

Summary of Progress/Actions Taken following Decisions of Previous Meetings

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
<p>13 July 2012 Minute 1/13 21 September 2012 Minute 2/16 Update on Transfer of Responsibilities for Breydon Water and the Lower Bure</p>	<ul style="list-style-type: none"> • The Authority agreed to proceed with the immediate maintenance and management issues by authorising officers to: <ul style="list-style-type: none"> – develop a tender and award a contract for the hydraulics/sediment modelling of Breydon Water so that the role of the Turntide Jetty in particular can be assessed (at a cost of up to £60,000); – purchase a more appropriate vessel for patrolling Breydon Water and the Lower Bure in the region of £100,000 to £120,000; and – install lay by moorings at Breydon Bridge (approx 	<p>Chief Executive and Director of Operations</p>	<p>Matters being progressed.</p> <p>Contract for hydraulics/sediment modelling of Breydon Water awarded and now proceeding. Workshop planned for 18 April to report on draft outputs.</p> <p>“Spirit of Breydon” launched on 13 March 2013.</p> <p>Design of layby moorings ongoing, user consultation took place in January prior to</p>

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	<p>£50,000).</p> <ul style="list-style-type: none"> • That officers exercise discretion in accordance with the Authority's adopted Enforcement Policy in dealing with any breaches of the current arrangements. • That the view that officers are taking in regard to charges for jet skis transiting the Lower Bure be noted and endorsed. 		finalising design and location.
<p>16 March 2012 Minute 4/34 Removal of Unsafe Vessel</p>	<ul style="list-style-type: none"> • That the Authority, having taken all reasonable steps to obtain compliance with the Construction Standards, agrees in principle to exercise the powers set out in Section 20 of the Broads Authority Act 2009 in respect of the unsafe vessel. • That the Chief Executive be authorised to remove this unsafe vessel from the Broads navigation area and 	Director of Operations and Head of Safety Management	<p>Letter sent to local authorities to investigate alternative options.</p> <p>Being progressed, legal advice being sought on the process prior to serving notices. Legal advice now received, notice served, which requires remedial action by 21 March 2013.</p>

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	adjacent waters in the interests of public safety and the safety of the owner subject to legal advice and negotiations with other appropriate organisations after the necessary steps had been taken.		
21 September 2012 Minute 2/13 The Role of the Broads Authority in Tourism	<ul style="list-style-type: none"> • That the Authority continues its direct role in promoting tourism in the Broads working in partnership with the business grouping Broads Tourism, as described in the report. • Establishment of new post located within Communications Team to focus on the promotion and marketing of the Broads and to work in close cooperation with Broads Tourism and other relevant organisations. • Further consideration to be given to the level of project funding to be allocated in 	Chief Executive/ Director of Planning and Strategy	Members agreed to support a new Tourism post at meeting on 21 September 2012. Broads Tourism consulted on job description before recruitment to new post. Navigation Committee considered report at meeting of 11 October 2012. Meeting to be arranged with BMF, RYA, NSBA and BHBF to include discussion on this item.

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	<p>future years in close co-operation with Broads Tourism and other funding bodies and organisations including Norfolk and Suffolk County Councils in line with the Broads Sustainable Tourism Strategy and the Broads Plan.</p> <ul style="list-style-type: none"> Navigation Committee to be further consulted on the funding arrangements involving navigation expenditure for the new post in the Communications Team. 		
<p>21 September 2012 Minute 2/15 Site Specific Policies Development Plan Document – Review of Consultation and Approval of Development Plan Document Submission</p>	<ul style="list-style-type: none"> Contents of Consultation Report noted. Draft Proposed Site Specific Policies DPD approved for formal publication and submission to examination for eventual adoption subject to inclusion of amendments to Model Policy as tabled. 	<p>Director of Planning and Strategy/ Planning Policy Officer</p>	<p>Consultation took place between 1 November and 13 December 2013.</p> <p>Consultation now closed. No significant issues raised as a consequence.</p> <p>New Planning Policy Officer recruited but will not take up post until April. Formal Submission delayed to accommodate this and to allow for final legal check to take place.</p>

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	<ul style="list-style-type: none"> • Authority delegated to Chief Executive to: <ul style="list-style-type: none"> – make minor amendments to proposed Sites DPD in advance of publication; – finalise supporting documents; and – finalise the format of proposed adopted policies map. • Authority delegated to Chief Executive in consultation with Chairman of BA and Planning Committee, or, if time allows, to Planning Committee to suggest to Inspector conducting the examination any minor changes to the Proposed DPD required to address matters arising during publication or examination, unless these raise significant issues not previously considered by the Authority. 		
21 September 2012 Minute 2/18	<ul style="list-style-type: none"> • That the Authority proceeds to make the byelaws as 	Solicitor	An advert was placed in the EDP on 21 December 2012 advising on the intention

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Whitlingham Country Park Byelaws	attached to the report as Appendix 1 subject to technical amendments as required by the Solicitor for submission.		for the Byelaws to be made, with a one month window for representations to be made to Defra. Sealed copy of the Whitlingham Country Park Byelaws 2012 and a further copy sent to Defra for confirmation by the Secretary of State on 29 January 2013. No response received. Further letter sent on 25 February 2013. Awaiting confirmation from Defra.
23 November 2012 Minute 3/10 Growth and Infrastructure Bill	<ul style="list-style-type: none"> • That the approach taken by National Parks England as supported by the Chairman be endorsed. • That the proposals being put forward by National Grid be noted and officers continue to work with its neighbouring authorities to respond to these. 	Chairman/ Chief Executive/Director of Planning and Strategy	<p>The Growth and Infrastructure Bill has passed through the House of Commons. The Second Reading in the House of Lords was held in January.</p> <p>Meeting due to be held between National Grid and Tim Yeo MP on 4 February 2013</p> <p>Following representations made by ENPAA during debate in Committee in the Lords on the Growth and Infrastructure Bill, the NPAs have been invited to participate in discussions on preparing the Code of Best Practice on siting broadband cabinets and overhead wires. Meeting due to be held on 5 March 2013.</p>
18 January 2013	<ul style="list-style-type: none"> • Formal agreement with 	Senior Waterways and	All landowners in agreement in principle.

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Minute 4/8(4) (Broads Local Access Forum Minute 1/9) Ludham Bridge Footpath link to St Benets	landowner to be signed	Recreation Officer	One landowner has yet to agree the terms of the permissive footpath agreement. Officers continuing to follow up.
18 January 2013 Minute 4/9 Whitlingham Country Park: Next Stage of Development	<ul style="list-style-type: none"> • That a small task and finish member working group be set up to work with the Whitlingham Trustees and officers on developing the ideas for the expansion of the educational and visitor facilities at the site. • That in addition to those Authority members on the Whitlingham Charitable Trust, Louis Baugh and Peter Dixon be appointed to the member working group to steer the Authority's input and report back to the Authority as it develops. 	Director of Operations	Meeting with Whitlingham Charitable Trust, members and key partners held on 20 March 2013 to consider the requirements and next steps of proposed development.
18 January 2013 Minute 4/16 Wakeboarding and Trial Findings and Proposed	<ul style="list-style-type: none"> • That the trial of wakeboarding including 'getting air' is approved to take place on the River Yare 	Head of Safety Management	Being Progressed

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Zone Variations	<p>Zones 2 and 4 and the River Waveney Zones 3, 4 and 5 for the year 1 April 2013 until 31 March 2014.</p> <ul style="list-style-type: none"> • That the times when water skiing and wakeboarding can take place on the River Waveney are varied as set out in the schedule (Appendix 4). • That the form of Wakeboarding including 'getting air' is approved to take place alongside water skiing on the River Yare Zones 3 and 5 and the River Waveney Zone 1 from 1 April 2013. • That the permit conditions set out in appendix 5 are approved. • That the Water Ski Review Panel's findings following a review of the remaining trial of wakeboarding be brought 		

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	back to the Authority.		
18 January 2013 Minute 4/30 (Exempt) Purchase of Moorings	<ul style="list-style-type: none"> • That the proposed purchase of the site for the protection and enhancement of 24 hour moorings be approved in accordance with the costs set out in the report. • That the dredging disposal site reserve account specified within the report be used to fund the purchase. 	Director of Operations/ Asset Officer	Agreement in principle has been achieved with the landowner.