

**Summary of Progress/Actions Taken following Decisions of Previous Meetings**

<b>Date of Meeting and Minute No.</b>	<b>Authority Decision(s)</b>	<b>Responsible Officer(s)</b>	<b>Summary of Progress/ Actions Taken</b>
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) <b>Ludham Bridge Footpath link to St Benets</b>	<ul style="list-style-type: none"> <li>Formal agreement with landowner to be signed.</li> </ul>	Senior Waterways and Recreation Officer	Formal footpath agreements all completed. Accommodation works being programmed prior to opening of footpath for next season
20 March 2015 Minute 5/15 <b>External Funding Opportunities and Income Generation</b> Members received a report on the proposals for external funding opportunities and identification of four potential pathways.	<p>The following actions to be undertaken:</p> <ul style="list-style-type: none"> <li>A prospectus for engagement with local businesses is prepared in tandem with the Broads Plan Review setting out opportunities for local companies to engage with the Authority on a range of areas including volunteering, training for staff, secondments and sponsorship.</li> <li>Discussions to be held with the Broads Charitable Trust to review the progress it is making and the scope for closer collaboration.</li> <li>The scope for deeper relationship with UEA be</li> </ul>	Head of Strategy and Projects	<p>Work on the prospectus during September and October when initial discussions with the Broads Charitable Trust will be taken further.</p> <p>The first round HLF Landscape Partnership Scheme application was submitted on 27 May 2015. A site visit for HLF officers was held on 31 July and queries responded to subsequently. The HLF are due to decide on Landscape Partnership applications in October and Members will be updated.</p> <p>The June edition of Water, Mills and Marshes: the Broads Landscape Partnership newsletter is available here <a href="http://bit.ly/Newsletter_No4_June2015">http://bit.ly/Newsletter_No4_June2015</a></p> <p>Information about the project is available on the <a href="#">Water, Mills and Marshes web pages here.</a></p>

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	<p>explored but not to the exclusion of other Universities</p> <ul style="list-style-type: none"> <li>Consider the potential of crowdfunding for specific Broads Authority projects.</li> </ul>		
<p>20 March 2015 Minute 5/14 <b>Geldeston Woodland</b></p>	<ul style="list-style-type: none"> <li>That the Chief Executive be authorised to accept on behalf of the Authority, the bid made by the River Waveney Trust on the basis that the copse would remain as a public amenity and that the Authority have first option on the sale for the same price, if the River Waveney Trust did not wish to continue as landowners.</li> </ul>	<p>Asset Officer</p>	<p>The transfer of ownership of papers has been drafted and is now with the River Waveney Trust for review.</p>
<p>23 January 2015 Minute 4/15 <b>Draft Climate Adaptation Plan</b></p>	<ul style="list-style-type: none"> <li>Draft Plan Noted and Summary approved for consultation.</li> <li>Responses to be used to refine Draft Plan and Final version created for consideration later in year</li> </ul> <p>Responses to be used to refine more technical version of Plan prior to submission to Defra in Spring 2015.</p>	<p>Head of Strategy and Projects</p>	<p>Draft summary Climate Adaptation Plan was available for public consultation from early July to 18 September. A report on any responses will come to the Authority at their next meeting. <a href="http://www.broads-authority.gov.uk/looking-after/climate-change">http://www.broads-authority.gov.uk/looking-after/climate-change</a></p>
<p>23 January 2015 Minute 4/18 <b>Chief Executive Report</b></p>	<p>Proposed Response to Network Rail to be circulated to members for comment prior to being submitted</p>	<p>Director of Operations</p>	<p>Final Anglia Route Study to be available by August 2015.</p>

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(1) <b>Network Rail: Consultation document: Anglia Route Study, Long Term Planning Process</b>	to Network Rail by deadline of 3 February 2015.		<p>Director meeting held on 6 May 2015. Report to previous Broads Authority – see minutes 15-5-15. Network Rail have agreed to provide further information relating to Trowse Swing bridge and was developing options for remediation within “Norwich in 90”. A further meeting was scheduled for 26 June 2015.</p> <p>High level meeting held on 1 July 2015.</p>
20 March 2015 Minute 5/27 <b>Lease of Moorings on River Thurne</b>	<ul style="list-style-type: none"> <li>• That the principles for the lease of moorings at Oby on the River Thurne be supported.</li> <li>• The Chief Executive delegated to finalise the details and signing of the lease.</li> </ul>	Head of Planning/Asset officer	<p>The completed lease papers are with the landowner for agreement and signature.</p> <p>Footpath diversion agreed by Planning Committee on 1 May 2015 out for consultation Footpath Diversion Order confirmed 28 August 2015. Landowner to be contacted regarding papers.</p>
15 May 2015 Minute 6/11 <b>Breydon Water: Water Skiing and Wakeboarding Trial Findings</b>	<ul style="list-style-type: none"> <li>• Authority’s preferred option to formally designate the existing zone for water skiing and wakeboarding without any additional controls.</li> <li>• Preferred option to be the subject of consultation in accordance with provisions of the Broads Authority Act 2009 to include Broads Forum and Natural England and Review of Habitats Assessment and amendments.</li> </ul>	Head of Safety	Discussions with Natural England held on 14 September prior to consultation this Autumn.

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<p>15 May 2015 Minute 6/13 10 July Minute 1/14 and 1/15</p> <p><b>Supporting and Developing the Role of Members</b></p> <p><b>Member Appointments</b></p>	<ul style="list-style-type: none"> <li>• Broads Authority Members be asked to volunteer for one of four Parish Forum Teams (reflecting the areas covered by the Ranger teams), and asked to participate in the development of the programme for 2015;</li> <li>• Annual Member Development Reviews extended to the Co-opted members of the Navigation Committee</li> <li>• Workshop programme to be developed</li> <li>• Lead Members and Appointment of Members to Outside Bodies</li> <li>• Broads Local Access Forum (BLAF) to be reviewed with the current members of the BLAF.</li> </ul>	<p>Chairman/Chief Executive</p>	<p>Responses from Members received on Parish Forum Teams</p> <p>See Strategic priorities report re Stakeholder Survey Action Plan</p> <p>Workshop Programme being progressed in accordance with decisions at Annual meeting.</p> <p>Members Appointed at Annual meeting</p> <p>BLAF meeting on 9 September considered a report outlining revised membership categories and a process for appointing new members.</p>
<p>15 May 2015 Minute 6/16</p> <p><b>Construction and Maintenance Output 2014/15 and Work Plan 2015/16</b></p>	<ul style="list-style-type: none"> <li>• Approved expenditure of £140k to achieve the restoration of the boardwalk at Cockshoot Dyke in 2015/16, subject to successful negotiation with landowner on the lease proposed.</li> </ul>	<p>Director of Operations</p>	<p>Exit works have been completed on Woodbastwick boardwalk, and BA no longer responsible for this site since 31 July 2015. Exit works underway on NWT land, due to be completed by end October 2015.</p>

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Minute 6/27 <b>Potential Purchase of Land for Safety Mooring and Dredging Disposal (Exempt)</b>	<ul style="list-style-type: none"> <li>To seek to purchase the site and Chief Executive authorised to confirm proposed offer on the basis of the guidance within the report, if required for purchase and that this be funded from the Navigation Property Earmarked Reserve</li> </ul>	Chief Executive	Freehold transfer in progress Transfer papers with landowners solicitors for signature
15 May 2015 Minute 6/2(3) And Minute 1/9 <b>Member Allowances</b>	<ul style="list-style-type: none"> <li>Query relating to Member Allowances for National Parks and the Broads relating to Care</li> </ul>	Solicitor and Monitoring Officer	Matter being followed up with Defra Response awaited.