

## AGENDA

12 July 2013

10.00am

<http://www.broads-authority.gov.uk/authority/meetings/broads-authority/2013.html>

- |   | Time  |
|---|-------|
| 1. <b>To receive apologies for absence and welcome</b>  | 10.00 |
| 2. <b>Appointment of Chairman</b>   |       |
| 3. <b>Appointment of Vice-Chairman</b>  |       |
| 4. <b>Chairman's Announcements</b>  |       |
| 5. <b>Introduction of Members and Declarations of Interest</b>  |       |
| 6. <b>To note whether any items have been proposed as matters of urgent business</b>                      |       |
| 7. <b>Public Question Time</b><br>To note whether any questions have been raised by members of the public | 10.20 |

### **Questions submitted by Mrs Mollie Howes (herewith)**

#### MINUTES TO BE ADOPTED

- |   |       |
|---|-------|
| 8. <b>To receive and confirm the minutes of the Broads Authority meeting held on 10 May 2013 (herewith)</b>         | 10.30 |
| 9. <b>Summary of Progress/Actions Taken following Decisions of Previous Meetings</b><br>To note schedule (herewith) |       |

#### MINUTES TO BE RECEIVED

- |  |       |
|--|-------|
| 10. <b>To receive minutes of the following meetings:</b><br>(Available on the Authority website) | 10.40 |
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Broads Forum – 25 April 2013 (herewith)

Planning Committee – 26 April, 24 May and 21 June 2013 (herewith)

Navigation Committee – 6 June 2013 (herewith)

Broads Local Access Forum – 12 June 2013 (herewith)

## PRESENTATION

11. **Visitor Centre Development Opportunities** 11.00  
 Report by Director of Operations (herewith)  
 Presentation by Wilkinson King, Architect

## STRATEGY AND POLICY

12. **Strategic Direction** 11.20  
 Report by Chief Executive (herewith)  
*To include:*
- *Progress on Strategic Priorities for 2013/14*
  - *Progress on Placemaking Exercise*
  - *Valuing England's National Parks*
  - *Love Your National Parks Campaign*
13. **Financial Performance and Direction**  
 Report by Chief Executive and Head of Finance (herewith)  
*To include:*
- *Implications of the Comprehensive Spending Review*
  - *Summary of Statement of Accounts 2012/13*
  - *Earmarked Reserves 2013/14*
  - *Proposed Revised Monitoring Format for 2013/14*
  - *Chief Executive Delegations re Payments to Staff*
14. **Broads Local Plan: Broads Sites Specifics Policies Development Plan Document (DPD)**  
 Report by Planning Policy Officer (herewith)

**Members who have already received Appendices A and B through Planning Committee, please bring your copy with you to the meeting.**

15. **The Promotion and Marketing of the Broads**  
 Report by the Chief Executive (herewith)

## PROJECT MONITORING AND UPDATES

16. **Implications of the Breydon Water Hydromorphic and Engineering Study** 13.00  
 Report by Environment and Design Supervisor (herewith)

## GOVERNANCE AND ADMINISTRATION

17. **Committee Membership and Members Appointments** 13.20  
 Report by Head of Governance and Executive Assistant (herewith)

## REPORTS FOR INFORMATION

18. **The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code**
19. **Construction and Maintenance 2012/13 Outturn and 2013/14 Progress**  
Report by Head of Construction and Maintenance (herewith)
20. **Annual Report of the Broads Local Access Forum**  
Report by Senior Waterways and Recreation Officer (herewith)
21. **Sustainable Development Fund Annual Report 2012/13**  
Report by Administrator, Sustainable Development Fund Panel (herewith)
22. **Feedback from Lead Members and those appointed to represent the Authority**
23. **To note the date of the next meeting - Friday 20 September 2013 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**

## MATTERS FOR DECISION

24. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972**
25. **To answer any formal questions of which due notice has been given**
26. **Exclusion of the Public**  
The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the items below on the grounds that they involve the likely disclosure of exempt information as defined by Paragraphs 1, 3 and 6 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information

14.00

Time

27. **To receive and confirm the exempt minutes of the Broads Authority meeting held on 10 May 2013 (herewith)**
28. **Ludham Field Base**  
Report by Asset Officer (herewith)
29. **Wayford Mill Update**  
Report by Chief Executive (to follow)

Contact officers are shown at the end of each report. Members are welcome to raise questions and make observations in advance of the meeting with the appropriate officer.