

Broads Authority

27 September 2019

Agenda item number 8

Summary of Progress Broads Authority 27 September 2019

Report by Administrative Officer

Title	Meeting date	Lead officer	Summary of actions	Progress so far	Target date
Transfer of Mutford Lock	26/01/2018	Solicitor and Monitoring Officer	The two Harbour Revision Orders are submitted and the tripartite agreement noted in the report be completed in all respects, to give effect to completing the transfer of the Lock in the Navigation Area and the ownership to the Broads Authority.	The two Harbour Revision Orders were published for a 42 day public consultation on 3 August 2018. No objections have been raised under either order. The MMO is progressing the HROs. It was anticipated that these would be determined by the end of July 2019. Final determination still awaited.	31/07/2019

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Pilot agri-environment scheme for the Broads	16/03/2018	Andrea Kelly	Contents of submission to Defra for pilot agri-environment scheme for the Broads, which builds on the partnership work with the National Farmers Union and local land managers and prepared with assistance of local conservation NGOs welcomed and noted.	The Broads has been registered for a test/trial of evolving elements of the new agri-environment scheme. Further details are awaited from Defra. In the meantime close working continues between farmers, NFU, Natural England and environmental NGOs to collaborate on what we would wish to see in the Broads. Defra has allocated a Project Officer. Detailed planning of work packages is being finalised for submission and sign off by Defra.	

Acle Bridge	28/09/2018	John Packman	<p>Chief Executive delegated to continue discussions with the neighbouring landowner over the possibility of purchasing additional land at the Acle Bridge site; to continue discussions with Great Yarmouth Borough Council for the acquisition of the toilet block; to proceed with the essential repairs to the moorings at the Acle Bridge site subject to the views of the Navigation Committee; to investigate whether the development of a Visitor and Education Centre could form an important element in a wider more ambitious project to improve the infrastructure for Broads tourism and raise awareness of the special qualities of the area in future; and in the context of reviewing the Sustainable Tourism Strategy, to consider with members options for a wider project to enhance tourism in the Broads.</p>	<p>Discussions have been continuing with the neighbouring landowner's agent.</p> <p>The sale of the toilet block from Great Yarmouth has now been completed.</p> <p>Moorings have been refurbished this winter and electric charging points will be installed later in the year.</p> <p>Dunes River Café and Provisions have been appointed to run the shop on the site and has been open for business from 16 April 2019.</p> <p>Officers are aiming to provide an option analysis for the development of the site to the November or January meeting.</p>	
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National Parks Review: Response	28/09/2018	John Packman	<p>The Chairs' Group together with the Chief Executive consider and provide a robust response for submission to the Review Team based on the eight areas required of the team and guidance from Members as indicated. The deadline response submission 18 December 2018 . Chairs' Group to meet meeting again on 5 December 2018 to finalise the response and consider the points raised.</p> <p>Members were encouraged to submit any comments they wished to make individually to that group.</p>	Review Team expected to report in September 2019	30/09/2019

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UK National Parks Charity Foundation	01/02/2019	John Packman	To authorise the Chief Executive, in consultation with the Authority's Chair, to submit formal application to apply for membership and take all such incidental and consequential steps as are reasonably necessary to implement this decision, including entering into any agreements and signing any legal documentation to give effect to this decision. To delegate to the Chief Executive, in consultation with the Authority's Chair, the taking of any decisions on behalf of the Authority in the running of UK National Parks Charity Foundation, including nomination or seconding of Trustees and bringing back regular reports to the Authority as necessary.	The Broads Authority's nominee, Sire Peter Dixon, has been seconded by the Board of National Park Partnerships and is one of five Trustees appointed for the new charity.	

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Hosting National Parks' Communications Unit	22/03/2019	Rob Leigh	Authority hosting the UK National Parks' Communications Service on the basis set out in the report and Appendix 1 of the report approved.	Service Level Agreement governing the relationship of financial commitment by the 14 National Park Authorities finalised. Alastair Barber took up the appointment as the Marketing and Communications Manager and Toby Galvin Digital Communications Officer in August 2019.	
Cybercrime	17/05/2019	Emma Krelle Management Team	The cybercrime incident: the results of the internal investigation, the actions taken to protect the Authority against this happening in the future are noted. The costs incurred to be funded from the National Park Reserves.	Training was delivered on 27/06/19 with further training planned once the finance team is back to full capacity. Online cyber security training for all staff is in the process of being rolled out across the Authority. Extended insurance cover has been taken out with current provider.	

<p>Financial Performance and Direction - External Audit of accounts</p>	<p>26/07/2019</p>	<p>Emma Krelle</p>	<p>To note: the reasons for delayed audit set out in para 5.1 of report and that the Audit Statement of Accounts 2018/19 be brought back once audit has been completed. the Broads Authority expresses its extreme concern and deep disappointment that the Authority's external auditors have been unable to carry out the audit on the Statement of Accounts to meet the statutory deadline of 31 July 2019 because of shortage in the auditor's resources. To delegate to the Chief Executive and the Chief Financial Officer the writing of a series of letters to Defra and the PSAA informing them of the Authority's concerns and explaining the reasons for the delay in providing the external audited Statement of Accounts and requesting a meaningful letter from Ernst and Young LLP to place on the Authority's website by a specific</p>	<p>Emails have been sent both to DEFRA and the PSAA outlining the reasons for the delay. EY have maintained their position that the wording provided in their previous letter is sufficient and there will be no other letter forthcoming. Following the email to the PSAA a telephone call was received explaining the national issues with external audit and that all audit companies performance is being reviewed. The PSAA have asked that we keep them updated of any further issues.</p>	
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			deadline. To investigate the potential review of the contract with the auditors Ernst and Young LLP through the PSAA.		
Broads Biodiversity and Water Strategy and Action Plan 2019 - 2024 Draft for adoption	26/07/2019	Andrea Kelly	To adopt the Broads Biodiversity and Water Strategy and Action Plan 2019 - 2024	The Broads Biodiversity and Water Strategy and Action Plan 2019 - 2024 is now available on the Authority's website. https://www.broads-authority.gov.uk/looking-after/managing-land-and-water/biodiversity	26/07/2019

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Permissive footpath at Reedham: Recommendation from Broads Local Access Forum	26/07/2019	Rob Rogers	To instruct Broads Authority officers to continue discussions with Norfolk County Council, Reedham Parish Council and the landowner to find a collaborative solution to the missing permissive footpath link at Reedham.	Further discussions with Reedham Parish Council have revealed that a great deal of progress has been made on this permissive footway. The Parish Council and the Landowner have had continuing dialogue and many of the issues preventing this permissive footway being reinstated have been resolved. Reedham PC hope to have the footway repaired and open within the 2019/20 financial year.	27/09/2019

External Funding	26/07/2019	John Packman	<p>The proposed principles and key areas of work for external funding agreed as set out in report, to be developed by officers for further discussion with members to include the immediate next steps:</p> <p>Recruit a replacement Waterways and Recreation Officer with external funding bid writing experience; Continue to work with Broads Charitable Trust to align priorities; Through the Broads Charitable Trust, submit bids for funding to charities already identified as having the potential to support the Water Mills and Marshes programme; Explore with Norfolk County Council opportunities for further joint submissions for external funding; and Continue discussions with the Norfolk Coast Partnership on potential areas for joint working and collaboration, including external fund raising.</p>	<p>Lewis Treloar appointed as Waterways and Recreation Officer from September 2019</p> <p>Other matters ongoing</p>	22/11/2019
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The Port Marine Safety Code Hazard Review - Safety Management System update	26/07/2019	Steve Birtles	Safety Management System (Version 8) adopted and ongoing development supported.	Safety Management System (Version 8) to be available on the Authority's website https://www.broads-authority.gov.uk/boating/navigating-the-broads/safety/port-marine-safety-code The next review is due in 2022.	26/07/2019
Weavers Way footpath on the River chet	26/07/2019	Rob Rogers	Weavers Way footpath by the River Chet included in the priorities for the new Waterways and Recreation Officer. Discussions with Norfolk County Council taking place.	The new Waterways & Recreation Officer has started with the Authority (2 Sept 2019) and is undertaking his induction training. He has a priority list of areas to deal with and this footway is on that list. Further updates will follow once progress has been made.	27/09/2019

Author: Sandra Beckett

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