

Annual Planning Monitoring Report 2013-2014

Broads Authority

November 2014



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Cover photograph:

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Executive Summary

- This Report reviews the year 1st April 2013 until 31st March 2014. The nature and purposes of local planning authority 'annual' monitoring reports has changed significantly as a result of new legislation. These reports are no longer submitted to Government, and are now just for the benefit of the planning authority and its public. National output indicators are no longer required to be reported.
- **Local Development Scheme.** The Local Development Scheme (LDS) sets out the Authority's three year programme for plan preparation. The current Broads Local Development Scheme was approved in September 2014.
- **Local Development Plan Document/Local Plan preparation:**
 - The Sites Specifics DPD underwent examination in February 2014.
 - Early preparatory work has started on reviewing the Core Strategy and Development Management Policies DPDs and evolving these into a Local Plan.
- **Monitoring Policies and Plans:** Outline summary statistics are provided. Approval of 95% of the planning and related applications determined during the year is noted (as a percentage of validated applications).
 - 100% of employment land use on previously developed land.
 - 94% of housing on previously developed land
 - 83 net new dwellings. Percentage in Development Boundary: 92.77%
 - 581.9 sq m net new employment land.
 - 21.23 sq m Town Centre uses.
- **Duty to Cooperate:** The Authority continued to liaise and undertake joint work with the other relevant bodies, and in particular with the neighbouring local and county authorities, the Marine Management Organisation and other members of the UK national parks family. In Norfolk, a Member level Duty to Cooperate group has been set up to meet the requirement but also potentially result in efficiency savings. Meetings with the Broads' constituent councils have been held.

1. Introduction

- 1.1. This Annual Monitoring Report assesses the progress of the Broads Local Development Framework/Local Plan during the year 1st April 2013 to 31st March 2014. The legislation covering Monitoring Reports has changed, giving greater flexibility to local planning authorities about the timing and content of the report, and removing the requirement for it to be submitted to the Secretary of State.
- 1.2. Although as part of these changes the word 'Annual' has been removed from the legislative requirements, a report must be made at least every 12 months. The use of the term 'Annual' in the title is no longer required but remains relevant for the Broads, and inclusion of the word 'Planning' clarifies the content and avoids confusion with various other reports prepared by the Broads Authority.
- 1.3. Key events during the year affecting the context within which the Authority carries out its functions as a local planning authority were mainly:
 - The Growth and Infrastructure Act achieved royal assent in April 2013.
 - 30 May 2013, new permitted development rights came into force.
 - A package of measures to streamline the planning application process came into force on 25 June 2013
 - Enterprise and regulatory reform act 2013: heritage provisions
 - National Planning Practice Guidance introduced on 6 March 2014.

2. Local Development Framework (Local Plan) Preparation

2.1. Planning Policy Documents in Place at end of March 2014.

2.1.1. At the end of the year under review (March 2014) the Broads Local Development Framework (or Local Plan) comprised the following:

A. Local Development Documents

- Development Plan Documents -
 - i. **Core Strategy** (adopted Sept 2007)
 - ii. **Development Management Policies** (adopted November 2011)
- Supplementary Planning Documents –
 - i. **Development and Flood Risk Supplementary Planning Document** (adopted Sept 2008)

B. Other Local Development Framework Documents

- **Statement of Community Involvement** (March 2008)
- **Local Development Scheme** (September 2014)
- **Annual Monitoring Report 2012 – 2013** (December 2013)

2.2. Local Development Scheme (LDS) Progress

2.2.1. The Local Development Scheme for the Broads sets out a 3 year programme for the preparation of new local development documents. The current Local Development Scheme was adopted in September 2014 and is shown at Figure 1. The LDS that was updated for the Sites Specifics Local Plan Examination is shown at Figure 2.

2.3. Progress on Sites Specifics Local Plan¹

2.3.1. The following tables show the progress made on the Sites Specific Policies Local Plan. It compares the planned dates (according to the 2010 LDS) to the 2013 LDS (which updated the 2010 LDS as requested by the Sites Specifics Local Plan Inspector).

Key Milestone	Planned Date (2010 LDS)	2013 Revised LDS	Actual date
Consulting statutory bodies on the scope of the Sustainability Appraisal	December 2010	Mar 2011	Mar 2011
Publication of the DPD	January 2012	November 2012	November 2012
Second Publication of the DPD	Not planned	July to September 2013	July to September 2013
Submission of the DPD	May 2012	September 2013	September 2013
Examination of the DPD	February 2014	October – November 2013	October to June 2014
Adoption of the DPD	February 2013	February 2014	July 2014

2.4. Neighbourhood Plans

- i. **Strumpshaw Neighbourhood Plan²** was submitted for examination at the end of February 2014 and the Inspector's report was received in March 2014.
- ii. **Acle Neighbourhood Plan³** continued to be produced and was moving towards publication.
- iii. **Brundall Neighbourhood Plan.** Designated a Neighbourhood Area in February/March 2014.

¹ Whilst not in this AMR period, it is important to note that the Sites Specifics Local Plan was adopted in July 2014.

² Whilst not in this AMR period, the Strumpshaw Neighbourhood Plan was subject to a referendum on 2 June 2014 and subsequently adopted in July 2014.

³ Whilst not in this AMR period, the Acle Neighbourhood Plan had been examined and the Inspector's Report had been received in October 2014.

Figure 1: Updated LDS for the Sites Specifics Examination (2011 to 2014).

Documents	2011										2012										2013										2014						
	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M
Statement of Community Involvement (Review)																																					
Core Strategy/Development Management Policies Review (Local Plan) ⁴																																					
Site Specifics and Policies Maps	2	2	2				1					3	3	3	4						5	5															
Local Development Scheme (Review)																																					

Key milestones

Sites Specifics		Local Plan		SCI		LDS	
1	SA Scoping Report	A	SA Scoping Report		Production	\$	Production
2	Initial Consultation	B	Initial Consultation		Consultation ⁵	%	Adoption/In place
3	Draft Policies	C	Draft Policies		Adoption/In Place		
4	West Somerton Consultation	D	Publication				
5	First Publication	E	Submission				
6	Second Publication	F	Examination				
7	Submission	G	Adoption				
8	Examination	H	Examination				
9	Adoption						

⁴ It is anticipated that this will start in January 2014.

⁵ Whilst consultation is not a requirement, it is something the Broads Authority still wishes to do.

3. Monitoring of Policies and Decisions

3.1. HOUSING TARGETS

The Authority has no housing or other targets to report on.

3.2. PLANNING APPLICATIONS

Applications*	Totals
Total number submitted	197
Validated applications	184
Approved applications	175
Refused applications	9
<i>* These totals do not include any Neighbour LPA consultations/ County Matter consultations or Screening/Scoping opinions or Pre-Apps</i>	

Approval rate (as a percentage of validated applications) is 95%.

No permissions were granted contrary to Environment Agency advice

The permissions granted facilitated the following changes.

a. Renewable Energy

8 kW of Renewable Energy (Pegasus). Whilst this may seem low, the approach taken at the Pegasus development (76 dwellings) is 'Fabric First'. That is to say that the design of the building's fabric reduces energy demand in the first place. The 8kW is a 'top up' to ensure the scheme meets 10% of energy from renewable sources as required in policy DP7.

b. Employment Uses (floorspace)

	B1 (a) Offices	B1 (b) Research	B1 (c) Light Industry	B2 General Industrial	B8 Storage or Distribution
Loss	0	0	0	0	0
Gain	380 sq m	0	128.9 sq m	73 sq m	0
Net	+380 sq m	0	+128.9 sq m	+73 sq m	0

- Broadland District: 98.9 sq m and 30 sq m.
- South Norfolk: 73 sq m
- Waveney: 380 sq m

c. Town Centre Uses

	A1 Shops	A2 Financial and Professional	A3 Restaurants and Cafes

Loss	0	0	0
Gain	21.23 sq m	0	0
Net	+ 21.23 sq m	0	0

- North Norfolk: 21.23 sq m

d. Dwellings

Area	Previously Developed Land	Number of dwellings	Number of affordable dwellings	Holiday use?	In or out of development boundary
North Norfolk	No (garden)	4	0	Yes	Out
Waveney	Yes	76	0	No	In
Broadland	No (garden)	1	0	No	In
Waveney	Yes	1	0	Yes	Out
Broadland	Yes	1	0	Yes	Out

- Total number of net new dwellings: 83
- Percentage on Previously Developed Land: 94%
- Affordable Housing for the Pegasus scheme (Waveney 76 dwellings) is explained below.
- Percentage in Development Boundary: 92.77%
 - North Norfolk 4 dwellings: application met criteria in DP14.
 - Waveney 1 dwelling: application met criteria in DP21
 - Broadland 1 dwelling: application met criteria in DP14.

e. Replacement Permissions

Whilst these permissions were granted, they are not included in this financial year's net development figures as they are alterations to the previous scheme or time limit extensions.

- An application in South Norfolk for 7 dwellings on previously developed land, outside of the development boundary was for a time limit extension to a previous scheme with the same detail and has not affected previous monitoring figures.
- An application in South Norfolk for 73 sq m of employment land amended a 2012 scheme with the same detail and has not affected previous monitoring figures.
- An application in south Norfolk for 101 dwellings replaces the previous scheme, the previous year of 105 dwellings. **The number of net new dwellings permitted in the 2012/13 AMR should therefore be reduced by 4.**
- An application in South Norfolk for converting boatyard offices to 2 holiday studio flats was an extension to a previous application and has not affected previous monitoring figures.
- An application in North Norfolk sought a variation in condition and has not affected previous monitoring figures.
- An application in Great Yarmouth for alterations to a stable building has not affected previous monitoring figures.

f. Affordable Housing

Number of dwellings: zero

£ Off-site contribution. Please see below however regarding Pegasus (76 dwellings).

A Financial Viability Appraisal ‘Open Book Statement’ was submitted with the Pegasus planning application demonstrating that the development of the site could not support the usual S106 contributions, including any Affordable Housing contribution to Waveney Council.

During various pre-application discussions with Waveney’s Housing Officers this situation was accepted and it was agreed that a Clawback Mechanism could be used. The Clawback Mechanism is included as a Schedule in the S106 Agreement document. It is worded and calculated so that the Council will receive 33% of the difference between the agreed ‘base price’ of the scheme and the final ‘sale price’ of the scheme. This mechanism allows a development to proceed where in the current economic situation it cannot sustain an affordable housing contribution, but it ensures that the District Council will get an affordable housing contribution if market/economic conditions improve before the development is built out/ completed.

It is basically a safeguard mechanism to avoid development being thwarted by an inability to make S106 contributions but which will protect District Councils from losing out if the economic situation improves before the development is completed.

g. Development on Previously Developed Land

100% of employment land use on previously developed land.

94% of housing on previously developed land

3.3. APPEALS

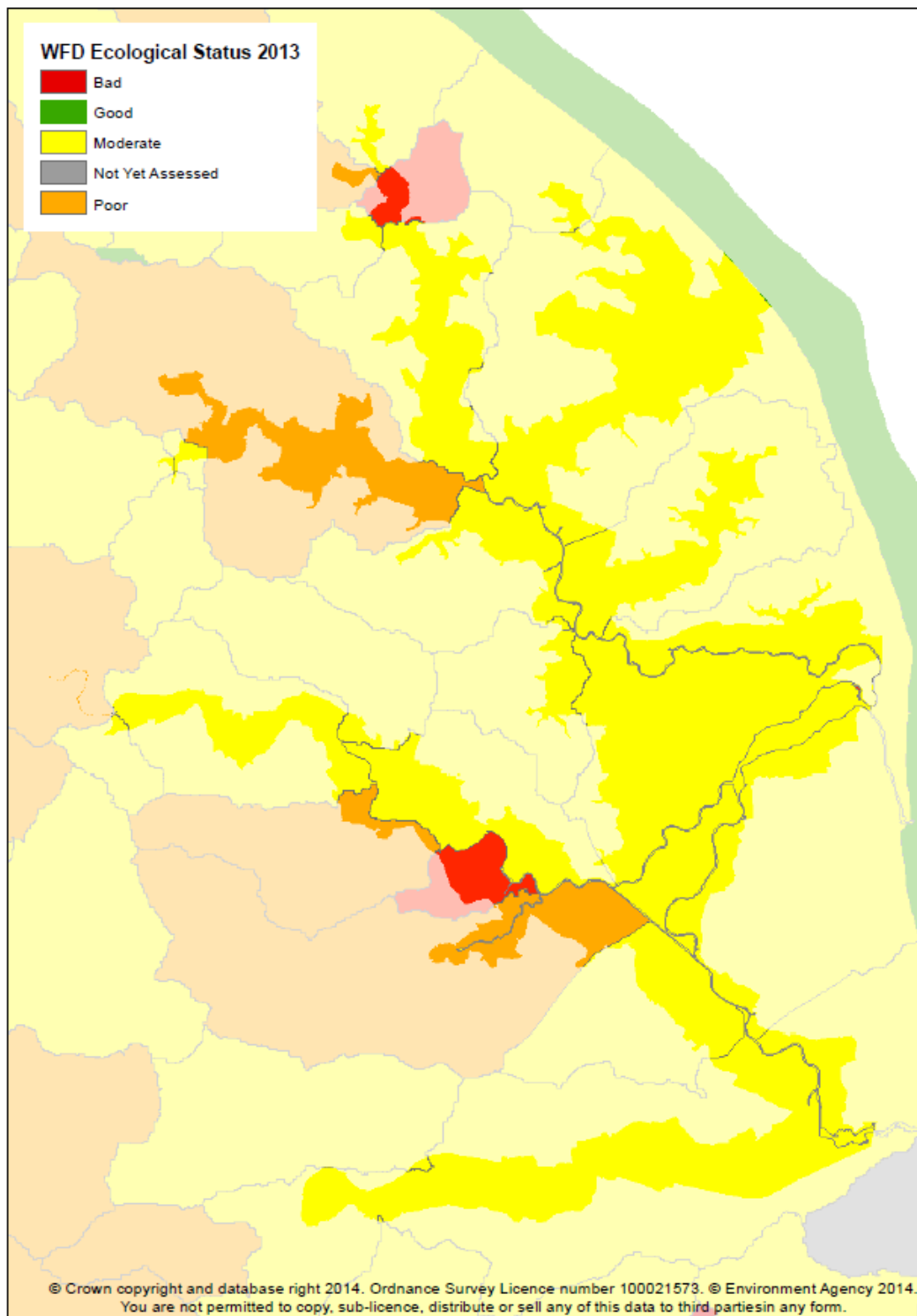
Appeals	Totals
Appeals against Refusal	5
Appeal against conditions	0
Householder Appeals	0
Enforcement Notice Appeals	6

Appeal Number	Decision
BA/2013/0008/ENF	Appeal Dismissed and ENF Notice Upheld
BA/2013/0004/REF	Appeal Allowed
BA/2013/0009/ENF	Allowed but enforcement notice quashed
BA/2013/0010/ENF	Dismissed but enforcement notice varied
BA/2013/0005/REF	Appeal Withdrawn
BA/2013/0011/ENF	Appeal Withdrawn
BA/2013/0012/ENF	Appeal dismissed and ENF Notice Upheld
BA/2013/0013/ENF	Appeal dismissed and ENF Notice Upheld
BA/2014/0001/REF	Appeal Dismissed

BA/2014/0002/REF	Appeal Allowed
BA/2014/0004/REF	Appeal In Progress

3.4. CORE STRATEGY AND DEVELOPMENT MANAGEMENT DPD INDICATORS

a. Water Quality – Ecological Status



b. SSSI Condition

(Source: Natural England, September 2014 although the same as data in the previous AMR)

SSSI Name	% Area meeting PSA target	% Area favourable	% Area unfavourable recovering	% Area unfavourable no change	% Area unfavourable declining
Alderfen Broad	100.00%	8.38%	91.62%	0.00%	0.00%
Ant Broads And Marshes	96.32%	43.18%	53.14%	0.00%	3.68%
Barnby Broad & Marshes	100.00%	59.91%	40.09%	0.00%	0.00%
Breydon Water	100.00%	100.00%	0.00%	0.00%	0.00%
Broad Fen, Dilham	100.00%	0.00%	100.00%	0.00%	0.00%
Bure Broads And Marshes	89.98%	43.09%	46.89%	10.02%	0.00%
Burgh Common And Muckfleet Marshes	96.55%	27.03%	69.52%	3.45%	0.00%
Crostick Marsh	0.00%	0.00%	0.00%	100.00%	0.00%
Damgate Marshes, Acle	100.00%	74.72%	25.28%	0.00%	0.00%
Decoy Carr, Acle	100.00%	31.16%	68.84%	0.00%	0.00%
East Ruston Common	100.00%	38.11%	61.89%	0.00%	0.00%
Geldeston Meadows	0.00%	0.00%	0.00%	97.43%	2.57%
Hall Farm Fen, Hemsby	100.00%	100.00%	0.00%	0.00%	0.00%
Halvergate Marshes	96.46%	72.75%	23.71%	3.54%	0.00%
Hardley Flood	100.00%	100.00%	0.00%	0.00%	0.00%
Leet Hill, Kirby Cane (near to BA boundary)	100.00%	100.00%	0.00%	0.00%	0.00%
Limpenhoe Meadows	100.00%	0.00%	100.00%	0.00%	0.00%
Ludham - Potter Heigham Marshes	100.00%	100.00%	0.00%	0.00%	0.00%
Poplar Farm Meadows, Langley	100.00%	100.00%	0.00%	0.00%	0.00%
Priory Meadows, Hickling	100.00%	29.64%	70.36%	0.00%	0.00%
Sprat'S Water And Marshes, Carlton Colville	99.67%	80.38%	19.29%	0.33%	0.00%
Stanley And Alder Carrs, Aldeby	100.00%	0.00%	100.00%	0.00%	0.00%
Trinity Broads	87.30%	45.40%	41.90%	12.70%	0.00%
Upper Thurne Broads And Marshes	81.40%	64.77%	16.63%	4.79%	13.81%
Upton Broad & Marshes	100.00%	6.17%	93.83%	0.00%	0.00%
Winterton - Horsey Dunes	77.80%	67.92%	9.88%	22.20%	0.00%
Yare Broads And Marshes	84.03%	69.36%	14.67%	14.28%	1.70%

- PSA: The Government's Public Service Agreement (PSA) target to have 95% of the SSSI area in favourable or recovering condition by 2010.
- Favourable condition: means that the SSSI land is being adequately conserved and is meeting its 'conservation objectives', however, there is scope for the enhancement of these sites.
- Unfavourable Declining: This means that the special interest of the SSSI unit is not being conserved and will not reach favourable condition unless there are changes to site management or external pressures. The site condition is becoming progressively worse.
- Unfavourable no change: This means the special interest of the SSSI unit is not being conserved and will not reach favourable condition unless there are changes to the site management or external pressures. The longer the SSSI unit remains in this poor condition, the more difficult it will be, in general, to achieve recovery.

- Unfavourable Recovering: Unfavourable recovering condition is often known simply as 'recovering'. SSSI units are not yet fully conserved but all the necessary management measures are in place. Provided that the recovery work is sustained, the SSSI will reach favourable condition in time. In many cases, restoration takes time. Woodland that has been neglected for 50 years will take several years to bring back into a working coppice cycle. A drained peat bog might need 15-20 years to restore a reasonable coverage of sphagnum.

c. Boat Usage

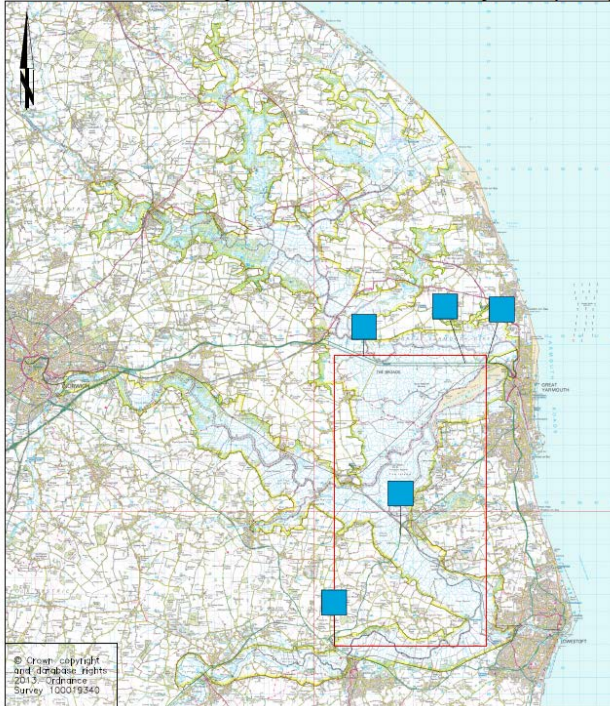
Source: Broads Authority Tolls Team.

PRIVATE BOATS	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Motor Cruisers	4,411	4,531	4,660	4,685	4,556	4,746	4852	4893	4945	4967
Auxiliary Yachts	1,387	1,364	1,357	1,324	1,271	1,172	1215	1212	1188	1166
Day Launches	734	734	715	665	661	575	562	549	542	521
Outboard Dinghies	1,552	1,494	1,425	1,364	1,309	1,270	1083	1112	1058	1043
Workboats	166	150	161	133	121	159	170	175	179	188
TOTAL MOTOR BOATS:	8,250	8,273	8,318	8,171	7,918	7,922	7,882	7,941	7,912	7,885
Sailing Craft	1,600	1,561	1,491	1,415	1,315	1,339	1298	1275	1262	1214
Rowing Craft	1,340	1,330	1,500	1,526	1,508	1,553	1622	1704	1701	1636
Houseboats	15	16	20	21	16	21	26	21	23	33
Total	11,205	11,180	11,329	11,133	10,757	10,835	10,828	10,941	10,898	10,768

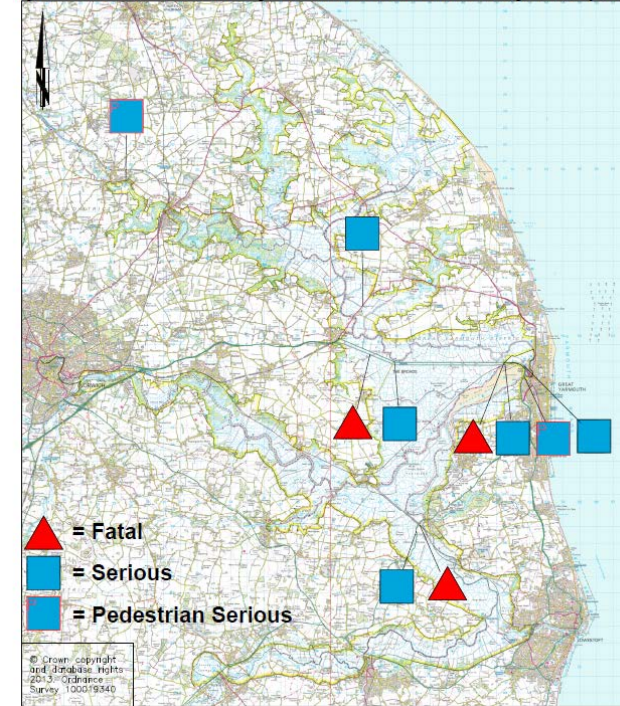
HIRE BOATS	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Motor Cruisers	952	870	822	829	813	855	889	920	908	887
Auxiliary Yachts	56	56	54	46	48	49	47	47	46	46
ALL CABIN HIRE BOATS:	1,008	926	876	875	861	904	936	967	954	933
Day Launches	291	290	288	285	279	270	279	284	274	267
Outboard Dinghies	25	25	25	22	21	20	14	12	10	11
Passenger Vessels	13	13	14	13	13	11	12	11	13	11
TOTAL MOTOR BOATS:	1,337	1,254	1,203	1,195	1,174	1,205	1,241	1,274	1,251	1,222
Sailing Craft	161	156	143	130	118	123	120	117	110	109
Rowing Craft	198	164	150	163	163	152	170	179	184	188
Houseboats	16	16	16	16	16	16	16	15	16	16
Total	1,712	1,590	1,512	1,504	1,471	1,496	1,547	1,585	1,561	1,535
Grand Total	12,917	12,770	12,841	12,637	12,228	12,331	12,375	12,526	12,459	12,303

d. Killed or Seriously Injured in Road Traffic Incidents
 (Source: Norfolk County Council).

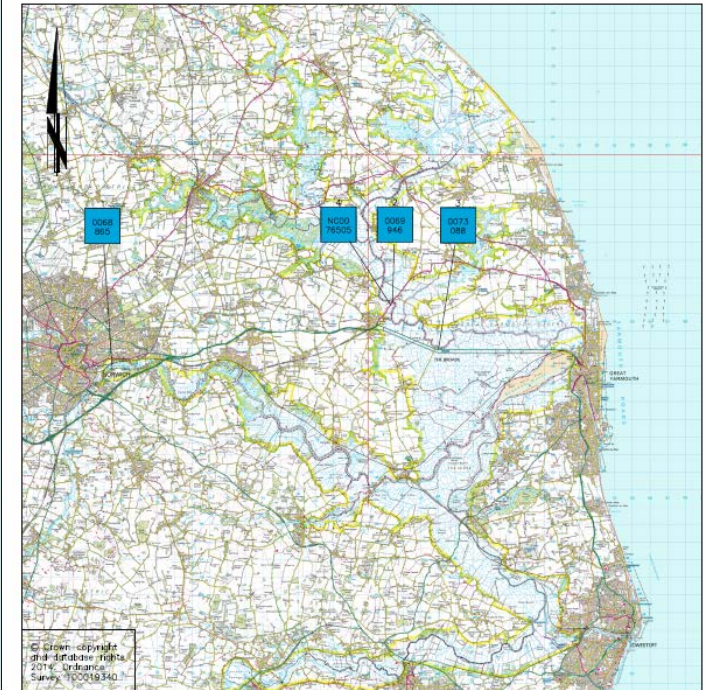
Location of serious road traffic collisions recorded by Norfolk Constabulary within Broads Authority area (2011)



Location of fatal and serious road traffic collisions recorded by Norfolk Constabulary within Broads Authority area (2012)



Location of serious road traffic collisions recorded by Norfolk Constabulary within Broads Authority area (2013)



e. Job Seekers Allowance (Parishes) (Source: <http://www.nomisweb.co.uk>)

The Parishes that are in the Broads Executive Area are in the following Wards. The table shows the Job Seekers Allowance claimants for September 2013. The Jobseeker's Allowance (JSA) is payable to people under pensionable age who are available for, and actively seeking, work. The percentage figures show the number of JSA claimants as a proportion of resident population aged 16-64. The average for Great Britain is 3.2%. Red highlights the highest level and green highlights the lower level. Please note that in most cases only part of the Parish is in the Broads Executive Area; this is the best data available for monitoring unemployment levels in the Broads.

Ward	Total JSA claimants Sept 2013	Total JSA claimants August 2014
33UCGN : Acle	1.10%	0.9%
33UCGQ : Blofield with South Walsham	1.30%	0.6%
33UCGR : Brundall	1.50%	0.6%
33UCGT : Buxton	1.40%	0.7%
33UCGU : Coltishall	1.20%	0.7%
33UCHE : Marshes	1.80%	0.6%
33UCHQ : Thorpe St Andrew South East	1.70%	0.9%
33UCHR : Wroxham	1.30%	0.9%
33UDFY : Bradwell North	1.40%	0.8%
33UDGB : Caister South	2.20%	1.3%
33UDGE : East Flegg	2.80%	1.5%
33UDGF : Fleggburgh	1.70%	0.7%
33UDGL : Ormesby	1.80%	1.0%
33UDGP : West Flegg	2.20%	1.2%
33UFGY : Happisburgh	1.20%	1.0%
33UFHB : Hoveton	2.90%	1.5%
33UFHM : Scottow	0.80%	0.5%
33UFHR : Stalham and Sutton	2.50%	2.1%
33UFHX : Waterside	1.60%	1.0%
33UFHY : Waxham	1.40%	1.4%
33UHHA : Chedgrave and Thurton	2.30%	1.2%
33UHHF : Ditchingham and Broome	1.70%	0.9%
33UHGG : Earsham	1.30%	0.6%
33UHKK : Gillingham	2.10%	1.3%
33UHHQ : Loddon	2.20%	1.7%
33UHHY : Rockland	1.20%	0.7%
33UHJC : Stoke Holy Cross	1.20%	0.5%
33UHJF : Thurlton	1.10%	0.9%
42UHFY : Beccles North	2.90%	1.3%
42UHGB : Bungay	2.10%	1.1%
42UHGD : Carlton Colville	1.60%	1.0%
42UHGE : Gunton and Corton	2.00%	0.8%
42UHGG : Lothingland (GYBC)	1.60%	1.4%
42UHGN : Oulton Broad (Whitton)	2.30%	1.9%
42UHGT : Wainford	2.00%	0.6%
42UHGW : Worlingham	1.20%	0.9%

f. Number of Visitor Days

The following shows a comparison of spend by visitors and sectors of employment between 2012 and 2013. Source: STEAM of the Broads, 2014.



g. Length of Public Moorings

(Source: Broads Authority Asset Management figures)

	2010/11	2011/12	2012/13	2013/14
Total Length	7778.6m	7824.6m	7847.6m	7814.5
BVI Target	-	7530.1m	7680.1m	7730.1

h. Conservation Area Appraisals Reviewed.

(Source: Broads Authority Historic Environment Officer)

- 2013 – 2014: 1 adopted Langley Abbey / consultations – 3 reviewed Halvergate Marshes and Oulton Broad and Beccles.
- 2012-2013: 3 adopted at Ellingham Ditchingham Dam and Geldeston
- 2011-2012: 2 adopted at Neatishead and Somerleyton
- 2010 -2011: 2 adopted at Belaugh and Wroxham

i. Number of Listed Buildings at Risk

(Source: Broads Authority Historic Environment Officer)

- 2013-2014: 29
- 2012-13: 26
- 2011 -2012: 37
- 2010 -2011: 49

j. Amount of Planning Obligations

(Source: Norfolk County Council, Planning Obligations Monitoring Statement, June 2014)

Status of S106 Agreements, by District, 2000 – June 2014

District	Agreed S106	Draft S106	Pre-application	Total Cases/Sites
Broads Authority	2	0	0	2

Building Progress on Sites with Agreed Section 106, 2000 – June 2014 (based at March 2014 Survey)

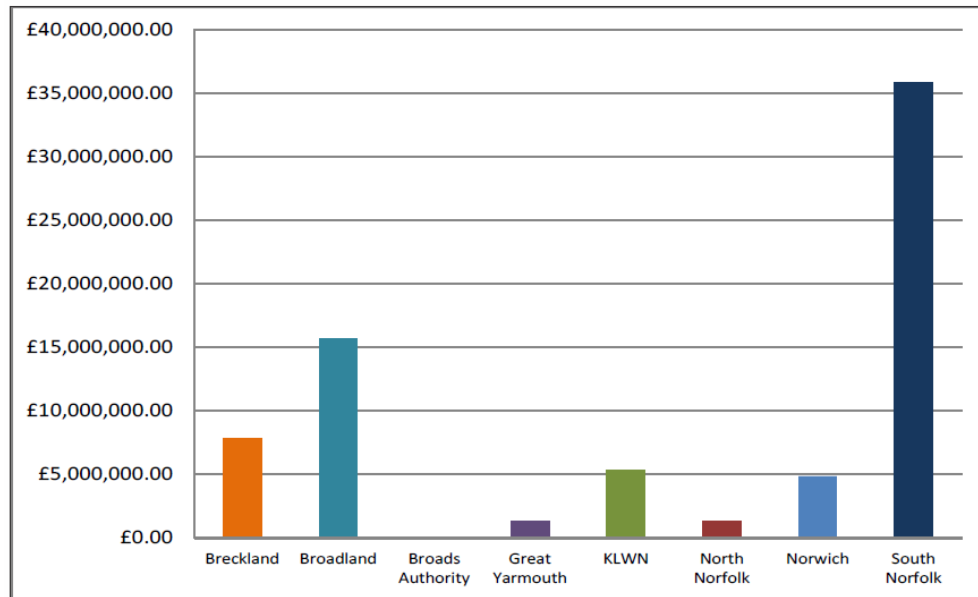
District	Permitted (but not started)	Site Cleared	Under Construction	Fully Complete	Not Known	Total
Broads Authority	0	0	2	0	0	2

How Fire Contributions Have Been Spent

Site	Settlement	Agreed Hydrants	Hydrants Completed
Cremorne Lane	Norwich	1	1 phase 2
Ditchingham Maltings	Bungay	1	Plans received

Fire Hydrants are usually covered by a condition rather than a S106 agreement and are installed by the water authority/developer during the early stages of development. Therefore the cost of the hydrants and installation normally falls directly to the developer rather than the Fire Service. As such costs are not recorded below.

Graph 2: Value of Agreed S106 Agreements, by District, 2000 – June 2014



The graph shows the value of agreements signed by District Council area between 2000 and 2014. Total S106 agreements signed in this period amounts to £72.1 million for education, library and fire service provision;

- South Norfolk has had the highest number of agreements signed in this period and have the highest value of agreements overall (over £35 Million). This reflects the number of strategic housing sites permitted in this period in Cringleford, Wymondham, Costessey, Poringland and Mulbarton;
- Over £15 million of agreements have been signed in Broadland with Breckland's agreements worth just over £7 million.

4. Duty to Cooperate

- 4.1. The Localism Act 2011 introduced a 'duty to cooperate' on strategic planning matters (i.e. defined as those affecting more than one planning area) applying to local planning authorities and a range of other organisations and agencies.
- 4.2. The following provides an overview of the types of cooperation going on between BA and other organisations covered by the duty during the year under review.
- 4.3. Of relevance is this document http://www.broads-authority.gov.uk/_data/assets/pdf_file/0004/421753/SD11.pdf. It was produced as part of the suite of submission documents for the Examination of the Sites Specifics Local Plan. It sets out how the Duty to Cooperate requirement was met throughout the production of the Sites Specifics Local Plan.⁶

a. Local Authorities

- Each of the 6 district/borough/city and 2 county councils whose area overlaps and adjoins the Broads is represented on the Broads Authority by a Councillor it appoints to Broads Authority Membership. Most of the Council appointed members of the Authority are also on the Authority's Planning Committee.
- Informal discussions and meetings between planning policy officers on sites and issues with cross boundary implications, on occasions involving directors of planning and individual Council or Authority members.
- On-going engagement at officer level (usually head of planning policy) through the Norwich and Suffolk Strategic Planning Group (meeting monthly).
- On-going engagement through Norfolk Planning Officers Group (at Director of Planning and Resources) level.
- On-going engagement through the Planning Officers Society, Norfolk (at Director of Planning and Resources and Head of Planning level).
- Joint working with Broadland District Council on the Strumpshaw, Acle and Brundall Neighbourhood Plan, which straddles the two planning authorities' boundary.
- Joint planning monitoring system - Norfolk Plan Monitoring (CDP Smart) Group – with most Norfolk Authorities.
- Involvement at member, officer, or both, in local strategic partnerships and the eight sustainable community strategies each covering part of the Broads.
- Specific discussions at officer level on emerging cross boundary issues by telephone, email and meetings.
- Other ongoing engagement at officer level including
 - Norfolk Local Authorities Chief Executives
 - Norfolk Strategic Services Group (BA Chief Executive)
 - Norfolk Planning and Biodiversity Topic Group

⁶ It is useful to note, that in her report on the examination of the Sites Specifics Local Plan (adopted July 2014), the Inspector said of Duty to Cooperate undertaken by the Broads Authority: *'From the submitted evidence I consider that the BA has worked closely throughout the period of plan preparation with the relevant prescribed bodies and persons, other statutory and regulatory organisations, and other authorities. Therefore, taking all factors into consideration, I am satisfied that this amounts to constructive, active engagement on an ongoing basis. Consequently, the duty to co-operate has been fulfilled.'*

- Norfolk Conservation Officers Group
- Suffolk Conservation Officers Forum
- Norfolk Development Control Officers Group
- Formal consultations on development plan documents/Local Plans, supplementary planning documents, and planning applications with potential cross-boundary implications.
- BA is a member, and sits on the management group, of the Norfolk Coast AONB Partnership.
- BA is a member of the Norfolk Biodiversity Partnership along with the relevant local authorities (Breckland, Broadland, Great Yarmouth, Kings Lynn and West Norfolk, North Norfolk, Norwich, South Norfolk), Natural England and the Environment Agencies, together with bodies not subject to the 'duty to cooperate', Anglian Water, British Trust for Ornithology, Royal Society for the Protection of Birds, Farming and Wildlife Advisory Group, Forestry Commission, Norfolk and Norwich Naturalists' Society, Norfolk Biodiversity Information Service, Norfolk Geodiversity Partnership, and Norfolk Wildlife Trust, University of East Anglia and Water Management Alliance.
- BA is a member of the Suffolk Biodiversity Partnership, along with Suffolk County Council.
- Arrangements with Norfolk County Council for the provision of advice and services in relation to legal, property, historic environment and archaeology, legal and property advice. Arrangements with Suffolk County Council for external bid funding and other support.
- The Authority's remit differs from a Local Authority as BA is a Local Planning Authority but does not have statutory responsibilities in, for example; housing, , environmental health, education, and highways, beyond its planning role. This means the Authority works closely with these local authority departments in both plan-making and decision-taking. This enables strong connection with other authorities at an officer level.
- The BA were involved in the GYBC SHMA and South Norfolk Gypsy and Traveller Accommodation Assessment in this AMR period.

b. National Parks Authorities

- Extensive involvement through English National Park Authorities Association on a range of planning (and other) related issues affecting the national parks family (of which the Broads is a member), including
 - Members and Officers
 - Lobbying of government and parliament, and responses to government consultations.
 - Of particular relevance to the planning of the national parks and the Broads are the following officer working groups
 - chief executives
 - heads of planning
 - planning policy
 - Conservation Officers
 - landscape
 - ecologists
 - recreation and tourism/access

c. Environment Agency

Long standing close working arrangements (including joint projects) between the organisations on a range of issues, especially on planning policies for flood risk zones (a major issue in the Broads), flood defences, Shoreline Management Plan, water quality, navigation matters, recreation, etc. (The Broads Authority until recently shared offices with the Environment Agency, which facilitated close working.) Joint EA/BA funding of a Catchment Officer. Statutory consultations, including on preparation of the Site Specific Policies Development Plan Document.

A specific example is that of Horning whereby capacity constraints in the Water Recycling Centre at Knackers' Wood is constraining development that is likely to result in additions to foul water flow. A Joint Position Statement has been produced by the Environment Agency and Anglian Water Services⁷.

d. Natural England

Long-standing close working arrangements (including joint projects) between the organisations on a range of issues around nature conservation including Biodiversity Action Plans, climate change, etc. (The Broads Authority until recently shared offices with Natural England, which facilitated close working.)

Natural England has also provided advice on the Authority's preparation of sustainability appraisal for the Site Specific Policies DPD. Joint NE/BA funding of an officer to work on non-native species issues.

Statutory consultations, including on the Site Specific Policies Development Plan Document.

e. English Heritage

With regards to the Local List production, the BA met with English Heritage at the start of the process and undertook site visits to the structures that were under consideration. EH confirmed that the process met their requirements. English Heritage is also consulted on Conservation Area Re-Appraisals.

The BA received representations from EH on the Sites Specifics in support of the DPD policies.

English Heritage attends both of the County Conservation groups.

English Heritage attends the meetings of the National Parks and are a joint signatory of the JOINT STATEMENT ON THE HISTORIC ENVIRONMENT IN THE NATIONAL PARKS OF ENGLAND, SCOTLAND AND WALES⁸. This guides joint work on conservation and interpretation of the historic environment.

f. Marine Management Organisation

The Authority has been formally consulted by the MMO, and BA officers have attended seminars at which the MMO has explained its work.

g. Homes and Communities; each Primary Care Trust; Office of Rail Regulation

No relevant strategic issues have arisen during the review period.

h. Mayor of London; Transport for London; & each Integrated Transport Authority

Not relevant to the Broads area.

⁷ <http://www.broads-authority.gov.uk/planning/planning-policies/site-specific-policies/?a=421451>

⁸ This can be found here: http://www.english-heritage.org.uk/content/imported-docs/p-t/Joint_Statement_Poster_2009.pdf.