

Broads Authority

Agenda 24 July 2020

10.00am

This is a remote meeting held under the Broads Authority's [Standing Orders on Procedure Rules for Remote Meetings](#).

Participants: You will be sent a link to join the meeting. The room will open at 9.00am and we request that you **log in by 9.30am** to allow us to check connections and other technical details.

Members of the public: We will publish a live stream link two days before the meeting at [Broads Authority 24 July 2020](#). The live stream will be suspended for any exempt items on the agenda. Please email committees@broads-authority.gov.uk with any queries about this meeting.

Introduction

1. To receive apologies for absence
2. Chairman's announcements
3. Introduction of members and declarations of interest
4. To note whether any items have been proposed as matters of urgent business
5. Public question time – to note whether any questions have been raised by members of the public
6. **To receive and confirm the minutes of the Broads Authority meeting held on 25 June 2020** (Pages 3-9)
7. **Summary of actions and outstanding issues following decisions at previous meetings – to note the schedule** (Pages 10-16)

Strategy and policy

8. **Climate Change Action Plan** (Pages 17-30)
Report by Carbon Reduction Project Manager
9. **Draft Statement of Account 2019/20** (Pages 31-120)
Report by Chief Financial Officer
10. **Strategic Direction and Annual Business Plan** (Pages 121-171)
Report by Head of Governance

11. **Statement of Community Involvement – revision for adoption in response to COVID-19 restrictions** (Pages 172-213)
Report by Planning Policy Officer
12. **Broads Local Access Forum – Annual Report and revised constitution** (Pages 214-231)
Report by Waterways and Recreation Officer

Items for consent

These items will be taken as a block. Members are asked to submit any questions relating to these items in advance of the meeting.

13. **Draft Coastal Adaptation SPD for consultation** (Pages 232-241)
Report by Planning Policy Officer
14. **Summary of formal complaints – 2019/2020** (Pages 242-245)
Report by Head of Governance/ PA to Chief Executive

Reports for information

15. **The Port Marine Safety Code:** To consider any items of business raised by the designated person in respect of the Port Marine Safety Code

Minutes to be received

16. **To receive the minutes of the following meetings:**

[Planning Committee – 6 March 2020](#)

[Planning Committee – 29 May 2020](#)

17. Feedback from Members appointed to represent the Authority on outside bodies
18. **Other items of business**
Items of business which the chairman decides should be considered as a matter of urgency pursuant to section 1008 (4)(b) of the Local Government Act 1972
19. To answer any formal questions of which due notice has been given
20. To note the date of the next remote meeting **Friday 25 September 2020** at 10.00am
21. **Exclusion of the public**
The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 1,2,3 and 4 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.
22. **To receive the Exempt Minutes from the meeting on 25 June 2020** (Pages 246-250)