

Budget

2010-11



Broads Authority

The Broads - a member of the
National Park family

Consolidated Budget 2009/10 (Revised) and Budget 2010/11

April 2010

Front cover photo: Halvergate Marshes by Ian Aitken

Broads Authority

Revised Budget 2009/10 and Budget 2010/11

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Broads Authority

Consolidated Budget 2009/10 (Revised) and Budget 2010/11

Report by Chief Executive and Treasurer and Financial Adviser

1. Introduction

1.1 The Broads Authority's general funding is determined by Government through the National Park Grant paid to it by the Department for the Environment, Food and Rural Affairs (Defra). The Authority has been awarded a three year grant settlement for the period 2008/09 to 2010/11, which is made up as follows:

	2008/09 £	2009/10 £	2010/11 £
National Park Core Grant	3,604,337	3,722,706	3,841,581
National Park Additional Grant	500,000	400,000	400,000
Sustainable Development Fund	200,000	200,000	200,000
Total Net Expenditure	4,304,337	4,322,706	4,441,581

1.2 In his letter confirming the grant the Minister stated: "*For the Broads, implementation of the Sediment Management Strategy will bring many benefits and so for the restoration of the Broads ecosystems I will again provide £500,000 in year 1, and £400,000 in each of years 2 and 3*".

1.3 The Authority's navigation funding is provided by toll payers, who pay an annual toll for the use of their vessels on the Broads waterways.

2. Implications of Broads Authority Act 2009

2.1 One of the effects of the Broads Authority Act 2009 is to remove the requirement to maintain separate general and navigation revenue accounts, and to replace it with a requirement to prepare a report after the end of each financial year describing the navigation income received by the Authority and the navigation expenditure incurred during the year.

2.2 It is still therefore necessary to record and monitor navigation income and expenditure, both to meet this requirement and, more importantly, to demonstrate to toll payers that their income is being spent efficiently and effectively for the proper maintenance of the Broads navigation.

2.3 The figures included in this budget have been set out in the format agreed with the British Marine Federation and Royal Yachting Association in January 2007 to indicate what income will be treated as wholly or partly navigation and how expenditure will be apportioned.

3. Summary of Income and Expenditure 2009/10 – 2010/11

3.1 A summary of the budgeted income and expenditure for 2009/10 and 2010/11 is set out in the table below.

	2009/10 Original Budget with Carried Forward Expenditure £	2009/10 Revised Budget £	2010/11 Proposed Budget £
General Income	4,372,706	4,332,706	4,456,581
General Expenditure	4,828,651	4,738,712	4,554,815
(Surplus)/Deficit	455,945	406,006	98,234
Navigation Income	2,289,600	2,372,600	2,513,900
Navigation Expenditure	2,351,201	2,390,510	2,499,139
(Surplus)/Deficit	61,601	17,910	(14,761)

4. General Income and Expenditure

4.1 General income has been reduced by £40,000 in 2009/10 as a result of the anticipated reduction in income from investments, and expenditure by approximately £90,000. This will result in a deficit budget of £406,006, and reduce general reserves to £559,516 as at 31 March 2010.

4.2 For 2010/11 income has been increased to £4,456,581, reflecting the 2.75% increase in National Park Grant awarded in November 2007, whilst general expenditure has been reduced to £4,554,815. This will result in a deficit budget of £98,234, further reducing reserves to £461,282 as at 31 March 2011.

4.3 For the purposes of this budget an assumption has been made that salary costs will increase by 2.0% in 2010/11 and other costs by 2.5%.

5. Navigation Income and Expenditure

5.1 In 2009/10 navigation income has been increased by £83,000 from the original budget, despite a reduction of over £20,000 in income from investments. Net expenditure has increased by £39,309, resulting in a deficit budget of £17,910 and reducing navigation reserves to £497,615 as at 31 March 2010.

5.2 For 2010/11 income has been increased to £2,513,900, based on a toll increase of 6.0% as agreed by the Broads Authority in November 2009. Net expenditure has been reduced to £2,499,139, resulting in a small surplus of £14,761 and increasing reserves to £512,376 as at 31 March 2011.

6. Additional National Park Grant

6.1 The Additional National Park Grant of £1.3 million over three financial years is being spent in accordance with the Action Plan agreed by the Broads Authority in March 2008.

6.2 50% of the grant - £250,000 in 2008/09 and £200,000 in each of 2009/10 and 2010/11 – is being used to increase the dredging of rivers and broads in line with the Sediment Management Strategy, for water improvements within the navigation area.

6.3 The remaining 50% has been allocated to the following budget heads (although there has been some slippage which has caused some of these figures to be adjusted):

	2008/09 £	2009/10 £	2010/11 £
Implementation of Sediment Management Strategy			
Increased dredging of rivers and broads	250,000	200,000	200,000
Mud pumping isolated broads	135,000	130,000	95,000
GIS support	15,000		
Implementation of Lake Restoration Strategy			
Bio-manipulation and species controls	55,000	45,000	80,000
Water Framework Directive/Wetland Connectivity			
Developing adaptation and resilience to climate change	45,000	25,000	25,000
Total	500,000	400,000	400,000

7. Interreg Two Seas Project

7.1 The Authority has recently been successful in a bid to the EU Two Seas Programme, winning a contribution of €500,000 to be spent on sustainable tourism projects up to the end of 2012.

7.2 The financial arrangements are complex – for example allowing the Authority to claim retrospective grant aid for projects undertaken since January 2008, to contribute towards future match funding – and the full details had not been finalised at the time this budget was drawn up. For this reason therefore the budget does not incorporate the financial implications of the project, which will need to be added.

8. Efficiency Savings

8.1 Informal guidance from Defra to the Broads Authority and national park authorities is that they should “take a fairly aggressive approach to identifying efficiencies and better value for money”. The Authority is adopting such an approach and has made or is seeking to achieve savings through the following and other means:

- phasing out essential car user status and reducing travelling costs through the use of pool cars;
- terminating the lease on the Oby Field Base;
- use of the in-house Projects Team to carry out mud pumping projects;
- advertising jobs only on the website;
- reducing the staff complement through freezing posts;
- reducing printing costs by cutting back on committee papers;
- reducing vehicle costs;
- reducing the number of internal audit days;
- reducing consultants fees; and
- increasing charges for events and taking a more commercial approach to visitor centre sales.

8.2 Furthermore no allowance has been made for inflation in respect of all project costs for 2010/11, to encourage budget holders to seek more efficient ways of working.

8.3 The Authority is also working with local authorities and other public sector bodies to identify potential efficiency savings and opportunities for joint working.

9. Summary

9.1 Notwithstanding the difficult economic climate, the Authority has been fortunate that during 2009/10 its income from both visitor sales and boat tolls has increased. In addition core funding from Defra is protected for a further year, into 2010/11. However the outlook for 2011/12 and beyond is much more uncertain.

9.2 For navigation income and expenditure the figures in the budget build on the detailed work carried out by the Navigation Finance and Tolls Review Group, which produced a five year strategy for navigation income and expenditure which was adopted by the Authority in November 2009. The figures will contribute towards this strategy, which seeks to maintain navigation reserves at a minimum of 10% of net expenditure, and achieve a balanced budget by the end of 2012/13.

9.3 For general income and expenditure the medium term ambition is to continue to maintain reserves at a minimum of 5% of net expenditure, and achieve a balanced budget by the end of 2012/13.

9.4 In order to achieve these ambitions it will be necessary to shrink the workforce where opportunities permit, and continue to seek more efficient ways of working. The Authority has adopted a policy of 'robustly reviewing all posts which become vacant, and where possible freezing such posts and/or refining work practices'. This practice is now being implemented, since it is recognised that action taken now will greatly reduce the gap in the future. It does however provide the Authority with opportunities to embrace new ways of working and make more flexible use of its workforce.

9.5 It will also be necessary to prioritise expenditure and focus activities more carefully. In this regard the emerging Broads Plan will be important in helping to identify key areas of activity. The Authority has therefore agreed to establish a Resource Allocation Working Group during 2010. The remit of the Group is to examine all aspects of income and expenditure with a view to developing a three year financial strategy for the period 2011/12 to 2013/14, including how

resources should be allocated across the Authority's activities during this period, whilst having regard to:

- the report and findings of the Navigation Finance and Tolls Review Group;
- the present economic outlook and the likelihood of a reduced grant settlement in 2011/12; and
- the priorities arising out of the emerging Broads Plan.

John Packman
Chief Executive

John Duvall
Treasurer and Financial Adviser

GENERAL ACCOUNT BUDGET

		Actual Expenditure 2008/09 £000	Original Budget 2009/10 £000	Revised budget 2009/10 £000	Budget 2010/11 £000	Budget Manager
INCOME						
64880025	National Park Grant	(3,604,337)	(3,722,706)	(3,722,706)	(3,841,581)	AA
64882025	Additional National Park Grant	(500,000)	(400,000)	(400,000)	(400,000)	AA
64880925	Interest Received	(59,177)	(50,000)	(10,000)	(15,000)	AA
TOTAL INCOME		(4,163,514)	(4,172,706)	(4,132,706)	(4,256,581)	
A. CORPORATE SERVICES						
Management and Administrative Support						
44710018/9	Salaries	132,331	135,200	143,290	141,490	RGH
44310519	Agency Staff	19,761	-	1,500	1,538	RGH
	Other Employee					
* 44714018/9	Costs/Expenses	10,126	3,100	2,000	2,000	RGH
	Employee Training	2,793	3,100	4,000	4,000	RGH
* 44177819	Colegate Dual Fuel Car Stationery/Office	2,042	5,000	6,000	7,000	JWO
* 44752619	Expenses Office	13,764	15,900	16,900	14,700	JWO
* 44752819	Furniture/Equipment	5,303	10,300	14,700	16,900	JWO
* 44753019	Telephones	15,803	20,500	15,500	15,888	JWO
* 44753219	Postages	15,039	15,400	11,500	11,500	JWO
44753718	ANPA/LGA/EERA Conference/Workshop	32,851	33,800	33,000	33,825	JWO
44751119	Fees	1,035	5,100	1,000	1,025	JWO
44751419	Miscellaneous Expenses	10,404	12,800	10,000	10,000	JWO
Income						
44182119	Whitlingham Service Recharge	(5,000)	(5,000)	(5,000)	(5,000)	JWO
44182019	Receptionist Recharge	-	(8,500)	(8,500)	(8,713)	JWO
	Mobile Phone Refund		-	-	-	
		256,252	246,700	245,890	246,153	
Finance						

	44310019	Salaries	73,928	68,700	75,580	76,550	RGH
	44310519	Agency Staff Other Employee	24,145	-	27,700	-	AA
*	44314019	Costs/Expenses	4,234	4,000	1,000	1,000	RGH
*	44348019	Insurance	74,272	75,000	75,400	79,170	AA
*	44348219	Audit Fees	30,107	27,500	33,200	29,500	AA
*	44348419	Bank Charges/Interest	12,281	9,000	9,000	9,225	AA
*	44348619	Financial Services	16,207	16,900	16,900	17,323	AA
			235,173	201,100	238,780	212,768	
		Human Resources and Staff Training					
	44610019	Salaries Other Employee	55,821	60,800	74,730	80,830	RGH
*	44614019	Costs/Expenses	743	2,100	500	500	RGH
*	44651219	Personnel Services	13,812	17,500	23,300	12,400	NB
	22140715	Volunteers	2,735	2,600	2,600	2,665	NB
	44651019	Corporate Training Health and Safety at Work	28,545	25,600	38,300	37,500	NB
	44651319	Bowser	5,162	7,700	7,000	5,000	NB
			-	-	-	-	
		Income					
	44682719	Miscellaneous Income	(340)	-	(2,000)	-	
			106,479	116,300	144,430	138,895	
		Communications					
	44210014	Salaries Other Employee	142,862	195,700	193,880	212,670	RGH
*	44214014	Costs/Expenses	3,326	2,600	5,000	3,000	RGH
	44247014	Publications/Information Other Information and Interpretation Services	22,458	28,300	28,300	28,300	CW
	44247214	Public Affairs Support	19,656	29,700	34,911	30,000	CW
	44210614		10,028	-	-	-	CW
		Income					
	44282014	Miscellaneous Income	(20)	-	-	-	
			198,310	256,300	262,091	273,970	
		Information Technology					
	44510019	Salaries Other Employee	110,929	140,800	114,100	128,930	RGH
*	44514019	Costs/Expenses	1,692	1,500	2,000	2,000	RGH
	44550019	IEG (CFR)	-	-	-	16,000	SWPH
	44547919	CAPS Upgrade (CFR) Document Management System (CFR)	-	-	-	32,000	SWPH
	44550519		-	-	-	50,000	SWPH

*	44550119	Computer Services GIS/OS Maps and	64,856	67,700	67,700	69,393	SWPH
	44550219	Licences	6,501	12,300	12,300	12,608	SWPH
		Income					
	44582019	Miscellaneous Income	-	(1,000)	(1,000)	(1,000)	SWPH
			183,978	221,300	195,100	309,931	
		Legal Services					
	45210019	Salaries Other Employee	32,569	7,700	27,580	-	RGH
	45214019	Costs/Expenses	2,381	-	-	-	RGH
	44753819	Professional Fees	63,371	75,000	75,000	85,000	KRH
	44754019	Private Bill	128,275	-	10,000	-	KRH
			226,596	82,700	112,580	85,000	
		Member Services					
	45310018	Salaries Other Employee	79,795	94,300	94,090	96,020	RGH
	45314018	Costs/Expenses	622	500	500	500	RGH
	44753518	Printing/Room Hire	18,983	15,500	13,000	12,500	JWO
	44753618	Member Allowances and Expenses	42,531	50,000	50,000	55,000	JWO
	22240518	Local Access Forum	1,622	1,500	1,500	1,500	JWO
		Income					
	44782019	Miscellaneous Income	(270)	(500)	(500)	(500)	JWO
			143,284	161,300	158,590	165,020	
		Premises and Property Management					
*	44152019	Office Accommodation: Rent, Rates, and Water	94,027	322,500	322,500	330,563	JWO
*	44152219	Office Accommodation: Repairs and Overheads	25,421	5,000	15,500	15,888	JWO
	44152319	Transfer to New Office Accommodation Reserve Account	150,000	-	-	-	JWO
	44114319	Implementation of the Asset Management Plan (CFR)	-	-	10,000	20,000	
*	44152419	Car Parking	22,630	-	-	-	JWO
	44754119	Professional Fees	11,694	15,450	17,500	17,938	JWO
		Income					
	44185318	Car Parking Income	-	(5,000)	(5,000)	(5,125)	JWO
			303,773	337,950	360,500	379,264	

	Sustainable Development Fund					
	Transfer to Sustainable Development Reserve					
44128011	A/C	200,000	200,000	200,000	200,000	RGH
	Income					
	Defra Sustainable Development Fund Grant					
44185911		(200,000)	(200,000)	(200,000)	(200,000)	RGH
		-	-	-	-	
	Net Expenditure					
	Corporate Services	1,653,844	1,623,650	1,717,961	1,811,001	

B. CONSERVATION & COUNTRYSIDE MANAGEMENT

	Management and Administrative Support					
24710011/3/4/5/8	Salaries	120,647	122,900	126,620	124,900	SKH
	Other Employee		7,700	3,000		
* 24714011/3/4/5/8	Costs/Expenses	3,983			3,000	SKH
24751019	Employee Training	7,850	6,700	8,000	8,000	SKH
	Climate Change		-	20,000		
26914211	Research (CFR)	-			-	SKH
	Community Engagement		-	4,000		
24714414	(Mosaic)	-			4,000	SKH
	Income					
	Whitlingham Service Recharge		(12,500)	(8,905)	(11,780)	SKH
24782119		(10,000)				
	Volunteers Income	(140)	-	-	-	
26981111	Carbon Audit Income	(5,900)	-	(30,000)	-	SKH
		116,441	124,800	122,715	128,120	

CONSERVATION

	Fen and Grazing Marshes					
21410011	Salaries	242,966	256,600	251,220	241,500	SKH
	Other Employee	12,389				
21414011	Costs/Expenses		16,900	16,900	15,000	SKH
* 21422011	Vehicle Costs	22,991	26,300	26,300	26,958	AK
	<u>Estate Management</u>					
	Accommodation Costs:	3,547				
* 11125911	Horning		13,500	4,000	4,000	RA

21434611	Marsh Cutting at How Hill	8,443	6,500	6,500	6,500	RA
11434711	How Hill Management	14,190	15,000	15,000	15,000	RA
	<u>Fen Management</u>					
11432011	Fen Management	22,121	95,000	95,000	75,000	RA
11532411	Fen Grazing	10,209	11,750	11,750	11,750	SS
11532611	Fen Mowing	4,997	5,000	5,000	6,000	SS
11532311	Fen Strategy	5,611	7,000	7,000	7,000	SS
	<u>Research & Monitoring</u>					
	Fen and Drained Marshes: Research and Monitoring	18,432				
11532511			17,000	17,000	30,000	SS
11532711	Biodiversity	11,984	13,000	20,000	20,000	AK
11535211	Mink Management	-	-	-	-	
	Ant Valley Project	-	-	-	-	
11534911	Fen Ecological Survey	71,512	84,600	79,088	-	SS
	Bittern II EU Life Project	-	-	-	-	
	Water Framework Directive - Climate Change (AGF)		30,000	55,860	25,000	SKH
11545911	Wetland Connectivity	17,135				
11545811	Project (AGF)		61,800	44,800	25,000	AK
11230211	Upper Thurne Research & Development	683	5,100	5,100	5,100	AK
11530811	Climate Change PPS Awards	-	-	22,500	-	AK
11530911	Habitats Regulations Assessments	-	-	10,835	6,000	AL
	Income					
	Bittern II EU Life Project	(3,444)	-	-	-	
11481211	Buttles Marsh Rent	-	(3,500)	(3,500)	(3,588)	RA
11482011	Miscellaneous	(20,832)	(8,700)	(8,700)	(8,918)	RA
11585011	Mink Management Income	-	-	(1,500)	-	
	Fen Management	(35,000)				
11588811	Income		(35,000)	(46,944)	(46,900)	RA
11586711	Climate Change PPS Awards Income	-	-	(22,500)	-	
11586811	Habitats Regulations Assessments Income	-	-	(16,835)	-	
11590411	Biodiversity Income	(17,744)	-	(6,000)	(6,000)	AK
	Fen Ecological Survey	(50,450)				
11589511	Income		(62,400)	(62,400)	-	AK
11485211	Fen Grazing Income	-	(1,400)	(1,400)	(1,435)	RA
11485311	Wetland Connectivity	(17,500)	-	-	-	AK

	Project (AGF) Income					
	Upper Thurne Research and Management	-	-	-	-	
		341,383	554,050	524,074	452,967	
	LAND BASED RECREATION					
	Events					
	25410011/3/4/114 Salaries	61,624	65,600	66,470	66,260	SKH
	Other Employee					
*	25414011/3/4 Costs/Expenses	1,688	2,900	1,500	1,500	SKH
*	25422013 Vehicle Costs	7,783	11,600	11,600	11,890	BH
	22240214 Events	12,061	10,300	10,300	10,300	BH
	22240218 Events - 60th Anniversary	-	25,000	25,000	-	BH
	Income					
	22282814 Events	(25,000)	(2,600)	(7,500)	(3,000)	BH
	22282818 Defra Additional Grant - Events	(4,713)	-	-	-	BH
		53,443	112,800	107,370	86,950	
	Education					
	27012214 Forest Schools (CFR)	-	-	-	20,000	SKH
		-	-	-	20,000	
	Visitor Facilities					
	25510011/3 Salaries	133,722	142,100	107,030	107,320	SKH
	Other Employee					
*	25514011/3 Costs/Expenses	3,430	4,600	3,500	3,500	SKH
*	25522013 Vehicle Costs	18,789	26,300	26,300	26,958	NS
	Accommodation Costs:					
	22127113 Oby	20,363	28,700	28,700	-	IW
	Accommodation Costs:					
	22127013 Beccles	10,325	10,300	10,300	10,558	IW
	Visitor Management					
	22240113 Facilities	46,688	46,100	46,100	46,100	NS
	Asset					
	22241613 Management/Access (AGF)	8,719	-	-	-	NS
		242,037	258,100	221,930	194,436	
	Public Rights of Way					
	25610011/3 Salaries	78,506	79,900	79,670	60,390	SKH
	Other Employee		5,100	2,500	2,000	
*	25614011/3 Costs/Expenses	2,693				SKH
*	25622013 Vehicle Costs	19,660	20,100	20,100	20,603	NS
	22240013 PRoW/Access	12,183	10,300	10,300	10,300	NS
	PRoW/Access		-	-	-	
	Improvements	-				

	CRoW Act		2,100	2,100	2,100	
22241513	Implementation	-				NS
	Countryside Ranger		5,100	5,100	5,100	
22240413	Running Costs	5,332				NS
	Income					
22282013	Miscellaneous Income	(1,250)	(1,000)	(1,250)	(1,250)	NS
		117,123	121,600	118,520	99,243	
	Landscape and Projects					
22510012/5	Salaries	235,859	239,300	242,790	250,700	SKH
23810015	Salaries (CFR)	-	-	9,270	2,090	SKH
	Other Employee					
22514012/5	Costs/Expenses	18,147	17,400	15,000	15,000	SKH
* 22522015	Vehicle Costs	39,528	35,900	35,900	36,798	LM
	Accommodation Costs:					
* 22126013	Ludham	33,647	32,100	36,000	36,900	IW
	Accommodation Costs:					
22526113	Ludham (CFR)	-	-	5,000	-	IW
	Town, Village and					
22544212	Staithe Enhancement	16,895	-	-	-	LM
	Upper Thurne					
22544312	Enhancement Schemes	217	36,500	1,000	54,463	LM
	Project Team Tools and					
22544412	Equipment	8,630	8,200	8,200	8,200	LM
	Transfer to Asset					
	Management Reserve					
22510812	Account	33,400	-	33,000	17,500	TW
11633311	Filby Boardwalk Repairs	-	-	-	20,000	
	Income					
	Environment Agency:					
22583212	Potter Heigham Chalets	(19,323)	(18,500)	(18,500)	(18,963)	LM
	Mud Pumping Salary					
22582012	Recharge	(33,400)	-	(33,000)	(17,500)	LM
	Landscape and Projects					
22585312	Misc. Income	(3,240)	-	-	-	LM
		330,361	350,900	334,660	405,188	
	Projects					
22513600	Project Expenditure	-	80,000	60,000	50,000	SKH
		-	80,000	60,000	50,000	
	TOURISM					
	Tourism Development					
21910013	Salaries	40,132	40,600	40,520	41,340	SKH

21914013	Other Employee Costs/Expenses	2,870	4,400	4,400	4,400	SKH
11935013	Tourism Promotion and Corporate Events	22,456	35,000	40,229	35,000	BH
11942014	Tourism Website (CFR)	-	-	40,000	-	BH
11941713	Branding	-	9,000	9,000	-	SKH

Income

Sustainable Tourism:
Leader +

(2,085)	-	-	-
63,373	89,000	134,149	80,740

Visitor Services

25710014	Salaries	149,358	157,900	158,570	159,500	SKH
	Other Employee Costs/Expenses	12,112	4,900	4,900	4,900	SKH
25714014						
25722014	Vehicle Costs	3,832	4,200	4,200	4,305	SB
22240314	Visitor Centres	60,932	62,830	65,830	63,000	SB
	Refreshment of Information Centres (CFR)	-	-	15,000	15,000	SB
21947814						
22241811	How Hill Grant Aid	21,674	21,500	21,700	21,700	JWO
	How Hill Feasibility Study (CFR)	-	-	-	10,000	BH
22239814						

Income

11986613	How Hill Rent	(250)	-	(250)	(250)	JWO
22282914	Visitor Centre Sales	(76,676)	(76,900)	(90,000)	(92,250)	SB
		170,983	174,430	179,950	185,905	

PARTNERSHIPS

**Whitlingham Country
Park**

25810013	Salaries	83,599	73,900	84,510	87,030	SKH
	Other Employee Costs/Expenses	848	800	800	800	SKH
22126014	Accommodation Costs	44,499	46,100	46,100	47,253	LH
25822013	Vehicle Costs	11,929	14,800	14,800	15,170	LH
25898413	Site Management Costs	15,276	13,800	13,800	14,145	LH

Income

22182113	Whitlingham Charitable Trust Recharge	(109,431)	(110,200)	(113,910)	(117,145)	LH
	Flint Barn Rent	(8,913)	-	-	-	
22882113	Catering Franchise	-	(3,100)	(3,100)	(3,178)	LH
22782113	Flint Barn Rent Misc.	-	(15,400)	(15,400)	(15,785)	LH

	Income					
		37,805	20,700	27,600	28,290	
	Trinity Broads Conservation					
21610011/3	Salaries	32,265	34,000	33,980	35,700	SKH
11632911	Site Management Costs	48,095	59,500	38,442	34,000	HG
11631111	Survey Costs	-	20,500	11,000	11,000	HG
	Income					
11683711	Essex and Suffolk Water Recharge	(75,629)	(75,400)	(66,350)	(68,000)	HG
11685311	Natural England: Trinity Broads	(5,000)	-	-	-	HG
		(270)	38,600	17,072	12,700	
	Lound Lake Conservation					
25910011	Salaries	45,783	47,900	47,760	49,480	SKH
25931911	Site Management Costs	16,528	17,200	19,775	11,500	HG
	Income					
11282311	Lound Essex and Suffolk Water Recharge	(59,083)	(64,900)	(59,960)	(60,980)	HG
		3,228	200	7,575	-	
	Trinity & Lound Catchment					
	Income					
21785311	Trinities and Lound Catchment Income (AGF)	(3,345)	(5,000)	(5,000)	-	RHolland
		(3,345)	(5,000)	(5,000)	-	
	Heritage Lottery Scheme					
26010012	Salaries	50,170	-	30,590	-	SKH
26014012	Other Employee Costs/Expenses Bursary Scheme	2,703	-	-	-	
22585112	Recharge	(52,873)	-	-	-	
22544912	Bursary Scheme	195,142	-	-	-	
26039712	HLF Bid	-	-	-	20,000	LM
	Income					
22584712	Bursary Scheme	(174,702)	-	(30,590)	-	
		20,440	-	-	20,000	

**Net Expenditure
Countryside
Management**

1,493,001 1,920,180 1,850,615 1,764,539

**C. PLANNING AND
STRATEGY**

**Management and
Administrative Support**

34710012/6/7/8	Salaries	106,236	122,100	118,530	120,960	AL
33710012	Salaries (CFR)	-	-	16,470	17,170	AL
	Recharge to New Office					
34796719	Accom Reserve	(12,992)	-	-	-	AL
	Other Employee					
* 34714012/6/7/8	Costs/Expenses	15,594	24,100	10,000	10,000	AL
34722012/6/7	Vehicle Costs	-	-	9,000	9,225	AL
34751019	Employee Training	8,342	2,100	3,000	3,000	AL
		117,180	148,300	157,000	160,355	

Broads Plan

31210010	Salaries	32,276	31,900	31,790	32,560	AL
11230611	External Funding Officer	12,983	13,800	13,800	14,145	AL
	Other Employee					
31214010	Costs/Expenses	216	500	200	200	AL
11230010	Broads Plan	-	-	15,000	15,000	AL
		45,474	46,200	60,790	61,905	

Cultural Heritage

33410012	Salaries	34,251	32,800	35,420	37,050	AL
33410512	Consultancy Fees	42,833	46,100	30,000	30,000	BH
	Other Employee					
33414012	Costs/Expenses	2,532	2,900	2,900	2,900	BH
33414512	Archaeology (CFR)	-	-	-	5,000	AL
	Landscape and Cultural					
33446612	Strategy	9,795	15,800	15,400	15,400	BH
33446712	Cultural Heritage	12,479	10,300	10,000	10,000	BH
		101,890	107,900	93,720	100,350	

Development Control

33210016	Salaries	141,826	147,600	144,670	154,090	AL
33610016	Salaries (CFR)	-	-	33,770	58,320	AL
	Other Employee					
33214016	Costs/Expenses	8,578	6,700	6,700	6,868	AL
	Public Inquiry:					
33346817	Inspectors Fees (CFR)	-	-	-	70,000	AL
	Transfer to PDG Reserve					
33345117	Account (FP)	602,053	-	-	-	AL
33245016	Fees/Miscellaneous	24,501	32,800	40,000	33,000	CS

Costs

-

Income

	DCLG Planning Delivery Grant	(602,053)	-	(73,000)	-	AL
33282016	Miscellaneous Income	(427)	(400)	(400)	(410)	AL
33285716	Planning Fees	(157,077)	(150,000)	(150,000)	(155,000)	AL

17,400	36,700	1,740	166,868
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Forward Planning

33310017	Salaries	26,002	53,400	52,210	54,100	AL
	Other Employee					
33314017	Costs/Expenses	9,159	1,900	250	250	AL
	Local Development	360				
33346117	Framework		-	-	-	AL
33346417	Local Development Framework (CFR)	-	-	26,700	26,700	AL

Income

33382217	DCLG Planning Delivery Grant	-	-	-	-	AL
	Other Income	(900)	-	-	-	

34,622	55,300	79,160	81,050
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Net Expenditure Planning

316,565	394,400	392,410	570,528
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D. WATERWAYS

Management and Administrative Support

14710011	Salaries	17,061	28,400	17,580	18,430	TW
	Other Employee					
14714011	Costs/Expenses	964	1,300	3,500	3,500	TW
14751019	Employee Training	2,015	1,000	1,000	1,000	TW

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20,041	30,700	22,080	22,930
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Broadland Flood Alleviation Project

16110011	Salaries	33,063	34,400	34,320	36,020	TW
	Other Employee					
16114011	Costs/Expenses	3,216	4,000	4,000	4,000	TW
	Broadland Flood					
12037113	Alleviation Strategy	2,690	27,000	56,000	9,000	AC
	Broadland Flood					
12037013	Alleviation Strategy (AGF)	510	-	-	-	AC

Income

12083813	Environment Agency Contribution	(47,189)	(40,000)	(40,000)	(40,000)	AC
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		(7,709)	25,400	54,320	9,020	
	Conservation of Water Bodies					
11310011	Salaries	43,869	55,200	57,920	60,930	TW
	Salary Recharge to PSA					
11110311	Targets	(18,609)	-	-	-	DH
	Other Employee					
11314011	Costs/Expenses	7,117	6,500	3,500	3,500	TW
	Restoration and					
11331011	Management	14,461	24,000	24,000	24,000	DH
	Research and					
11331111	Monitoring	21,156	22,000	22,000	22,000	DH
	PSA Targets/Water					
	Framework Directive					
11331811	(AGF)	51,338	-	32,856	-	DH
	<u>Restoration of Ecosystems (AGF)</u>	129,154	15,200	-	-	DH
	Implementation of					
11345411	Sediment Man. Strategy	-	94,200	142,000	95,000	DH
	Lake Restoration -					
	Habitats and Species					
11345611	(AGF)	-	45,200	48,500	58,200	DH
	Lake Restoration -					
11345711	Nutrient Control (AGF)	-	15,400	26,000	27,000	DH
11331211	Lake Restoration	-	-	20,000	-	DH
	Income					
11384511	Lake Restoration Income	(2,400)	(38,000)	(20,000)	-	DH
	ESW Catchment Project	-	-	(5,050)	(5,630)	
		246,087	239,700	351,726	285,000	
	Dredging					
22444020	Dredging (AGF)	6,226	200,000	200,000	200,000	RR
22443220	Dredging	250,000	7,500	7,500	-	RS
	Dredging Disposal Sites					
16258511	(CFR)	-	-	-	25,000	TW
		256,226	207,500	207,500	225,000	
	Moorings and Yacht Stations					
11854320	New Moorings (CFR)	-	-	-	80,000	
		-	-	-	80,000	
	Navigation Safety and Policy					
11834320	Port Marine Safety Code (AGF)	10,326	-	-	-	SB
		10,326	-	-	-	
	Patrolling					
12310015	Salaries: Patrolling	-	-	8,320	8,490	TW
22310014	Boat Trips: Salaries	49,200	59,200	40,490	44,450	AV

22314014	Boat Trips: Employee Expenses	748	1,200	500	500	AV
22342914	Boat Trips	18,033	16,800	22,300	27,220	RGF
	Income					
22386114	Boat Trips	(8,345)	(11,300)	(11,300)	(11,583)	RGF
		59,637	65,900	60,310	69,077	
	Net Expenditure Waterways	584,606	569,200	695,936	691,027	
	E. CONTRIBUTION TO/FROM RESERVES					
40054917	PDG Reserve	-	-	(108,940)	(444,190)	
40055019	IEG Reserve	-	-	-	(16,000)	
40055519	Asset Management Reserve	-	-	(9,270)	(22,090)	
	Total Contributions from Reserves	-	-	(118,210)	(482,280)	
	TOTAL NET EXPENDITURE	4,048,017	4,507,430	4,538,712	4,354,815	
	INCOME LESS NET EXPENDITURE (Surplus)/Deficit	(115,497)	334,724	406,006	98,234	
	General Account Reserves as at 1/4/09	(965,522)				
	Predicted Reserves at 31/3/10		(630,798)	(559,516)		
	Predicted Reserves at 31/3/11				(461,282)	

* The code provided is the code the budget is allocated to and not the code that should be used for expenditure. The appropriate profiled code should be used.

NAVIGATION ACCOUNT BUDGET

		Actual Expenditure 2008/09 £000	Original Budget 2009/10 £000	Revised budget 2009/10 £000	Budget 2010/11 £000	Budget Manager	
INCOME							
64881025	Interest Received	(42,067)	(25,000)	(5,000)	(5,000)	AA	
64987225	Hire Craft Tolls	(804,984)	(827,000)	(870,000)	(922,000)	SWPH	
64987525	Private Craft Tolls	(1,362,050)	(1,390,000)	(1,450,000)	(1,537,000)	SWPH	
64988025	Short Visit Tolls	(38,161)	(39,400)	(39,400)	(41,700)	SWPH	
64989020	Mutford Lock	(7,002)	(7,000)	(7,000)	(7,000)	SWPH	
64989125	Water Ski Permits	(1,089)	(1,200)	(1,200)	(1,200)	SWPH	
	TOTAL INCOME	(2,255,353)	(2,289,600)	(2,372,600)	(2,513,900)		
 A. CORPORATE SERVICES							
Management and Administrative Support							
	44710021	Salaries	26,226	26,221	26,120	27,200	RGH
*	44752621	Stationery/Office Expenses	3,996	4,635	4,900	4,300	JWO
*	44752821	Office Furniture/Equipment	1,539	2,250	4,300	4,900	JWO
*	44753021	Telephones	4,588	5,000	4,500	5,150	JWO
*	44753221	Postages	15,039	14,420	11,500	11,788	JWO
			51,389	52,526	51,320	53,338	
 Finance							
	44310021	Salaries	31,082	32,457	32,390	32,810	RGH
*	44348021	Insurance	41,181	39,758	40,300	42,300	AA
*	44348221	Audit Fees	12,903	11,742	14,200	13,500	AA
*	44348421	Bank Charges/Interest	3,565	2,781	2,780	2,800	AA
*	44348621	Financial Services	4,705	4,635	4,700	4,800	AA
			93,437	91,373	94,370	96,210	
 Human Resources and Staff Training							

	44610021	Salaries	24,138	21,277	19,540	21,900	RGH
*	44651221	Personnel Services	2,849	2,472	6,700	3,600	NB
	44651021	Corporate Training	87	5,871	5,870	6,050	NB
			27,074	29,620	32,110	31,550	
		Communications					
	44210021	Salaries	28,695	28,405	28,410	29,070	RGH
			28,695	28,405	28,410	29,070	
		Information Technology					
	44510021	Salaries	17,678	16,796	20,480	24,620	RGH
*	44550121	Computer Services	20,738	18,540	18,540	19,100	SWPH
			38,417	35,336	39,020	43,720	
		Legal Services					
	11833720	Professional Fees	15,646	12,000	12,000	12,000	KRH
	44754021	Private Bill	64,138	-	5,000	-	KRH
			79,784	12,000	17,000	12,000	
		Member Services					
	45310021	Salaries	7,476	7,382	7,540	7,690	RGH
	44753521	Printing Costs	2,669	1,545	1,550	1,590	JWO
	44753621	Member Allowances and Expenses	576	2,500	2,500	2,580	JWO
			10,721	11,427	11,590	11,860	
		Navigation Tolls					
	44410021	Salaries	74,163	75,052	79,930	87,220	RGH
		Other Employee					
*	44414021	Costs/Expenses	358	515	520	530	RGH
		Tolls Review	2,141	-	-	-	SWPH
	44449121	Tolls Stationery	7,669	12,772	12,770	13,160	SWPH
		Income					
	44482021	Miscellaneous Income	(2,375)	(2,000)	(2,000)	(2,060)	SWPH
			81,956	86,339	91,220	98,850	
		Premises and Property Matters					
*	44152021	Office Accommodation: Rent, Rates, and Water	27,262	50,000	50,000	51,500	JWO
		Office Accommodation:					
*	44152221	Repairs and Overheads	7,380	-	4,500	4,613	JWO
*	44152421	Car Parking	6,484	-	-	-	JWO
	44754121	Professional Fees	7,946	9,064	9,670	9,340	JWO
			49,072	59,064	64,170	65,453	

Net Expenditure Corporate Services

460,544 406,090 429,210 442,051

D. WATERWAYS

Management and Administrative Support

14710020/21	Salaries	99,922	101,524	102,630	99,620	TW
	Other Employee					
* 14714020/21	Costs/Expenses	6,062	6,500	6,500	6,700	TW
14751021	Employee Training	2,131	3,500	3,500	3,500	TW
		108,115	111,524	112,630	109,820	

Dockyard

16810020	Salaries (Dockyard)	338,007	359,973	336,170	398,930	TW
16210020	Salaries (Dredging)	35,944	35,289	35,300	-	TW
	Other Employee					
16814020	Costs/Expenses (Dockyard)	16,660	5,000	8,000	8,090	TW
	Other Employee					
16214020	Costs/Expenses (Dredging)	8,102	3,000	-	-	TW
16822020	Vehicle Leasing Costs	3,297	34,917	42,840	42,840	RR
16812120	Materials	147,237	20,000	20,000	21,300	RR
	Vessels & Equipment (incl Fuel)	60,000	135,000	195,000	215,000	RR
	Contribution to Dockyard					
16811820	Vessels & Equipment			20,000		RR
	Dockyard Vessels and					
16858320	Equipment (CFR)	21,836	-	10,000	10,000	RR
16851020	Training Costs	30,000	6,000	6,000	3,000	RR
16812320	Uniforms	-	1,000	1,000	1,000	RR
	Site Services (incl Rates, IT & telephone)	13,454	36,977	36,990	37,895	RR
16878020	Insurance	25,119	19,055	23,200	24,200	RR
16852220	Site Maintenance	-	30,000	-	-	RR
16812620	Postwick Tip Costs	-	2,200	9,000	3,000	RR
16812720	PWLB Loan Interest	6,725	16,300	13,000	12,500	AA
16812820	PWLB Capital Repayment	48,169	15,000	14,500	14,500	AA
	Plant/Equipment/Vessel					
16812920	Replacement Fund	1,107	60,000	-	-	RR
16813620	Contingency	21,965	20,000	-	-	RR
	Contribution to Dockyard Site					
16811820	Maintenance Reserve	-	-	30,000	30,000	RR
16813420	Landowner Payments	860	40,000	20,000	60,000	RS

16813520	Disposal Survey Expenses	23,198	60,000	60,000	60,000	RS
	Contribution to Dredging					
16211920	Disposal Sites Reserve	60,000	-	20,000	-	RS
	Income					
16881820	Dredging and Piling Income	3,909	(20,000)	(10,000)	-	RR
	General Account Income		(20,000)	-	-	RR
	Works Licences and Other					
22481820	Income	(743)	(1,500)	(1,500)	(1,500)	RS
		864,847	858,211	889,500	940,755	
	Moorings and Yacht Stations					
16310020	Salaries	133,411	125,871	126,990	134,610	TW
	Other Employee					
* 16314020	Costs/Expenses	4,845	7,000	7,000	7,210	TW
11833220	Lease of Moorings	23,076	26,000	46,000	26,000	AML
	Piling and Maintenance of					
22443320	Moorings	319	20,000	20,000	20,000	RR
	Piling and Maintenance of					
12443320	Moorings (AP)	1,132	-	40,650	-	RR
11833020	Norwich Yacht Station	13,215	13,868	13,870	14,290	AV
11833120	Great Yarmouth Yacht Station	14,447	15,658	15,660	16,130	AV
	Income					
11885620	Norwich Yacht Station	(20,731)	(26,500)	(21,300)	(21,300)	AV
	Norwich Yacht Station - NCC					
11885320	Grant Aid	(20,000)	(20,000)	(20,000)	(20,000)	AV
16382020	Miscellaneous Income	-	-	(2,160)	(720)	AV
11885520	Great Yarmouth Yacht Station	(44,782)	(52,000)	(52,000)	(53,560)	AV
		104,932	109,897	174,710	122,660	
	Navigation Safety and Policy					
11810020	Salaries	84,935	101,387	86,570	89,290	TW
12610020	Standby Payments	-	-	14,000	14,280	TW
	Other Employee					
* 11814020	Costs/Expenses	4,446	6,000	6,000	6,180	TW
11833520	Boat Safety	13,476	10,000	10,000	10,000	SB
11833420	Oil Spill Preparedness	2,148	9,000	7,000	4,000	AML
11833620	Sustainable Boating	2,060	2,500	-	-	SB
11834020	Grant Aid	7,555	9,000	5,000	7,500	SB
	Printing, Promotion and					
11833820	Miscellaneous Costs	8,413	7,210	12,210	13,000	SB
	Income					
11882020	Miscellaneous Income	(2,935)	(3,000)	(3,000)	(3,500)	SB

		120,099	142,097	137,780	140,750	
Navigation Works and Maintenance						
12410020	Salaries Other Employee	250,459	215,592	218,870	267,470	TW
12414020	Costs/Expenses	4,106	5,665	5,670	6,000	TW
* 12422020	Vehicle Costs	19,867	50,000	44,550	44,550	RGF
22443020	Vessels	14,730	13,500	13,500	14,000	RGF
22443420	Notice Boards and Channel Marking	19,217	30,000	30,000	30,000	RGF
22443520	Weed Clearance	1,819	2,000	2,000	2,000	RGF
22443620	Breydon Water	8,400	12,000	12,000	15,000	RS
22413720	Contribution to Mutford Lock Reserve	-	-	25,000	25,000	RS
22443820	Mutford Lock	36,353	38,000	13,000	13,000	RS
22443720	Other Maintenance	42,060	50,000	52,500	45,000	RGF
Income						
22482020	Miscellaneous Income	(13,212)	(1,000)	(6,300)	(6,000)	RGF
22489020	Mutford Lock Income (CTR)	-	-	(2,000)	(2,000)	RS
		383,798	415,757	408,790	454,020	
Patrolling						
12310020	Salaries Other Employee	352,357	347,692	331,275	367,373	TW
* 12314020	Costs/Expenses	25,402	36,050	36,050	37,130	TW
* 12322020	Vehicle Costs	5,682	5,500	5,500	6,000	AV
* 22126020	Accommodation Costs	12,921	12,000	12,000	12,000	AV
	Vessel Replacement Fund	-	-	-	-	AV
22342220	Launch Running Costs	43,858	48,000	48,000	52,000	RGF
22343120	Launch Supplies	11,847	9,000	9,000	10,000	AV
22342320	Boat Houses	6,502	11,000	11,000	12,000	AV
22342520	Removal of Wrecks	3,066	2,500	2,500	4,000	AV
22342420	Miscellaneous Supplies and Services	10,757	12,360	12,360	13,000	AV
22342820	Auxiliary Navigation Rangers	3,384	3,000	5,000	5,000	RC
22342720	Auxiliary Navigation Rangers: Training	2,854	2,000	-	-	RC
Income						
22182120	Employee/Vehicles/Premises	(16,758)	(15,000)	(17,200)	(14,700)	AV
22382020	Miscellaneous Income	(8,095)	(6,000)	(9,595)	(6,720)	AV
		453,777	468,102	445,890	497,083	

	Net Expenditure Waterways	2,035,569	2,105,588	2,169,300	2,265,088
	E. CONTRIBUTION TO/FROM RESERVES				
40054820	Mutford Lock	-	-	2,000	2,000
40055320	Dockyard Vessels & Equipment	-	-	(10,000)	(10,000)
	Asset Management Reserve	-	-	-	-
	Total Contributions from Reserves	-	-	(8,000)	(8,000)
	TOTAL NET EXPENDITURE:	2,496,113	2,511,678	2,590,510	2,699,139
	INCOME LESS NET EXPENDITURE (Surplus)/Deficit	240,760	222,078	217,910	185,239
	Contribution from General Account	(250,000)	(200,000)	(200,000)	(200,000)
	Cost to be capitalised				
	(SURPLUS)/DEFICIT BUDGET	(9,240)	22,078	17,910	(14,761)
	Navigation Account Reserves as at 01/04/09	(515,525)			
	Predicted Reserves at 31/3/10		(493,447)	(497,615)	
	Predicted Reserves at 31/3/11				(512,376)

* The code provided is the code the budget is allocated to and not the code that should be used for expenditure. The appropriate profiled code should be used.

CONSOLIDATED BUDGET

	Actual Expenditure 2008/09 £000	Original Budget 2009/10 £000	Revised budget 2009/10 £000	Budget 2010/11 £000	Budget Manager
INCOME					
National Park Grant	(3,604,337)	(3,722,706)	(3,722,706)	(3,841,581)	AA
Additional National Park Grant	(500,000)	(400,000)	(400,000)	(400,000)	AA
Interest Received	(101,244)	(75,000)	(15,000)	(20,000)	AA
Hire Craft Tolls	(804,984)	(827,000)	(870,000)	(922,000)	SWPH
Private Craft Tolls	(1,362,050)	(1,390,000)	(1,450,000)	(1,537,000)	SWPH
Short Visit Tolls	(38,161)	(39,400)	(39,400)	(41,700)	SWPH
Mutford Lock	(7,002)	(7,000)	(7,000)	(7,000)	SWPH
Water Ski Permits	(1,089)	(1,200)	(1,200)	(1,200)	SWPH
TOTAL INCOME	(6,418,867)	(6,462,306)	(6,505,306)	(6,770,481)	

A. CORPORATE SERVICES**Management and Administrative Support**

Salaries	158,558	161,421	169,410	168,690	RGH
Agency Staff	19,761	-	1,500	1,538	RGH
Other Employee Costs/Expenses	10,126	3,100	2,000	2,000	RGH
Employee Training	2,793	3,100	4,000	4,000	RGH
Colegate Dual Fuel Car	2,042	5,000	6,000	7,000	JWO
Stationery/Office Expenses	17,760	20,535	21,800	19,000	JWO
Office Furniture/Equipment	6,842	12,550	19,000	21,800	JWO
Telephones	20,391	25,500	20,000	21,038	JWO
Postages	30,078	29,820	23,000	23,288	JWO
ANPA/LGA/EERA	32,851	33,800	33,000	33,825	JWO
Conference/Workshop Fees	1,035	5,100	1,000	1,025	JWO
Miscellaneous Expenses	10,404	12,800	10,000	10,000	JWO

Income

Whitlingham Service Recharge	(5,000)	(5,000)	(5,000)	(5,000)	JWO
Receptionist Recharge	-	(8,500)	(8,500)	(8,713)	JWO
Mobile Phone Refund	-	-	-	-	
	307,641	299,226	297,210	299,491	

Finance

Salaries	105,010	101,157	107,970	109,360	RGH
Agency Staff	24,145	-	27,700	-	AA

Other Employee Costs/Expenses	4,234	4,000	1,000	1,000	RGH
Insurance	115,453	114,758	115,700	121,470	AA
Audit Fees	43,009	39,242	47,400	43,000	AA
Bank Charges/Interest	15,846	11,781	11,780	12,025	AA
Financial Services	20,912	21,535	21,600	22,123	AA
	328,609	292,473	333,150	308,978	
Human Resources and Staff Training					
Salaries	79,960	82,077	94,270	102,730	RGH
Other Employee Costs/Expenses	743	2,100	500	500	RGH
Personnel Services	16,660	19,972	30,000	16,000	NB
Volunteers	2,735	2,600	2,600	2,665	NB
Corporate Training	28,632	31,471	44,170	43,550	NB
Health and Safety at Work	5,162	7,700	7,000	5,000	NB
Income					
Miscellaneous Income	(340)	-	(2,000)	-	
	133,552	145,920	176,540	170,445	
Communications					
Salaries	171,557	224,105	222,290	241,740	RGH
Other Employee Costs/Expenses	3,326	2,600	5,000	3,000	RGH
Publications/Information	22,458	28,300	28,300	28,300	CW
Other Information and Interpretation Services	19,656	29,700	34,911	30,000	CW
Public Affairs Support	10,028	-	-	-	CW
Income					
Miscellaneous Income	(20)	-	-	-	
	227,005	284,705	290,501	303,040	
Information Technology					
Salaries	128,607	157,596	134,580	153,550	RGH
Other Employee Costs/Expenses	64,856	1,500	2,000	2,000	RGH
IEG (CFR)	-	-	-	16,000	SWPH
CAPS Upgrade (CFR)	-	-	-	32,000	SWPH
Document Management System (CFR)	-	-	-	50,000	SWPH
Computer Services	20,738	86,240	86,240	88,493	SWPH
GIS/OS Maps and Licences	6,501	12,300	12,300	12,608	SWPH
Income					
Miscellaneous Income	-	(1,000)	(1,000)	(1,000)	SWPH
	220,703	256,636	234,120	353,651	
Legal Services					
Salaries	32,569	7,700	27,580	-	RGH
Other Employee Costs/Expenses	2,381	-	-	-	RGH
Professional Fees	79,018	87,000	87,000	97,000	KRH
Private Bill	192,413	-	15,000	-	KRH

	306,380	94,700	129,580	97,000	
Member Services					
Salaries	87,271	101,682	101,630	103,710	RGH
Other Employee Costs/Expenses	622	500	500	500	RGH
Printing/Room Hire	21,652	17,045	14,550	14,090	JWO
Member Allowances and Expenses	43,107	52,500	52,500	57,580	JWO
Local Access Forum	1,622	1,500	1,500	1,500	JWO
Income					
Miscellaneous Income	(270)	(500)	(500)	(500)	JWO
	154,005	172,727	170,180	176,880	
Navigation Tolls					
Salaries	74,163	75,052	79,930	87,220	RGH
Other Employee Costs/Expenses	358	515	520	530	RGH
Tolls Review	2,141	-	-	-	SWPH
Tolls Stationery	7,669	12,772	12,770	13,160	SWPH
Income					
Miscellaneous Income	(2,375)	(2,000)	(2,000)	(2,060)	SWPH
	81,956	86,339	91,220	98,850	
Premises and Property Management					
Office Accommodation: Rent, Rates, and Water	121,289	372,500	372,500	382,063	JWO
Office Accommodation: Repairs and Overheads	32,802	5,000	20,000	20,501	JWO
Transfer to New Office Accommodation Reserve Account	150,000	-	-	-	JWO
Implementation of the Asset Management Plan (CFR)	-	-	10,000	20,000	
Car Parking	29,114	-	-	-	JWO
Professional Fees	19,640	24,514	27,170	27,278	JWO
Income					
Car Parking Income	-	(5,000)	(5,000)	(5,125)	JWO
	352,845	397,014	424,670	444,717	
Sustainable Development Fund					
Transfer to Sustainable Development Reserve A/C	200,000	200,000	200,000	200,000	RGH
Income					
Defra Sustainable Development Fund Grant	(200,000)	(200,000)	(200,000)	(200,000)	RGH
	-	-	-	-	
Net Expenditure Corporate Services	2,112,696	2,029,740	2,147,171	2,253,052	

B. CONSERVATION & COUNTRYSIDE MANAGEMENT

Management and Administrative Support

Salaries	120,647	122,900	126,620	124,900	SKH
Other Employee Costs/Expenses	3,983	7,700	3,000	3,000	SKH
Employee Training	7,850	6,700	8,000	8,000	SKH
Climate Change Research (CFR)	-	-	20,000	-	SKH
Community Engagement (Mosaic)	-	-	4,000	4,000	SKH

Income

Whitlingham Service Recharge	(10,000)	(12,500)	(8,905)	(11,780)	SKH
Volunteers Income	(140)	-	-	-	
Carbon Audit Income	(5,900)	-	(30,000)	-	SKH
	116,441	124,800	122,715	128,120	

CONSERVATION

Fen and Grazing Marshes

Salaries	242,966	256,600	251,220	241,500	SKH
Other Employee Costs/Expenses	12,389	16,900	16,900	15,000	SKH
Vehicle Costs	22,991	26,300	26,300	26,958	AK

Estate Management

Accommodation Costs: Horning	3,547	13,500	4,000	4,000	RA
Marsh Cutting at How Hill	8,443	6,500	6,500	6,500	RA
How Hill Management	14,190	15,000	15,000	15,000	RA

Fen Management

Fen Management	22,121	95,000	95,000	75,000	RA
Fen Grazing	10,209	11,750	11,750	11,750	SS
Fen Mowing	4,997	5,000	5,000	6,000	SS
Fen Strategy	5,611	7,000	7,000	7,000	SS

Research & Monitoring

Fen and Drained Marshes: Research and Monitoring	18,432	17,000	17,000	30,000	SS
Biodiversity	11,984	13,000	20,000	20,000	AK
Fen Ecological Survey	71,512	84,600	79,088	-	SS
Bittern II EU Life Project	-	-	-	-	
Water Framework Directive - Climate Change (AGF)	19,143	30,000	55,860	25,000	SKH
Wetland Connectivity Project (AGF)	17,135	61,800	44,800	25,000	AK
Upper Thurne Research & Development	683	5,100	5,100	5,100	AK
Climate Change PPS Awards	-	-	22,500	-	AK
Habitats Regulations Assessments	-	-	10,835	6,000	AL

Income

Bittern II EU Life Project	(3,444)	-	-	-	
Buttles Marsh Rent	-	(3,500)	(3,500)	(3,588)	RA

Miscellaneous	(20,832)	(8,700)	(8,700)	(8,918)	RA
Mink Management Income	-	-	(1,500)	-	
Fen Management Income	(35,000)	(35,000)	(46,944)	(46,900)	RA
Climate Change PPS Awards Income	-	-	(22,500)	-	AK
Habitats Regulations Assessments Income	-	-	(16,835)	-	AK
Biodiversity Income	(17,744)	-	(6,000)	(6,000)	AK
Fen Ecological Survey Income	(50,450)	(62,400)	(62,400)	-	AK
Fen Grazing Income	-	(1,400)	(1,400)	(1,435)	RA
Wetland Connectivity Project (AGF) Income	(17,500)	-	-	-	AK
	341,383	554,050	524,074	452,967	
LAND BASED RECREATION					
Events					
Salaries	61,624	65,600	66,470	66,260	SKH
Other Employee Costs/Expenses	1,688	2,900	1,500	1,500	SKH
Vehicle Costs	7,783	11,600	11,600	11,890	BH
Events	12,061	10,300	10,300	10,300	BH
Events - 60th Anniversary	-	25,000	25,000	-	BH
Income					
Events	(25,000)	(2,600)	(7,500)	(3,000)	BH
Defra Additional Grant - Events	(4,713)	-	-	-	BH
	53,443	112,800	107,370	86,950	
Education					
Forest Schools (CFR)	-	-	-	20,000	SKH
	-	-	-	20,000	
Visitor Facilities					
Salaries	133,722	142,100	107,030	107,320	SKH
Other Employee Costs/Expenses	3,430	4,600	3,500	3,500	SKH
Vehicle Costs	18,789	26,300	26,300	26,958	NS
Accommodation Costs: Oby	20,363	28,700	28,700	-	IW
Accommodation Costs: Beccles	10,325	10,300	10,300	10,558	IW
Visitor Management Facilities	46,688	46,100	46,100	46,100	NS
Asset Management/Access (AGF)	8,719	-	-	-	NS
	242,037	258,100	221,930	194,436	
Public Rights of Way					
Salaries	78,506	79,900	79,670	60,390	SKH
Other Employee Costs/Expenses	2,693	5,100	2,500	2,000	SKH
Vehicle Costs	19,660	20,100	20,100	20,603	NS
PRoW/Access	12,183	10,300	10,300	10,300	NS
PRoW/Access Improvements	-	-	-	-	
CRoW Act Implementation	-	2,100	2,100	2,100	NS
Countryside Ranger Running Costs	5,332	5,100	5,100	5,100	NS
Income					
Miscellaneous Income	(1,250)	(1,000)	(1,250)	(1,250)	NS

	117,123	121,600	118,520	99,243	
Landscape and Projects					
Salaries	235,859	239,300	242,790	250,700	SKH
Salaries (CFR)	-	-	9,270	2,090	SKH
Other Employee Costs/Expenses	18,147	17,400	15,000	15,000	SKH
Vehicle Costs	39,528	35,900	35,900	36,798	LM
Accommodation Costs: Ludham	33,647	32,100	36,000	36,900	IW
Accommodation Costs: Ludham (CFR)	-	-	5,000	-	IW
Town, Village and Staithe Enhancement	16,895	-	-	-	LM
Upper Thurne Enhancement Schemes	217	36,500	1,000	54,463	LM
Project Team Tools and Equipment	8,630	8,200	8,200	8,200	LM
Transfer to Asset Management Reserve Account	33,400	-	33,000	17,500	TW
Filby Boardwalk Repairs	-	-	-	20,000	
Income					
Environment Agency: Potter Heigham Chalets	(19,323)	(18,500)	(18,500)	(18,963)	LM
Mud Pumping Salary Recharge	(33,400)	-	(33,000)	(17,500)	LM
Landscape and Projects Misc. Income	(3,240)	-	-	-	LM
	330,361	350,900	334,660	405,188	
Projects					
Project Expenditure	-	80,000	60,000	50,000	SKH
	-	80,000	60,000	50,000	
TOURISM					
Tourism Development					
Salaries	40,132	40,600	40,520	41,340	SKH
Other Employee Costs/Expenses	2,870	4,400	4,400	4,400	SKH
Tourism Promotion and Corporate Events	22,456	35,000	40,229	35,000	BH
Tourism Website (CFR)	-	-	40,000	-	BH
Branding	-	9,000	9,000	-	SKH
Income					
Sustainable Tourism: Leader +	(2,085)	-	-	-	
	63,373	89,000	134,149	80,740	
Visitor Services					
Salaries	149,358	157,900	158,570	159,500	SKH
Other Employee Costs/Expenses	12,112	4,900	4,900	4,900	SKH
Vehicle Costs	3,832	4,200	4,200	4,305	SB
Visitor Centres	60,932	62,830	65,830	63,000	SB
Refreshment of Information Centres (CFR)	-	-	15,000	15,000	SB
How Hill Grant Aid	21,674	21,500	21,700	21,700	JWO
How Hill Feasibility Study (CFR)	-	-	-	10,000	BH

Income					
How Hill Rent	(250)	-	(250)	(250)	JWO
Visitor Centre Sales	(76,676)	(76,900)	(90,000)	(92,250)	SB
	170,983	174,430	179,950	185,905	
PARTNERSHIPS					
Whitlingham Country Park					
Salaries	83,599	73,900	84,510	87,030	SKH
Other Employee Costs/Expenses	848	800	800	800	SKH
Accommodation Costs	44,499	46,100	46,100	47,253	LH
Vehicle Costs	11,929	14,800	14,800	15,170	LH
Site Management Costs	15,276	13,800	13,800	14,145	LH
Income					
Whitlingham Charitable Trust Recharge	(109,431)	(110,200)	(113,910)	(117,145)	LH
Flint Barn Rent	(8,913)	-	-	-	
Catering Franchise	-	(3,100)	(3,100)	(3,178)	LH
Flint Barn Rent Misc. Income	-	(15,400)	(15,400)	(15,785)	LH
	37,805	20,700	27,600	28,290	
Trinity Broads Conservation					
Salaries	32,265	34,000	33,980	35,700	SKH
Site Management Costs	48,095	59,500	38,442	34,000	HG
Survey Costs	-	20,500	11,000	11,000	HG
Income					
Essex and Suffolk Water Recharge	(75,629)	(75,400)	(66,350)	(68,000)	HG
Natural England: Trinity Broads	(5,000)	-	-	-	HG
	(270)	38,600	17,072	12,700	
Lound Lake Conservation					
Salaries	45,783	47,900	47,760	49,480	SKH
Site Management Costs	16,528	17,200	19,775	11,500	HG
Income					
Lound Essex and Suffolk Water Recharge	(59,083)	(64,900)	(59,960)	(60,980)	HG
	3,228	200	7,575	-	
Trinity & Lound Catchment					
Income					
Trinity & Lound Catchment Income (AGF)	(3,345)	(5,000)	(5,000)	-	RHolland
	(3,345)	(5,000)	(5,000)	-	
Heritage Lottery Scheme					

Salaries	50,170	-	30,590	-	SKH
Other Employee Costs/Expenses	2,703	-	-	-	
Bursary Scheme Recharge	(52,873)	-	-	-	
Bursary Scheme	195,142	-	-	-	
HLF Bid	-	-	-	20,000	LM
Income					
Bursary Scheme	(174,702)	-	(30,590)	-	
	20,440	-	-	20,000	
Net Expenditure Countryside Management	1,493,001	1,920,180	1,850,615	1,764,539	

C. PLANNING AND STRATEGY

Management and Administrative Support

Salaries	106,236	122,100	118,530	120,960	AL
Salaries (CFR)	-	-	16,470	17,170	AL
Recharge to New Office Accommodation Reserve A/c	(12,992)	-	-	-	AL
Other Employee Costs/Expenses	15,594	24,100	10,000	10,000	AL
Vehicle Costs	-	-	9,000	9,225	AL
Employee Training	8,342	2,100	3,000	3,000	AL
	117,180	148,300	157,000	160,355	

Broads Plan

Salaries	32,276	31,900	31,790	32,560	AL
External Funding Officer	12,983	13,800	13,800	14,145	AL
Other Employee Costs/Expenses	216	500	200	200	AL
Broads Plan (CFR)	-	-	15,000	15,000	AL
	45,474	46,200	60,790	61,905	

Cultural Heritage

Salaries	34,251	32,800	35,420	37,050	AL
Consultancy Fees	42,833	46,100	30,000	30,000	BH
Other Employee Costs/Expenses	2,532	2,900	2,900	2,900	BH
Archaeology (CFR)	-	-	-	5,000	AL
Landscape and Cultural Strategy	9,795	15,800	15,400	15,400	BH
Cultural Heritage	12,479	10,300	10,000	10,000	BH
	101,890	107,900	93,720	100,350	

Development Control

Salaries	141,826	147,600	144,670	154,090	AL
Salaries (CFR)	-	-	33,770	58,320	AL
Other Employee Costs/Expenses	8,578	6,700	6,700	6,868	AL
Public Inquiry: Inspectors Fees (CFR)	-	-	-	70,000	AL
Transfer to PDG Reserve Account (FP)	602,053	-	-	-	AL

Fees/Miscellaneous Costs	24,501	32,800	40,000	33,000	CS
Income					
DCLG Planning Delivery Grant	(602,053)	-	(73,000)	-	AL
Miscellaneous Income	(427)	(400)	(400)	(410)	AL
Planning Fees	(157,077)	(150,000)	(150,000)	(155,000)	AL
	17,400	36,700	1,740	166,868	
Forward Planning					
Salaries	26,002	53,400	52,210	54,100	AL
Other Employee Costs/Expenses	9,159	1,900	250	250	AL
Local Development Framework	360	-	-	-	AL
Local Development Framework (CFR)	-	-	26,700	26,700	AL
Income					
DCLG Planning Delivery Grant	-	-	-	-	AL
Other Income	(900)	-	-	-	
	34,622	55,300	79,160	81,050	
Net Expenditure Planning	316,565	394,400	392,410	570,528	

D. WATERWAYS

Management and Administrative Support

Salaries	116,983	129,924	120,210	118,050	TW
Other Employee Costs/Expenses	7,026	7,800	10,000	10,200	TW
Employee Training	4,146	4,500	4,500	4,500	TW
	128,156	142,224	134,710	132,750	

Broadland Flood Alleviation Project

Salaries	33,063	34,400	34,320	36,020	TW
Other Employee Costs/Expenses	3,216	4,000	4,000	4,000	TW
Broadland Flood Alleviation Strategy	2,690	27,000	56,000	9,000	AC
Broadland Flood Alleviation Strategy (AGF)	510	-	-	-	AC

Income

Environment Agency Contribution	(47,189)	(40,000)	(40,000)	(40,000)	AC
	(7,709)	25,400	54,320	9,020	

Conservation of Water Bodies

Salaries	43,869	55,200	57,920	60,930	TW
Salary Recharge to PSA Targets	(18,609)	-	-	-	DH
Other Employee Costs/Expenses	7,117	6,500	3,500	3,500	TW
Restoration and Management	14,461	24,000	24,000	24,000	DH
Research and Monitoring	21,156	22,000	22,000	22,000	DH
PSA Targets/Water Framework Directive (AGF)	51,338	-	32,856	-	DH

Restoration of Ecosystems (AGF)	129,154	15,200	-	-	DH
Implementation of Sediment Man. Strategy	-	94,200	142,000	95,000	DH
Lake Restoration - Habitats and Species (AGF)	-	45,200	48,500	58,200	DH
Lake Restoration - Nutrient Control (AGF)	-	15,400	26,000	27,000	DH
Lake Restoration	-	-	20,000	-	DH
Income					
Lake Restoration Income	(2,400)	(38,000)	(20,000)	-	DH
Essex and Suffolk Water Catchment Project	-	-	(5,050)	(5,630)	
	246,087	239,700	351,726	285,000	
Dockyard					
Salaries (Dockyard)	338,007	359,973	336,170	398,930	TW
Salaries (Dredging)	35,944	35,289	35,300	-	TW
Other Employee Costs/Expenses (Dockyard)	16,660	5,000	8,000	8,090	TW
Other Employee Costs/Expenses (Dredging)	8,102	3,000	-	-	TW
Vehicle Leasing Costs	3,297	34,917	42,840	42,840	RR
Materials	147,237	20,000	20,000	21,300	RR
Vessels & Equipment (incl Fuel)	60,000	135,000	195,000	215,000	RR
Dockyard Vessels and Equipment (CFR)	21,836	-	10,000	10,000	RR
Contribution to Dockyard Vessels & Equipment	-	-	20,000	-	RR
Training Costs	30,000	6,000	6,000	3,000	RR
Uniforms	-	1,000	1,000	1,000	RR
Site Services (incl Rates, IT & telephone)	13,454	36,977	36,990	37,895	RR
Insurance	25,119	19,055	23,200	24,200	RR
Site Maintenance	-	30,000	-	-	RR
Postwick Tip Costs	-	2,200	9,000	3,000	RR
PWLB Loan Interest	6,725	16,300	13,000	12,500	AA
PWLB Capital Repayment	48,169	15,000	14,500	14,500	AA
Plant/Equipment/Vessel Replacement Fund	1,107	60,000	-	-	RR
Contingency	21,965	20,000	-	-	RR
Contribution to Dockyard Site Maintenance Reserve	-	-	30,000	30,000	RR
Dredging	250,000	7,500	7,500	-	RS
Dredging (AGF)	6,226	200,000	200,000	200,000	RR
Dredging Disposal Sites (CFR)	-	-	-	25,000	TW
Landowner Payments	860	40,000	20,000	60,000	RS
Disposal Survey Expenses	23,198	60,000	60,000	60,000	RS
Contribution to Dredging Disposal Sites Reserve	60,000	-	20,000	-	RS
Income					
Dredging and Piling Income	3,909	(20,000)	(10,000)	-	RR
General Account Income	-	(20,000)	-	-	RR

Works Licences and Other Income	(743)	(1,500)	(1,500)	(1,500)	RS
	1,121,072	1,065,711	1,097,000	1,165,755	
Moorings and Yacht Stations					
Salaries	133,411	125,871	126,990	134,610	TW
Other Employee Costs/Expenses	4,845	7,000	7,000	7,210	TW
Lease of Moorings	23,076	26,000	46,000	26,000	AML
Piling and Maintenance of Moorings	319	20,000	20,000	20,000	RR
Piling and Maintenance of Moorings (AP)	1,132	-	40,650	-	RR
Norwich Yacht Station	13,215	13,868	13,870	14,290	AV
Great Yarmouth Yacht Station	14,447	15,658	15,660	16,130	AV
New Moorings (CFR)	-	-	-	80,000	AV
Income					
Norwich Yacht Station	(20,731)	(26,500)	(21,300)	(21,300)	AV
Norwich Yacht Station - NCC Grant Aid	(20,000)	(20,000)	(20,000)	(20,000)	AV
Miscellaneous Income	-	-	(2,160)	(720)	AV
Great Yarmouth Yacht Station	(44,782)	(52,000)	(52,000)	(53,560)	AV
	104,932	109,897	174,710	202,660	
Navigation Safety and Policy					
Salaries	84,935	101,387	86,570	89,290	TW
Standby Payments	-	-	14,000	14,280	TW
Other Employee Costs/Expenses	4,446	6,000	6,000	6,180	TW
Boat Safety	13,476	10,000	10,000	10,000	SB
Oil Spill Preparedness	2,148	9,000	7,000	4,000	AML
Sustainable Boating	2,060	2,500	-	-	SB
Grant Aid	7,555	9,000	5,000	7,500	SB
Printing, Promotion and Miscellaneous Costs	8,413	7,210	12,210	13,000	SB
Port Marine Safety Code (AGF)	10,326	-	-	-	SB
Income					
Miscellaneous Income	(2,935)	(3,000)	(3,000)	(3,500)	SB
	130,424	142,097	137,780	140,750	
Navigation Works and Maintenance					
Salaries	250,459	215,592	218,870	267,470	TW
Salaries (AP)	-	-	-	-	
Other Employee Costs/Expenses	4,106	5,665	5,670	6,000	TW
Vehicle Costs	19,867	50,000	44,550	44,550	RGF
Vessels	14,730	13,500	13,500	14,000	RGF
Notice Boards and Channel Marking	19,217	30,000	30,000	30,000	RGF
Weed Clearance	1,819	2,000	2,000	2,000	RGF
Breydon Water	8,400	12,000	12,000	15,000	RS
Contribution to Mutford Lock Reserve	-	-	25,000	25,000	RS
Mutford Lock	36,353	38,000	13,000	13,000	RS

Other Maintenance	42,060	50,000	52,500	45,000	RGF
Income					
Miscellaneous Income	(13,212)	(1,000)	(6,300)	(6,000)	RGF
Mutford Lock Income (CTR)	-	-	(2,000)	(2,000)	RS
	383,798	415,757	408,790	454,020	
Patrolling					
Salaries - Patrolling	-	-	8,320	8,490	TW
Salaries	352,357	347,692	331,275	367,373	TW
Other Employee Costs/Expenses	25,402	36,050	36,050	37,130	TW
Vehicle Costs	5,682	5,500	5,500	6,000	AV
Accommodation Costs	12,921	12,000	12,000	12,000	AV
Vessel Replacement Fund	-	-	-	-	AV
Launch Running Costs	43,858	48,000	48,000	52,000	RGF
Launch Supplies	11,847	9,000	9,000	10,000	AV
Boat Houses	6,502	11,000	11,000	12,000	AV
Removal of Wrecks	3,066	2,500	2,500	4,000	AV
Miscellaneous Supplies and Services	10,757	12,360	12,360	13,000	AV
Auxiliary Navigation Rangers	3,384	3,000	5,000	5,000	RC
Auxiliary Navigation Rangers: Training	2,854	2,000	-	-	RC
Boat Trips: Salaries	49,200	59,200	40,490	44,450	AV
Boat Trips: Employee Expenses	748	1,200	500	500	AV
Boat Trips	18,033	16,800	22,300	27,220	RGF
Income					
Employee/Vehicles/Premises	(16,758)	(15,000)	(17,200)	(14,700)	AV
Miscellaneous Income	(8,095)	(6,000)	(9,595)	(6,720)	AV
Boat Trips	(8,345)	(11,300)	(11,300)	(11,583)	RGF
	513,414	534,002	506,200	566,160	
Net Expenditure Waterways	2,620,175	2,674,788	2,865,236	2,956,115	

E. CONTRIBUTION TO/FROM RESERVES

Mutford Lock	-	-	2,000	2,000
PDG Reserve	-	-	(108,940)	(444,190)
Dockyard Vessels & Equipment	-	-	(10,000)	(10,000)
IEG Reserve	-	-	-	(16,000)
Asset Management Reserve	-	-	(9,270)	(22,090)
Total Contributions from Reserves	-	-	(126,210)	(490,280)

TOTAL NET EXPENDITURE	6,542,437	7,019,108	7,129,222	7,053,954
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Contribution from General Account	(250,000)	(200,000)	(200,000)	(200,000)
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INCOME LESS NET EXPENDITURE

(Surplus)/Deficit

(126,429)	356,802	423,916	83,473
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General & Navigation Account Reserves as at
1/4/09

(1,481,047)

Predicted Reserves at 31/3/10

(1,124,245) (1,057,131)

Predicted Reserves at 31/3/11

(973,658)

