

AGENDA

22 March 2013

10.00am

<http://www.broads-authority.gov.uk/authority/meetings/broads-authority/2013.html>

- | | Time |
|---|-------|
| 1. To receive apologies for absence and welcome | 10.00 |
| 2. Chairman's Announcements | |
| 3. Introduction of Members and Declarations of Interest | |
| 4. To note whether any items have been proposed as matters of urgent business | |
| 5. Public Question Time
To note whether any questions have been raised by members of the public | |

MINUTES TO BE ADOPTED

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| 6. To receive and confirm the minutes of the Broads Authority meeting held on 18 January 2013 (herewith) | 10.20 |
| 7. Summary of Progress/Actions Taken following Decisions of Previous Meetings
To note schedule (herewith) | |

MINUTES TO BE RECEIVED

8. **To receive minutes of the following meetings:**
(Available on the Authority website)

Planning Committee – 4 January, 1 February and 1 March 2013

Broads Forum – 7 February 2013

Financial Scrutiny and Audit Committee – 12 February 2013

Navigation Committee – 28 February 2013

STRATEGY AND POLICY

9. **Strategic Direction**
Report by Chief Executive (herewith)
To include:
- *Strategic Priorities for 2012/13: Progress*
 - *Setting of Strategic Priorities for 2013/14*
 - *Progress against Broads Plan Strategic Objectives*
10. **Financial Performance and Direction**
Report by Head of Finance and Director of Change Management and Resources (herewith)
To include:
- *Consolidated Income and Expenditure: 31 January 2013*
 - *Financial Planning and Budgeting: Earmarked Reserves Strategy*
 - *Annual Investment Strategy*
 - *Asset Management Premises Strategy*
 - *Standing Tender List: Piling Contracts*
11. **Biodiversity and Water Strategy**
Report by Senior Ecologist (herewith)
- *Adoption of new strategy the subject of extensive consultation including a Member workshop*
12. **Broads Integrated Access Strategy and Action Plan**
Report by Senior Waterways and Recreation Officer (herewith)
- *Adoption of new strategy the subject of extensive consultation*
13. **Equality Policy**
Report by Director of Change Management and Resources and Head of Human Resources (herewith)
- *Adoption of new strategy*

PROJECT MONITORING AND UPDATES

14. **Breydon Water Water Ski Zone Designation**
Report by Director of Operations (herewith)
15. **The Port Marine Safety Code: Development of the Safety Management System (SMS)**
Report by Head of Safety Management (herewith)
- *Safety Management System and to consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code*
16. **Update on Broads Climate Change Adaptation Plan**
Report by Head of Strategy and Projects (herewith)

GOVERNANCE AND ADMINISTRATION

17. **Review of Consultative Arrangements and Community/Stakeholder Engagement – Final Report**
Report by Director of Planning and Strategy (herewith) 12.20
18. **Review of Terms of Reference of Committees and Scheme of Powers Delegated to Officers**
Report by Director of Change Management and Resources (herewith)
• *Three yearly review*
19. **Timetable of Meetings 2013/14**
Report by Head of Governance and Executive Assistant (herewith)

REPORTS FOR INFORMATION

20. **Investors in People Re-Recognition**
Report by Director of Change Management and Resources (herewith) 1.00
21. **Department for Transport Funding for Cycling in National Parks**
Report by Senior Waterways and Recreation Officer and Head of Strategy and Projects (herewith)
22. **Feedback from Lead Members and those appointed to represent the Authority**
23. **To note the date of the next meeting - Friday 10 May 2013 at 10.00am at Yare House, 62-64 Thorpe Road, Norwich**

MATTERS FOR DECISION

24. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**
25. **To answer any formal questions of which due notice has been given**

26. **Exclusion of the Public**
The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1, 3 and 6 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information
27. **To receive and confirm the exempt minutes of the Broads Authority meeting held on 18 January 2013 (herewith)**
28. **To receive the exempt minutes of the Financial Scrutiny and Audit Committee meeting held on 12 February 2013 (herewith)**
29. **Update and Proposed Action at Wayford Mill, Smallburgh**
Report by Director of Planning and Strategy (herewith)