

Broads Authority

Special Meeting of Financial Scrutiny and Audit Committee

Minutes of the special meeting held on 21 November 2014

Please note these draft minutes will be reviewed by the Financial Scrutiny and Audit Committee at its next meeting on 10 February 2015 and may be subject to amendments prior to being confirmed

Present:

Mr G McGregor – Chair

Mr D Broad
Prof J A Burgess
Mr P Dixon
Dr J S Johnson

In Attendance:

Mr T Adam – Head of Finance
Steve Birtles – Head of Safety Management
Ms E Guds – Administrative Officer
Ms A Long – Director of Planning and Resources
Mr J W Organ – Head of Governance and Executive Assistant
Dr J Packman – Chief Executive

3/1 Apologies for Absence

Apologies for absence were received from Mr P Durrant.

3/2 Matters of Urgent Business

An urgent matter regarding Local Government Pay Award was raised which will be addressed later on the agenda under item 3/10.

3/3 Declarations of Interests

Members expressed declarations of interests as set out in Appendix 1 to these minutes.

3/4 Public Question Time

No question had been raised by members of the public.

3/5 To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4) (b) of the Local Government Act 1972

There were no further items of business which the Chairman decided should be considered as a matter of urgency pursuant to Section 100B (4) (b) of the Local Government Act.

3/6 To answer any formal questions of which due notice have been given

There were no formal questions of which due notice had been given.

3/7 Date of the next meeting

The next meeting of the Committee would be held on Tuesday 10 February 2015 at 2.00 pm at Yare House, 62-64 Thorpe Road, Norwich

3/8 Exclusion of the Public

that the public be excluded from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraph 1 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.

3/9 Provision for Ill-health Retirement

Members received a report which provides details of an anticipated ill-health retirement arising from Hand Arm Vibration Syndrome (HAVS), and seeks members' views on the appropriateness of making a payment as part of a settlement agreement with the member of staff affected.

RESOLVED

that the Committee endorsed the finalisation of a settlement agreement including settlement payment.

3/10 Local Government Pay Award 2014/15 to 2015/16

Members received a report which provided an update on the outcomes of the Local Government pay negotiations for 2014/15 and 2015/16. It also sought members' endorsement that such awards should be applied to all executive salaries in the intervening years between the formal more in-depth review of executive salaries conducted by the Broads Authority.

It was explained to the members that The National Joint Council (NJC) had reached an agreement which provided for a 2.2% pay award for the period 1 January 2015 to 31 March 2016 with no backdating and a one-off non-consolidated payment in December 2014 and April 2015 for all staff on salary

points 5 to 49. As the Chief Executive and the Directors were above the NJC salary 49 cut-off point, they would not be receiving such one-off payment.

Members were informed that the Chief Executive had authorised the NJC pay awards to be applied to the basic pay scale for Directors to maintain the baseline comparator.

RESOLVED

that the Committee:

- (i) notes the outcome of the 2014/15 pay negotiations;
- (ii) agrees that the agreed non-consolidated payment be made in full in December 2014 rather than split between December 2014 and April 2015 for staff between salary points 26 and 49;
- (iii) agrees that the non-consolidated payment is not applied to the Chief Executive or Directors, being above salary point 49;
- (iv) agrees that national pay awards be applied to the salary of the Chief Executive, in line with the approach adopted for Directors, to mitigate the impact of any pay "lag" with the national park comparator group arising between the formal reviews.

The meeting concluded at 3.55 pm

CHAIRMAN

APPENDIX 1

Declaration of Interests

Committee: Financial Scrutiny and Audit Committee

Date of Meeting: 21 November 2014

Name Please Print	Agenda/ Minute No(s)	Nature of Interest (Please describe the nature of the interest)	Please tick here if the interest is a Pecuniary Interest ✓
D Broad		Toll payer; Chairman of Navigation Committee; Great Yarmouth Port Consultative Committee	