

Broads Authority

31 January 2020

Agenda item number 7

Summary of Progress 31 January 2020

Report by Administrative Officer (Governance)

Title	Meeting date	Lead officer	Summary of actions	Progress so far	Target date
Transfer of Mutford Lock	26/01/2018	John Packman	The two Harbour Revision Orders are submitted and the tripartite agreement noted in the report be completed in all respects, to give effect to completing the transfer of Mutford Lock in the Navigation Area and the ownership to the Broads Authority.	<p>The two Harbour Revision Orders were published for 42 day public consultation on 3 August 2018. No objections have been raised under either order.</p> <p>The MMO is progressing the HROs - anticipated these would be determined by end of July 2019.</p> <p>Final determination of HROs still awaited. Chairman taken matter up informally with MMO.</p> <p>Date for final determination unknown.</p>	31/07/2019

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Pilot agri-environment scheme for the Broads	16/03/2018	Andrea Kelly	Content of submission to Defra for pilot agri-environment scheme for the Broads, which builds on the partnership work with the National Farmers Union and local land managers and prepared with assistance of local conservation NGOs, welcomed and noted.	Defra awarded Broads Test and Trial contract in October. Sub-contracts awarded to Natural England, Norfolk Farming Wildlife Advisory Group and facilitator. Broads Test and Trial published on website. First partnership workshop 13 November: 63 farmers and land managers hosted by BA, NFU, Natural England, Norfolk Farming Wildlife Advisory Group and facilitator, excellent participant feedback. Workshop report circulated to Steering Group and participants and interest parties Defra ELMs team and Broads farmer site visit postponed to February 2020 due to election.	30/06/2020
Acle Bridge	28/09/2018	John Packman	Chief Executive delegated: <ul style="list-style-type: none"> to continue discussions with the neighbouring landowner over the possibility of purchasing additional land at the Acle Bridge site; to continue discussions with Great Yarmouth 	Activity focused on repairs of moorings and installation of electric charging points – due for completion Easter 2020. Acle Bridge site included as part of strategic approach to visitor services in Visitor Services Review (Exempt report) on BA agenda for 22 November 2019.	31/01/2020

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			<p>Borough Council for the acquisition of the toilet block;</p> <ul style="list-style-type: none"> • to proceed with the essential repairs to the moorings at the Acle Bridge site subject to the views of the Navigation Committee • to investigate whether the development of a Visitor and Education Centre could form an important element in a wider more ambitious project to improve the infrastructure for Broads tourism and raise awareness of the special qualities of the area in future; and • in the context of reviewing the Sustainable Tourism 	<p>In line with Members' decision current Visitor Services development focused on sites other than Acle Bridge e.g. The Forum in Norwich – see below. (Visitor Services Review)</p>	

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			Strategy, to consider with members options for a wider project to enhance tourism in the Broads.		
National Parks Review: Response	28/09/2018	John Packman	The Chairs' Group together with the Chief Executive consider and provide a robust response for submission to the Review Team based on the eight areas required of the team and guidance from Members as indicated. The deadline response submission 18 December 2018 . Chairs' Group to meet meeting again on 5 December 2018 to finalise the response and consider the points raised. Members were encouraged to submit any comments they wished to make	Landscapes Review Final Report published on 21 September 2019. Awaiting Government response to review. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/833726/landscapes-review-final-report.pdf Members received preliminary paper for discussion in November 2019 and January 2020. Item on this agenda highlighting report's 27 proposals and asking Members to consider priorities for more detailed discussion at future meetings.	31/01/2020

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			individually to that group.		
Collaboration with Norfolk County Council	01/02/2019	John Packman	The Authority supports Norfolk County Council's aspiration for a single management structure for the Norfolk Coast Area of Outstanding Natural Beauty and the Wash, and North Norfolk Coast Natura 2000. That the areas of co-operation with Norfolk County Council and the progress that is being made is noted. That officers explore the possibility of more formal yet flexible platforms for future collaboration with Norfolk County Council focussing on procurement, bidding for external funding and staffing arrangements. (eg: A Memorandum of Understanding)	<p>Collaborative work ongoing with Norfolk County Council.</p> <p>BA member and officer site visit to Norfolk coast in association with Norfolk Coast Partnership took place on 4 July 2019.</p> <p>Project proposal for BA to be partner in Interreg EXPERIENCE project was successful. Kick-off meeting planned in Dec 2019 was postponed due to purdah.</p> <p>BA involved in developing Norfolk and Suffolk Environment Plan, led jointly by Norfolk and Suffolk County Councils. UEA developing asset inventory with set of indicators. Aim is to communicate outcome of work in spring 2020.</p>	22/05/2020

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			Project proposal to be submitted to Norfolk County Council to be a partner in the EU Interreg programme Experience. This 3 year project involves taking forward the recent Discover England project to French and US markets and extending National Park branding. The draft budget is c £270,000 for over 3 years with a match funding contribution from the Authority of £75,013.		
Hosting National Parks' Communications Unit	22/03/2019	Rob Leigh	BA hosting UK National Parks Communications Service on basis set out in report, and Appendix 1 of report approved.	Communications Strategy approved by English CEO and Chairs groups on 28 November 2019. Internal roll out of National Parks branding/messaging launched. BA officers briefed at Staff Development Day on 16 October 2019 and Members briefed at BA meeting on 22 November 2019. Work ongoing to scope the review of the National Parks website.	

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				Ongoing campaign support including photography competition and Discover National Parks Fortnight 4-19 th April 2020 underway. Ongoing workplan and steering group meetings scheduled. Next Heads of Communications meeting 2 nd – 4 th March 2020	
Permissive footpath at Reedham: Recommendation from Broads Local Access Forum	26/07/2019	Rob Rogers	To instruct BA officers to continue discussions with Norfolk County Council, Reedham Parish Council and landowner to find collaborative solution to missing permissive footpath link at Reedham.	Further discussions with Reedham Parish Council (RPC) indicate great deal of progress on this permissive footway. RPC and landowner having ongoing discussions and many of the issues preventing footway being reinstated have been resolved and RPC hope to have it repaired and open within this financial year.	22/11/2019
External funding	26/07/2019	John Packman	Proposed principles and key areas of work for external funding agreed as set out in report, to be developed by officers for further discussion with members to	Lewis Treloar appointed as Waterways and Recreation Officer in September 2019. Discussions with Broads Charitable Trust ongoing - Memorandum of Understanding between BA and Trust being drawn up for	31/01/2020

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			<p>include the immediate next steps: Recruit a replacement Waterways and Recreation Officer with external funding bid writing experience; Continue to work with Broads Charitable Trust to align priorities; Through the Broads Charitable Trust, submit bids for funding to charities already identified as having the potential to support the Water Mills and Marshes programme; Explore with Norfolk County Council opportunities for further joint submissions for external funding; and Continue discussions with the Norfolk Coast Partnership on potential areas for joint working and</p>	<p>consideration at this meeting.</p> <p>Bids prepared for external funding to support Water, Mills and Marshes programme. Collaboration with Norfolk County Council continuing.</p> <p>Director of Strategic Services attending Norfolk Coast Partnership meetings.</p>	

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			collaboration, including external fund raising.		
Weavers Way footpath on River Chet	26/07/2019	Rob Rogers	Weavers Way footpath by River Chet included in priority actions for new Waterways and Recreation Officer. Discussions with Norfolk County Council taking place.	New Waterways and Recreation Officer started with BA on 2 Sept 2019 and has undertaken induction training. This footpath is on his priority list of areas to deal with. Further updates to follow.	27/09/2019
Mooring Provision priorities (Exempt)	26/07/2019	Rob Rogers	To approve the Navigation Committee's recommendations from June 2019 on the strategic approach.	Exempt report to Navigation Committee on 16 January 2020 with status update. Lease negotiations of new and existing sites progressing.	
Draft planning documents for consultation	27/09/2019	Natalie Beal	Draft Marketing and Viability Supplementary Planning Document approved for public consultation - response and further report to be considered by Planning Committee, potentially in workshop format.	All documents submitted for public consultation between 30 September and 22 November 2019. <ul style="list-style-type: none"> Statement of Community Involvement (SCI) and responses to consultation considered by Planning Committee on 6 December 2019. Report recommending adoption on this agenda. Flood Risk SPD and responses to 	20/03/2020

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			Draft Flood Risk SPD and Draft Statement of Community Involvement SCI approved for public consultation.	consultation considered by Planning Committee on 10 January 2020. Minor amendments made. Draft included on this Agenda to approve for 2nd round of consultation. <ul style="list-style-type: none"> Marketing and Viability SPD to go to Planning Committee on 7 February 2020. 	
Extinguishment of Public Rights of Way	27/09/2019	Cally Smith	To approve the preparation of the Public Extinguishment Orders for the PROWS which have been diverted under the Broads Flood Alleviation Project (BFAP).	Oct 2019 - Head of Planning discussed first bundle of five sections of PROWs for which diverted footpaths all have Dedication Agreements in place. Waterways and Recreation Officer supporting work. Preparatory works for first set of extinguishment applications underway. Legal position clarified; BA has powers to process Extinguishment Orders itself, which will save costs. Pre-consultation meeting held with Ramblers and Open Spaces Society.	31/05/2021
Water Resources East	27/09/2019	Marie-Pierre Tighe	Broads Authority to join Water Resources East (WRE) Water Resources Board at a cost of £15,000 for 2019/20 to support work and	WRE Directors' Board meeting 8 October 2019 attended by Director of Strategic Services, who was appointed as Board member. WRE Managing Director presented their work to Broadland Futures Initiative group in	30/11/2021

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			connect initiatives in Broadland catchment to wider Eastern Region. Funds to come from National Park Reserves. BA to review its WRE membership in September 2020.	December 2019. Director of Strategic Services attended meeting on 14 January 2020: procurement policy and appointment of auditor, operational budget, 20/21 business plan. Overall aim is to agree Water Management Plan by December 2021.	
Responding to Climate Change Emergency	27/09/2019	John Packman	To adopt the Climate Change Emergency Statement for the Broads included as Appendix 1 of the First Report and the principles outlined. Recognition of climate emergency to work toward making the Broads Authority 'carbon neutral' by 2030, with further objective of reducing all carbon emissions to zero by 2040. Establish base line for CO2 emissions using a common	Principles agreed in September 2019 - first in a series of items dealing with climate change. Presentation from Asher Minns, Director of Tyndall Centre at UEA and update by CANAPE Project Manager/Carbon Reduction Projects Manager on 22 November 2019. Planning Committee received report on 10 January 2020 on planning policy response to climate change mitigation and adaptation: <ul style="list-style-type: none"> - Broads Local Plan policies 2019 that address climate change mitigation, - Collaboration with Local Planning Authorities in Norfolk and Suffolk - Norfolk Strategic Planning Framework - Climate change sub-committee, Suffolk County Council and East Suffolk Council 	

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			<p>methodology with NPAs and develop an Action Plan and Monitoring system.</p> <p>Work with constituent local authorities to reduce emissions from domestic, travel and other sources in the Broads across the two counties.</p> <p>Work with farmers, land managers, NFU and Defra to influence land management practices, to maintain and build organic matter and carbon in soil, improve biodiversity and store water to protect against flooding and drought.</p> <p>Work with boating and tourism organisations to continue promoting and developing environmentally friendly boating and sustainable tourism ; and</p>	Building Regulations - potential future changes	

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			aspires to offsetting carbon emissions locally within the Broads by a Broads offsetting scheme.		
Visitor Services Review (Exempt)	22/11/2019	Rob Leigh	<p>Report noted and strategic direction endorsed:</p> <ul style="list-style-type: none"> • To continue to examine the short-term options presented and test different small-scale options if possible. • To defer considering a business case and site analysis for a Visitor and Education Centre. 	<p>Negotiations with Norwich City Council are continuing very positively. Aiming for the launch of the new facility in the Forum for April 2020. BA have committed financial support from existing visitor centre budgets to contribute to refurbishment works. This will include a staff presence, display area, retail, interactive activities, retail and visitor information.</p> <p>Sound progress has also been made for a visitor centre presence at Lowestoft rail station. Again we are seeking for this to be in place prior to the 2020 season funded from existing visitor centre budgets.</p>	31/03/2020
Proposed Navigation Charges for 2020/21 in the	22/11/2019	Bill Housden	<ul style="list-style-type: none"> • There should be a differential increase in tolls such that unpowered, electric and 	Notice to toll payers to be sent out early February 2020.	31/05/2020

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navigation area and adjacent waters			<p>hybrid craft have lower increases than diesel or petrol-powered craft.</p> <ul style="list-style-type: none"> • The level of tolls be increased by 2.9% with an increase of just 1% for unpowered, hybrid and electric craft. • The increase to allow for £30,000 to cover the full cost of providing mooring at Peto's Marsh. • Change the structure of the tolls such that electric powered auxiliary yachts pay the same as sailing boats. 		

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