

Planning Committee

Heritage Asset Review Group (HARG) Minutes of the meeting held on 06 March 2020

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The meeting commenced at 13.30 following the Planning Committee meeting

Present

Chair - Melanie Vigo di Gallidoro, Harry Blathwayt, Tim Jickells and Bruce Keith.

In attendance

Sandra Beckett – Administrative Officer (Governance), Kayleigh Judson – Heritage Planning Officer, Kate Knights – Historic Environment Manager, Cally Smith – Head of Planning, Marie-Pierre Tighe – Director of Strategic Services.

1. Apologies and welcome

The Chair welcomed everyone to the meeting.

Apologies were received from Julie Brociek-Coulton and Bill Dickson.

2. Declarations of interest and introductions

Members had no other interests to declare other than those already registered.

3. Minutes of HARG meeting held on 06 December 2019

The minutes of the meeting held on 6 December 2019 were received. These had been submitted to the Planning Committee on 10 January 2020.

4. Points of information arising from the minutes

There were no other points of information to report other than the updates at this meeting.

5. Re-appraisals update: Horning and Ludham Conservation Areas

The Historic Environment Manager reported that there had been progress on both Conservation Area re-appraisals.

Ludham Conservation Area re-appraisal

The Historic Environment Manager reported that she and the Heritage Planning Officer had met with the representatives of the parish council on site. The parish council had some concerns about the inclusion of some of the properties in the south east of the site and therefore it had been agreed to remove two of these but still include the cottage. Confusion about some of the mapping was clarified. Other small amendments were made and the parish council was content with the exclusion and inclusion of some of the suggested sites and the proposed boundary which showed the extent of the village. The leaflet would now be prepared for sending out for consultation. It was intended to hold a public meeting on Saturday 21 March 2020 in the St Catherine Room in Ludham and there would be a 5-week consultation period. The comments would be brought back to the Planning Committee with a full report.

Horning Conservation Area re-appraisal

Officers had received some objections to the document from the parish council. They objected to the inclusion of Crabbetts Marsh and any area around the south of Lower Street but did not have objections to the area to be included next to the church. Concerns were expressed about the principle of having a Conservation Area and the benefits to be gained. Officers had attended a parish council meeting which unfortunately had not been as constructive as had been anticipated. The consultation would take place in April and May.

The Historic Environment Manager provided the group with a revised timetable for dealing with the Conservation Area Re-Appraisals.

Consultation Steps	Horning	Ludham
Consultation process and exhibitions in the community	April and May 2020	March and April 2020
Consultation comments collated and appraisal boundary reviewed	June 2020	May 2020
Consideration at HARG	26 June 2020	26 June 2020
Report to Planning Committee for adoption	August 2020	August 2020

The Group noted the report.

6. Quinquennial survey: review programme for 2020 Heritage at Risk

The Historic Environment Manager reported on the progress on the Quinquennial survey. There were 270 listed buildings on the register at present. The aim was to carry out surveys of 5 buildings per month. She and the Heritage Planning Officer had already started the survey and visited 24 buildings on the register so far. These were in Beccles, Bungay and Ludham. The Authority would be adopting a new recording system and copies of the sheets would be brought to the Group for information.

It was clarified that most of the initial survey work examined the external part of the building but it was the intention to engage directly with the owners.

7. Listed building issues: Heronby

The Historic Environment Manager reported that she had spoken to officers in Historic England. A report was to be presented to their management and the Authority was likely to be informed of the decision within the next two weeks.

8. Red Telephone Box removal update

The Heritage Planning Officer reported that in light of the comments at the last meeting, the Authority had lent its support to Hickling Parish Council for the retention of the red telephone box. BT had since informed the parish council that they would retain the box and the service to it. The parish council was pleased with the outcome. A Member stated that Hickling Parish Council wished to include a defibrillator within the box.

BT had made the Authority aware of their changes in the process for consultation. They would no longer consult the National Parks including the Broads Authority directly, but would be requesting that the Local Authorities consult with the National Parks and Broads Authority on their behalf.

9. Water Mills and Marshes – update on the NHLF Landscape Partnership project.

The Historic Environment provided an update on the NHLF Landscape Partnership project.

She reported that work on the mills concentrated on those in the Halvergate Marshes area. At present, work was being undertaken on site at the Six Mile House Mill at Runham off the A47. City College students were carrying out brickwork as well as joinery on 3 days a week as part of their Level 3 Assessments. The Heritage Skills workshop at City College to do joinery work was now up and running. The work being undertaken by the students contributed to their overall work experience and their final qualification with certificate would reflect the heritage skills they had gained.

Access to the site was by footpath and there would be some interpretation of the mill. It was noted that the owners of the mill lived close by.

The next project would be Herringfleet Smock Mill. Other mills in the project included Muttons Mill and Highs Mill. The latter was one of the oldest mills and was owned by Norfolk Windmills Trust. Once work was completed the mill could be taken off the Heritage at Risk register. Other mills included Stones Drainage Mill and Oby Mill. The Stracey Arms had received other NHLF funding and repairs on this mill had commenced.

The Historic Environment Manager reported that part of the project was to develop the footpath access to all Mills together with interpretation. She clarified that options for finding a specific function for the mills such as being used for generating electricity, were outside the scope of the current project.

In addition to the mills restoration project there had also been 2 Art exhibitions as well as a concert in Lowestoft, all of which had been very successful.

Members welcomed the progress made and appreciated being informed of the events as part of the WMM project.

10. Heritage at risk – Enforcement Update relating to historic buildings

The Group received a briefing on the enforcement items on the Buildings at Risk Schedule.

Manor Farm House, Ashby with Oby – A period of 10 years compliance had been given to replace the unauthorised replacement UPVC windows with timber frames appropriate to the listed building. Five had been replaced. The building was now in the process of being sold and the new owner had been in contact with the Authority through the estate agent and made aware of the situation.

8 Pirnhow Street, Ditchingham – the extension had not been completed in accordance with plans. The property was still up for sale, the estate agent had been made aware and potential buyers were being made aware of the need to regularise the development.

48 Bridge Street, Bungay – Listed outbuilding Smoke house – this has been converted. Although sympathetically converted and in accordance with Authority policies, a retrospective application was required.

11. Any other business

There was no other business to report.

12. Date of next meeting

The next HARG meeting would be held on **Friday 6 June 2020** following the Planning Committee meeting at Yare House, 62- 64 Thorpe Road, Norwich.

The meeting ended at 14.10pm

Signed by

Chair