Summary of Progress/Actions Taken following Decisions of Previous Meetings

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) Ludham Bridge Footpath link to St Benets	 Formal agreement with landowner to be signed 	Senior Waterways and Recreation Officer	Progress being made. Awaiting final confirmation from landowners. Crown Estates confirmed their acceptance at their meeting on 4 November. It is hoped that agreement will be completed by the end of June 2014 and that works can be carried out in 2014.
18 January 2013 Minute 4/30 (Exempt) Purchase of Moorings	• That the proposed purchase of the site for the protection and enhancement of 24 hour moorings be approved in accordance with the costs set out in the report,funded from the dredging disposal site reserve account.	Director of Operations/ Asset Officer	Planning Application approved 6 August 2013 subject to S106 Agreement that has now been completed and the purchase is being progressed by solicitors. The landowner has now received vat advice from the HMRC and therefore the purchase can proceed.
12 July 2013 Minute 1/14 Broads Local Plan: Broads Site Specifics Policies Development Plan Document (DPD)	 That the Site Specifics DPD as presented be endorsed and that it be approved for public consultation for nine weeks (between 9.00am on Monday 15 July 2013 and 	Director of Planning and Resources/ Planning Policy Officer	Examination Hearings took place on 12 and 13 February 2014. The public consultation period for the modifications to the Site Specifics DPD recommended by the Planning Inspector

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	 4.00pm on Friday 13 September 2013. That authority be delegated to the Chief Executive to submit the Sites Specifics DPD to the Planning Inspectorate on assessment of the comments received after the public consultation (publication) ends subject to no new major issues being raised. 		 was held between 17 March to 25 April 2014. It is hoped that a report will be submitted to the July meeting of the Authority, but this is dependent on receipt of the Inspector's report.
20 September 2013 Minute 2/12 Agri-Environment Scheme and the Value of Grass Marsh in Broadland	 That the legacy of public support for grass marshes and traditional grazing management in the Broads be noted. That the proposed 5 point plan of action as set out in the report at paragraphs 4.1 be endorsed including: engagement and awareness raising with partners and landowners; and re-appraisal of Halvergate Conservation Area. 	Senior Ecologist/ Historic Environment Manager	Questionnaire agreed and sent out by contractor undertaking the grazing marsh landowner business decisions and values survey. Report awaited.Various meetings held with landowners to consider how a catchment approach can help maintain important biodiversity and landscape. Catchment Plan will incorporate farmers views and identify measures, priority locations and funding potential for management options.Re-appraisal of Halvergate Conservation Area underway. Draft considered and

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	 That the Authority be appraised of progress and evaluation. 		approved by Planning Committee on 25 April 2014 for public consultation.
22 November 2013 Minute 3/14 External Funding Opportunities and Income Generation Members were requested to provide the Chairman with any further suggestions, comments and/or expressions of interest in being involved in taking matters forward following the meeting.	 that the Authority continues to maximise EU and similar major funding sources, ensuring that the Authority does not jeopardise these by pursuing other, potentially smaller sources of funding; that the Authority continues to pursue its main sponsorship initiatives in partnership with the national parks through the medium of National Parks UK; that Members provide guidance on the scope and limits for the Authority's "commercial" 	Titus Adam and Management Team	Officers investigating options for further European funding. Recognition by national parks that the UK offers the best opportunity for corporate sponsorship is beginning to deliver results. The television campaign from the Airwick sponsorship launched. Chief Executives of the 15 national parks in the UK working together on a programme for taking forward corporate sponsorship to be considered by the Chairs at their meeting in July. Phil Durrant as the lead member will be consulted on commercial opportunities as they arise.

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	approach to its activities as outlined in paragraphs 8.13 and 8.18 of the report;		
	• that priority for external funding is given to the priority projects including the potential improvement of public facilities at Whitlingham Country Park and dredging to improve water quality and depth;		Meeting with Heritage Lottery Fund held on 13 March to look at opportunities for the Broads.
	• that engagement with New Anglia (the Local Enterprise Partnership), through which European and some other sources of government funding are being channelled, continues to be given a high priority; and		Officers contributing to the development of the Strategic Economic Plan.
	• that a further report to the Authority be made next year on the outcome of the Defra funded		Draft report is of limited value. Contents of the final report will be reviewed when it is published to consider whether a report to the Authority on this specific issue is

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	research on "how national parks can maximise their funding from all sources".		warranted. Update (report to July meeting?)
21 March 2014 Minute 5/18 Port Marine Safety Code: Itegrated Management System – Hazard identification and Review and updated Safety management System.	 Integrated Safety Management System adopted including support for development of detailed supporting operational procedures Examine adequate means of reviewing the procedures both internally and externally to insure the policy is robust 	Head of Safety Management	Meeting has been arranged for 5 June with lead member for Safety to discuss potential for closer integration.
21 March 2014 Minute 5/20 Navigation Committee Engagement	• Provision of a briefing note to all members providing further clarification on the Communications Strategy and role of members	Head of Communications	To be provided when new Head of Communications in post.