

Navigation Committee

13 April 2023

Agenda item number 15

Committee calendar 2023/24- Navigation

Committee dates

Report by Senior Governance Officer

Purpose

To review the Navigation Committee dates for 2023/24, following the approval of the committee calendar by the Authority at its meeting on 17 March 2023.

Broads Plan context

Theme C – “Maintaining and enhancing the navigation”. The role of the Navigation Committee is to advise the Authority on matters relating to strategic management of the waterways.

1. Introduction

- 1.1. Members are asked to review the Navigation Committee meeting dates for 2023/24, included in the committee calendar at Appendix 1. The calendar was approved by the Broads Authority on 17 March, subject to consultation with the Navigation Committee.

2. 2023/24 committee timetable

- 2.1. The calendar runs from August 2023 to the annual meeting in July 2024, and takes account of public holidays. There are five proposed Navigation Committee meetings in the year.
- 2.2. Members of the Committee are also invited to attend all Broads Authority site visits and workshops etc. The members’ annual site visit is scheduled for 6 July.
- 2.3. As a reminder to Members, it has previously been agreed that urgent items, including consideration of planning applications that arise outside of the scheduled Navigation Committee meetings, can be dealt with in the following way:

'in the event of a planning application requiring the views of the Navigation Committee, that members of the Navigation Committee be sent the details of the application and make any comments to the Chair and Vice Chair. Subject to the comments that come in, the Chair and Vice Chair would determine whether there needed to be a formal consultation or not; and if a formal consultation was required, they would determine

this could be via electronic means rather than meeting face to face.' ([Navigation Committee minutes 14 June 2018](#))

3. Meeting location

- 3.1. As well as in-person meetings, there is also the option for the Navigation Committee to meet remotely, subject to consultation with the Chair and Vice-Chair of the Committee. This was resolved by members at the [19 November 2021 Broads Authority meeting](#).
- 3.2. It should be noted that meeting dates and times may be subject to change.

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Date of report: 20 March 2023

[Broads Plan](#) strategic objectives: C1-C4

Appendix 1 – Committee calendar 2023-2024.docx

Broads Authority committee calendar 2023/2024

Committee meetings	Day	Time	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024
Audit and Risk Committee	Tue	10am	25				21				12				23
Broads Authority	Fri	10am	28		22		24		26		15		10		26
Member annual site visit	Thu		6												4
Broads Local Access Forum	Wed	10am		30			29				6			5	
Navigation Committee	Thu	10am			7		2		11			11		6	
Planning Committee	Fri	10am	21	18	15	13	10	8	5	2	1 22	26	24	21	19
Planning Committee site visit (provisional dates if required)	Fri	10am	7		1 29	27	24*		19	16		12		7	5
Heritage Asset Review Group (member group)	Fri	10am			8			15			8			14	
Bank holidays				28				25 26	1		29	1	6 27		

*will be rescheduled if needed

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