

Summary of Progress/Actions Taken following Decisions of Previous Meetings

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) Ludham Bridge Footpath link to St Benets	<ul style="list-style-type: none"> Formal agreement with landowner to be signed 	Senior Waterways and Recreation Officer	<p>Agreements currently with landowners for formal approval</p> <p>Programme of works is being discussed with Operations Directorate.</p>
20 March 2015 Minute 5/15 External Funding Opportunities and Income Generation Members received a report on the proposals for external funding opportunities and identification of four potential pathways.	<p>The following actions to be undertaken:</p> <ul style="list-style-type: none"> A prospectus for engagement with local businesses is prepared in tandem with the Broads Plan Review setting out opportunities for local companies to engage with the Authority on a range of areas including volunteering, training for staff, secondments and sponsorship Discussions to be held with the Broads Charitable Trust to review the progress it is making and the scope for closer collaboration The scope for deeper 	Head of Strategy and Projects	<p>Initial conversations held about programming in work on the prospectus for the late summer</p> <p>The first round HLF Landscape Partnership Scheme application was submitted on 27 May 2015</p> <p>The HLF are due to decide on Landscape Partnership applications in October and members will be updated.</p> <p>The June edition of Water, Mills and Marshes: the Broads Landscape Partnership newsletter is available here http://bit.ly/Newsletter_No4_June2015</p> <p>Further information about the project is available on the Water, Mills and Marshes web</p>

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	<p>relationship with UEA be explored but not to the exclusion of other Universities</p> <ul style="list-style-type: none"> Consider the potential of crowdfunding for specific Broads Authority projects 		pages here.
<p>16 May 2014 Minute 6/11</p> <p>15 May 2015 Minute 6/8 Catfield Water Abstraction</p>	<p>That the convening of a research seminar in the autumn in order to facilitate greater understanding on fen hydrology and ecology and advise on the timing of the next Fen survey, be supported</p>	<p>Senior Ecologist</p>	<p>Officers are working with relevant key partners - EA, NE (nationally and locally) and RSPB to consider survey and research priorities for fens and seeking EU funding for fen research. Not proposing to hold a Seminar at this stage.</p>
<p>20 March 2015 Minute 5/14 Geldeston Woodland</p>	<ul style="list-style-type: none"> That the Chief Executive be authorized to accept on behalf of the Authority, the bid made by the River Waveney Trust on the basis that the copse would remain as a public amenity and that the Authority have first option on the sale for the same price, if the River Waveney Trust did not wish to continue as landowners. 	<p>Asset Officer</p>	<p>The transfer of ownership of papers have been drafted and are now with the River Waveney Trust for review.</p>
<p>23 January 2015 Minute 4/8</p> <p>20 March 2015 Minute 5/10 Stakeholder Surveys Analysis</p>	<ul style="list-style-type: none"> Report and findings noted and welcomed Proposed Action Plan in response to survey results endorsed Support for exercise to be 	<p>Director of Planning and Resources</p>	<p>A successful meeting was held with Hire boat Operators on 25 June 2015 to discuss the issues in response to the Stakeholder Surveys results.</p>

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	repeated in five years' time as part of strategic approach in formulating its Broads Plan and its priorities, provided finances allow		
23 January 2015 Minute 4/9 Branding the Broads	<ul style="list-style-type: none"> The brand "Broads National Park" adopted for marketing related purposes with immediate effect using the powers in Section 111 of the Local Government Act 1972. Branding Guidelines to be produced for staff and other organisations use – additional £5,000 allocated to Communications Budget for 2015/16 for implementation of appropriate signage in collaboration with other organisations. 	Chief Executive/Head of Communications	Following Broads Authority approval, internal and external sets of branding guidelines are being developed and appropriate signage locations under investigation
23 January 2015 Minute 4/13 National Parks UK Commercial Sponsorship Project	<p>Subject to scrutiny by FSAC</p> <ul style="list-style-type: none"> Agreed in principle to establishment of new Company CLG "National Park Partnerships Limited" to oversee development of commercial sponsorship on behalf of National Park Authorities and BA in the UK. BA to become a signatory to 	Chief Executive/Chairman	<p>Financial Scrutiny and Audit Committee considered the matter at its meeting on 10 February 2015 and agreed to support the establishment of "National Park Partnerships Limited".</p> <p>The New Company is being established by National Parks UK.</p> <p>Initial contribution of £10,000 paid.</p>

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	<p>the Members' Agreement which binds all 14 of UK National Park Authorities and the BA in respect of new CLG</p> <ul style="list-style-type: none"> • BA approves signing of agreement with Dartmoor National Park Authority in respect of equal distribution of licence fees from use of the Britain's Breathing Spaces brand • Approves Initial investment of £10,000 in development of commercial sponsorship company on behalf of 15 UK National Park Authorities for which provision already made in 2014/15 budget and provision in 2015/16 for potential need for a second payment of £10,000. 		<p>Sir Peter Dixon has been appointed as a Director of the new Company</p>
<p>23 January 2015 Minute 4/15 Draft Climate Adaptation Plan</p>	<ul style="list-style-type: none"> • Draft Plan Noted and Summary approved for consultation. • Responses to be used to refine Draft Plan and Final version created for consideration later in year <p>Responses to be used to refine more technical version of Plan prior to submission to Defra in Spring 2015.</p>	<p>Head of Strategy and Projects</p>	<p>The draft Summary Climate Adaptation Plan is due on public consultation from early July to mid-September and will be live via the climate change pages next week http://www.broads-authority.gov.uk/looking-after/climate-change</p>

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<p>23 January 2015 Minute 4/18 Chief Executive Report Network Rail: Consultation document: Anglia Route Study, Long Term Planning Process</p>	<p>Proposed Response to Network Rail to be circulated to members for comment prior to being submitted to Network Rail by deadline of 3 February 2015</p>	<p>Director of Operations</p>	<p>Final Anglia Route Study to be available by August 2015</p> <p>Director meeting held on 6 May 2015</p> <p>Report to previous Broads Authority – see minutes 15-5-15. Network Rail have agreed to provide further information relating to Trowse Swing bridge and was developing options for remediation within “Norwich in 90”. A high level Liaison meeting is due to take place between officers of Broads Authority and Network Rail on 1 July and members will be updated at this meeting (10 July 2015).</p>
<p>20 March 2015 Minute 5/27 Lease of Moorings on River Thurne</p>	<ul style="list-style-type: none"> • That the principles for the lease of moorings at Oby on the River Thurne be supported • The Chief Executive delegated to finalise the details and signing of the lease. 	<p>Head of Planning/Asset officer</p>	<p>The completed lease papers are with the landowner for agreement and signature.</p> <p>Footpath diversion agreed by Planning Committee on 1 May 2015 out for consultation</p>
<p>15 May 2015 Minute 6/11 Breydon Water: Water Skiing and Wakeboarding Trial Findings</p>	<ul style="list-style-type: none"> • Authority’s preferred option to formally designate the existing zone for water skiing and wakeboarding without any additional controls • Preferred option to be the subject of consultation in accordance with provisions of the Broads Authority Act 2009 to include Broads Forum and Natural England and Review of 	<p>Head of Safety</p>	<p>Discussions due to be held with Natural England prior to consultation</p>

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	Habitats Assessment and amendments		
15 May 2015 Minute 6/13 Supporting and Developing the Role of Members	<ul style="list-style-type: none"> • Broads Authority Members be asked to volunteer for one of four Parish Forum Teams (reflecting the areas covered by the Ranger teams), and asked to participate in the development of the programme for 2015 • Annual Member Development Reviews extended to the Co-opted members of the Navigation Committee • Workshop programme to be developed • Lead Members and Appointment of Members to Outside Bodies • Broads Local Access Forum (BLAF) to be reviewed with the current members of the BLAF 	Chairman/Chief Executive	Responses received from 13 members for Parish Forum Teams. Report on Agenda (Items 14 and 15)
Minute 6/16 Construction and Maintenance Output 2014/15 and Work Plan 2015/16	<ul style="list-style-type: none"> • Work plan noted including implications relating to ongoing ability to deliver all practical work areas with changes to budget and staff time allocations 	Director of Operations	

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	<ul style="list-style-type: none"> Approved expenditure of £140k to achieve the restoration of the boardwalk at Cockshoot Dyke in 2015/16, subject to successful negotiation with landowner on the lease proposed 		<p>Mutual agreement on a new lease has not proved possible. Remedial works have been agreed with landowner and the responsibility for the structure will pass back to him.</p> <p>Planning permission granted for replacement of boardwalk on 26 June 2015</p>
Minute 6/26 Ludham Field Base (details Exempt)	<ul style="list-style-type: none"> Option E accepted – Five year lease to be negotiated 	Director of Operations/Asset Officer	Detailed negotiations are progressing
Minute 6/27 Potential Purchase of Land for Safety Mooring and Dredging Disposal (Exempt)	<ul style="list-style-type: none"> To seek to purchase the site and Chief Executive authorised to confirm proposed offer on the basis of the guidance within the report, if required for purchase and that this be funded from the Navigation Property Earmarked Reserve 	Chief Executive	Freehold transfer in progress