare some time to come along, learn more about Neighbourhood Planning and start to tell us your views on how you want the village to look in the future and how we need to be guiding any changes.

It is vital that the Neighbourhood Plan reflects the views and aspirations of the local community and so we encourage you to attend or follow its progress.

Further information about the Neighbourhood Plan and the event will be available from the following sources:

- **Email**: Sharon Smyth, Brundall Parish Council ([brundallparishcouncil@hotmail.co.uk](mailto:brundallparishcouncil@hotmail.co.uk)) or Ross Ingham, Ingham Pinnock Associates ([ross@inghampinnock.com](mailto:ross@inghampinnock.com))
- **Notice boards**: Keep an eye on the village notice boards, details of events will be posted here.

Ends.

Editors notes:

Neighbourhood Planning is a new community-led planning initiative that has emerged from the Government’s Localism Bill. It gives local people new rights to help shape the development of the communities they live in. Neighbourhood Plans allow local communities to set out planning policies on the development and use of land in the ‘neighbourhood area’ which in Brundall’s case is the civil parish. Any policies included within a Neighbourhood Plan need to conform to strategic planning policies and guidance at the local, national and European level. This means that it cannot be used as a mechanism to undermine established planning policies or planning permissions. Rather policies can be used to provide additional detail and guidance on issues that cannot be addressed in more strategic documents.

A Working Group has been set up by the Parish Council to prepare the Plan including representatives from a range of community groups and organisations such as the primary school, business group and history group. The Working Group is being supported by Ingham Pinnock Associates who will provide support and guidance on technical aspects of the process.
PRESS RELEASE

Brundall Neighbourhood Plan

Pre-Submission Consultation
[For local websites, newspapers and newsletters]

The Brundall Neighbourhood Plan Working Group is delighted to invite the community to review the very first draft of the Brundall Neighbourhood Plan.

The first draft of the Neighbourhood Plan is the culmination of around a year of hard work and the dedication and input of volunteers and community representatives.

At the heart of the plan are eight draft policies focusing on ways in which the physical environment, the economy and the social life of Brundall might be strengthened.

The policies contained within the draft Plan reflect community feedback from a number of consultation events, the survey undertaken for the Parish Plan and independent research. However, the policies are not final and the Working Group is keen for local residents and businesses to review and provide feedback.

The consultation period will run from the 5th of December to the 30th January 2015. Regulations require the document to be consulted on for six weeks but we recognise that the consultation period spans Christmas and so have extended it to eight weeks to give everyone the chance to have their say. The documents will be available online from the 28th November 2014.

It is vital that the Neighbourhood Plan reflects the views and aspirations of the local community, and we encourage you to comment and get involved.

The Pre-Submission Draft Neighbourhood Plan and Sustainability Appraisal can be found online at http://www.inghampinnock.com/brundall-neighbourhood-plan/ Follow instructions on how to e-mail comments.

Hard copies will also be available to review at a number of buildings around the village including the Memorial Hall & Library as well as at the Broadland District Council and Broads Authority. Comment sheets will be available at each of these locations with instructions on how to submit them.

-Ends-

Notes to editor.

What is Neighbourhood Planning?

Neighbourhood Planning is a new community-led planning initiative that has emerged from the Government’s Localism policy. It gives local people new rights to help shape the development of the communities they live in. Neighbourhood Plans allow communities to set out planning policies on the development and use of land in the ‘neighbourhood area’ which in Brundall’s case is the civil parish. Any policies included within a Neighbourhood Plan need to conform to strategic planning policies and guidance at the local, national and European level; this means that it cannot be used as a mechanism to undermine established planning policies or planning permissions. But local neighbourhood plans can be used to provide additional detail and guidance on issues that cannot be addressed in more strategic documents.
A Working Group was set up by the Parish Council last year to prepare the Plan including representatives from a range of community groups and organisations such as the primary school, the business group and Riverside Residents. The Working Group is being supported by Ingham Pinnock Associates who will provide guidance on technical aspects of the process.

Further information about the Neighbourhood Plan and the event is available from either the Parish Clerk, Sharon Smyth, at (brundallparishcouncil@hotmail.co.uk) or from the Plan consultants at Ingham Pinnock Associates (ross@inghampinnock.com).
E. Neighbourhood area application consultation notice
PUBLIC NOTICE

APPLICATION FOR DESIGNATION OF NEIGHBOURHOOD AREA

In accordance with the Neighbourhood Planning (General) Regulations 2012, Brundall Parish Council has made an application to Broadland District Council and The Broads Authority to designate a Neighbourhood Area, for the purposes of developing a Neighbourhood Plan.

The area that the Parish Council wishes to designate is that making up the civil parish of Brundall, as shown by the map below:

The Parish Council is the relevant body to make this application, for the purposes of section 61G of the 1990 Act.

Anyone wishing to comment on this Neighbourhood Area application must do so before 5.00pm on Monday 24th February 2014 by writing to the Spatial Planning Manager, Broadland District Council, Thorpe Lodge, 1 Yarmouth Rd, Norwich, NR7 0DU or emailing neighbourhoodplans@broadland.gov.uk

The full Neighbourhood Area application can be viewed in the following locations:

- Broadland District Council’s website (www.broadland.gov.uk/neighbourhoodplans)
- The Broads Authority website (www.broads-authority.gov.uk)
- Brundall Parish Council website (http://brundallpc.norfolkparishes.gov.uk/)
- Brundall Library
- Broadland District Council offices
- The Broads Authority offices
F. First public consultation boards
Welcome to the first consultation event on Brundall’s Neighbourhood Plan.

Brundall Parish Council has applied to Broadland District Council and the Broads Authority to prepare a Neighbourhood Plan. The Parish Council has put together a Working Group to prepare the plan. The Working Group includes representatives from Innovation in Business, Giggles Toddler Group, Brundall Riverside Associates, Tree Warden, Brundall Local History Group, Brundall Memorial Hall and others.

What are the aims of today’s consultation?

The aims of today’s consultation event are to:

- Understand where you live
- Gather comments on what you like or don’t like about the village
- Understand how you would like to see the village by 2026
- Get your views on a series of objectives we have developed

Please work your way around the panels and take as much time as you like to note down your views. And of course thank you for sparing the time to contribute.

Frequently asked questions

What is a Neighbourhood Plan?

The idea is that Neighbourhood Plans can set out policies on the development and use of land in a parish or neighbourhood area that might not be covered by the Broadland District Local Plan. If the Neighbourhood Plan is adopted it will become an important document for developers to consider if they want to build in Brundall and will help to shape any future development in the village. A Neighbourhood Plan is a new local layer of formal planning policy introduced by the coalition Government through the Localism Act.

What can it do / not do?

A Neighbourhood Plan cannot be used to stop development that is already supported in other planning documents. Plans must be in ‘general conformity’ with strategic planning policies (i.e. the Broadland Local Plan) and so it cannot stop the development already proposed around the village.

A Neighbourhood Plan can however add more detail to what any new development must be like, for example it can set out standards in design to make sure that new buildings are as high quality as possible and reflect the character of the village.

Why should I be interested?

A Neighbourhood Plan offers local communities a real say in the future of their area and you can help to shape policies that will go into the plan.

How long will it all take?

TODAY

MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MARCH

2nd Consultation (Emerging policies)

3rd Consultation (Draft plan)
What do you like and dislike about Brundall and what would you like to see change?

Please let us know what you like or dislike about living, visiting or working in Brundall. Every comment is important no matter how trivial you may think it is! Just make a note on a sticky label and place it under the right heading. For example; Are there enough community facilities? Are there enough shops? Is it easy to walk or cycle around the village? Is there enough green space? Etc...

We know that you are often asked to give your views on various documents such as the Broadland Local Plan and most recently the Brundall Survey of Village Opinion. We are required to consult with you and are extremely grateful for the time and thought you put into your responses.

Your views do matter to us and to demonstrate this if you haven’t already seen any feedback, some of the comments from the Survey of Village Opinion are shown on the next panel.
What you have already told us

You have recently given us a lot of information by completing the Brundall Parish Survey of Village Opinion. This information will be used to help form the policies for the Neighbourhood Plan. A summary of what you told us in the Survey of Village Opinion is set out below.

- **94% agree Brundall is a great place to live**
- Footpaths used at least once a week by **44%** of respondents
- **Two thirds (65%)** were satisfied with the upkeep of the footpaths
- Woodlands are used by **31%** at least once a week
- **86%** felt the Brundall landscape aesthetically pleasing
- **Just over half (52%)** felt there are sufficient recreational facilities in Brundall
- **18%** of respondents visit the play areas at least once a week, more so for those with young children (39%)
- One fifth of respondents (21%) felt there should be more play areas suitable for all age groups
- A high proportion of respondents (82%) stated there should be no further land made available for housing in Brundall. However, respondents that were in favour of new housing (12%) said that new housing should be sheltered (67%), or affordable (67%).
- **26 households** stated there will be a need for accommodation in Brundall for a person in their household within the next 5 years
- Overall, people were satisfied with the speed limits in the village (78%)
- **36%** of respondents used public transport at least once a week and a third (31%) use it less than once every 3 months
- Only 56 of respondents (9%) **work in Brundall**
Your vision for Brundall

The Neighbourhood Plan could last until 2026 unless it is updated before then. We therefore want to know what you think Brundall should be known for by 2026 i.e. your vision for the village. In one short, punchy sentence, sum up how you want Brundall to be in the future. The sort of ideas we are looking for might include things like:

- Brundall, a traditional village surrounded by unspoilt countryside
- Brundall, a Norfolk Broads village
- Brundall, an attractive Norwich suburb

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<thead>
<tr>
<th>My vision for Brundall is that by 2026 it is...</th>
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<td>My vision for Brundall is that by 2026 it is...</td>
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Objectives for the Neighbourhood Plan

We have developed a set of draft objectives for the Neighbourhood Plan under a series of headings. We want you to let us know if you agree or disagree with these ideas by putting a tick in the relevant boxes.

If you have other objectives you would like us to consider, please write them down on the sheet of paper provided.

### Environment

<table>
<thead>
<tr>
<th>Objective</th>
<th>Agree</th>
<th>Disagree</th>
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<tbody>
<tr>
<td>To improve links between the village and surrounding countryside including the Broads</td>
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<tr>
<td>To protect and enhance existing landscape and wildlife areas around the village</td>
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<td>To enhance local distinctiveness in the built and natural environment</td>
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### Economy

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<tr>
<th>Objective</th>
<th>Agree</th>
<th>Disagree</th>
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<tbody>
<tr>
<td>To protect and enhance the unique cluster of marine related businesses at Brundall Marina</td>
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<tr>
<td>To support and enhance the visitor economy</td>
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### Community

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<thead>
<tr>
<th>Objective</th>
<th>Agree</th>
<th>Disagree</th>
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<tr>
<td>To support the enhancement and growth of education facilities in the village for all age groups</td>
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<tr>
<td>To create a stronger village centre/centres</td>
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<tr>
<td>To reduce the severance effect of The Street</td>
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G. First public consultation results
The images below show the completed boards and comments provided at the event.
On Saturday 10\textsuperscript{th} May 2013 following extensive publicity, the first in a series of open public consultation events was held in the village with the community invited to attend.

At the consultation event, attendees were asked to record on a plan where they lived, what they liked or disliked about Brundall, what they would like to see changed and what their vision for the future of the village was. They were also provided with significant background on the Neighbourhood Plan process and asked to consider a series of objectives.

Over 60 people attended (approximately 36 households) the consultation event and provided feedback on the questions that were posed.

In total 14 ‘I like’ comments were received, 24 ‘I dislike’ and 63 ‘I would like to change’.

The figure below highlights the response of attendees when asked what they liked about Brundall. It shows that attendees were particularly positive about access to the countryside, public transport and a strong sense of community.

\textbf{Figure 19: Public consultation feedback: frequently stated ‘likes’}

Source: Public consultation, May 2014
The figure below illustrates points raised by attendees at the consultation event in relation to what they do not like about the village. The most commonly raised dislikes concerned congestion / traffic speeds, lack / condition of footpaths and the lack of local public access to the Broads.

Figure 20: Public consultation feedback: frequently stated ‘dislikes’

The figure below illustrates points raised by attendees at the consultation event in relation to what they would change about the village. The most commonly cited point related to the provision of more recreation facilities followed by improved access to the Broads.

Figure 21: Public consultation feedback: frequently stated ‘I would change...’

Source: Public consultation, May 2014
H. Second community consultation
Why should I be interested?

A Neighbourhood Plan offers local communities a real say in the future of their area and you can help to shape policies that will go into the plan.

What is a Neighbourhood Plan?

The idea is that Neighbourhood Plans can set out policies on the development and use of land in a parish or neighbourhood area that might not be covered by the Broadland District Local Plan. If the Neighbourhood Plan is adopted it will become an important document for developers to consider if they want to build in Brundall and will help to shape any future development in the village. A Neighbourhood Plan is a new local layer of formal planning policy introduced by the coalition Government through the Localism Act.

What can it do / not do?

A Neighbourhood Plan cannot be used to stop development that is already supported in other planning documents. Plans must be in ‘general conformity’ with strategic planning policies (i.e. the Broadland Local Plan) and so it cannot stop the development already proposed around the village.

A Neighbourhood Plan can however add more detail to what any new development must be like, for example it can set out standards in design to make sure that new buildings are as high quality as possible and reflect

Further information:

If you have any questions or queries regarding the Neighbourhood Plan or would like to become involved, you can find out more by contacting Sharon Smyth, Parish Clerk at brundallparishcouncil@hotmail.co.uk or 01603 712223 or Ross Ingham from Ingham Pinnock Associates at ross@inghampinnock.com/07827 240 059.

Alternatively further information and updates will be posted on the Parish Council website http://brundallpc.norfolkparishes.gov.uk/ and the Ingham Pinnock Associates website.
PUBLIC CONSULTATION EVENT

at the Brundall Family Fun Day

19th July 2014, 1pm—4pm

Brundall Memorial Hall & Playing Field

Come and tell us your views and help to shape Brundall’s Neighbourhood Plan

Find out more by contacting Sharon Smyth, Parish Clerk at brundallparishcouncil@hotmail.co.uk or 01603 712223
I. Third community consultation boards
BRUNDALL

NEIGHBOURHOOD

PLAN

Please come and talk to us to help shape Brundall’s Neighbourhood Plan.
Welcome to the 2nd consultation event on Brundall’s Neighbourhood Plan.

Brundall Parish Council with stakeholders from the local community is preparing a Neighbourhood Plan for the village. The Parish Council has assembled a Working Group to prepare the Plan. The Working Group includes representatives from the RSPB, Brundall Local History Society, Innovation in Business, Brundall Riverside Association, the Allotments Association, Brundall Primary School, St Laurence Church and Brundall Memorial Hall.

What are the aims of today’s consultation?

The aims of today’s consultation event are to:

- Feedback what you told us at the previous consultation event that we held in May this year and show you how this has informed our work
- Present the draft vision and objectives which we have revised since the consultation event in May to reflect your comments
- Present some initial ideas about what sort of policies we might develop for you to consider

Please work your way around the panels and take as much time as you like to note down your views. And of course thank you for sparing the time to make a valuable contribution to the future of the village.

What is a Neighbourhood Plan?

The idea is that Neighbourhood Plans can set out policies on the development and use of land in a parish or neighbourhood area that might not be covered by the Broadland District Local Plan. If the Neighbourhood Plan is adopted it will become an important document for developers to consider if they want to build in Brundall and will help to shape any future development in the village. A Neighbourhood Plan is a new local layer of formal planning policy introduced by the coalition Government through the Localism Act.

What can it do / not do?

A Neighbourhood Plan cannot be used to stop development that is already supported in other planning documents. Plans must be in ‘general conformity’ with strategic planning policies (i.e. the Broadland Local Plan) and so it cannot stop the development already proposed around the village.

A Neighbourhood Plan can however add more detail to what any new development must be like, for example it can set out standards in design to make sure that new buildings are as high quality as possible and reflect the

Why should I be interested?

A Neighbourhood Plan offers local communities a real say in the future of their area and you can help to shape policies that will go into the plan.

How long will it all take?

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<th>1st Consultation</th>
<th>TODAY</th>
<th>3rd Consultation</th>
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<tr>
<td>(You told us your what you like and dislike about Brundall)</td>
<td>(Feedback and initial policy headings)</td>
<td>(Draft policies)</td>
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<th>MAY</th>
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<th>MARCH</th>
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What did you tell us at the consultation in May and what have we done with that information?

After the last consultation we collated the results (below) and analysed them. This helped us to refine the vision, objectives and helped us to start thinking about initial ideas for policies.

Most commonly stated dislikes: Congestion and traffic speeds, the lack of or condition of footpaths and the lack of access to the Broads

Your feedback on the initial objectives:
You raised a valid point about the phrasing of the objective about The Street creating severance. We have revised this as you will see on one of next panels.

Things you would most like to change:
More recreation facilities, better access to the Broads and reducing traffic speeds and congestion

Your ideas for a vision:

A garden suburb with green space
Still a self contained village in open countryside
Retained as a village not a suburb of Postwick/Thorpe development
A place that still has a rural feel about it – not a ‘built up’ suburb of Norwich/Thorpe. People come to live here for that reason
A place where I can walk without being splashed by drivers as I walk along the Street in wet weather
A place where street lighting allows us to look at the night sky without an orange ‘cloud’ of street lighting
A village kept as far as possible in a traditional way with green areas bordering
A village that provides facilities and amenities for people of all ages, but especially the youth and elderly of the community
Left as it is
Retain as a village surrounded by open countryside – not a suburb of Thorpe/Norwich
To be kept as rural as possible, not to become a suburb and as little further building as possible.
As many green spaces as possible to remain for public use and to enhance the environment
Enhance its ? known for its links to the Broads and its beauty
No more housing – larger age range with recreational facilities for all
Not a suburb of Norwich
Left as a village and not a suburb of Norwich! No further large developments

Vibrant community with excellent transport links and sill separated from Norwich by farmland
Remain separated (from city suburbs). Better access to the river, with links across the river.
Facilities along river for boat holiday makers/village residents
Left as a village – no further developments but some sheltered housing
A Norfolk Broads village with good access to the riverside for everyone
A place where young people (and older ones) can play football or other field games or just run around in safety
Local people can afford to live
A place where affordable housing for households of any size including single people can live
A place where local public houses can offer food and drink in decent surroundings without the problems of being ‘tied’ to large breweries
A place where due respect is given to the natural world. Bye-law needed to stop anymore brick weave of cemented drives – also more control of felling trees
A place of strong community, where different groups and organisations are more closely integrated
No bigger, still surrounded by countryside, with an improved village centre e.g. with a communal green area
That Brundall remains a village, not a suburb – and that newcomers to the village are encouraged to become involved in the village activities and decision making
No more further developments of housing or large business to keep rural like it is now
Friendly place, inhabitants pleased to walk and talk with visitors and strangers
Your vision for Brundall

The Neighbourhood Plan could last until 2026 unless it is updated before then. As you can see on the previous panel, when we asked you about your vision for the village we got a fantastic response. We have taken your ideas and tried to create a vision statement that sums up what you told us. Do you think we have got it right? Please tick the box that applies below or give us some feedback on how you might change the vision.

Our vision for Brundall is to remain a high-quality rural village surrounded by tranquil open countryside and the Broads landscape where people want to live, visit, work and engage with a vibrant and thriving community.

I like this vision...

I don’t like this vision...

Comments or changes?
Neighbourhood Plan objectives

As you can see from one of the previous panels, you told us last time that you were happy with all but one of the objectives (marked with an *** which we have revised to take account of your comments. These are the draft final objectives for the Neighbourhood Plan and will help inform the development of policies.

Environment

- To improve links between the village and surrounding countryside including the Broads
- To protect and enhance existing landscape and wildlife areas around the village
- To enhance local distinctiveness in the built and natural environment

Economy

- To protect and enhance the unique cluster of marine related businesses at Brundall Riverside
- To support and enhance opportunities for local business
- To support and enhance the visitor economy

Community

- To support the enhancement and growth of education facilities in the village for all age groups
- To strengthen and enhance the existing village centres along The Street
- ***To improve conditions for walking and cycling around and through the village and increase use of public transport***.
**Initial policy ideas**

Based on what you have told us and what we think is achievable, the Neighbourhood Plan Working Group has started to identify issues or areas around which policies might be developed. We are keen to understand what you think. Please place a tick underneath the title if you support a policy being developed around this issue, a cross if you disagree, or note down any comments you have.

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<tr>
<th>Creating a green corridor that follows the Lackford run</th>
<th>Improving walking and cycling routes around the village</th>
<th>Protecting important views such as Braydeston Hills</th>
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<tr>
<td>Supporting boating and marine businesses</td>
<td>Improving leisure and tourism facilities &amp; access to the Broads</td>
<td>Improving the pedestrian environment on The Street</td>
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</table>
Initial policy ideas

Based on what you have told us and what we think is achievable, the Neighbourhood Plan Working Group has started to identify issues or areas around which policies might be developed. We are keen to understand what you think. Please place a tick underneath the title if you support a policy being developed around this issue, a cross if you disagree, or note down any comments you have.

| Providing enhanced community recreation facilities | Providing better facilities for young children and housing for the very old |

Thank you for taking the time to get involved in the Brundall Neighbourhood Plan.
J. Third community consultation results
The images below show the completed boards and comments provided at the event.
2) Public consultation feedback
2) Public consultation feedback

Re-cap of consultation undertaken and forthcoming

Consultation 1 (May)
  • Information gathering, objectives and visioning

Consultation 2 (June – Rock the Boat)
  • Awareness raising for July event

Consultation 3 (July – Village Fun Day)
  • Policy ideas and vision statement

Consultation 4 (Nov – TBC)
  • Pre-submission draft plan

Consultation 5 (Dec / Jan)
  • BDC, submission draft
2) Public consultation feedback

Feedback on vision from July event

Our vision for Brundall is to remain a high-quality rural village surrounded by tranquil open countryside and the Broads landscape where people want to live, visit, work and engage with a vibrant and thriving community.
2) Public consultation feedback

Feedback on policy ideas from July event

- Policy 1: Creating a green corridor that follows the Lackford Run
- Policy 2: Improving walking and cycling routes around the village
- Policy 3: Protecting important views such as Braydeston Hills
- Policy 4: Supporting boating and marine businesses
- Policy 5: Improving leisure and tourism facilities and access to the Broads
- Policy 6: Improving the pedestrian environment on The Street
- Policy 7: Providing enhanced community recreation facilities
- Policy 8: Providing better facilities for young children and housing for the very old

Disagree  Agree
2) Public consultation feedback

Relevant comments:

Policy 1: Creating a green corridor that follows the Lackford Run
  • [Protect open space] No development on field adjacent BMH, protect view to Blofield

Policy 2: Improving walking and cycling routes around the village
  • [Improving footpaths] Consider purchasing and putting tarmac on strip of footpath between Memorial Hall and Meadow View playground. Thus it is possible for children to walk to school without using The Street
  • [Improving footpaths] Provide paving around McDonalds down Postwick Lane
  • [Improving cycleways] Too dangerous to cycle on the road at the moment
2) Public consultation feedback

Policy 3: Protecting important views such as Braydeston Hills
- [Protect view] No development on field adjacent BMH, protect view to Blofield

Policy 4: Supporting boating and marine businesses
- No comments

Policy 5: Improving leisure and tourism facilities and access to the Broads
- Improved access to Broads * 10
2) Public consultation feedback

Policy 6: Improving the pedestrian environment on The Street

- [Reduce traffic speeds] Traffic is too fast!
- [Widen pavements] Too narrow in several places esp. opposite the Library
- [Widen pavements] Try walking the paths of The Street with children / wheelchairs!
- [Manage parking] Put up posts to prevent parking on pavements and verges – the gap left is too narrow
- [Improve pavements] Need safer pedestrian access to facilities

Policy 7: Providing enhanced community recreation facilities

- [Enhanced facilities] Bigger sports hall / adult gym / indoor bowls / sports field
2) Public consultation feedback

Policy 8: Providing better facilities for young children and housing for the very old

- [Elderly facilities] There is a need for sheltered housing + respite care
- [Elderly facilities] More housing suitable for supported living and with disabled access to the accommodation
- [Young people facilities] More provision for pre-school education

General comments

- Plant more trees – make it greener!
- No more / less new housing * 11
K. Statutory consultees for pre-submission
### Neighbourhood Plan consultation bodies

<table>
<thead>
<tr>
<th>Position</th>
<th>Company / Organisation</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning Liaison Manager</td>
<td>Anglian Water Services Ltd</td>
<td><a href="mailto:planningliaison@anglianwater.co.uk">planningliaison@anglianwater.co.uk</a></td>
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<tr>
<td>NewSites - East of England</td>
<td>British Telecommunications plc. Broad’s Authority</td>
<td><a href="mailto:newsiterceceptioneastofengland@openreach.co.uk">newsiterceceptioneastofengland@openreach.co.uk</a></td>
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<tr>
<td></td>
<td>English Heritage</td>
<td><a href="mailto:katharine.fletcher@english-heritage.org.uk">katharine.fletcher@english-heritage.org.uk</a></td>
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<tr>
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<td><a href="mailto:mail@homesandcommunities.co.uk">mail@homesandcommunities.co.uk</a></td>
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<td></td>
<td>Hutchison 3G UK Limited</td>
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<tr>
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<td>Natural England</td>
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<tr>
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<td>Norfolk Biodiversity Partnership</td>
<td><a href="mailto:Emily.Nobbs@norfolk.gov.uk">Emily.Nobbs@norfolk.gov.uk</a></td>
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<tr>
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<td></td>
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<tr>
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</tbody>
</table>
L. Email to statutory consultees
Dear Sir / Madam

On behalf of Brundall Parish Council I have the pleasure of providing below links to the Pre Submission Consultation Draft of the Brundall Neighbourhood Plan and accompanying draft Sustainability Appraisal. I am delighted to invite you to review and comment on the documents as appropriate. The formal consultation period commences on 5th December 2014 and will finish on 30th January 2015.

The draft Plan builds on a significant body of work undertaken throughout 2014 by a local working group including community consultation events and a programme of primary research. In addition to an overall vision and objectives, the Plan contains policies that seek to address specific local issues and that can help to shape Brundall into the future.

- Electronic copies of the document can be viewed or downloaded [http://www.inghampinnock.com/brundall-neighbourhood-plan/](http://www.inghampinnock.com/brundall-neighbourhood-plan/) Completed response forms should be e-mailed to the Parish Clerk at: brundallparishcouncil@hotmail.co.uk

- Hard copies of the documents are available to view at public locations throughout the village such as the library and Memorial Hall, at Broadland District Council in Thorpe St Andrew and the Broads Authority offices in Norwich. Completed paper response forms should be posted to Brundall Parish Council.

We hope that you will be able to take the time to review the documents and we look forward to hearing from you in due course. Should you have any questions or queries in the meantime please do not hesitate to contact me using the details below.

Kind regards
M. Responses to pre-submission consultation
<table>
<thead>
<tr>
<th>Respondent</th>
<th>Summary of comments provided</th>
<th>Summary of how the issue was addressed in the Neighbourhood Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COMMUNITY</strong></td>
<td></td>
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</tbody>
</table>
| Local resident   | ● While I think there are lots of good intentions laid out in the draft plan, the designated areas to keep the village separate from Blofield does not go far enough. The most important thing in any long term planning, is as you say, to keep the village identity, so it does not become joined to Blofield. It appears to me the intention is to sacrifice the area to the north of Berryfields and allow Broom Boats, to develop not only the strip of land running parallel to the A47 all the way down to the dyke, thus effectively joining up with the proposed Blofield development coming from the opposite direction, but also to allow them to develop the land north of Berryfields in return for river access. If this goes ahead as the plans put forward from Broom Boats, future pressure will build up to build on the rest of the land, all the way down to the mentioned dyke corridor (no mention is made in the plan as to how wide an area this is to be). Very soon we will not see the join between the two villages, which is probably the most important thing to maintain.  
● Brundall as a village has as is said in the draft plan been developed long and narrow over the years, and there is still land to the east if future development has to take place, indeed Persimmon seem to have considered this on the new Pasture site, making provision in their road layout. When this area is developed, the monies received could go to providing much need playing fields (the area behind the Memorial Hall is totally inadequate for a village the size of Brundall) or indeed a country park. I would suggest going to have a look at Saxlingham village as a good example, although it has a smaller population than Brundall, this I feel and many of the residents I have spoken to need to be considered in any long term village plan.                                                                                                                                 | The area described that is subject of a proposal by Broom Boats is outside of the Neighbourhood Plan boundary  
Comment noted and considered to be reflected in policy 4.                                                                                                                                                                                                         |
| Local resident   | ● In my view I would like to see in Brundall enhancement of facilities, and environmental improvement, of the village via:  
   ○ No more new large housing estates (we now need to spend time now consolidating our identity as a village and improving facilities so as to effectively integrate all into village life etc).  
   ○ No development of Brooms Boat building facilities on Yarmouth Road (we have massive problems of traffic feeding into this very unsafe Brundall roundabout and this project would further erode the environment)                                                                                                                                                                                                                                                                   | Comment noted                                                                                                                                                                                                                                               |
|                  |                                                                                                                                                                                                                                                                                                                                                             | Outside of Neighbourhood Plan Area                                                                                                                                                                                                                         |
| **Local resident** | Regarding the ‘environment’ of Brundall’s pavements on The Street, between The Co-op Chemist and the junction with Links Avenue:

- A lot of pedestrians cross the road to use the south pavement before Yare Valley Rise on their way to Brundall Primary School, the shops, Medical Centre, and so on. It does offer a wider pavement for a mobility scooter, and for buggies, to avoid the pinch point, before Finch Way junction on the north side, where the pavement there, tilts towards the road, and where it has lifted at the base of a tree near the beginning of the 20 mph limit sign.

- At the junction with Yare Valley Rise, however, the pavement there narrows where the kerb is dropped and traffic does pass very close to pedestrians. On returning from the shops etc., on this pavement, it is necessary to pause to assess the speed and size of traffic on The Street proceeding in a westerly direction, before proceeding along the narrowed pavement, at this junction.

- Using an off-road scooter one is tipped to the traffic, that is frequently only 10 inches away. It is also very disorientating to be using a four wheeled stroller to support my walking at this point.

- If I use the north side pavement to approach Brundall shops, it is necessary to cross the before the pinch point at the large tree root, which has lifted the pavement into bumps, again tilting a mobility scooter, or child’s buggy towards passing traffic, only inches away. Here, too using a stroller is very difficult, as the stroller tilts towards the road, and requires very deliberate effort to control, while maintaining balance.

- I frequently see people with a buggy step into the road to avoid using this part of the pavement. However, as a scooter user I have to plan a crossing in a diagonal direction across The Street, from one driveway to another, where the kerb has been dropped.

- I also remind you that the best pieces of pavement are invariably the best laid and most smooth outside properties accessing the road in The Street!!! Most of the rolled tarmac pavement elsewhere, is rough and worn, with exposed stone on the pavement surface, making stroller use uncomfortable, through vibration at the wrists, and, in some places, repairs have been unevenly rolled, as if scraped from a near empty bucket, and patted with a shovel!!

- Combine these hazards for the infirm, and those pushing children in buggies, with the speed of traffic, only limited to 20mph at Finch Way, and invariably accelerating away in a westerly direction from the 20mph limit, to speeds often well in excess of 30mph, and the proximity of buses and lorries to these pavements, and there is a considerable margin of risk in accessing the village for a number |

| **Comment noted but considered that policy 1 seeks to achieve reduced speeds via other means** |
| **Comment noted and considered reflected in policy 4** |
| **Comment noted and reflected in policy 5** |

| **Comment noted and reflected in policy 1** |
of vulnerable residents. I wish to express my great concern that the amount, and speed of traffic through Brundall on The Street, makes this stretch a daunting challenge on either pavement, which needs resurfacing both sides, and completely re-shaping at the junction with Yare Valley Rise, and relaying, after the felling and removal of the base of the tree which has, unfortunately, now created a serious hazard on the north pavement, where it is particularly narrow.

**Local resident**

**Policy 2: Walking & Cycling Routes**

- Prior to developments of the 1960s, land between Strumpshaw Road and the Run Dyke consisted of two fields on which Brecklands Road and St Michaels Way were created; these fields were then accessed directly from Strumpshaw Road. North of these was a further field accessed from a land opposite the Chapel Cottages and running alongside the east boundary of Breckland Road.
- The current official footpath (following the Run Dyke from St Michaels Way to the entrance style to Braydeston Hills) was a 1960s realignment of an earlier (drier) diagonal footpath from Strumpshaw Road to Braydeston Church (as seen) in OS Map 1956.
- Some walkers now find it very easy and therefore more convenient to access fields by entering at either Coigncroft or Brecklands Road to then walk towards St Michaels Way. In winter those who are suitably dressed may follow the extremely sodden lower official footpath parallel to Run Dyke – a consequence of the 1960s realignment. It is unfortunate yet inevitable that this set aside area utilised as a run off for surplus water from the agricultural land is in conflict with those using the public footpath in winter months.
- Often walkers chose to exit towards Strumpshaw Road with the further possibility of taking the footpath from Chapel Cottages towards Brundall Station. Such a route could still be linked via the land running parallel and east of Brecklands Road; this previously served the field now accessed via Brecklands Road, unfortunately walkers now find the old farm track roped off.
- I submit – current unofficial popular walking routes in this area extend leisure opportunities, utilise more convenient access points and create more amenable winter pathways. I suggest such activity is an invaluable addition to the existing footpaths and echo your ambitions of creating joined up orbital paths around the village. Does the draft plan provide an opportunity to acknowledge such current practice and could work toward incorporating them into the final draft?

**Policy 3: Important views**

- The plans and keys may be interpreted as suggesting
  - Varying degrees of importance for the residential / agricultural land within each view fan
  - That the pivot points of fans are the focal point from which to get the best view
- I therefore forward a believe, relevant to this policy, regarding the magnificent panoramic vista already enjoyed by local residents including those off Brecklands Road and Coigncroft.
- Having lived in Brecklands Road since 1966 I trust that my observations of how this much appreciated resource has been utilised by the community and may well influence your excellent ambitions for our community’s future planning.
- I maintain that within the OS overlay showing key views there is a need to either:
<table>
<thead>
<tr>
<th><strong>Local resident</strong></th>
<th><strong>Concern; Policy 6.1</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>“creation of areas of shared surface” If you mean what I believe you mean then I think these are dangerous both to pedestrians and drivers alike. I moved within the last year to Brundall from the London Borough of Bexley. There they have 'shared surface' in the district of Bexleyheath. The one in particular is a roundabout at a T junction of Trinity Baptist Church with The Broadway. The surface is made up of patterns of coloured bricks, some in circular patterns to indicate a roundabout and others in a straight bands - like zebra crossings but not zebra crossings and not in zebra colours. In a vertical view in Google Earth it looks simple but driving towards it was a nightmare. Drivers and pedestrians alike hesitate, which can be a good safety thing, but a nightmare for children. If there is an accident it was stated at the time of introduction of this feature, that there is no legal right of way for either party and that they had no basis in law; they were merely an idea of a transport planner. There was much comment at the time in the local 'Newshopper' paper.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Policy 5: Leisure and tourism</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>While I recognise that Policy 5 relates to leisure and tourism opportunities focussed around Brundall Riverside, I nevertheless wish to associate the opportunities to focus leisure provision in the area of land around Braydeston</strong></td>
</tr>
<tr>
<td><strong>I submit that open land situated north of Strumpshaw Rd including Braydeston Hills offers an opportunity, at some time in the future to create a country park style leisure facility alongside the arable farmland</strong></td>
</tr>
<tr>
<td><strong>Lack of opportunities for residents to participate in outdoor leisure pursuits together with examples of those activities people do support, when the occasions arise, suggest we should value such undeveloped land within our Parish boundaries</strong></td>
</tr>
<tr>
<td><strong>A field immediately north of Coigncroft offers one of the last pockets of flat land capable of facilitating a sports ground; there may well be opportunities to provide parking for disabled people to enjoy and have access to the countryside</strong></td>
</tr>
<tr>
<td><strong>The undulating area set aside field boundaries, public footpaths, the Braydeston Hills – all offer scope for leisure, walking, running</strong></td>
</tr>
</tbody>
</table>

<p>| Comments noted and legend for key views policy plans revised. |
| Comment noted and reviewed and considered Policy 3 includes appropriate views. |
| Comment noted and reviewed but not taken forward. |
| Comment noted and reviewed but not taken forward. Comment noted and considered reflected in policy 2. |
| Comment noted. |</p>
<table>
<thead>
<tr>
<th><strong>Omission; Policy 3 Important Views</strong></th>
<th>Comment noted.</th>
</tr>
</thead>
<tbody>
<tr>
<td>- The view eastward travelling between and along Berryfields and the adjacent field to its north (noted as PO 13-02 on preferred options plan for future development.) One sees on the skyline the striking view of the church of St Andrew &amp; St Peters Blofield. (see attachments) It could be enhanced by removal of scrub trees that have appeared on the boundary of the field in the last 10 years or so.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>General Observation</strong></th>
<th>Comment noted and plans amended.</th>
</tr>
</thead>
<tbody>
<tr>
<td>- The base map in the reports should, as a minimum, include the words ‘The Pastures Development’ on the appropriate field. It would be great if someone could sketch the road layout of the Pastures.</td>
<td></td>
</tr>
<tr>
<td>- In addition to the maps supplied in the report could one of the base maps be noted with Brundall Parish boundary AND the boundaries of adjacent parishes together with a shading of their recently decided respective settlement limits. This would show extent of future development impact on views etc.</td>
<td>Comment noted and plans amended to ensure all parish names are included but not showing potential or permitted development to avoid confusion.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Local resident</strong></th>
<th><strong>Concerns:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The lack of a policy about future estate housing development in Brundall, after current commitments have been completed i.e. The Pastures and the housing permission on the former Vauxhall Mallards cricket field for 44 dwellings.</td>
<td>Comment noted, discussed and not taken forward.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Omissions:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>- Yes there should be a policy about new housing development. The Parish Survey indicated that 82% of respondents said that no more land should be made available for housing. Furthermore Broadland DC has indicated recently that the district now has a 5 year supply of such land.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Local business (Broom Boats)</strong></th>
<th>Comment noted.</th>
</tr>
</thead>
<tbody>
<tr>
<td>I am writing to confirm the Company’s support for the Brundall Neighbourhood Plan. The vision for the village, Policy 4 and Policy 5 are consistent and in harmony with the plans, opportunities and vision for Broom Boats.</td>
<td></td>
</tr>
<tr>
<td>As you know well, Broom Boats has operated from Brundall since inception in 1898. Broom Boats is committed to staying in the village and to growing the business, bringing new employment in boat building and within the local supply chain. We continue to advance opportunities in discussions with international charter operators which could bring a significant volume of new business to Broom in Brundall.</td>
<td></td>
</tr>
</tbody>
</table>
Local business and landowner (Braydeston Farms Ltd) issued by Lanpro as planning agent

- My client Braydeston Farms Limited (BFL) owns and controls a large area of land currently under agricultural use to the north of Brecklands Road and Cricket Field View and east of Dian Road and East Avenue within Brundall village. This land is also located to the south and west of Run Dike.

- As you are aware from your previous discussions with my colleague Philip Atkinson and my clients Guy Gowing and Anna Fennell, BF is keen to secure a modest amount of enabling development on the land north of Brecklands Road to deliver a new linear landscaped public park along the part of Run Dike between Brundall Road and Strumpshaw Road. The emerging proposals are illustrated on drawing reference FEN001/0322/303 dated April 2014 attached. To be clear although BFL is keen to enable the delivery of a large section of this new linear country park (now re-branded as the Run Dike Green Corridor by the Parish Council) the land that is identified is not available for use without some form of enabling development. This is required to offset the financial and operational losses to the BFL business.

- To be very clear without the enabling development the land owned by BFL that is required to part deliver the emerging Policy 1 objectives as outlined in the Pre-submission Draft Brundall is not available for use. As such unless enabled, the Policy 1 (and part of Policy 2) objectives will not be met in full in the emerging PDBNP period. As such, Policy 1 of the PDBNP as currently drafted is not effective and fails to meet the tests of soundness outlined in paragraph 182 of the National Planning Policy Framework (NPPF)

- My client therefore considers that Policy 1 needs to be re-worded to specifically allow for enabling forms of development on the land owned by BFL at the north end of Brecklands Road to ensure delivery of the Run Dike Green Corridor can be realised in full in the emerging PDBNP period. My client is suggesting an amendment to the current wording of Policy 1 and the insertion of an additional sentence at the end of the Policy as drafted. This new sentence should state “Full consideration will be given to enabling forms of sustainable development (where appropriate in scale and kind) that are specifically designed to secure the release of land for public recreational use within the Run Dike Green Corridor.” This suggested wording change would ensure that Policy 1 is then effective in line with paragraph 182 of the NPPF. This proposed change will further ensure that the aims and aspirations of Policy 2 entitled Walking and cycling routes are delivered in part and again Policy 2 is also then made effective.

- BFL further objects to the wording used in the pre-amble to Policy 3 entitled Important views. This is because the current wording that references the Broadland Landscape Character Assessment Supplementary Planning Guidance Document (BLCASPG) is factually incorrect and misleading. My client has examined in detail the BLCASPG published by BDC during September 2013 and cannot find Comment noted and discussed and policy 1 (as was) has been removed.
any reference to “experiencing attractive views across the surrounding rural landscape” as outlined in the current text. Paragraph 3.9.29 of the BLASPG document actually concludes that the landscape surrounding Brundall has been heavily influenced and characterised “by modern development [housing] growth”.

- For information the current version of the BLASPG describes the landscape to the north and east of Brundall (the land proposed for enabling development) as Blofield Tributary Farmland. The wider landscape characteristics of this area are described in para 3.7.38 of the BLASPG. Paragraph 3.7.38 states that within the landscape around the village “there are few notable features to provide interest of strengthen its visual fabric. Essentially it is a simple working landscape that works well functionally and this is the essence of its character. Most of the settlements... ...have been engulfed by the rapid expansion in modern suburban housing. These developments have for the most part remained contained as individual linear or nucleated developments, such as Blofield. There is often an abrupt transition between the housing developments and the surrounding agricultural land.”

- Whilst my client accepts that it would be desirable in the longer term to develop public views in the area around the Run Dike Green Corridor when delivered it is clear that the blanket protection of this area at the present time (as the main consideration in determining future planning applications) cannot be justified. Para 165 of the NNPF states that “Planning policies and decisions should be based on up-to-date information about the natural environment and other characteristics of the area...” It is clear that emerging Policy 3 as drafted would certainly preclude enabling forms of development on the land owned by BFL from a landscape perspective if adopted. As such the Policy is not justified and has not be positively prepared having regard to para 182 of the NPPF. My client is therefore seeking the deletion of this Policy from within the emerging PDBNP.

<table>
<thead>
<tr>
<th>STATUTORY CONSULTEES</th>
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<tbody>
<tr>
<td><strong>English Heritage</strong></td>
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<tr>
<td>• We welcome the clear identification of the historic environment within Section 2 on Brundall’s physical environment, and, in particular the identification of the designated heritage assets.</td>
</tr>
<tr>
<td>• In section 3 (vision) we again welcome the third bullet point under the heading ‘environment’ but request that consideration is given to extending this along the lines: To protect and enhance local distinctiveness in the built and natural environment and to protect the setting of designated heritage assets.</td>
</tr>
<tr>
<td>• Policy 3, we welcome the inclusion of the views to and from St Michaels Church. In the wording we recommend that this is strengthened to say Development within the views that is overtly intrusive, unsightly or prominent to the detriment of the views as a whole will not be supported.</td>
</tr>
<tr>
<td>• Policy 6: we welcome the potential enhancement of the public realm and suggest that consideration is given to using receipts from CIL to implement these enhancement.</td>
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<tr>
<th><strong>Natural England</strong></th>
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<tbody>
<tr>
<td>• The Plan area incorporates part of the Yare and Marshes SSSI which is notified at a national level and is a component SSSI of the Broads Special Area of Conservation and Broadland Special Protection</td>
</tr>
</tbody>
</table>

Comment noted and background wording checked and revised. BPC invited consultee to a meeting to discuss this policy and the fact that it does not create a blanket protection and chased a number of times but no response was received.

Comment noted and text revised.

Comment noted, discussed but not taken forward.

Comment noted and reflected in the implementation plan.

Comments noted
Area and Ramsar site which are all European designated sites. We are pleased to note that one of the key objectives of the Plan is to *protect and enhance existing landscape and wildlife areas around the village* and this appears to be largely reflected in the Plan policies.

- We are satisfied that the SA report appears to consider relevant environmental issues including potential impacts on biodiversity, including designated sites and protected species, landscape, green infrastructure and soils and the potential effects of climate change. The SA includes a consideration of the effects of the Plan on these features.
- Natural England considers that this Plan and its policies, due to the scale, nature and location of development being proposed are generally unlikely to have any adverse impact on the natural environment, including designated sites and landscapes. We do not therefore wish to make specific comment on the details of this consultation.

### Environment Agency

- **Surface water drainage:** Areas of The Street are shown on our maps to be prone to surface water problems in times of high rainfall. Advice should be sought from Norfolk County Council as the lead local flood authority concerning improvements when you seek to bring forward more detailed plans for this area.
- **Waste and recycling:** One area that is often lacking is recycling facilities ‘on the move’ and we recommend ensuring there are sufficient recycling facilities for tourists, those mooring boats, and visitors using local facilities. This can also reduce opportunities for fly tipping. You may wish to consider if there is an opportunity for a new recycling site and / or making an explicit intention that future development will be required to specifically address waste management.
- **Green corridors:** We welcome the inclusion of a green corridor as this will be a good opportunity to reconnect the flood plan and improve geomorphology and habitat. Having a mosaic of green spaces would act to better connect and provide habitat for wildlife. Further opportunities should be sought to improve these networks; this should include the promotion of sustainable drainage systems such as SUDs.
- **Water Framework Directive:** The following two WFD waterbodies need to be considered regarding any development considered likely to affect them:
  - Witton Run: Currently failing to achieve good ecological performance. Failing elements are dissolved oxygen, hydrology and morphology. Dissolved oxygen fails due to seasonal patterns. Has shown improvements and no impact on biology. Heavily modified on account of land drainage purposes.
  - Tidal River Yare: Currently failing to achieve GEP. Phosphate and mitigation measure assessment fail. Heavily modified on account of land drainage, recreation and wider environment purposes.
- **River Yare:** Development of the waterfront and tourist facilities must take the Water Framework Directive into account, particularly the requirement for ‘no deterioration’ of the water chemistry, habitat and geomorphology of the River Yare. Development should be sensitively planned. This is also a good opportunity to improve geomorphology, habitat and flood plain connectivity. We would be pleased to be consulted once there are more detailed plans for this area.

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| Comment noted. |
| Comment noted discussed but not taken forward. |
| Comment noted but policy 1 was removed. |
| Comments noted. |
| Comments noted and reflected in the Neighbourhood Plan. |
• Sewage disposal: Future development within the village must consider the provision of reliable sewage services to residents. We have a policy of non-proliferation of private sewage systems where it is reasonable to connect to mains sewage. Private systems present a higher risk to local watercourses and groundwater in terms of malfunction, lack of maintenance and concomitant pollution. The vast majority of the parish is covered by the catchment of Whittingham sewage treatment works and so it is reasonable to require that any new development within the scope of this plan be connected to mains sewerage. However, capacity at Whittingham treatment works is in itself a cause for concern due largely to the amount of development planned for the Norwich area. It is vitally important that any developer proposing to build within the parish should consult us and Anglian Water as soon as possible.

Comment noted but considered that this would be dealt with by the conventional development control system for any forthcoming development.

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<tr>
<th>OTHER CONSULTEES</th>
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<tr>
<td>Anglian Water</td>
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| <ul>
| • Thank you for the opportunity to comment on the draft neighbourhood plan for Brundall.  
| • Anglian Water worked closely with Greater Norwich Development Partnership in the creation of the Joint Core Strategy and continues to work with Broadland District Council on the growth proposed in their district with regards water supply and drainage matters.  
| • Whilst I have no comments to make on your plan if you have any questions for Anglian Water, please do not hesitate to contact me.  
| </ul>

Comments noted.

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<th>Norfolk County Council</th>
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| <ul>
| • Infrastructure delivery:  
| • It would be helpful to have some cross reference to funding mechanisms and the emerging plan should make it clear that any new or improved infrastructure will be funded/delivered through CIL and/or S106 agreements (including use of planning conditions) having regard to the Greater Norwich Development Partnership Local Investment Plan and Programme (LIPP)  
| • Historic environment  
| • The emerging plan needs to make reference to the historic environment and the HER should be consulted as part of the evidence base for the production of this plan but as the policies recommended by the plan will have very little impact on the historic environment there does not appear to be a need for complex work on the historic environment.  
| • On that basis, the historic environment team recommend that the plan be expanded to include a brief assessment of the impact of proposals on the historic environment.  
| • NPS Policy 6 – Improving the pedestrian environment on The Street  
| • Section 2 of this policy refers to improving gateways. Specific mention is made of creating a clear gateway to the village at Postwick Lane. NCC County Farms owns a large parcel of County Farms land in this location. NPS question specifically what is meant by ‘clear gateways’ but more importantly, NPS would want to ensure that any work undertaken does not prejudice the future and long-term interests of the clients land in this location.  
| </ul>

Comments noted and reflected as appropriate in the implementation plan.

Comments noted and considered reflected in the Sustainability Appraisal.

Comments noted.

Comments noted.
### NPS would support the principle of providing ‘housing with care’ facilities designed for old people with dependencies within the village. NCC owns a large parcel of land at Postwick Lane which would appear an alternative location for such a use.

### Main Comments

- **Broads Authority**
  - There is no mention of the following designated/protected sites, which are shown on the Broads Authority’s policies maps of the Sites Specifics:
    - Broadland Ramsar site
    - Yare Broads and Marshes SSSI
    - Mid Yare National Nature Reserve
    - The Broads SAC
    - Highnoon Farm County Wildlife Site
  - There is no mention of the JCS or Broadland Site Allocations or the Broads Site Specifics Local Plan. That is the context in which the Neighbourhood Plan needs to operate, as it will be part of the development plan for the area. Strongly recommend a summary of the policies (existing and under examination) that relate specifically to Brundall.
  - Some policies are not clear in their intentions or what they refer to. See detailed comments below. Namely policies 2, 5, 6 and 7.
  - Brundall consistently comes up in the top three of places where access to the water needs to be improved (as a result of numerous surveys). Slipways are therefore desired in the area. It is suggested that this something the Neighbourhood Plan could look into. It is recommended that the Waterways and Access Officer (Adrian Clarke) is contacted at the Broads Authority about the potential for the Neighbourhood Plan to look into this issue.
  - In assessing policy 4, the SA identifies that traffic movement and contributions to climate change could get worse as a result of the policy. It identifies a mitigation measure of Travel Plans. However the mitigation measure for ENV1 is not included in the policy and therefore the effect is not mitigated. Suggest there is either reference to the need for travel plans in line with local policy (and say what it is) or include such a requirement in the policy. At the moment, it does not seem the effect of the policy is mitigated.

### Specific Detailed Comments

#### Section 1
- Figure 1 – for the avoidance of doubt, suggest that it is stated that the Neighbourhood Area is the same as the Parish Boundary.

#### Section 2
- First paragraph – Broads has a status equivalent to a National Park.
- Throughout – perhaps the use of maps to display what is talked about might be a useful way of presenting things.
- The text implies that the Great Yarmouth bus service has ceased – is this correct?
- Are there any community transport schemes that could be worthy of mention?

Comment noted. These were picked up in the SA Scoping Report.

Comment noted. These documents were reviewed during research.

Comment noted and considered reflected policy 7.

Comment noted and revisions made.

Comments noted and revisions made where appropriate.
• Many of the gardens in Brundall are of a decent size and many provide private greenspace which is important for wildlife. It is recommended that the Neighbourhood Plan considers the issue of overdevelopment of the residential plots.
• There is no mention of flood risk. The Brundall and Brundall Gardens maps of the Broads Sites Specifics could be used to assist.
• As with the mention of historic buildings, this section needs to contain text on the quality of this environment. This area is notable for its wildlife supported by these wetland habitats.
• There is no mention of the Country Park that is mentioned later on in the document.

Policy 1
• People only benefit from public access in some parts of the river course. It is incorrect to say that the run dyke benefits from public access when in fact there may be conflicts such as wildlife disturbance and dogs running off the lead for example.
• Would the NGOs (RSPB) be more important than the statutory organisations unless planning permission is required or funding will be forthcoming from CIL/S106 and LPAs are holding this?
• In the policy itself, it is suggested that ‘.....creation of natural margins to buffer the run dyke from any agricultural inputs and....’ could be added.

Policy 2
• Are the journeys to which this policy relates recreational or every day?
• It is very similar as Policy 6 in its background and justification. Recommend clarifying the fundamental aim of this policy or explaining how it does relate to Policy 6.
• Suggest the map identifies locations or destinations which are talked about in the text to show how the routes relate to these.
• The existing routes – are they of adequate quality or do they need improving?
• ‘Proposed Potential Routes’ – are these the gaps in the network? Have the changes or improvements been looked into?
• The Waterways and Recreation Team at the Broads Authority is interested in this proposal and any detail.

Policy 3
• Could photos be used to help illustrate the important characteristics? This could aid Development Management Officers.

Policy 4
• Fourth paragraph of the background. What is meant by ‘valuable’? Employment land is valuable to the economy.
• Fourth paragraph of the background. We understand that access to this area is an issue for Boat Builders. Access could be mentioned here.
<table>
<thead>
<tr>
<th><strong>Policy 4</strong></th>
<th><strong>Policy 5</strong></th>
<th><strong>Policy 6</strong></th>
<th><strong>Policy 7</strong></th>
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<tbody>
<tr>
<td>Suggest an assessment of this policy against the Broads Authority Sites Specifics DPD, policies BRU1 to BRU6. Does Policy 4 repeat the provisions of those adopted policies?</td>
<td>The term ‘leisure’ is very broad. It is not clear what this policy actually relates to. What are some examples that this policy would relate to?</td>
<td>See comments on Policy 2 relating to clarifying the difference between the two policies.</td>
<td>The term ‘recreation’ is very broad. It is not clear what this policy actually relates to. What are some examples that this policy would relate to?</td>
</tr>
<tr>
<td>Recommend a plan to show the area to which Policy 4 applies.</td>
<td>Suggest an assessment of this policy against the Broads Authority Sites Specifics DPD, policies BRU1 to BRU6. Does Policy 5 repeat the provisions of those adopted policies?</td>
<td>The policy says ‘see plan’ but there is no map for Policy 6. A Plan would be useful in showing where each part of the policy refers to. Is the plan that accompanies policy 7 actually the plan for policy 6? If so, recommend the plans are zoomed in.</td>
<td></td>
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<tr>
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<tr>
<td><strong>Policy 6</strong></td>
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### Sustainability Appraisal

- Figure 5, Query the following in the table:
  - Obj1 v Env2
  - Obj1 v Soc7
  - Obj1 v Econ1
  - Obj2 v Econ1, 2 and 3
  - Obj3 v Econ1
  - Obj3 v Econ3
  - Obj4, 5 and 6 v Env7
  - Obj7 v Soc2

- Page 17 – suggest use ‘single occupancy car use’ rather than ‘private car’.
- Page 21 – Env 7. Rather than using the term ‘historic’, perhaps consider ‘existing’. Historic buildings tend to be protected, or the term refers to a particular type of building, but it seems this policy refers to all buildings that are already there. Suggest this is clarified.
- Page 21 – Env8. The policy considers flood risk as an issue so it is recommended that there is a ‘+’ in this row.
- Page 22 – SOC3. Suggest there is a positive from this policy in relation to skills.

Comments noted and revisions made where appropriate.
• Page 23 – Env8. The policy considers flood risk as an issue so it is recommended that there is a ‘+’ in this row.
• Page 24 – SOC9. There is no information in the ‘justification and evidence’ cell.
• Page 25 – Env 1, Env3 and Env7. As this policy could result in more people walking to the area, there could be benefits of the policy to these three SA Objectives.
• Paragraph 4.2. As stated above, it is not clear how the issue has been mitigated as there is no mention of travel plans in the policy or supporting text.

<table>
<thead>
<tr>
<th>Broadland District Council</th>
<th>Policy 2</th>
<th>What country park are you referring to?</th>
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<tr>
<td></td>
<td></td>
<td>The policy needs to be clearer. How does this relate to development/land use? Is the policy pro development if it would enable the linkages or not?</td>
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<tr>
<td>Policy 4</td>
<td></td>
<td>The background section infers that an employment allocation is needed….if this is the case, why not allocate one?</td>
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<td>The policy is a little ambiguous; will the plan support economic activity anywhere in Brundall or just at Riverside?</td>
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<td>The second paragraph of the policy refers to proposals making reference to Policy DP2 etc. This is not part of the policy and should be put as text as part of the justification section.</td>
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<td>There is potential for there to be conflict between policy 4 &amp; 5. These should be cross referenced and have the conflict removed.</td>
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<tr>
<td>Policy 5</td>
<td></td>
<td>How are the requirements justified? Will every new development have to do these? i.e. will be lots of public slipways if each individual application had to adhere</td>
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<td>The reference to external documents would be better as supporting text rather than policy.</td>
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<tr>
<td>Policy 6</td>
<td></td>
<td>The background refers to poor environmental quality. Is it that bad in Brundall, how has this been determined?</td>
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<td></td>
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<td>The reference to the Urban Design Compendium and Manual for Streets would be better placed in the supporting text rather than in the policy.</td>
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<tr>
<td>Policy 7</td>
<td></td>
<td>Within the text it would be useful to refer to the Local Plan allocations</td>
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<td>How would this policy apply to the Local Plan allocation at Berryfields?</td>
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<td>Would they consider development to enable the provision of the recreation?</td>
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<td>This policy could be extended to identify the areas in need of recreation provision.</td>
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<td>Is the ambition to improve existing facilities or to seek additional?</td>
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Comment noted and revision made.

Comments noted and revisions made.

Comments noted and revisions made.

Comments noted and revisions made.

Comments noted and revisions made.

Comments noted and revisions made.

Comments noted and revisions made.
<table>
<thead>
<tr>
<th>Policy 8</th>
<th>Comments noted and revisions made.</th>
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<tbody>
<tr>
<td>The policy is a bit vague. Potential sites could be allocated within this policy.</td>
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<tr>
<td>This could potentially be part of an enabling development in order to achieve recreation provision.</td>
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<tr>
<td>Who will provide the care? Is an option to identify a site for a care home with ancillary housing with care.</td>
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<tr>
<td>Implementation and monitoring</td>
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<tr>
<td>This section could be expanded by listing the schemes and how they might be delivered?</td>
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<tr>
<td>Consultation Form</td>
<td></td>
</tr>
<tr>
<td>There is a duplication of “Brundall Parish Clerk” in the details section above the form.</td>
<td>Comment noted and reflected in the implementation plan. N/A</td>
</tr>
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</table>
N. Brundall Parish Magazine text
The Parish Council

‘Neighbourhood Plans’ are a product of the Coalition Government’s localism policy. The plans are being prepared by Parish and Town Councils all over the country. Because Brundall’s Parish Council is committed to ensuring that our village remains a top-class place to live, it decided to play its part in the process. Work has been going on throughout 2014: a working group made up of councillors and other residents of the village has met regularly, and two consultation days have been held at the Memorial Hall when residents of Brundall were invited to tell us what they thought. As a result, eight draft policies have been drawn up: subject to further discussion, the Neighbourhood Plan will argue for . . .

. . . the preservation of a Green Corridor along the Lackford Run from Yarmouth Road in the North to the Strumpshaw boundary in the East;

. . . the provision of an improved and joined-up network of footpaths and cycle ways in the village;

. . . the protection and enhancement of Brundall’s important views: looking South from Braydeston Church and North East from the Memorial Hall;

. . . the protection and enhancement of boat building and marine related businesses in Brundall;

. . . the achievement of public access to the River Yare, ideally including a public slipway and green open space by the waterfront;

. . . the introduction of measures to protect and improve the environmental quality of the Street for pedestrians and local businesses;

. . . the provision of enhanced recreation facilities in the village;

. . . the delivery of improved pre-school provision in the village, and the exploration of whether there is a need in the village for ‘housing with care’ facilities for old people.

Three meetings of the Working Group during the Autumn will lead to the preparation of a final text, and the views of residents are still being invited. If you have an opinion, please tell the Clerk.

The Plan itself will not, of course, guarantee the resources necessary for the achievement of its policies, but, once in place (and if it has been approved next year in a referendum of Brundall residents), it will provide a framework that will require Brundall Parish Council and Broadland District Council to take full account of it in pursuit of their own respective policies.

Friends of Cremer’s Meadow and Friends of Countryside Park

We have had a very good response to our invitation for people to come forward and join our two newest Friends groups. We now have around 10 new Friends for the
Cremer’s Meadow groups and 16 Friends for the Countryside Park. However, if you would like to join as well or just keep abreast of developments and contribute your own ideas, please email the Clerk and we can ensure you are sent the latest news from the Friends’ group meetings.
O. Consultation response form
Pre-Submission Draft Brundall Neighbourhood Plan

Consultation Response Form

To be returned to Brundall Parish Clerk at Brundall Parish Clerk at: Brundall Memorial Hall, Links Avenue, Brundall, NR13 5LL or via e-mail to brundallparishcouncil@hotmail.co.uk

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<td>Post code:</td>
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<td>E-mail address:</td>
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Please state which parts of the draft Neighbourhood Plan your comments apply to:

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Please state fully and clearly your concerns (please use additional sheets if necessary):

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Please indicate what change or alternative approach would resolve your concerns (please use additional sheets if necessary):

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Are there any omissions from the draft Neighbourhood Plan (please specify):

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DATA PROTECTION NOTICE: Information given on this form will be used to help prepare the Submission Draft Neighbourhood Plan. Please be aware that your comments including personal details may be made publicly available.

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<th>Signature:</th>
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<td>Date:</td>
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