

Chief Executive's Report

Summary: This report summarises the current position in respect of a number of important projects and events, including any decisions taken during the recent cycle of committee meetings.

1 Broads Authority – Membership and Appointments

- 1.1 At the Authority's meeting on 10 July 2015, Professor Jacquie Burgess was appointed Chairman and Sir Peter Dixon, Vice-Chairman of the Authority for the coming year 2015/16 until the Annual meeting on 8 July 2016. The Authority also appointed Mr Matthew Bradbury and Mr John Ash and re-appointed Mr Kelvin Allen, Sir Peter Dixon and Mr Phil Durrant onto the Navigation Committee.
- 1.2 Following discussions at the previous Authority meeting and as referred to in this report to the 4 June 2015, and as a consequence of Members wishing to become more engaged in the work of the organisation, it was agreed to replace the previous model of appointing Lead Members with specialist workshops. A programme has been arranged to take account of some of the key topics and issues with which the Authority is dealing and are associated with the Strategic Priorities. The Authority has decided to keep the Lead Member role for Safety Management and Heritage (as required by Historic England) and Mr Michael Whitaker and Miss Sholeh Blane have been appointed respectively.

2 Member Workshops

Contact Officer/ Broads Plan Objective: John Packman /Multiple

- 2.1 At its meeting on 10 July 2015, Broads Authority members decided to use a series of Member Workshops to improve their knowledge of and engagement with a range of future policy matters.
- 2.2 The Workshops, while not formal decision making events, will look to improve member understanding on specific issues as well as providing officers with strategic direction on the broad direction of key areas of future work. The Workshops will therefore be for members of the Authority and the Navigation Committee only, supported by officers and external facilitators and experts as necessary. There is no single prescribed format for the workshops and the scope of each workshop will be determined depending on the subject matter and the required outcomes.

2.3 Subjects for the proposed workshops have been agreed and specific dates for the first three are as follows:

1. Finance Training – 22 September 2015 (half day - am before FSAC)
2. Tolls – 23 September 2015 – (All day event)
3. Broads Plan – 7 October 2015 (Half day am)

2.4 However clearly on some of the issues, the development of the new Broads Plan being the most obvious, in order to augment the development of the strategy there will also need to be engagement with stakeholders on the same subjects and the Member Workshop forms part of a wider process e.g the intention is that the next Broads Forum (5 November), could be largely devoted to a discussion on the content of the next Broads Plan.

2.5 Tolls Workshop Wednesday 23 September

2.5.1 This will focus on two main areas:

1. The current system for tolls collection based on an annual tolls year starting on 1 April, the display of a toll plaque and the square area of the vessel.
2. The structure of the tolls system which is based on multipliers and discounts of the charges for the private motor boats which in turn is based on a fixed and variable charge.

2.5.2 This session will be externally facilitated and Members will also hear from three invited guests Brian Clark (British Marine Federation), Richard Card (Norfolk and Suffolk Boating Association) and Tony Howes (Broads Hire Boat Federation) as well as receiving some more specific detailed information from the recent Boat owners Survey from Insight Track.

2.5.3 The workshop will not be expected to make any specific recommendations or decisions in respect of Tolls for 2016/17 but members will be asked for their thoughts on the way forward for future years

3 **Strategic Priorities 2015/16**

Contact Officer/ Broads Plan Objective: Maria Conti /Multiple

3.1 At its meeting on 10 July 2015, the Authority received an update on the Strategic Priorities for 2015/16: Broads Plan Review, the Broads Landscape Partnership Bid, Hickling Broad Lake Enhancement Project, Promoting the Broads and Stakeholder Action Plan.

3.2 As part of the progress on the Stakeholder Action Plan and audit into Consultation Activity and Partnership provisions, the Authority received feedback on the most recent Parish Forum held at Ludham on 17 June and also reviewed the format of the forums generally. They considered that it was worth continuing with the interactive area based forums and also timing these around specific issues or

developments. Fourteen members have signed up to be associated with the four Parish Forum groups based on the Ranger Areas and this initiative is being progressed.

- 3.3 Members will recall that as part of the Stakeholder Action Plan, it was agreed to have a meeting with the Hire Boat Operators and this took place on 25 June 2015. The discussions covered a series of issues with three in particular being of concern. One related to Tolls and concerns over the level of the Multiplier and the second concentrated on the issue of waste disposal in light of the removal of local services; the third, a more general concern, to improve the level of engagement between the Hire Boat Federation and the Broads Authority.
- 3.4 In association with this and the Member Development Programme mentioned at 1.2 above, a Briefing and Workshop on Tolls has been arranged for 23 September 2015 starting at 10.00am. A workshop on Waste Disposal is due to be arranged for November. At the Authority's meeting on 10 July 2015, it was also suggested that Insight Track be engaged to carry out further analysis of survey results from the Private Boat Owners.
- 3.5 A workshop on the Broads Plan is arranged for 7 October 2015 and further details will be provided for Members in due course.

4 Network Rail Update

Contact Officers/Broads Plan Objective: Angie Leeper/ NA5.1

- 4.1 High level meetings are continuing on a bi-monthly basis, to discuss Network Rail's long term plans and input Broads Authority views. The consultation responses for the Anglia route study have not yet been published, neither is the final version yet available.

5 Hire Boat Code and Broads Authority Hire Boat Licensing

Contact Officer/Broads Plan Objective: Steve Birtles/ NA4.2

- 5.1 The development of hire boat code has been further delayed and is unlikely to be out for consultation until the turn of the year. This will have a knock on effect on the update to the Broads Authority licensing conditions for powered hire boats. It is envisaged that licensing conditions for powered hire boats will be reviewed during the spring of 2016 for implementation from April 2017.

6 Boat Safety Scheme Requirements Hire Boat

Contact Officer/Broads Plan Objective: Steve Birtles/ NA4.4

- 6.1 A consultation will begin in early September on proposed changes to the BSS requirements for Hire Boats. The Boat Safety Scheme will be carrying out the consultation on behalf of the Broads Authority and other navigation authorities.

The consultation will close mid-November and signposts to the consultation will appear soon on the Broads Authority Website.

7 Launch Fit Out Contract

Contact Officers/Broads Plan Objective: Adrian Vernon/ None

- 7.1 Expressions of interest have been advertised and received and a list compiled. Government tendering regulations have recently changed and once compliance has been verified the tender documents will be sent out with an anticipated commencement date for the contract of late September.

8 Navigation Patrolling and Performance Targets

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4.3

- 8.1 The report of the significant use of powers by the rangers is displayed in Appendix 1 and reflects the busy period. The average navigation/countryside splits for three months are higher on the navigation side as would be expected but the overall figures since April are 67%/33%. The mooring inspection target compliance figure for the period is 97%.
- 8.2 The report detailing the cases dealt with at Magistrates Court are shown in Appendix 2.

9 Sunken and Abandoned Vessel Update

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4

- 9.1 The sunken and abandoned update is contained in Appendix 3. One abandoned and semi-sunken vessel on the River Ant has been removed and disposed of since the last report.

10 Planning Enforcement Update

Contact Officer/Broads Plan Objective: Adrian Vernon and Cally Smith/None

- 10.1 Following queries raised by a member, it was agreed to provide regular updates on the position regarding relevant planning enforcement actions. These details are included at Appendix 4.

Background papers: None

Author: Sandra Becket / Esmeralda Guds
Date of report: April 2015

Broads Plan Objectives: Multiple

Appendices: APPENDIX 1 –Report on the Significant Exercise of Powers by the Rangers during February – March 2015
APPENDIX 2 – Prosecution during November 2014
APPENDIX 3 – Report of Sunken and Abandoned Vessels
APPENDIX 4– Planning Enforcement Update

APPENDIX 1

Rangers Exercise of Powers Analysis <i>(Bracketed figures are running totals, April 2015 to July 2015)</i>						Date: MAY - JULY 2015		
	Wroxham Launch	Irstead Launch	Ludham Launch	Ludham 2 Launch	Norwich Launch	Hardley Launch	B.St.Peter Launch	Breydon Launch
Launch Patrol Areas	Wroxham and Upper Bure	Ant	Hickling, P.Heigham, Upper Thurne & Womack	Lower Thurne, Lower Bure & South Walsham	Norwich and Upper Yare	Reedham, Chet & Middle Yare	Oulton Broad and Upper/Middle Waveney	Breydon Water, Lower Waveney and Yare
Verbal Warnings								
Care & Caution	81 (162)	2 (6)		92 (175)		1 (2)	5 (7)	10 (16)
Speed	1,286 (2626)	345 (682)	332 (566)	430 (782)	123 (193)	14 (30)	77 (99)	43 (107)
Tolls offences	34 (65)	47 (105)	30 (54)	109 (208)	16 (27)	(2)	3 (5)	3 (6)
Other	22 (33)	21 (39)	3 (9)	82 (143)	10 (15)	33 (69)	9 (11)	3 (5)
Blue Book Warnings								
Care & Caution	11 (22)	2 (3)	1 (2)	1 (2)			(1)	8 (14)
Speed	37 (70)	7 (14)	7 (12)	18 (29)	1 (1)	1 (1)	6 (10)	8 (15)
Other	7 (12)	2 (5)	1 (1)	3 (6)	1 (1)	1 (3)	7 (12)	2 (4)
Reports for Prosecutions		(1)						4 (8)
Special Directions		94 (179)					172 (311)	
Toll Compliance Reports								
Non Payment	71 (141)	89 (183)	3 (7)	54 (103)	93 (165)	(4)	46 (53)	43 (86)
Non Display	3 (4)	15 (26)	1 (3)	10 (19)			32 (40)	
28 Day request for information	1 (2)	1 (2)	2 (4)	3 (6)			2 (2)	
BSS Hazardous Boat Inspections			1 (1)					
Enter Vessels Under BSS								
Launch Staffed (by Ranger)	81 (158)	50 (95)	67 (125)	61 (121)	44 (83)	43 (76)	69 (136)	86 (171)
Country Site Inspection Reports Percentage Compliance	100% (100%)	100% (100%)	(Combined figure)	83% (83%)	(Combined figure)	100% (100%)	60% (60%)	
Best Value Patrol Targets Percentage Compliance	100% (100%)	84% (84%)	92% (92%)	91% (91%)	91% (91%)	100% (100%)	100% (100%)	76% (76%)
Volunteer Patrols	1 (5)	10 (21)	1 (3)	1 (4)		4 (9)	3 (7)	
IRIS Reports	55 (99)	33 (57)	21 (40)	30 (50)	34 (60)	13 (23)	33 (59)	71 (124)
Broads Control Total Calls	TOTAL 12,068 (23,576)			Telephone 9,418 (18,503)		VHF 2,650 (5,073)		

RANGER TEAM ACTIVITY

		Navigation Activity							Countryside Activity								
		Nav Patrol Launch	Nav Patrol Foot/Road	Incident Working	Admin - Navigation	Training (Navigation)	Escort	Moorings Maintenance	Bank/river work	Country Patrol	Country Maintenance	Admin - Country	Training (Countryside)	Equipment Maintenance	Tree/Ground work	Group Activities	Education/School Visit
May 2015																	
Percentage Total		31.07%	2.55%	1.12%	0.51%	3.90%	0.69%	0.96%	0.36%	1.97%	5.35%	0.37%		5.31%	0.37%	0.08%	0.53%
Wroxham team		25%	38%	9%	2%	31%	31%	49%	74%	18%	20%	19%		18%			
Thurne team		20%	25%	13%	39%	24%	6%	33%	26%	23%	30%	77%		30%			50%
Yare team		11%	9%	2%	8%		15%	7%		52%	32%	4%		14%	46%	100%	50%
Waveney team		9%	17%	9%		7%	5%			1%	2%			6%	10%		
Breydon team		29%	5%	67%		17%	29%	8%			7%			24%	44%		
Control Officer																	
		46%							10%								

Month Percentages	
Navigation	73%
Country	27%
Total	100%
<i>Time Off not included</i>	

		General Support											Time Off					
		Broads Control	Travel Time	Activity Unknown	Training - Split	Meeting - Staff	Meeting - Public	Admin - Split	Admin - Volunteer	Training - (Volunteers)	Public Relations Event	Site Visit third party	Other Task	Time off in Lieu <i>(not accurate)</i>	Breaks <i>(not including un-notified breaks)</i>	Annual Leave	Sick	
Percentage Total		7.67%	2.67%	2.12%	1.94%	3.26%	0.30%	10.03%		0.10%	0.84%	1.26%	0.13%	0.66%	1.42%	6.74%	4.84%	
Wroxham team		3%	21%	30%	24%	24%	97%	18%					56%	64%	6%	28%		
Thurne team		6%	11%	28%	24%	24%	9%	18%		91%	12%	39%	44%		8%	13%		
Yare team			22%	5%	2%	7%		15%			41%	23%			34%	6%	57%	
Waveney team		5%	13%	8%		5%		6%			15%			32%	2%	41%		
Breydon team		6%	24%	15%		7%		6%		9%	12%	22%				6%		
Control Officer		33%												22%			43%	
		5%	3%	27%											14%			

Percentage with apportioned split	
<i>Year to date (Apr - Mar)</i>	
Navigation	70%
Country	30%
Total	100%
<i>Time Off not included</i>	

Team percentages equal team contribution to activity

RANGER TEAM ACTIVITY

	Navigation Activity								Countryside Activity							
June 2015	Nav Patrol Launch	Nav Patrol Foot/Road	Incident Working	Admin - Navigation	Training (Navigation)	Escort	Moorings Maintenance	Bank work	Country Patrol	Country Maintenance	Admin - Country	Training (Countryside)	Equipment Maintenance	Tree/Ground work	Group Activities	Education/School Visit
Percentage Total	27.28%	3.65%	0.87%	0.93%	1.79%		1.19%	0.63%	2.93%	5.54%	0.95%		6.59%	0.56%	0.48%	1.28%
Wroxham team	21%	34%	16%	11%	26%		29%	28%	26%	21%	3%		24%		75%	15%
Thurne team	23%	13%	5%	7%	20%		25%		32%	13%	2%		27%			44%
Yare team	14%	6%	16%	24%	35%		10%		22%	53%	69%		19%	38%	25%	12%
Waveney team	13%	16%	14%	25%				24%	7%	6%			10%	62%	37%	15%
Breydon team	22%	14%	33%	33%	12%		28%	24%	2%				18%			15%
Control Officer			3%													
	42%								14%							

Month Percentages	
Navigation	73%
Country	27%
Total	100%
<i>Time Off not included</i>	

	General Support												Time Off			
	Broads Control	Travel Time	Activity Unknown	Training - Split	Meeting - Staff	Meeting - Public	Admin - Split	Admin - Volunteer	Training - (Volunteers)	Public Relations Event	Site Visit third party	Other Task	Time off in Lieu (not accurate)	Breaks (not including un-notified breaks)	Annual Leave	Sick
Percentage Total	6.93%	4.04%	3.69%	1.47%	5.23%	0.47%	9.24%	0.83%		1.92%	1.19%	0.38%	0.74%	1.42%	7.77%	
Wroxham team		23%	14%		21%	27%	10%			12%	15%	5%	60%	11%	30%	
Thurne team	4%	17%	18%		17%	10%	16%	1%		44%	30%	16%		4%	19%	
Yare team		14%	15%	85%	20%	27%	11%			7%	5%	20%		11%	24%	
Waveney team		25%	7%		8%		12%			10%	9%	10%	37%	4%		
Breydon team	2%	14%	3%		14%	10%	10%			22%	15%				5%	
Control Officer	68%		0%											40%		
	6%	4%	31%										8%			

Percentage with apportioned split	
<i>Year to date (Apr - Mar)</i>	
Navigation	67%
Country	33%
Total	100%
<i>Time Off not included</i>	

Team percentages equal team contribution to activity

RANGER TEAM ACTIVITY

	Navigation Activity								Countryside Activity							
July 2015	Nav Patrol Launch	Nav Patrol Foot/Road	Incident Working	Admin - Navigation	Training (Navigation)	Escort	Moorings Maintenance	Bank work	Country Patrol	Country Maintenance	Admin - Country	Training (Countryside)	Equipment Maintenance	Tree/Ground work	Group Activities	Education/School Visit
Percentage Total	29.85%	3.77%	1.40%	1.19%	3.36%	0.19%	0.73%	0.32%	1.76%	5.95%	0.42%	1.32%	6.11%	0.89%	0.28%	0.29%
Wroxham team	20%	10%	16%	16%	10%		55%		24%	18%	64%		16%		90%	
Thurne team	23%	6%	30%	31%	16%	100%	13%	10%	22%	23%	19%		27%			
Yare team	15%	20%	11%	13%	43%		9%		23%	50%		66%	26%	52%	10%	53%
Waveney team	11%	10%	18%	4%	7%		1%		10%	1%			13%	35%		47%
Breydon team	23%	19%	19%	24%	7%		19%	90%		4%		34%	15%	13%		
Control Officer	1%															
	43%								12%							

Month Percentages	
Navigation	72%
Country	28%
Total	100%
<i>Time Off not included</i>	

	General Support												Time Off			
	Broads Control	Travel Time	Activity Unknown	Training - Split	Meeting - Staff	Meeting - Public	Admin - Split	Admin - Volunteer	Training - (Volunteers)	Public Relations Event	Site Visit third party	Other Task	Time off in Lieu (not accurate)	Breaks (not including un-notified breaks)	Annual Leave	Sick
Percentage Total	7.03%	4.33%	4.04%	0.07%	0.41%	0.86%	6.09%		0.08%	1.30%	0.65%	0.95%	1.64%	1.34%	12.52%	0.89%
Wroxham team	4%	22%	17%		21%	16%	13%			17%	9%	16%	8%	9%	34%	48%
Thurne team	3%	12%	15%	100%		9%	11%		100%	3%	46%	15%	40%	8%	21%	
Yare team	3%	15%	5%		36%	4%	18%			60%	35%	20%		19%	9%	3%
Waveney team		17%	8%		18%	2%	13%				10%	13%	13%	1%	5%	48%
Breydon team	4%	19%	6%			2%	4%			11%		13%	40%	3%	10%	
Control Officer	71%													43%		
	7%	4%	21%										16%			

Percentage with apportioned split	
<i>Year to date (Apr - Mar)</i>	
Navigation	67%
Country	33%
Total	100%
<i>Time Off not included</i>	

Team percentages equal team contribution to activity

APPENDIX 2

Report of prosecutions dealt with in court during June and July 2015

Place	Defendant	Offence	Magistrates Court	Result
River Ant	K. Phillips	(1) No Tolls (2) No Tolls	Norwich	No fine Costs awarded to BA £75 Compensation £441
River Waveney	B.Gordon	(1) No Tolls	Lowestoft	£100 fine Costs awarded £50 Compensation £240.58
River Yare	K.Kesper	(1) No Tolls (2) No tolls	Norwich	No Fine Costs awarded £75 Compensation £454.75
River Ant	J. Emmerson	(1) No insurance	Norwich	No Fine Compensation £150.

Sunken and Abandoned Vessels

Description	Location found	Action	Abandoned /Sunken Notice Affixed	Result
Sunken and abandoned wooden sailing cruiser	River Yare. Trowse	No known owner.	Yes	Vessel not raised by owner. Deadline expired and BA team will raise and remove when the programme allows
Sunken and abandoned aft cockpit cruiser hull	River Yare. New Cut Thorpe	No known owner found.	Yes	Deadline expired and BA team will raise and remove when the programme allows
Sunken small dinghy	River Wensum near Coslany bridge	Recently changed owner enquiries in hand to establish new owner.	No	Awaiting result of enquiries
Sunken cruiser	River Yare Old River Thorpe.	Vessel sunk at owners moorings	Not yet	Not affecting the navigation owner will raise in due course. Owner will be given one month before notice issued
Sunken wooden cruiser	River Yare Norwich.	Vessel sunk at moorings owner to raise.	Not yet	Not affecting the navigation owner will raise in due course. Owner will be given one month before notice issued

Enforcement Update

This table shows the updates on enforcement matters relating to Navigation matters currently under consideration since the last Navigation Committee on 4 June 2015

Committee Date	Location	Infringement	Action taken and current situation
5 December 2008 5 March 2010 16 July 2010	“Thorpe Island Marina” West Side of Thorpe Island Norwich (Former Jenner’s Basin)	Unauthorised development	<ul style="list-style-type: none"> • Enforcement Notices served on 7 November 2011 on landowner, third party with legal interest and all occupiers. Various compliance dates from 12 December 2011 • Appeal lodged on 6 December 2011 • Public Inquiry took place on 1 and 2 May 2012 • Decision received on 15 June 2012. Inspector varied and upheld the Enforcement Notice in respect of removal of pontoons, storage container and engines but allowed the mooring of up to 12 boats only, subject to provision and implementation of landscaping and other schemes, strict compliance with conditions and no residential moorings. • Challenge to decision filed in High Court 12 July 2012 • High Court date set for 26 June 2013 • Planning Inspectorate reviewed appeal decision and agreed it was flawed and therefore to be quashed • “Consent Order” has been lodged with the Courts by Inspectorate • Appeal being reconsidered –Planning Inspector Site Visit 28 January 2014 • Hearing took place on 8 July 2014 • Appeal allowed in part and dismissed in part on 20 October 2014. Inspector determined that the original

Committee Date	Location	Infringement	Action taken and current situation
			<p>planning permission had been abandoned, but granted planning permission for 25 vessels, subject to conditions (Similar to previous decision above except in terms of vessel numbers).</p> <ul style="list-style-type: none"> • Planning Contravention Notices issued to investigate outstanding breaches on site. • Challenge to the Inspector's Decision filed in the High Courts on 28 November 2014 • Acknowledgement of Service filed 16 December 2014. • Section 73 application submitted to the Authority to amend 19 of 20 conditions on the permission granted by the Inspectorate. Application not validated. • Appeal against non-determination submitted to PINS in respect of Section 73 application. Not accepted. • Section 288 challenge submitted in February 2015. • High Court Hearing on 19 May 2015 • Decision handed down on Thursday 6 August 2015. Judge upheld the previous Inspector's decision and dismissed all claims by the Appellant. Thorpe-Island-Report-on-High-Court-Judgement