

Audit and Risk Committee

Agenda 21 July 2020

2.00pm

This is a remote meeting held under the Broads Authority's [Standing Orders on Procedure Rules for Remote Meetings](#).

Participants: You will be sent a link to join the meeting. The room will open at 1.00pm and we request that you **log in by 1.30pm** to allow us to check connections and other technical details.

Members of the public: We will publish a live stream link two days before the meeting at [Audit and Risk Committee 21 July 2020](#). The live stream will be suspended for any exempt items on the agenda. Please email committees@broads-authority.gov.uk with any queries about this meeting.

Introduction

1. To receive apologies for absence
2. Introduction of members and declarations of interest
3. To note whether any items have been proposed as matters of urgent business
4. Public question time – to note whether any questions have been raised by members of the public
5. **To receive and confirm the minutes of the Audit and Risk Committee meeting held on 3 March 2020** (Pages 3-9)

Financial direction

6. **Update of financial position – Impact of COVID-19 crisis** (Pages 10-12)
Report by Chief Executive and Chief Financial Officer
7. **Draft Statement of Accounts 2019/20** (Pages 13-102)
Report by Chief Financial Officer

Audit

8. **Internal Audit Annual Report and Opinion 2019/20** (Pages 103-131)
Report by Head of Internal Audit

Items for consent

These items will be taken as a block. Members are asked to submit any questions relating to these items in advance of the meeting.

9. **Draft Model Member Code of Conduct** (Pages 132-163)
Report by Monitoring Officer
10. **Investment Strategy and Performance Annual Report 2019/20** (Pages 164-166)
Report by Chief Financial Officer
11. **External Audit** (Pages 167-173)
Report by Chief Financial Officer
12. **Implementation of internal audit recommendations – Summary of progress** (Pages 180-194)
Report by Chief Financial Officer
13. **Updated Procurement Strategy** (Pages 195-208)
Report by Chief Financial Officer

Other Matters

14. **Corporate Risk Register – 6 month review** (Pages 209-218)
Report by Head of Governance
15. Other items of business
Items of business which the chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972
16. To answer any formal questions of which due notice has been given
17. **To note the date of the next meeting – Tuesday 17 November 2020 at 2.00pm at Yare House, 62/64 Thorpe Road, Norwich**