

Committee Membership and Member Appointments
Report by Chief Executive

Summary: This report seeks approval for the Broads Authority member appointments to committees and outside bodies until the Annual Meeting in July 2019, following consideration of Members preferences by the Chairs Group.

Recommendations:

- (i) That the Broads Authority member appointments to the Planning, Audit and Risk, Hearings, Navigation and Local Access Committees, as set out in Table 1 of this report, be confirmed for the period until the Annual Meeting in July 2019.
- (ii) That the appointments to outside bodies as set out in Section 2 of this report, be confirmed for the period until the Annual Meeting in July 2019.

1 Committee Membership

- 1.1 The membership of committees and external appointments for the forthcoming year, are formally reviewed at the Authority's Annual Meeting. This July we have just one new local authority appointment, Charles Reynolds from Great Yarmouth Borough Council. The outcome of the new Secretary of State appointment will be known in the near future. The co-opted members of the Navigation Committee on to the Authority remain the same as for 2017/18 with Nicky Talbot and Brian Wilkins.
- 1.2 Following the Peer Review, Members agreed at the last meeting 18 May 2018 to adopt a slightly different process for appointments to Committees and outside bodies where Members are invited to express their interests in serving on a Committee and outside body prior to the AGM. An email was sent to all Members on 13 June 2018 requesting Members preferences by the deadline of 29 June 2018. The Chairs Group met on 3 July 2018 to review the responses. The recommendations in this report are as a result of that review taking into account the feedback received and the need to provide a proportionate balance as well as sufficient number of members on each of the Committees.
- 1.3 One of the main considerations of the Chairs Group was not to make substantial changes at this time but to ensure continuity. This was considered particularly important for the Navigation Committee to take account of the Appointment process due to take place this Autumn.

- 1.4 The following tables set out the unanimous recommendations from the Chairs Group.

Table 1 Recommended Appointments

| Planning Committee | |
|--|---|
| Eleven Broads Authority members: | |
| Mr M Barnard | Mr P Rice |
| Mr W A Dickson | Mr H Thirtle |
| Ms G Harris | Mr V Thomson |
| Mrs L Hempsall | Mrs M Vigo Di Gallidoro |
| Mr B Keith | (Vacancy - possible Secretary of State appointee) |
| Mr C Reynolds | |
| Audit and Risk Committee | |
| Six Broads Authority members: to include the Chairs of the Authority and Navigation Committee | |
| Mr L Baugh | Mr G Munford |
| Prof J Burgess | Mr H Thirtle |
| Ms G Harris | Mrs N Talbot (Chair of NC) |
| Hearings Committee | |
| Chair of the Audit and Risk Committee plus Pool of six members | |
| Mr W A Dickson | |
| Mr B Keith | |
| Mrs N Talbot | |
| Mr H Thirtle | |
| Mrs M Vigo di Gallidoro | |
| Mr B Wilkins | |
| Navigation Committee | |
| Five Broads Authority members: | Plus eight co-opted members: |
| Mr K Allen | Mrs L Aspland |
| Mr J Ash | Mr A Goodchild |
| Mr M Bradbury | Mr M Heron |
| Mr W Dickson | Mr J Knight |
| Mr G Munford | Mr S Sparrow |
| | Mrs N Talbot |
| | Mr B E Wilkins |
| | Mr M Whitaker |

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| Local Access Forum |
| Two Broads Authority members: <div style="text-align: center;">Mr K Allen Mrs M Vigo di Gallidoro</div> |

2 Appointments to Outside Bodies

- 2.1. The Authority appoints Trustees to three Charitable Trusts. The following have put themselves forward and are recommended by the Chairs Group.

Table 2 Recommended External Appointments and Representation

| | |
|---|--|
| How Hill Trust | Prof J Burgess, Mr C Reynolds |
| Norfolk and Suffolk Broads Charitable Trust | Mr B Keith, Mr B Wilkins |
| Whitlingham Charitable Trust | Mr K Allen, Mr J Ash, Mr M Bradbury, Mr B Keith |

- 2.2 The Authority also has representation on the National Parks UK and National Parks England and this is covered by the Authority's Chair.

2.3 Safety

The Authority has one lead role – which is for safety partly due to the requirements of the Port Marine Safety Code and partly because of the critical importance of the issue itself. Nicky Talbot, Chair of the Navigation Committee, fulfills this role and it is recommended that this appointment be retained.

- 2.4 The following are organisations where the Authority appoints a member to have a watching brief.

| External appointments | Appointee(s) |
|------------------------------|---------------------|
| Broads Tourism | Mr P Rice |
| Upper Thurne Working Group | Mr B Wilkins |

- 2.5 It is also worth noting that the Chair and Vice-Chair of the Planning Committee share the specific responsibilities on external bodies namely appointment to:

Greater Norwich Development Partnership
Norfolk Duty to Cooperate Member Forum
Norfolk Strategic Framework
Water Management Partnership

2.6 The Planning Committee also appoints the Heritage Asset Review Group from its own membership to advise on cultural heritage including historic buildings and Conservations Areas. This meets twice a year or as and when business requires. Membership automatically includes the Chairman and Vice-Chairman of the Planning Committee.

3. Working and Reference Groups

3.1 The Authority has refined and developed the engagement of members on particular topics and now distinguishes between a Working Group, a more formal arrangement for major reviews where minutes are taken, and Reference Groups where Members support and work with officers on short term projects related to the Authority's Strategic Priorities. Reference Groups are appointed by the Authority as and when particular issues arise.

4. External Groups with Officer Representation

4.1 It is worth noting that where the other representatives on a partnership are predominantly officers of their organisations the Authority is represented by officers.

5. Financial Implications

5.1 There are no additional financial costs associated with these appointments.

Background papers: Nil

Author: John Packman after consultation with the Chairs Group

Date of report: 3 July 2017

Broads Plan Objectives: None

Appendices: None