

AGENDA

16 May 2014

10.00am

- | | Time |
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| 1. To receive apologies for absence and welcome | 10.00 |
| 2. Chairman's Announcements | |
| 3. Introduction of Members and Declarations of Interest | |
| 4. To note whether any items have been proposed as matters of urgent business | |
| 5. Public Question Time
To note whether any questions have been raised by members of the public | |

MINUTES TO BE ADOPTED

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| 6. To receive and confirm the minutes of the Broads Authority meeting held on 21 March 2014 (herewith) | 10.10 |
| 7. Summary of Progress/Actions Taken following Decisions of Previous Meetings
To note schedule (herewith) | |

STRATEGY AND POLICY

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| 8. Strategic Direction
Report by Chief Executive (herewith)
<i>To include:</i>
<i>(1) Strategic Priorities 2014/15 (to include decision on whether to focus energies on other priority projects rather than the Whitlingham Development Project)</i> | 10.20 |
| 9. Financial Performance and Direction
Report by Chief Executive and Head of Finance (herewith)
<i>To include:</i>
<i>(1) Consolidated Income and Expenditure from 1 April 2013 – February 2014</i>
<i>(2) Financial Strategy 2014/15 – 2016/17</i>
<i>(3) Pension Employer Discretion Policy</i> | |

10. **Broadland Rivers Catchment Plan – for adoption**
Report by Broadland Catchment Partnership Officer and Senior Ecologist (herewith)
11. **Catfield Water Abstraction**
Report by Senior Ecologist (herewith)
12. **Broads Authority Boat Test Area Review**
Report by Head of Safety Management (herewith)
13. **Broads Authority 25th Anniversary Celebrations**
Report by Head of Communications (herewith)
14. **Members Development Programme 2014/15**
Report by Head of Governance and Executive Assistant (herewith)
15. **Broads Forum Arrangements: Review of Terms of Reference and Membership of the Forum**
Report by Head of Governance and Executive Assistant (herewith)

PRESENTATION

16. **Sediment Management Strategy : Waterways Specifications Compliance** 12.30
Report and Presentation by Senior Waterways and Recreation Officer, Rivers Engineer and GIS Officer

MINUTES TO BE RECEIVED

17. **To receive minutes of the following meetings:** 12.50
(Available on the Authority website)

Broads Local Access Forum – 5 March 2014 (herewith)
Navigation Committee – 24 April 2014 (to follow)
Planning Committee – 28 March and 25 April 2014 (herewith)

REPORTS FOR INFORMATION

18. **Annual report on Requests to Waive Standing Orders Relating to Contracts** 13.00
Report by Head of Finance (herewith)
19. **Summary of Formal Complaints 2013/14**
Report by Executive Assistant and Head of Governance (herewith)

20. **Marine Safety Audit 2013**
Report by Head of Safety Management (herewith)
21. **The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code**
22. **Feedback from Lead Members and those appointed to represent the Authority**
23. **To answer any formal questions of which due notice has been given**
24. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**
25. **To note the date of the next meeting – Friday 11 July 2014 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**
26. **Exclusion of the Public**
The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information
27. **To receive the exempt minute of the Broads Authority meeting held on 21 March 2014 (herewith)**