

**Summary of Progress/Actions Taken following Decisions of Previous Meetings**

<b>Date of Meeting and Minute No.</b>	<b>Authority Decision(s)</b>	<b>Responsible Officer(s)</b>	<b>Summary of Progress/ Actions Taken</b>
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) <b>Ludham Bridge Footpath link to St Benets</b>	<ul style="list-style-type: none"> <li>Formal agreement with landowner to be signed.</li> </ul>	Senior Waterways and Recreation Officer	<p>Meeting has taken place with the landowner at the Ludham Bridge end of the path to agree the scope of the works he requires to establish the path, including vegetation and ditch clearance, surface raising and stock fencing.</p> <p>Programme of works is being discussed with Operations Directorate. Aiming to be in place by end of April 2015</p>
18 January 2013 Minute 4/30 (Exempt) <b>Purchase of Moorings</b>	<ul style="list-style-type: none"> <li>That the proposed purchase of the site for the protection and enhancement of 24 hour moorings be approved in accordance with the costs set out in the report, funded from the dredging disposal site reserve account.</li> </ul>	Director of Operations/ Asset Officer	<p>Landowner currently in discussions with Chief Executive.</p> <p><b>See Agenda Item 27</b></p>
22 November 2013 Minute 3/14 26 September 2014 Minute 2/10 <b>External Funding Opportunities and Income</b>	<ul style="list-style-type: none"> <li>That the Authority continues to maximise EU and similar major funding sources, ensuring that the Authority does not jeopardise these by pursuing other, potentially smaller</li> </ul>	Head of Finance and Management Team	<p>Current priority preparing Landscape Partnership bid for around £3million. Officers continuing to investigate options for potential future projects which would be eligible for European and other funding. A meeting was held with Phil Durrant and Kelvin Allen to look at</p>

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<p><b>Generation</b> Members were requested to provide the Chairman with any further suggestions, comments and/or expressions of interest in being involved in taking matters forward following the meeting.</p>	<p>sources of funding.</p> <ul style="list-style-type: none"> <li>That members provide guidance on the scope and limits for the Authority's "commercial" approach to its activities as outlined in paragraphs 8.13 and 8.18 of the report.</li> </ul>		<p>priorities on 6 February 2015. <b>See Agenda Item No 15</b></p> <p>See below.</p>
<p>21 November 2014 Minute 3/9 <b>Advertising and Sponsorship Policy</b></p> <p><b>Potential Sponsorship Opportunity</b></p>	<ul style="list-style-type: none"> <li>The Advertising and Sponsorship Policy approved subject to amendments and responsibilities for Sponsorship noted.</li> <li>The Policy to be reviewed every three years with regular reviews by Head of Finance.</li> <li>That the Authority agrees to the principle of progressing the potential sponsorship in respect of Norwich Yacht Station and delegate to the Chief Executive and the Management Team to explore this possibility and negotiate with the potential sponsor and Norwich City Council in line with the Advertising and Sponsorship</li> </ul>	<p>Chief Executive /Head Of Finance and Management Team</p>	<p>The Advertising and Sponsorship Policy has been published for use by officers following incorporation of amendments recommended by the Authority. Ongoing</p> <p>The original potential sponsor for the Yacht Station now no longer wishes to pursue this, but this then gives the Authority the opportunity to potentially tender for sponsorship of the yacht stations/visitor centres. The Head of Communications will investigate this further and report to the Authority at some point in the future if appropriate.</p>

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	Policy.		
16 May 2014 Minute 6/11 <b>Catfield Water Abstraction</b>	That the convening of a research seminar in the autumn in order to facilitate greater understanding on fen hydrology and ecology and advise on the timing of the next Fen survey, be supported.	Senior Ecologist	<p>The Environment Agency has consulted on its 'minded to' decision. The Broads Authority has provided further technical advice to the Environment Agency.</p> <p>Officers will be progressing with the arrangements for the proposed research seminar once the Environment Agency (EA) has issued its final decision on this particular application.</p> <p>EA decision expected at the end of March 2015.</p>
26 September 2014 Minute 2/9 <b>Broads Lake Review and Hoveton Great Broad Restoration Project</b>	<ul style="list-style-type: none"> <li>• That the emerging findings of the Broads Lake review are noted, and that the Authority recognises the major contribution that the Hoveton Great Broad Restoration Project would provide in the delivery of objectives of the Authority's Biodiversity and Water Strategy (by 12 votes to 1).</li> <li>• That the Authority supports Natural England's applications for external funding conditional on the achievement of better public access to the project</li> </ul>	Chief Executive/ Senior Ecologist	<p>Natural England informed of Authority's views.</p> <p>Lake Review Workshop to be held on Friday 17 April 2015 at Dragonfly House, 2 Gilders Way, Norwich NR3. All members were invited to the morning session. Responses received from 12 Members including new members of Navigation Committee.</p> <p>Planning Application for canoe access approved by the Planning Committee on 6 February 2015 subject to some 30 conditions covering aspects prior to construction, during construction, prior to first use, restoration and enhancement and</p>

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	area (by 11 votes to 2).		operation with the addition of conditions to cover landscaping of the car park as well as signage to ensure managed access.
21 November 2014 Minute3/11 <b>Mooring Strategy</b>	<ul style="list-style-type: none"> <li>• That the ten year repiling Action Plan set out at Appendix 3 to the report be adopted.</li> <li>• An annual budget of £150,000 (index linked) be allocated from the navigation expenditure for the necessary repiling works.</li> <li>• That the approach outlined in paragraphs 6.1 to 6.3 of the report be adopted involving the reduction in the moorings at Hoveton Viaduct by 50%, and not renewing the lease for the mooring at Thorpe River Green when it expires in 2017.</li> <li>• That the boardwalk at Paddy's Lane be referred back to the Navigation Committee for consideration as to whether the costs for maintaining it should be transferred to the navigation account.</li> </ul>	Senior Waterways and Recreation Officer	<p>Ongoing</p> <p>Navigation Committee considered this at their meeting on 26 February 2015 and supported a partnership approach, with NPG used to bring up to standard, and maintained as a navigation asset thereafter.</p>

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21 November 2014 Minute 3/14 <b>Geldeston Land Holdings</b>	<ul style="list-style-type: none"> <li>• The 24 hour mooring and marsh at Geldeston to be retained.</li> <li>• The Authority to dispose of the woodland, following the regulatory Community Asset process and appropriate evaluation of all bids received, and that the Authority places a restriction on the sale that allows the continuation of public access to this area as well as a clawback clause.</li> <li>• Once bids received following the expiry of the moratorium period on 4 March 2015, the matter to be brought back to the Authority for consideration and conclusion.</li> </ul>	Asset Officer	The sale of the woodland was re-advertised incorporating the decisions made by the Broads Authority. A report has now been prepared for the Authority to make a decision about the sale, after the moratorium period. <b>See Agenda Item No 14.</b>
21 November 2014 Minute 3/17 <b>The Broad Landscape Partnership Scheme Application: Water Mills and Marshes</b>	<ul style="list-style-type: none"> <li>• The Terms of Reference for the Project Board and the Draft Partnership Agreement steering the project approved.</li> <li>• The Strategic risks associated with the project set out in Section 4 of the report noted.</li> </ul>	Project Manager	<ul style="list-style-type: none"> <li>• Over 50 Project ideas received from a range of partners, organisations and community groups after an initial “call for projects” before Christmas.</li> <li>• LPS Project Broad met in February to define criteria for evaluating projects. Membership of the Board was agreed and Partnership Agreement was confirmed.</li> </ul>

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	<ul style="list-style-type: none"> <li>The Authority agreed in principle to the submission of a first round application to the HLF of the Landscape Partnership Scheme, and delegated to the Project Board the signing off of the application.</li> </ul>		<ul style="list-style-type: none"> <li>Projects now being refined, reduced and assessed for consideration at next LPS Board Meeting on 19 March 2015.</li> <li>Positive and constructive feedback from meeting with HLF on 27 January 2015.</li> <li>Newsletter 3 will follow shortly sharing ideas on main items to be submitted. Process still on target for submission.</li> </ul>
23 January 2015 Minute 4/8 <b>Stakeholder Surveys Analysis</b>	<ul style="list-style-type: none"> <li>Report and findings noted and welcomed.</li> <li>Development of an Action Plan in response to survey results supported.</li> <li>Support for exercise to be repeated in five years' time as part of strategic approach in formulating its Broads Plan and its priorities, provided finances allow.</li> </ul>	Director of Planning and Resources	Consideration of Action Plan on this agenda. <b>See Agenda Item No 10.</b>
23 January 2015 Minute 4/9 <b>Branding the Broads</b>	<b>Part 1</b> <ul style="list-style-type: none"> <li>Report noted and confirmed that the proposal did not involve changing legal name or functions of the Broads Authority.</li> <li>Generally positive response from majority of stakeholder organisations noted.</li> </ul>	Chief Executive/Head of Communications	<ul style="list-style-type: none"> <li>Following Broads Authority approval, internal and external sets of branding guidelines being developed and appropriate signage locations under investigation</li> </ul>

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	<ul style="list-style-type: none"> <li>• The use of the brand “Broads National Park” will be conducive to achievement of three general duties in Section 2(1) of the Norfolk and Suffolk Broads Act 1988 and positive effect on factors set out in Section 2(4) of the 1988 Act.</li> <li>• The brand “Broads National Park” adopted for marketing related purposes with immediate effect using the powers in Section 111 of the Local Government Act 1972.</li> <li>• Branding Guidelines to be produced for staff and other organisations use – additional £5,000 allocated to Communications Budget for 2015/16 for implementation of appropriate signage in collaboration with other organisations.</li> </ul> <p><b>Part 2</b></p> <ul style="list-style-type: none"> <li>• In line with suggestions from BHBF and NSBA agreed not to pursue ambition on Broads Plan 2011 for the Broads to become a national park in law.</li> <li>• For avoidance of doubt, the Authority indicates it has no</li> </ul>		

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	<p>intention of seeking the application of the Sandford Principle to the BA's functions because it is of the view that the Habitat Regulations provide sufficient protection for the very special qualities of the area.</p> <ul style="list-style-type: none"> <li>Delegated to Chief Executive, in consultation with the Chairman as appropriate, the power to take such steps and obtain any advice required to protect the Authority's position and to implement the project in accordance with the resolution and legal advice.</li> </ul>		
<p>23 January 2015 Minute 4/13 <b>National Parks UK Commercial Sponsorship Project</b></p>	<p>Subject to scrutiny by FSAC</p> <ul style="list-style-type: none"> <li>Agreed in principle to establishment of new Company CLG "National Park Partnerships Limited" to oversee development of commercial sponsorship on behalf of National Park Authorities and BA in the UK; and</li> <li>BA to become a signatory to the Members' Agreement which binds all 14 of UK National Park Authorities and the BA in respect of new CLG.</li> </ul>	<p>Chief Executive/Chairman</p>	<p>Financial Scrutiny and Audit Committee considered the matter at its meeting on 10 February 2015 and agreed to support the establishment of "National Park Partnerships Limited".</p> <p>The New Company is being established by National Parks UK.</p> <p>Initial contribution of £10,000 paid.</p>



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	<ul style="list-style-type: none"> <li>• BA approves signing of agreement with Dartmoor National Park Authority in respect of equal distribution of licence fees from use of the Britain's Breathing Spaces brand; and</li> <li>• approves Initial investment of £10,000 in development of commercial sponsorship company on behalf of 15 UK National Park Authorities for which provision already made in 2014/15 budget and provision in 2015/16 for potential need for a second payment of £10,000.</li> </ul>		
23 January 2015 Minute 4/15 <b>Draft Climate Adaptation Plan</b>	<ul style="list-style-type: none"> <li>• Draft Plan Noted and Summary approved for consultation.</li> <li>• Responses to be used to refine Draft Plan and Final version created for consideration later in year</li> <li>• Responses to be used to refine more technical version of Plan prior to submission to Defra in Spring 2015.</li> </ul>	Head of Strategy and Projects	<p>Draft Climate Change Plan currently the subject of consultation.</p> <p>Draft Plan being refined and put through simple design process to enhance readability. Liaison with Climate Ready/Defra has indicated spring submission is not essential with end of 2015 now the deadline.</p>

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23 January 2015 Minute 4/18 <b>Chief Executive Report</b> <b>(1) Network Rail:</b> <b>Consultation</b> <b>document: Anglia</b> <b>Route Study, Long</b> <b>Term Planning Process</b>	Proposed Response to Network Rail to be circulated to members for comment prior to being submitted to Network Rail by deadline of 3 February 2015.	Director of Operations	The draft response was circulated to all members for their comments prior to its submission and the final submission is available on request for those who wish to see it.
<b>(2) Cycling Ambition in National Parks:</b> <b>Request for Funding – Three Rivers Way</b> <b>Hoveton to Horning</b>	If the bid to the Department of Transport for Wroxham/ Hoveton to Horning Section of the Three Rivers Way Cycle Route is successful, the £65,000 match funding required be endorsed.	Head of Strategy and Projects	The Broads Authority and Norfolk County Council have been successful in bid for £715,000 to go towards a cycle and walking route between Hoveton and Horning.