

Committee Membership and Member Appointments
Report by Head of Governance and Executive Assistant

Summary: This report seeks approval for the Broads Authority member appointments to committees until the Annual Meeting in July 2014, the appointment of Lead Members, the appointment of members to Outside Bodies and the appointment of a member to the Boat Safety Standards Appeals Panel.

Recommendations:

- (i) That the Broads Authority member appointments to the Planning, Financial Scrutiny and Audit, and Navigation Committees, as set out in paragraph 1.2 of this report, be confirmed for the period until the Annual Meeting in July 2014.
- (ii) That the Chief Executive and Chairman be given delegated authority to appoint the new member from Norfolk County Council to the Planning Committee until the Annual Meeting in July 2014.
- (iii) That the Lead Members, as set out in Section 2 of this report, be confirmed for the period until the Annual Meeting in July 2014.
- (iv) That members be appointed to represent the Authority on the outside bodies as set out in paragraph 3.5 until the Annual Meeting in July 2015.
- (v) That Sir Peter Dixon be appointed to serve on the Boat Safety Standards Appeals Panel until the Authority's Annual Meeting in July 2015.

1 Committee Membership

- 1.1 The membership of committees for the forthcoming year is formally reviewed at the Authority's Annual Meeting.
- 1.2 It is recommended that the Broads Authority member appointments to the Planning, Financial Scrutiny and Audit, and Navigation Committees, as set out in the following table be confirmed until the Annual Meeting in July 2014.

Planning Committee	
Fourteen Broads Authority members:	
Mr M Barnard	Dr J M Gray
Miss S Blane	Mrs L H Hempsall
Mrs J Brociek-Coulton	Dr J S Johnson
Professor J A Burgess	Mr P E Ollier
Mr N Dixon	Mr R Stevens
Mr C Fox	Mr P Warner
Mr C Gould	Norfolk County Council Vacancy
Financial Scrutiny and Audit Committee	
Five Broads Authority members:	
Chairman of the Authority	
Vice Chairman of the Authority	
Mr N Dixon	
Mr P Durrant	
Mr G McGregor	
Navigation Committee	
Five Broads Authority members:	
Mr K Allen	
Miss S Blane	
Sir P Dixon	
Mr P Durrant	
Mrs L H Hempsall	
Plus eight appointed members:	
Mr L Betts	
Mr D A Broad	
Mr A Goodchild	
Mr P Greasley	
Mr M Heron	
Mr J Knight	
Mr P E Ollier	
Mr M Whitaker	

- 1.3 It should be noted that there is currently one vacancy on the Planning Committee awaiting an appointment of a new member from Norfolk County Council. Unless the name of the appointee is known in time for the Authority's meeting on 12 July 2013, it is recommended that the Chief Executive and Chairman be given delegated authority to make the appointment.

- 1.4 The eight co-opted members of the Navigation Committee are appointed for a three year term until the Annual meeting in 2014. A report will be brought to the Authority in November 2013 with the proposed timetable for the 2014 appointment round.

2 Lead Members

- 2.1 The Authority revised its list of Lead Members in September 2011. The current list of Lead Members is set out in the following table.

Topic	Lead Member
Broads Flood Alleviation Project	Phil Durrant
Climate Change and the Valley Approach	John Sharpe
Communication Strategy	Vacany
Equalities	Vacancy
Safety Management	Phil Ollier
Sustainability	Vacany
Sustainable Tourism	David Broad

- 2.2 Following the cessation of the appointments of Mr Peter Frost, Mr Paul Rice and Ms Rashmi Varma to the Authority, the positions of Lead Members for Communication Strategy, Equalities and Sustainability are now vacant. Members are invited to consider whether to appoint members to undertake these roles or whether the tasks should be undertaken collectively by the full Authority. It is considered that, as the Authority now has a robust Communication Strategy, the rationale for retaining this particular Lead Member role has diminished. Following consultation with the Chairman, potential replacements for two of these Lead Member roles have been identified as follows:

- Equalities: Peter Warner.
- Sustainability: Sir Peter Dixon..

- 2.3 Once the appointment of any new Lead Members are confirmed, it is recommended that the appointment of all Lead Members be confirmed for the period until the Annual Meeting in July 2014.

3 Appointments to Outside Bodies

- 3.1 The Authority is invited by various organisations, groups and bodies to appoint a member to represent its interests on that body. The list of outside bodies on which the Authority is currently represented, together with the currently appointed members is set out in Appendix 1 to this report. Members are invited to consider the level of Broads Authority representation on these outside bodies. Should the Authority wish to maintain the level of representation on these outside bodies, appointments will need to be made.

3.2 There are currently vacancies on the following outside bodies:

- Campaign for National Parks (CNP). This is a single appointment.
- How Hill Trust. The Authority appoints two members to the Trust and there is currently one vacancy.
- Norfolk Mills and Pumps Trust. The Authority appoints two members to the Trust and there are currently two vacancies.
- Sustainable Development Fund Panel. This is a single appointment.

3.3 Following consultation with the Chairman, potential replacements for these outside bodies have been identified as follows:

- Campaign for National Parks: Peter Warner.
- How Hill Trust: Robert Stevens.
- Norfolk Mills and Pumps Trust: Jacquie Burgess.
- Sustainable Development Fund: Kelvin Allen.

3.4 In particular members should note that the Norwich Joint Rivers Issue Group was specifically referenced during the Review of Consultative Arrangements. This Group has not met for some time and Norwich City Council (who are the conveners) have no plans for the Group to continue. The Review of Consultative Arrangements Working Group considered that there should be a move towards integrating work previously undertaken by this group into the new Parish Forums in order to engage with the wider communities and avoid duplication.

3.5 The term of appointment to these outside bodies is normally two years, with the exception of the ex-officio appointments. Once members have determined which Groups the Broads Authority should maintain representation on and appointed members to any vacancies, it is recommended that all appointments to outside bodies be made until the Authority's Annual Meeting in July 2015.

3.6 The Authority is also required to appoint a member to the Boat Safety Standards Appeals Panel. It is recommended that Sir Peter Dixon be re-appointed as the Broads Authority representative for this Panel until the Authority's Annual Meeting in July 2015.

4 Financial Implications

4.1 Provision has been included in the budget to cover the costs of members' allowances and other costs incurred whilst on approved duties. Members of the Planning Committee and Lead Members are currently eligible to receive a Special Responsibility Allowance of £523 per annum (a member may only claim one such allowance at any one time).

Background papers: Nil

Author: John Organ
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Broads Plan Objectives: None

Appendices: APPENDIX 1 - Broads Authority Appointments to Outside Bodies

Broads Authority Appointments to Outside Bodies

Outside Bodies	Representative	Committee and Date	Appointed Until
Association of National Park Authorities Executive Committee	Chairman	Broads Authority 18 July 1997	Ex-officio ongoing
Broads Local Access Forum	Mr D Broad	Broads Authority 23 September 2011	July 2013
Broads Tourism	Mr D Broad	Broads Authority 23 September 2011	July 2013
Campaign for National Parks (CNP)	Vacancy		
English National Park Authorities Association	Chairman	Broads Authority 23 September 2011	Ex-officio ongoing
Greater Norwich Development Partnership	Dr M Gray	Broads Authority 13 July 2012	July 2013
How Hill Trust	Vacancy Mrs S Blane	Broads Authority 23 September 2011	July 2013
Norfolk and Suffolk Broads Charitable Trust	Dr J S Johnson Mr L Baugh	Broads Authority 23 September 2011	July 2013
Norfolk Mills and Pumps Trust	Vacancy Vacancy		
Norwich Joint River Issues Group	Mr P Ollier Mr R Stevens Mr J Knight Mr M Heron	Broads Authority 23 September 2011	July 2013
Sustainable Development Fund Panel	Vacancy		
Whitlingham Charitable Trust	Mrs S Blane Mrs S Thomson (South Norfolk District Council) Mr J Sharpe Mrs J Brociek-Coulton	Broads Authority 23 September 2011	July 2013