

# Broads Authority

## Agenda 22 November 2019

10.00am

Yare House, Thorpe Road, Norwich, NR1 1RY

### Introduction

1. To receive apologies for absence
2. Chairman's announcements
3. Introduction of members and declarations of interest
4. To note whether any items have been proposed as matters of urgent business
5. Public question time – to note whether any questions have been raised by members of the public
6. **To receive and confirm the minutes of the Broads Authority meeting held on 27 September 2019** (Pages 4-16)
7. **Summary of actions and outstanding issues following decisions at previous meetings – to note the schedule** (Pages 17-27)

### Strategy and policy

8. **Responding to Climate Change emergency update - presentation and update**  
Presentation by Asher Minns, the Executive Director at the Tyndall Centre for Climate Change at UEA.  
Update report by CANAPE Project Manager (Pages 28-44)
9. **Proposed navigation charges for 2020/21 in the navigation area and adjacent waters** (Pages 45-59)  
Report by Chief Executive, Chief Financial Officer and Head of IT and Collector of Tolls
10. **Financial Performance and Direction** (Pages 60-160)  
Statement of Accounts 2018/19  
Consolidated Income and Expenditure from 1 April 2019 – 30 September 2019  
Report by Chief Financial Officer
11. **National Parks Branding Exercise - presentation**  
by Head of Communications and Communications and Marketing Manager

12. **Strategic Direction** (Pages 161- 177)  
Report by Head of Governance

## Governance

13. **Peer Review update** (Pages 178-181)  
Report by Chief Executive
14. **Chairs' Group – Draft Terms of Reference** (Pages 182-185)  
Report by Chief Executive
15. **Corporate Partnerships Register** (Pages 186-197)  
Report by Head of Governance
16. **Risk Management policy and register** (Pages 198-208)  
Report by Head of Governance

## Reports for information

17. The Port Marine Safety Code: To consider any items of business raised by the designated person in respect of the Port Marine Safety Code

## Minutes to be received

18. **To receive the minutes of the following meetings:**

[Navigation Committee 5 September 2019](#)

[Planning Committee 13 September 2019](#)

[Planning Committee 11 October 2019](#)

19. **Feedback from Members appointed to represent the Authority on outside bodies**

### **Outside bodies**

Broads Tourism, How Hill Trust, National Parks UK and National Parks England, Norfolk and Suffolk Broads Charitable Trust, Upper Thurne Working Group.

### **Local Authorities**

Broadland, North Norfolk, South Norfolk, East Suffolk, Norwich City, Great Yarmouth, Suffolk County, Norfolk County Councils.

20. To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to section 1008 (4)(b) of the Local Government Act 1972
21. To answer any formal questions of which due notice has been given
22. **To note the date of the next meeting Friday 31 January 2020 – at 10.00 am at Yare House, 62/64 Thorpe Road, Norwich**

23. **Exclusion of the public**

The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.

24. **To receive the Exempt Minutes of the Navigation Committee from the meeting on 5 September 2019** (Pages 209-210)

25. **Visitor Services Review** (Pages 211-217)  
Report by Head of Communications