

**Summary of Actions and Outstanding Issues Following Discussions at Previous Meetings**  
 Report by Administrative Officer

<b>Date of Meeting and Minute No</b>	<b>Discussion</b>	<b>Responsible Person</b>	<b>Summary of Actions and Outstanding Issues</b>
20 April 2017 Minute 1/8 <b>Summary of Actions and Outstanding Issues following Discussions at Previous Meetings</b>	Prof Williamson had been chased for the Staithes report and the Authority hoped to receive the maps by the end of April.	Senior Waterways & Recreation Officer	<p>The photographs of the maps available at the public record office have been received and the draft staithes report has been sent to all parish councils in the Broads with a request for comments and for parish councils to provide any additional information they hold.</p> <p>Comments received from Parish Councils will be reviewed by BA officers and Professor Williamson and the document amended as necessary prior to publication. Photographs received from UEA will also be published.</p>
19 October 2017 Minute 2/17 <b>Items for future discussion</b>	Network Rail Whole Life Strategy for swing bridges and replacing Trowse Swing Bridge with a fixed bridge.	Chief Executive	The Authority is in dialogue with Network Rail and was due to meet in November. This meeting was cancelled by Network Rail and is to be rescheduled for Wed 14 <sup>th</sup> of February. A paper will be provided to Members when more information is available.
14 December 2017 Minute 3/9	Cost of Boat Insurance Audit	Head of Safety Management	Initial estimates for the cost of the insurance audit (2017) carried out on a random sample size of 300

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Boat Safety Audit			<p>Toll payers cost the Authority £2,000. This expenditure was on staff time and postage costs.</p> <p>Since the last Navigation Committee meeting S21 notices have been issued to the 16 boat owners who had not responded to the audit. The results have been amended to reflect the subsequent responses:</p> <p>90% of the sample size are now compliant 10 boat owners have not responded</p>