

AGENDA

15 May 2015

10.00am

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1.	To receive apologies for absence and welcome	
2.	Chairman's Announcements	
3.	Appointment of Two Co-opted Members to the Broads Authority Report by Solicitor and Monitoring Officer (herewith)	4
4.	Introduction of Members and Declarations of Interest	
5.	To note whether any items have been proposed as matters of urgent business	
6.	Public Question Time To note whether any questions have been raised by members of the public	
7.	To receive and confirm the minutes of the Broads Authority meeting held on 20 March 2015 (herewith)	5 – 27
8.	Summary of Progress/Actions Taken following Decisions of Previous Meetings To note schedule (herewith)	28 – 33
STRATEGY AND POLICY		
9.	Strategic Direction Report by Chief Executive (herewith) <i>To include:</i> <i>(1) Progress on Strategic Priorities 2015/16</i> <i>(2) Landscape Partnership Bid</i> <i>(3) Lake Review Research</i>	34 – 42
10.	Financial Performance and Direction Report by Head of Finance (herewith) <i>To include:</i> <i>(1) Consolidated Income and Expenditure from 1 April – 28 February 2015</i> <i>(2) Standing Orders relating to Contracts</i>	43 – 71

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11. Breydon Water: Water Skiing and Wakeboarding Trial Findings Report by Head of Safety Management (herewith)	72 – 110
12. Health and Safety Report by Head of Safety Management (herewith) <i>To include:</i> <i>(1) Development of the Integrated Safety Management System</i> <i>(2) Annual Health and Safety Report 2014</i> <i>(3) Marine Annual Incident Statistics</i>	111 – 125

GOVERNANCE

13. Supporting and Developing the Role of Members Report by Chief Executive (herewith)	126 – 130
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REPORTS FOR INFORMATION

14. Annual Report on Requests to Waive Standing Orders relating to Contracts Report by Head of Finance (herewith)	131 – 133
15. Summary of Formal Complaints 2014/15 Report by Solicitor and Monitoring Officer (herewith)	134 – 139
16. Construction & Maintenance Output 2014/15 and Work Plan for 2015/16 Report by Head of Construction, Maintenance and Environment and Director of Operations (herewith)	140 – 148
17. The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code	
18. Feedback from Lead Members and those appointed to represent the Authority	

MINUTES TO BE RECEIVED

19. To receive minutes of the following meetings: Planning Committee – 6 March 2015 (herewith) Planning Committee – 2 April 2015 (herewith) Broads Local Access Forum – 4 March 2015 (herewith) Navigation Committee – 23 April 2015 (herewith)	149 – 187
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20. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**
21. **To answer any formal questions of which due notice has been given**
22. **To note the date of the next meeting – Friday 10 July 2015 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**
23. **Exclusion of the Public**
The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1, 3 and 5 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.
24. **To receive the exempt minute of the Broads Authority meeting held on 20 March 2015**
25. **Ludham Field Base**
Report by Asset Officer (herewith)
26. **Purchase of Land for Safety Mooring and Dredging Disposal**
Report by Asset Officer (herewith)
27. **Legal Update**
Presentation by Solicitor and Monitoring Officer (verbal update)