

Broads Authority

Agenda 15 May 2026

10.00am

King's Centre, 63-75 King Street, Norwich, NR1 1PH

John Packman, Chief Executive – Friday, 08 May 2026

Under the Openness of Local Government Bodies Regulations (2014), filming, photographing and making an audio recording of public meetings is permitted. These activities however, must not disrupt the meeting. Further details can be found on the [Filming, photography and recording of public meetings](#) page.

Introduction

1. To receive apologies for absence
2. Chairman's announcements and introduction to public speaking
Please note that public speaking is in operation with the Authority's [Public participation at meetings scheme](#)
3. **Appointment of two co-opted members to the Broads Authority** (Pages 5-6)
4. Introduction of members and declarations of interest (see [Appendix 1](#) to the Agenda for guidance on your participation having declared an interest in the relevant agenda item)
5. To note whether any items have been proposed as matters of urgent business
6. Public question time – to receive questions raised by members of the public
7. **To receive and confirm the minutes of the Broads Authority meeting held on 27 February 2026** (Pages 7-21)
8. **Summary of actions and outstanding issues following decisions at previous meetings – to note the schedule** (Pages 22-29)

Strategy and policy

9. **Strategic priorities – Update May 2026** (Pages 30-40)
Report by Head of Governance
10. **Financial performance and direction** (Pages 41-67)
Report by Director of Resources
11. **Draft Annual Business Plan 2026/27** (Pages 68-98)

Report by Head of Governance

12. **2025/26 Health and Safety Review and internal audit recommendations** (Pages 99-106)
Report by Head of Safety Management
13. **Broads Authority Landscape Character Assessment Supplementary Planning Document**
(Pages 107-110)
Report by Heritage and Design Manager

Governance

14. **Annual Summary of formal complaints 2025/26** (Pages 111-115)
Report by Head of Governance
15. **Standing Orders Relating to Contracts – review and annual report on requests to waive standing orders in 2025/26** (Pages 116-120)
Report by Director of Resources
16. **Annual Report of the Standards Committee** (Pages 121-123)
Report by Head of Governance
17. **Appointment of Monitoring Officer - May 2026** (Pages 124-126)
Report by Chief Executive
18. **Creating a framework for Member engagement with operational staff** (Pages 127-130)
Report by Head of Governance
19. **Proposed amendment to Member Code of Conduct – interests of Navigation Committee members** (Pages 131-145)
Report by Head of Governance
20. **Member training** (Pages 146-150)
Report by Head of Governance

Reports for information

21. The Port, Marine and Facility Safety Code: To consider any items of business raised by the designated person in respect of the Port, Marine and Facility Safety Code

Minutes to be received

22. To receive the minutes of the following meetings:

[20 February 2025 - Standards Committee](#)

[25 November 2025 - Risk, Audit and Governance Committee](#)

[22 January 2026 - Navigation Committee](#)

[13 February 2026 - Planning Committee](#)

[10 April 2026 - Planning Committee](#)

23. Other items of business
Items of business which the chairman decides should be considered as a matter of urgency pursuant to section 100B (4)(b) of the Local Government Act 1972
24. To answer any formal questions of which due notice has been given
25. To note the date of the next meeting/workshop – **Friday 24 July 2026** at 10.00am at the King's Centre, 63-75 King Street, Norwich, NR1 1PH
26. Exclusion of the public
The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 3 and 4 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.
27. **National Park funding** (Pages 151-164)
Report by Chief Executive and Director of Resources/S17 Officer

For further information about this meeting please contact the [Governance team](#)

Appendix 1 – Extract from the Local Government Association Model Councillor Code of Conduct

