

## Financial Scrutiny and Audit Committee

### AGENDA

14 February 2012  
2.00pm

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| 1. <b>To receive apologies for absence</b>   |         |
| 2. <b>To note whether any items have been proposed as matters of urgent business</b>                         |         |
| 3. <b>To receive declarations of interest</b>  |         |
| 4. <b>To receive and confirm the minutes of the Financial Scrutiny and Audit Committee meetings held on:</b> |         |
| 12 July 2011 (herewith)  | 1 – 9   |
| 23 November 2011 (herewith)  | 10 – 14 |
| 5. <b>Public Question Time</b>   |         |
| To note whether any questions have been raised by members of the public                                      |         |

### FINANCIAL PLANNING

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| 6. <b>Business Plan 2012/13 – 2014/15</b>                        | 15 – 17 |
| Report by Director of Change Management and Resources (herewith) |         |
| 7. <b>Arrangements for Future Budgeting</b>                      |         |
| Director of Change Management and Resources to report.           |         |

### FINANCIAL SCRUTINY

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| 8. <b>Consolidated Income and Expenditure 1 April 2011 to 31 December 2011</b> | 18 – 23 |
| Report by Senior Finance Assistant (herewith)                                  |         |

### AUDIT

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|---|---------|
| 9. <b>Implementation of Internal Audit Recommendations: Summary of Progress</b> | 24 – 32 |
| Report by Director of Change Management and Resources (herewith)                |         |

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10. <b>Internal Audit's Terms of Reference, Code of Ethics, Audit Strategy, Strategy and Annual Audit Plans and a Summary of Internal Audit Coverage for 2012/13</b> Report by Head of Internal Audit (herewith)	33 – 59
11. <b>Internal Audit Assurance Levels</b> Report by Director of Change Management and Resources (herewith)	60 – 63
12. <b>The Future of Local Public Audit</b> Director of Change Management and Resources to report	
<b>RISK MANAGEMENT</b>	
13. <b>Review of Strategic Risk Register</b> Report by Director of Change Management and Resources (herewith)	64 – 79
14. <b>To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4) (b) of the Local Government Act 1972</b>	
15. <b>To answer any formal questions of which due notice has been given</b>	
16. <b>To note the date of the next meeting – Tuesday 10 July 2012 at 2.00pm at Dragonfly House, 2 Gilders Way, Norwich</b>	
17. <b>Exclusion of the Public</b> The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information	
18. <b>To receive and confirm the exempt minutes of the Financial Scrutiny and Audit Committee meetings held on:</b>  12 July 2011 (herewith) 23 November 2011 (herewith)	80 – 83 84 – 85
19. <b>Dragonfly House Costs</b> Report by Chief Executive (herewith)	86 – 88

Contact officers are shown at the end of each report. Members are welcome to raise questions and make observations in advance of the meeting with the appropriate officer