

Application form for vessels exceeding 24m LOA to enter Broads Navigation area

Instructions

1. The application must be completed in full and received by the Broads Authority not later than 42 working days prior to the date when it is proposed that the vessel will enter the Broads.
2. Upon receipt of an application, a risk assessment shall be conducted on behalf of the Broads Authority into the proposed journey, using the details supplied by the Applicant.
3. Applications shall be sent by email to Broadscontrol@broads-authority.gov.uk
4. The Applicant must supply any further information requested by the Broads Authority as soon as practicable after this is requested.
5. Following receipt of an application duly submitted in accordance with paragraph 3, the Broads Authority in its absolute discretion may grant permission for a Large Vessel to enter and navigate within the Navigation Area.
6. The vessel movement is not approved until written approval has been received by the Broads Authority.
7. Upon the grant of a Permission, the large vessel named within the Permission may enter and navigate within the Navigation Area on the date(s) specified within the Permission, and subject to a record of the Permission being available for inspection during the journey.
8. A Permission may not be transferred, and it may be revoked at any time, for any reason, upon the Broads Authority giving notice to the Applicant.
9. Any person navigating a large vessel within the Navigation Area must comply with any conditions stated within the permission.

Guidance Notes

1. Journey Distance / Duration

Check tables of river distances in Broads tide tables, see [Tide information](#).

2. Estimated Time of Arrival

Based on speed of tow and distances (as above), taking into account Speed Limit Byelaws, see [Speed Limit Byelaws Booklet 1992](#)

3. Tidal and Depth Considerations

Depth charts are published on the website, see [Water depths and navigation notes](#). Confirm tide direction when passing any structure, such as bridges. Is tow configured to ensure sufficient control whilst manoeuvring? See [Tide information](#).

4. Bridges

Confirm bridges along proposed route including those requiring an opening. Please note for Norwich Bridges time constraints apply on bridge openings. See [Bridge heights and openings](#).

5. Potential Hazards / Controls

Any potential hazards specific to the vessel, e.g. relating to cargo (hazardous, oil, etc) or manoeuvrability that will need to be considered in the risk assessment process.

Name of Vessel:	
Name of the Master:	
Detail of vessel(s), including propulsion (where appropriate):	
Vessel dimensions, including air draft and minimum required depth:	
Details of cargo (where appropriate, including COSHH data):	
Does the passage involve Towing or Pushing: Yes No If yes, how with the tow be configured? What is the total length and width of the tow? (Please include details of tow vessels and a diagram with the proposed tow configuration).	
Departing from:	Destination:
Route to be taken (attach map), including details of bridges on route:	
Journey Distance:	Approximate Duration:
Proposed Date of Departure:	Estimated Time of Arrival:
Proposed Time of Departure:	
Tidal Considerations (time of high/low water and direction of tide during each element of the tow):	
Details of master, crew and qualifications:	
The information given above is correct to my best knowledge. If details change, I agree to notify the Authority as soon as possible.	
Name:	Signature: