

Broads Authority

Minutes of the meeting held on 15 May 2015

Present:

Prof J A Burgess - in the Chair

Mr J Ash	Mr N Dixon	Mr G McGregor
Mr M Barnard	Mr P Durrant	Mr J Timewell
Mr L Baugh	Mr C Gould	Mr P Warner
Miss S Blane	Mrs L Hemsall	Mr M Whitaker
Mr M Bradbury	Mr J Knight	

Also in attendance: Dr K Bacon – Chairman, Broads Forum and Chairman of Broads Local Access Forum

In Attendance:

Dr J Packman – Chief Executive
Mrs S A Beckett – Administrative Officer
Mr S Birtles – Head of Safety Management
Mr W Burchnall – Project Manager
Dr D Hoare – Environment and Design Supervisor
Mr P Ionta – Solicitor and Monitoring Officer
Ms A Kelly – Senior Ecologist
Ms E Krelle – Head of Finance
Ms A Leeper – Asset Officer
Ms A Long – Director of Planning and Resources
Ms L Marsh – Head of Communications
Mr R Rogers – Head of Construction, Maintenance and Environment
Ms T Wakelin – Director of Operations

6/1 Apologies and Welcome

The Chairman welcomed everyone to the meeting including members of the public and Keith Bacon, Chairman of Broads Forum. The Chairman also welcomed John Ash and Matt Bradbury to their first meeting as members of the Authority.

Apologies were received from: Mr K Allen, Sir Peter Dixon, Dr J Murray Gray, Mr G Jermany, Mr R Stevens and Mr J Timewell.

The Chairman reported that although unable to be present, Sir Peter Dixon had provided comments and these would be fed into the discussions.

6/2 Chairman's Announcements

(1) **Openness of Local Government Bodies Regulations 2014**

Following a request from the Chairman, no members of the public indicated that they would be recording or filming the proceedings.

(2) **Membership**

The Chairman congratulated Colin Gould (SNC), Lana Hemsall (BDC), Michael Barnard (WDC) and Robert Stevens (NNDC) on having been re-elected to their respective Councils. George Jermany (GYBC) was also still a Borough Councillor. However, as to their membership of the Authority, this would depend on the decisions made at their respective Council meetings over the next month.

(3) **Various Events and Future Dates to Note**

The Chairman confirmed the following dates:

Broads Authority Planning Design Tour – 12 June 2015

The tour would include Ditchingham Maltings and then properties within the middle of the Broads area, particularly along the River Bure. Details for members would follow.

Parish Forum – 17 June 2015 at Ranworth

The first in the 2015/16 series of Parish Forums would be held on 17 June 2015 at Ranworth Village Hall. After considerable research, this was the most convenient date when the relevant parish councils for the area and a large enough venue would be available. A member requested that efforts be made to ensure that the Broads Local Authority members involved with the parish councils where the Forums were to be held could be available.

Annual Open Day – 27 June 2015

The Annual Open Day to the public would be held on Saturday 27 June at the Dockyard in Thorpe, from 10.00am with a presentation at 11.00am. Staff and members would be on hand to answer questions about the work of the Authority.

Members Annual Site Visit - 23 July 2015

As a result of the response to the Doodle Poll with the majority having indicated that Thursday 23 July 2015 would be the most convenient date, this was now confirmed for the Members Annual Site Visit. In response to a member's question, it was clarified that the site visit was specifically intended for members to discuss matters informally and gain an understanding of the key current issues with which the Authority was dealing.

It was recognised that the date would not be convenient for everyone and there would be care issues for some members.

The issue of members being able to claim for child care or caring in general when undertaking Authority business was raised. It was noted that Local Authority members were able to claim from their appointing authority but the Broads Authority itself was legally unable to reimburse members, although the matter had been taken up with Defra in the past. It was considered that the Authority should pursue this matter with the government department again as it raised questions under the Equalities and Discrimination Act.

National Parks Annual Conference: 14 – 16 October 2015

It was anticipated that this was to be attended by the Minister from Defra and would be the first opportunity for Members of the National Parks to meet following the general election. It was therefore proposed that this would be attended by the Chair and Vice-Chair (at present Jacquie Burgess and Peter Dixon) plus Louis Baugh, the Chief Executive and the Director of Planning and Resources. Guy McGregor expressed an interest in attending if there was space available.

6/3 Appointment of Co-Opted Members

The Authority received a report concerning the appointment of co-opted members from the Navigation Committee. Members noted that Mr Michael Whitaker had been appointed as Chairman and Mr James Knight as Vice-Chairman of the Navigation Committee. In light of Mr Alan Goodchild's decision to step down from the Authority, the Navigation Committee had recommended that in addition to Mr Whitaker, Mr James Knight be recommended as the co-opted member to the Authority.

Members supported the recommendations from the Navigation Committee.

RESOLVED

that Mr Michael Whitaker and Mr James Knight be appointed to the Authority for one year until 13 May 2016.

6/4 Introduction of Members and Declarations of Interest

Members introduced themselves and expressed declarations of interest as set out in Appendix 1 to these minutes.

6/5 Items of Urgent Business

No items of urgent business had been received.

6/6 Public Question Time

No public questions had been received.

6/7 Minutes of Broads Authority Meeting held on 20 March 2015

The minutes of the meeting held on 20 March 2015 were approved as a correct record and signed by the Chairman.

6/8 Summary of Progress/Actions Taken Following Decisions of Previous Meetings

The Authority received and noted a schedule of progress/actions taken following decisions of previous meetings.

Members noted that some of these also linked in with the Strategic Priorities report at Minute 6/9. In particular, members noted the updates concerning:

Catfield Water Abstraction

The Senior Ecologist provided members with the exact wording of the decision letter from the Environment Agency following the consultation responses received on the two agricultural renewal applications for water abstraction in the Catfield area. Having considered all the available evidence and the best available information, the Environment Agency had decided not to grant the licenses. They were of the view that they could not ascertain beyond doubt that any abstraction was not having an adverse effect on the fen areas. Members noted that the landowner was entitled to appeal.

National Parks UK Commercial Sponsorship Project

The Chief Executive was pleased to announce that Sir Peter Dixon had been appointed as one of the 10 members on the board of the National Parks Partnerships Ltd. The Board was comprised of six people from the National Parks and four from the private sector.

Network Rail Consultation

Officers had attended a high level liaison meeting with Network Rail representatives on 5 May to push for progress on the Whole Life Study in respect of the Reedham and Somerleyton bridges and the Anglia Route Study in respect of Trowse swingbridge. The consultation responses were due to be available by the end of May 2015 and the Final Anglia Route Study by August 2015.

Although a detailed review was taking place, Network Rail had confirmed that there were no plans for major work within the current spending round for capital works to be undertaken on the Reedham and Somerleyton bridges. Network Rail had agreed that further information will be provided to the Broads Authority relating to Trowse Swing Bridge. Network Rail had agreed to look again at the provision of additional manual opening times whilst Trowse was unable to operate electronically. It was developing options for remediation of Trowse swing bridge within 'Norwich in 90'.

6/9 Strategic Direction for 2015/16 including Landscape Partnership Project and Lake Review Project

The Chief Executive took the opportunity to inform members that Elizabeth Truss had been appointed as the Secretary of State for the Environment and that Rory Stewart, MP for the Borders and Penrith had been appointed as Minister with responsibility for National Parks. The National Parks England would be seeking an early meeting with the Ministers with regard to the future of National Park funding.

The Authority received a report setting out the Broads Authority's activities in delivering progress against the Broads Plan 2011 through the 5 key Strategic Priorities agreed at the Authority's meeting on 20 March 2015. The Strategic priorities were designed to meet those objectives where the Authority had been identified as the lead partner for the year 2015/16. Members received more details including a presentation on one of the key issues – the Landscape Partnership Project which required their endorsement for submission to the Heritage Lottery Fund (HLF), and the Lake Review research.

Members noted the financial, timing and risk implications of the HLF bid for £2.6 million towards the total £4.3 million value of the scheme. It would be submitted before the deadline of 1 June 2015 with an anticipated decision by the HLF in October 2015. The initial application budget would include contributions offered by partner organisations supported by letters of intent. If successful, the stage two application submission 18 months later would include formal agreements with partners together with the Authority's commitment to include officer time and in kind support.

Members congratulated the officers and welcomed the considerable detail in the development of the project. In particular, they supported the area to be included, which linked the main hub settlements, as well as the aim of improving attainment and long term communication and involvement with young people. Members were mindful that one of the keys to success would be developing the Broads Curriculum with teachers themselves delivering it. There was also welcome for the ambition of a Community Grant Scheme with the aim of providing grants for small scale projects, which had proved to be most successful with the operation of the Sustainable Development Fund. If successful, the development Phase of the Landscape Partnership Project would build on the social capital to go forward.

Mr Baugh proposed, seconded by Mrs Blane and it was unanimously agreed that the Landscape Partnership Project bid be endorsed for submission.

Members also received progress on the Lake Review Research which had been the subject of a successful workshop on 17 April 2015. Those members who had attended considered that the event had been well structured, very informative, and exceedingly worthwhile. It had provided detailed data, identified the key rules for lake restoration, highlighted the complexities and the fact that each Broad would require specific analysis as to which

techniques would be required as well as the need to be very targeted and consider multiple benefits. One of the key messages had been that the system should be viewed as a “linear Lake” and the water system managed as a whole. Members endorsed the outcomes being incorporated into the next Broads Plan.

RESOLVED

- (i) that the performance of the different projects to meet the Strategic Priorities for 2015/16 in the accompanying table Appendix 1 to the report be noted.
- (ii) that the submission of the Landscape Partnership bid to the Heritage Lottery Fund with the associated commitment of £50,000 per annum for three years if the initial application is successful, be endorsed.
- (iii) that the timetable for the Communication and Action Plan for the Lake Review research set out in Table 1 of the report be endorsed.

6/10 Financial Performance and Direction

The Authority received a report providing a strategic overview of key financial issues and providing a simplification in the way the Authority advertised tenders.

Section 1: Consolidated Income and Expenditure from 1 April – 28 February 2015

The Authority received the details of the consolidated actual income and expenditure for the eleven month period to 28 February 2015 together with a forecast of the projected expenditure at the end of the financial year 31 March 2015 for the whole Authority. Members noted the revised format of the details of the forecast outturn and actual expenditure for both National Park and Navigation.

The overall position as at 28 February 2015 showed a favourable variance of £310,460 against the profiled latest available budget, representing an increase against the favourable variance reported in January.

Members noted that the forecast outturn indicated income was expected to be broadly in line with budget with total forecast income of £6,230,354. Total expenditure forecast was £6,287,745 resulting in an overall forecast deficit for the year to be £57,391 within the consolidated budget. This indicated a general reserve fund balance of £731,000 and a navigation reserve balance of approximately £306,000 at the end of 2014/15. This would be in line with the recommended level of 10% of net expenditure.

RESOLVED

- (i) that the consolidated income and expenditure figures from 1 April 2014 to 28 February 2015 be noted.

Section 2 Standing Orders relating to Contracts

Members received a report on the proposed amendments to the Authority's Standing Orders relating to Contracts as a result of the required three yearly review as well as requirements of the Local Government Transparency Code 2014.

RESOLVED

- (ii) that the amendments to the Standing Orders Relating to Contracts set out in Appendix 3 to the report be approved.

6/11 Breydon Water: Water Skiing and Wakeboarding Trial Findings

The Authority received a report which set out the findings of the trial on recreational water skiing and wakeboarding including "getting air" on Breydon Water and considered the four options set out in section 3 of the report. Members noted that the Navigation Committee had given detailed consideration to the findings as well as to the deliberations of the Water Ski Review Panel on the proposed future management of water skiing in this area. The Navigation Committee was recommending the adoption of Option (a) to formally designate the existing zone for water skiing and wakeboarding without any additional controls as this was felt to be a robust and inclusive approach.

It was noted that the Authority had powers under the 2009 Act to regulate water skiing if there were issues developing then the Authority had a legal framework to take any necessary action. The preferred option would be subject to a public consultation in accordance with the provisions within the Broads Act 2009. This would include a review of the Habitats Regulations Assessment and amendments where necessary following consultation with Natural England.

Members thanked the Water Ski Working Group for the considerable detailed attention they had given to this issue and for their expert advice.

Mr Whitaker proposed, seconded by Mrs Hemsall

RESOLVED unanimously

- (i) to accept the recommendation of the Navigation Committee that the Authority's preferred option be: to formally designate the existing zone for water skiing and wakeboarding without any additional controls;

- (ii) that the preferred option be the subject of public consultation in accordance with the provision of the Broads Authority Act 2009 to include Broads Forum; and Natural England; and
- (iii) a review of the Habitats Assessment and amendments.

6/12 Health and Safety

The Authority received a report setting out the information on the Development of an Integrated Safety Management System (SMS) (Appendix 1) which included identification and review of land based hazards , the Corporate Health and Safety Annual Report (Appendix 2 to the report) together with the Marine Annual Incident Statistics (Appendix 3 to the report).

Members noted that the Navigation Committee had been consulted on the revisions and updates to the Safety Management System at its meeting on 23 April 2015 and supported the development and amendments as proposed.

RESOLVED unanimously

- (i) that the integrated Safety Management System be adopted and the ongoing development of detailed supporting operational procedures be continued;
- (ii) that the priorities for action on Internal Health and Safety for the coming year be noted namely:
 - (a) To continue to implement and monitor application of the Tree Safety Management Policy on all Broads Authority sites;
 - (b) To continue to promote the safety observations system to help to influence a positive change in culture and to capture near miss events; and
 - (c) To carry out five internal audits of key processes to audit control measures: and
- (iii) that the Annual Marine Incident Statistics be noted.

6/13 Supporting and Developing the Role of Members

The Authority received a discussion paper on the proposals for supporting, enhancing and developing the role of members following discussions with the Chairman in their Annual Development Interviews as well as the results from the Stakeholder Surveys concerning engagement with local people.

The aim would be to increase the quality of the Authority's communication through a more active ambassadorial role, for Members to gain a deeper collective understanding and engagement in the key issues for the Broads and work of the Authority, consider a greater integration of the work of the Local Access Forum into the mainstream of the Authority's debates and to

reassess the areas of responsibility for Lead members to match issues of strategic relevance to the Authority.

Members discussed the merits of having Parish Forums as well as holding at least one Parish Council forum a year to include all parish councils to cover all aspects of the Authority's activities and to meet members and officers. It was felt important to have greater stakeholder engagement not only to speak, but also to listen to the views of the Authority's stakeholders. The idea of allocating members to specific parish areas was welcomed, bearing in mind that District members would be associated with some of these in any case. However, it was understood that all members were welcome to attend each of the Forums.

Members were supportive of the idea of extending the Member Development Reviews to the Co-Opted Members of the Navigation Committee. It was also considered important for the review of the role of potential Lead Members that the Authority was aware of the skill sets of all individual members including those appointed by Local Authorities.

Members had considerable concerns about the establishment of a Chair's Group on the basis that this could create a two tier structure and introduce a system similar to having a cabinet. This was considered disproportionate and inappropriate to this Authority. The Financial Scrutiny and Audit Committee as its name suggested combined two roles and therefore its members needed to have a degree of independence which could be difficult, and perceived to be so, if they were part of a Chair's Group as proposed. A view expressed was that Authority members had equal status with different merits to bring to the discussions. Authority members were required to be a collective body, equally responsible for the Authority's decisions and should be seen to be open and transparent in their deliberations. Although a small organization with a small budget, the Authority was dealing with an area of national importance and all needed to be fully engaged in the decision making process. In addition, there would be resource implications at a time when the Authority was required to be more streamlined. After considerable debate, the proposal for a Chair's Group as set out was rejected.

Members particularly welcomed the idea of involvement in workshops in providing more in depth understanding of issues and advocated these be used more, recognizing that these would be included as part of the Broads Plan review. In association with this, it was considered that the appointment of Lead Members and Members on outside bodies should be aligned with priorities for the new Broads Plan, and the skills and experience of Members. The setting of the Authority's agendas would be linked to its strategic aims and priorities and it was felt that workshops on two or three significant topics per year would be beneficial. Some members considered that to be effective these should be part of the meeting timetable and a formal commitment. Members also expressed the view that it was important to be mindful that they involved Authority resources.

In light of the results of the Stakeholder Survey highlighting the importance of land based activity, members were very supportive of the idea of reviewing the constitution, status and role of the Local Access Forum and raising its profile within the decision making of the Authority.

RESOLVED

- (i) that Broads Authority Members be asked to volunteer for one of four Parish Forum Teams (reflecting the areas covered by the Ranger teams), and asked to participate in the development of the programme for 2015;
- (ii) that the setting of the agendas for the Authority meetings remain with the Chair and Vice-Chair and Chief Executive;
- (iii) that the Annual Member Development Reviews be extended to the Co-opted members of the Navigation Committee, and these be used to seek ideas for workshops and identify training needs as well as to gain a comprehensive understanding of the skills of all members;
- (iv) that a Workshop programme be developed in consultation with Members to improve understanding of strategic issues facing the Authority;
- (v) that a report, in line with the suggestions in paragraph 5 of the report, on Lead Members and the Appointment of Members to Outside Bodies is brought to the next meeting of the Authority, the Annual Meeting, when these appointments are normally made; and
- (vi) that the constitution, including membership, period of office, and selection of members for the Broads Local Access Forum (BLAF) be reviewed with the current members of the BLAF.

6/14 Annual Report on Requests to Waive Standing Orders Relating to Contracts

The Authority received a report providing an annual summary of the six instances where the Chief Executive had authorized the waiving of the Standing Orders for Contracts during 2014/15 together with the details of the reasons for doing so which were due to cases of extreme urgency, or where there was only one supplier or in certain other circumstances where specialists of specialist equipment might be required with the aim of achieving the best outcome for the Authority at the best possible price. Members noted that fewer waivers had been approved in this last year than in the previous year and that in cases involving larger sums, the Chair and Vice-Chair of the Authority, as well as the Chairman of the FSAC and Navigation Committee had been consulted.

RESOLVED

- (i) that the annual report of instances where Standing Orders have been waived be noted;
- (ii) that the action taken by Chief Executive in respect of the waiver of Standing Orders for the purchase of unifloats and spudlegs be supported; and
- (iii) that the Financial Scrutiny and Audit Committee consider an appropriate upper limit for the delegation on such waivers.

6/15 Summary of Formal Complaints 2014/2015

The Authority received a report summarizing the formal complaints received over the last year 2014/15, together with the outcome of those complaints.

A member queried whether a record was taken of complaints received which did not proceed to being dealt with as formal complaints but which could be quantifiable and problematic for the Authority. It was clarified that there was a legal distinction. Many so called complaints were often queries or misunderstandings which could be dealt with by Members themselves or referred to officers for an answer or clarification and would not then need to be dealt with as a Formal Complaint. There was no governance requirement to formally register such queries.

Members noted that given the breadth of the Authority's work, the number of complaints reaching the formal stage was considered to be relatively small and that although two were referred to the Ombudsman, there were no findings of maladministration against the Authority.

RESOLVED

that the report be noted.

6/16 Construction and Maintenance Output 2014/15 and Work Plan for 2015/16

The Authority received a report and presentation providing members with a summary of the operational work achieved by the Construction and Maintenance teams for the last year 2014/15 as supported by the volunteers, Fitter team and Environment Design team and in accordance with the agreed apportionment of costs between Navigation expenditure (60%) and National Park Grant (40%). The report also provided a summary of the work plan for 2015/16 which was apportioned to reflect the variation in budget availability required by savings to National Park expenditure (65% to 35%).

Members considered and noted the implications of the changes to the work allocations across navigation and National Park work areas which represented a reduction in the time allocated to recreation work by 5% to 15%

of the previous 20% allocation from National Park Grant. Members noted that this would impact on delivering access projects and involvement in creating and maintaining visitor infrastructure, despite the results of the stakeholder survey results suggesting a preference for more land based access opportunities. However, a greater level of ranger team time could be spent on land based sites, providing support for visitor hubs and footpath mowing. Members noted that the work on the fen sites, of vital importance to the Authority objectives, tied in with the long term agreements through the High Level Stewardship schemes, and were not totally dependent on National Park Grant. The allocation of staff time and resources had to be carefully balanced.

Members gave particular attention to the project to replace the Cockshoot Dyke boardwalk which was of high priority given its current need for repairs and significant location and popularity providing access from both land and water to a unique habitat of both landscape and conservation importance. Members noted the successful partnership with the Norfolk Wildlife Trust and its proposed contribution to part of the replacement of the boardwalk; the total cost of the entire replacement being estimated at £140,000, with £80,000 being attributed to labour. An additional part of the boardwalk was in private ownership where the landowner was prepared to extend the existing lease to the Authority for only five years, which for the large capital investment was considered to be a risk. However, Members also considered the risk of the boardwalk being closed. Given its strategic importance and the need to carry out a full scale replacement, particularly for safety reasons and the capacity to do so within this year, it was generally considered that the Authority should proceed on the basis outlined.

The question of changing the legal status of access walks to public rights of way generally was discussed, recognising that this involved long drawn out legal processes and had considerable resource implications.

Members acknowledged the importance of volunteer input to the practical work of the Authority and welcomed the planned review of the Volunteer Strategy to increase its capacity especially in the heavier construction work. It was suggested that there may be a greater role for the Broads Trust in encouraging businesses to optimise the Love the Broads donation scheme and contribute to projects in the recreation area.

RESOLVED:

- (i) that the contents and details of the report be noted; and
- (ii) that the implications set out in Section 6 of the report relating to the ongoing ability to deliver all practical work areas with changes to budget and staff time allocations be noted.

Mr Baugh Proposed, seconded by Mr Barnard and it was

RESOLVED by 12 votes to 1

- (iii) that the Authority approve the request for expenditure of £140,000 to achieve the restoration of the boardwalk at Cockshoot Dyke in 2015/16, subject to successful negotiation with the landowner on the lease proposed.

6/17 The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code

The Head of Safety Management reported that there were no items which needed to be raised under this item.

6/18 Feedback from Lead Members and Those Appointed to Represent the Authority

Bittern and Wherry Lines Community Rail Partnership

Peter Warner reported on the outcome of recent meetings of the Bittern and Wherry Lines Community Rail Partnership which he attended on behalf of the Authority. Issues considered were marketing, re-signalling of the Wherry Line (due to commence shortly) and improved Sunday services on both the Bittern and, from this summer, the Norwich-Lowestoft route. This now had trains at hourly intervals throughout the day with connections through to the East Suffolk Line - these improvements enabling improved accessibility to the Broads Villages served by the two routes.

6/19 Minutes Received

(1) Planning Committee: 6 March and 2 April 2015

RESOLVED

that the minutes of the Planning Committee meetings held on 6 March 2015 and 2 April 2015 be received.

(2) Broads Local Access Forum: 4 March 2015

RESOLVED

That the minutes of the Broads Local Access Forum meeting held on 4 March 2015 be received.

(3) Navigation Committee: 23 April 2015

Members noted that the Navigation Committee's discussions particularly relating to the items on the agenda had been fed into the discussions at this meeting and would be fed into reports for future meetings.

RESOLVED

that the minutes of the Navigation Committee meeting held on 23 April 2015 be received.

6/20 Items of Urgent Business

There were no items of urgent business.

6/21 Formal Questions

There were no formal questions of which due notice had been given.

6/22 Date of Next Meeting

The next meeting of the Authority would be held on Friday 10 July 2015 commencing at 10.00am at Yare House, 62 – 64 Thorpe Road, Norwich.

6/23 Exclusion of Public

RESOLVED

that the public be excluded from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.

6/24 Exempt Minutes – Broads Authority 20 March 2015

RESOLVED

that the exempt minute of the Broads Authority meeting held on 20 March 2015 be received.

6/25 Exempt Minutes – Navigation Committee – 23 April 2015

RESOLVED

that the exempt minute of the Navigation Committee meeting held on 23 April 2015 be received.

6/26 Ludham Field Base

The Authority received a report which summarised the background and current five options available to the Broads Authority relating to the future of the Ludham Field Base.

RESOLVED

that the Authority accept the proposal of Option E set out in Appendix 3 to the report and negotiate a five year lease with a break after two years in line with the Authority's original decision.

6/27 Potential Purchase of Land for Safety Mooring and Dredging Disposal

The Authority received a report which set out the opportunity to purchase an 11 acres site which included 35 meters of steel piled river frontage for the potential use as a safety mooring, a dredging disposal site and grazing marsh in a sought after high priority location.

RESOLVED

to seek to purchase the site and authorise the Chief Executive to confirm the proposed offer on the basis of the guidance within the report, if required for the purchase.

6/28 Legal Update

The Authority received a report from the Solicitor and Monitoring Officer on the legal position concerning a judicial review and the timescales involved.

RESOLVED

that the report be noted.

The meeting concluded at 14.35pm

CHAIRMAN

Code of Conduct for Members

Declaration of Interests

Committee: Broads Authority 15 May 2015

Name	Agenda/ Minute No(s)	Nature of Interest (Please describe the nature of the interest)
James Knight	All	Director of Waveney River Centre, Ferry Marina, Toll Payer and Hire Boat Operator
Michael Whitaker	8 - 27	Toll payer, Hire Boat Operator and Chair of the BHBF