

**Summary of Progress/Actions Taken following Decisions of Previous Meetings**

<b>Date of Meeting and Minute No.</b>	<b>Authority Decision(s)</b>	<b>Responsible Officer(s)</b>	<b>Summary of Progress/ Actions Taken</b>
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) <b>Ludham Bridge Footpath link to St Benets</b>	<ul style="list-style-type: none"> <li>Formal agreement with landowner to be signed.</li> </ul>	Senior Waterways and Recreation Officer	<p>Agreements currently with landowners for formal approval</p> <p>Programme of works is being discussed with Operations Directorate.</p>
20 March 2015 Minute 5/15 <b>External Funding Opportunities and Income Generation</b> Members received a report on the proposals for external funding opportunities and identification of four potential pathways.	<p>The following actions to be undertaken:</p> <ul style="list-style-type: none"> <li>A prospectus for engagement with local businesses is prepared in tandem with the Broads Plan Review setting out opportunities for local companies to engage with the Authority on a range of areas including volunteering, training for staff, secondments and sponsorship.</li> <li>Discussions to be held with the Broads Charitable Trust to review the progress it is making and the scope for closer collaboration.</li> <li>The scope for deeper</li> </ul>	Head of Strategy and Projects	<p>Initial conversations held about programming in work on the prospectus for the late summer</p> <p>Report on bid to HLF Landscape Partnership Programme in Strategic Direction Report at Agenda Item No 9</p> <p>Details of the Water, Mills and Marshes: The Broads Landscape Partnership Project and latest newsletter is available by following this link</p> <p><a href="http://www.broads-authority.gov.uk/looking-after/projects/water,-mills-and-marshes">http://www.broads-authority.gov.uk/looking-after/projects/water,-mills-and-marshes</a></p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<p>relationship with UEA be explored but not to the exclusion of other Universities</p> <ul style="list-style-type: none"> <li>Consider the potential of crowdfunding for specific Broads Authority projects.</li> </ul>		
<p>16 May 2014 Minute 6/11 <b>Catfield Water Abstraction</b></p>	<p>That the convening of a research seminar in the autumn in order to facilitate greater understanding on fen hydrology and ecology and advise on the timing of the next Fen survey, be supported.</p>	<p>Senior Ecologist</p>	<p>An announcement by the Environment Agency on two abstraction licence applications at Catfield was due by 31 March 2015, but has been postponed until mid-May. Officers will be convening a meeting with the relevant key partners to discuss survey and research priorities for fens and a way forward for communicating new information.</p>
<p>20 March 2015 Minute 5/14 <b>Geldeston Woodland</b></p>	<ul style="list-style-type: none"> <li>That the Chief Executive be authorized to accept on behalf of the Authority, the bid made by the River Waveney Trust on the basis that the copse would remain as a public amenity and that the Authority have first option on the sale for the same price, if the River Waveney Trust did not wish to continue as landowners.</li> </ul>	<p>Asset Officer</p>	<p>The transfer of ownership of papers have been drafted and are now with the River Waveney Trust for review.</p>
<p>23 January 2015 Minute 4/8 20 March 2015 Minute 5/10</p>	<ul style="list-style-type: none"> <li>Report and findings noted and welcomed.</li> <li>Proposed Action Plan in response to survey results</li> </ul>	<p>Director of Planning and Resources</p>	<p>Date set for meeting with Hire Boat Operators – 25 June 2015.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
Stakeholder Surveys Analysis	<p>endorsed</p> <ul style="list-style-type: none"> <li>Support for exercise to be repeated in five years' time as part of strategic approach in formulating its Broads Plan and its priorities, provided finances allow.</li> </ul>		
<p>23 January 2015 Minute 4/9 <b>Branding the Broads</b></p>	<p><b>Part 1</b></p> <ul style="list-style-type: none"> <li>The brand "Broads National Park" adopted for marketing related purposes with immediate effect using the powers in Section 111 of the Local Government Act 1972.</li> <li>Branding Guidelines to be produced for staff and other organisations use – additional £5,000 allocated to Communications Budget for 2015/16 for implementation of appropriate signage in collaboration with other organisations.</li> </ul> <p><b>Part 2</b></p> <ul style="list-style-type: none"> <li>In line with suggestions from BHBF and NSBA agreed not to pursue ambition on Broads Plan 2011 for the Broads to become a national park in law.</li> <li>For avoidance of doubt, the</li> </ul>	Chief Executive/Head of Communications	<ul style="list-style-type: none"> <li>Following Broads Authority approval, internal and external sets of branding guidelines are being developed and appropriate signage locations under investigation</li> </ul>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<p>Authority indicates it has no intention of seeking the application of the Sanford Principle to the BA's functions because it is of the view that the Habitat Regulations provide sufficient protection for the very special qualities of the area.</p> <ul style="list-style-type: none"> <li>Delegated to Chief Executive, in consultation with the Chairman as appropriate, the power to take such steps and obtain any advice required to protect the Authority's position and to implement the project in accordance with the resolution and legal advice.</li> </ul>		
<p>23 January 2015 Minute 4/13 <b>National Parks UK Commercial Sponsorship Project</b></p>	<p>Subject to scrutiny by FSAC</p> <ul style="list-style-type: none"> <li>Agreed in principle to establishment of new Company CLG "National Park Partnerships Limited" to oversee development of commercial sponsorship on behalf of National Park Authorities and BA in the UK.</li> <li>BA to become a signatory to the Members' Agreement which binds all 14 of UK National Park Authorities and the BA in respect of new CLG.</li> </ul>	<p>Chief Executive/Chairman</p>	<p>Financial Scrutiny and Audit Committee considered the matter at its meeting on 10 February 2015 and agreed to support the establishment of "National Park Partnerships Limited".</p> <p>The New Company is being established by National Parks UK.</p> <p>Initial contribution of £10,000 paid.</p> <p>Directors for the new Company are being recruited.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<ul style="list-style-type: none"> <li>• BA approves signing of agreement with Dartmoor National Park Authority in respect of equal distribution of licence fees from use of the Britain's Breathing Spaces brand; and</li> <li>• approves Initial investment of £10,000 in development of commercial sponsorship company on behalf of 15 UK National Park Authorities for which provision already made in 2014/15 budget and provision in 2015/16 for potential need for a second payment of £10,000.</li> </ul>		
23 January 2015 Minute 4/15 <b>Draft Climate Adaptation Plan</b>	<ul style="list-style-type: none"> <li>• Draft Plan Noted and Summary approved for consultation.</li> <li>• Responses to be used to refine Draft Plan and Final version created for consideration later in year</li> </ul> Responses to be used to refine more technical version of Plan prior to submission to Defra in Spring 2015.	Head of Strategy and Projects	Draft summary due to go out for public consultation in May with response used to refine the summary and technical report for Defra.
23 January 2015 Minute 4/18 <b>Chief Executive Report</b>	Proposed Response to Network Rail to be circulated to members for comment prior to being submitted	Director of Operations	Director meeting is arranged for 6 May 2015, includes consultation update on the agenda.

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
(1) <b>Network Rail: Consultation document: Anglia Route Study, Long Term Planning Process</b>	to Network Rail by deadline of 3 February 2015.		
20 March 2015 Minute 5/19 <b>Consultation on River Basin Management Plan Proposed Cycle 2 Update</b>	<ul style="list-style-type: none"> <li>The consultation invitation welcomed and noted and the proposed response to the main questions asked endorsed.</li> </ul>	Head of Strategy and Projects	Response submitted by the end of March 2015.
20 March 2015 Minute 5/27 <b>Lease of Moorings on River Thurne</b>	<ul style="list-style-type: none"> <li>That the principles for the lease of moorings at Oby on the River Thurne be supported and</li> <li>The Chief Executive delegated to finalise the details and signing of the lease.</li> </ul>	Head of Planning/Asset officer	The completed lease papers are with the landowner for agreement and signature.