

**Summary of Progress/Actions Taken following Decisions of Previous Meetings**

<b>Date of Meeting/ Minute No.</b>	<b>Authority Decision(s)</b>	<b>Responsible Officer(s)</b>	<b>Summary of Progress/ Actions Taken</b>
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) <b>Ludham Bridge Footpath link to St Benets</b>	<ul style="list-style-type: none"> <li>• Formal agreement with landowner to be signed</li> </ul>	Senior Waterways and Recreation Officer	Works complete. Lease agreement signed with new landowner. Signage installed and footpath now open to the public. Official path opening planned for Easter 2017.
23 January 2015 Minute 4/18 <b>Chief Executive Report Network Rail: Consultation document: Anglia Route Study, Long Term Planning Process</b>	Proposed Response to Network Rail to be circulated to members for comment prior to being submitted to Network Rail by deadline of 3 February 2015.	Director of Operations	Network Rail's consultants are currently drawing up final reports of the Multi Criteria Stakeholder Analysis consultation. The outcome will help inform consideration of the options for the renewal, replacement or repair of Somerleyton and Reedham bridges. The final report was expected in November 2016 but this has been delayed and is expected by the end of this month 2017.
20 March 2015 Minute 5/27 <b>Lease of Moorings on River Thurne</b>	<ul style="list-style-type: none"> <li>• That the principles for the lease of moorings at Oby on the River Thurne be supported</li> <li>• The Chief Executive delegated to finalise the details and signing of the lease</li> </ul>	Head of Planning/Asset officer	Negotiations with Landowner ongoing.

Date of Meeting/ Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
15 May 2015 Minute 6/2(3) And Minute 1/9 13 May 2016 Minute 6/8 <b>Member Allowances</b>	<ul style="list-style-type: none"> <li>Query relating to Member Allowances for National Parks and the Broads relating to Care</li> <li>Matter to be raised directly with Ministers and at the September Conference on Women in Public Services (to be attended by Jacquie Burgess)</li> </ul>	Solicitor and Monitoring Officer	<p>Matter has been followed up with Defra. The Chief Executive has recently been in touch with officials who are now investigating the matter.</p> <p>The Solicitor will investigate the matter further, querying compliance with the Human Rights Act and Equalities legislation.</p>
25 September 2015 Minute 2/26 <b>Marine Management Organisation Licensing of Works in the Broads</b>	<ul style="list-style-type: none"> <li>That the Authority continue negotiations seeking discussions at a higher level in order to seek resolution and greater recognition from the MMO of the Authority's status as a Harbour Authority and the area's special qualities</li> </ul>	Director of Operations	<p>MMO has agreed to meet to explore the issues in more detail, still awaiting confirmation of date. Accord has been signed with PLA, and officers are chasing the draft accord with Broads Authority to be finalised, which will delegate some of the MMO decisions to the BA to streamline the process for third parties. No response has been received since the last chasing email, will follow up when new Director of Licensing is in post. Update on process expected by the end of March 2017.</p>
20 November 2015 Minute 3/9 <b>Fen Management, Strategic Priorities, Opportunities and Fen Survey</b>	<ul style="list-style-type: none"> <li>Contents of report noted</li> <li>Programme of Work under MultiPLE Intereg North Sea regional bid to be further considered for a potential future more focused bid</li> </ul>	Senior Ecologist	<p><b>Fen survey:</b> Invitation only Technical Workshops for partners arranged for 23 May and 27 June 2017 on management and research respectively. (<i>Members interested to contact Andrea Kelly</i>)</p> <p>A long-term monitoring approach for fens has been drawn up with the aim of partners incorporating this into their own work</p>

Date of Meeting/ Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<ul style="list-style-type: none"> <li>Continue to work with partners to agree a programme of work for the fen survey and seek necessary funding</li> </ul>		programmes.
<p>30 September 2016 Minute 2/17 <b>Updating the Enjoy the Broads Visitor Website</b></p>	<ul style="list-style-type: none"> <li>Expenditure of £10,000 from the National Park Planning Delivery Grant budget for the redesign and updating of the content on the Enjoy the Broads visitor website approved</li> <li>Headscape be commissioned to help design the website in order to align the Enjoy the Broads Website with the National Parks portal</li> </ul>	Chief Executive/ Head of Communications	<p>Headscape engaged in design work and workshop carried out. Finished designs delivered and integration into National Parks Portal started. Content work amended, due to be completed by beginning of April 2017.</p> <p>Website to be renamed: "Visit the Broads". Work almost completed. Due to be launched officially by 31 March 2017</p>
<p>30 September 2016 Minute 2/28 <b>Water Sensitive Farming Project in Broads Catchment (Exempt)</b></p>	<ul style="list-style-type: none"> <li>Principle of Project in association with major retailer supported</li> <li>Outline details of Project as set out in report approved.</li> <li>One year project as first phase or "proof of concept" approved to focus on providing a farm technology fund and latest practical information to all farmers who farm in the</li> </ul>	Senior Ecologist	<p>Project is active with farmers being engaged and signing up tramline soil disruption trial. Project 'Reference Group' met and advising approach. Communication planning is active. Farm Liaison Officer appointment successful, although candidate withdrew resulting in existing Catchment Partnership Officer refocusing on both Tesco and WaterLife projects and decision to appoint a 12 month Catchment Coordinator to backfill role. Coordinator likely to start June 2017.</p>

Date of Meeting/ Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	Catchment.		
<p>27 January 2017 Minute 4/8 <b>Using Audio Recording or Webcasting to Increase the Openness and Transparency of Broads Authority Meetings</b></p>	<ul style="list-style-type: none"> <li>• that audio recording of all BA public meetings be adopted on a trial basis for the next six months to assist in the preparation of minutes and during that time the Authority's existing equipment is tested to see if it is suitable for the task and issues involved in making recordings available on the Authority's website are investigated.</li> <li>• That the webcasting of Broads Authority public meetings be further investigated and officers report back to a future meeting.</li> </ul>	Solicitor and Monitoring Officer	<p>Recordings of meetings are being made on a trial basis. Investigations for making available on the website being undertaken.</p> <p>Webcasting also being investigated.</p>
<p>27 January 2017 Minute 4/14 <b>External Funding Update</b></p>	<ul style="list-style-type: none"> <li>• Submission of CANAPE(Interreg) bid with the BA as lead partner approved. Commitment towards matched funding noted with recognition that if successful the project will divert some of the Authority's practical work towards implementation of Vision for Hickling Broad</li> </ul>	Director of Operations/Head of Strategy and Projects/Senior Ecologist	CANAPE Bid submitted. Decision due in late May/early June 2017.

Date of Meeting/ Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<ul style="list-style-type: none"> <li>That a Member Working Group be established with the task of developing a draft medium term external funding strategy whose aim is to support the delivery of the BA's priority activities in the new Broads Plan. Terms of Reference to be developed by the Working Group and brought back to the Authority for approval.</li> </ul>	Chairman/Chief Executive	Recruitment of the Group halted pending decision on peer review – <b>see Agenda item 17</b>