

Summary of Progress/Actions Taken following Decisions of Previous Meetings

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
<p>21 September 2012 Minute 2/13 The Role of the Broads Authority in Tourism</p>	<ul style="list-style-type: none"> • That the Authority continues its direct role in promoting tourism in the Broads working in partnership with the business grouping Broads Tourism, as described in the report. • Establishment of new post located within Communications Team to focus on the promotion and marketing of the Broads and to work in close cooperation with Broads Tourism and other relevant organisations. • Further consideration to be given to the level of project funding to be allocated in 	<p>Chief Executive/ Director of Planning and Resources</p>	<p>Members agreed to support a new Tourism post at meeting on 21 September 2012.</p> <p>Broads Tourism consulted on job description before recruitment to new post.</p> <p>Navigation Committee considered report at meeting of 11 October 2012.</p> <p>Appointment made.</p> <p>Issue being followed up with RYA and BMF.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<p>future years in close co-operation with Broads Tourism and other funding bodies and organisations including Norfolk and Suffolk County Councils in line with the Broads Sustainable Tourism Strategy and the Broads Plan.</p> <ul style="list-style-type: none"> Navigation Committee to be further consulted on the funding arrangements involving navigation expenditure for the new post in the Communications Team. 		
<p>21 September 2012 Minute 2/18 Whitlingham Country Park Byelaws</p>	<ul style="list-style-type: none"> That the Authority proceeds to make the byelaws as attached to the report as Appendix 1 subject to technical amendments as required by the Solicitor for submission. 	<p>Solicitor</p>	<p>An advert was placed in the EDP on 21 December 2012 advising on the intention for the Byelaws to be made, with a one month window for representations to be made to Defra.</p> <p>Sealed copy of the Whitlingham Country Park Byelaws 2012 and a further copy sent to Defra for confirmation by the Secretary of State on 29 January 2013. No response received. Further hasteners have been</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
			sent in February and April 2013. Awaiting confirmation from Defra.
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) Ludham Bridge Footpath link to St Benets	<ul style="list-style-type: none"> • Formal agreement with landowner to be signed 	Senior Waterways and Recreation Officer	Draft Permissive Agreement prepared and referred to the landowners for agreement and confirmation.
18 January 2013 Minute 4/30 (Exempt) Purchase of Moorings	<ul style="list-style-type: none"> • That the proposed purchase of the site for the protection and enhancement of 24 hour moorings be approved in accordance with the costs set out in the report. • That the dredging disposal site reserve account specified within the report be used to fund the purchase. 	Director of Operations/ Asset Officer	Agreement in principle has been achieved with the landowner, but is awaiting resolution of wider development plans. The landowner's planning application for a new dyke has been submitted which has a consequence to the length of mooring to be purchased (a 40m section of mooring is to be given in lieu of visitor moorings if planning is granted) as soon as the application is determined the purchase can proceed.
22 March 2013 Minute 5/14 Breydon Water and Water Ski Zone Designation Update	<ul style="list-style-type: none"> • Assessment in Section 3 of report endorsed. • that subject to any further comments from Natural England officers be delegated to: <ul style="list-style-type: none"> ○ designate a zone for 	Director of Strategy and Resources	Feedback from Natural England (NE) received on the Appropriate Assessment in accordance with the Habitats Regulations in which NE have recommended additional control measures to allow waterskiing on Breydon Water. Permit conditions to include NE

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<p>water skiing on Breydon Water for a trial period of at least one year commencing from 1 April 2013 as set out in Appendix B of the report to the January 2013 meeting.</p> <ul style="list-style-type: none"> ○ that the proposed zone would be used for water skiing and a form of wakeboarding including/or involving manoeuvres and momentarily leaving the surface of the water, for the trial period of one year. 		<p>recommendations are in final development and waterskiing may commence in the next few weeks.</p> <p>Trial has now formally commenced, Ranger training is underway and proactive trials to be arranged with Eastern Rivers Ski Club.</p>
<p>22 March 2013 Minute 5/16 Broads Climate Change Adaptation Plan</p>	<p>Report noted – Programme of Engagement (Appendix 1 of Report) endorsed.</p> <ul style="list-style-type: none"> ● First Phase: Information sharing -building awareness and considering impact on special qualities of Broads ● Second Phase: Working with stakeholders on understanding and reviewing implications 	<p>Head of Strategy and Projects</p>	<p>Climate Change Adaptation Panel agreed way forward at meeting on 9 April. BA to lead, but with close partner support, on programme of closer engagement with priority stakeholders to work together on how to cope with the changing environment over the next 12 months.</p> <p>Member Pilot Working Group to be held in Autumn re consultation with stakeholders.</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	<ul style="list-style-type: none"> • Third Phase: Devising a framework for change • Fourth Phase: publishing a plan 		
<p>22 March 2013 Minute 5/21 Department of Transport (DfT) Funding for Cycling in National Parks</p>	<ul style="list-style-type: none"> • To Investigate with Norfolk County Council the feasibility of a bid for funding being submitted with an appropriate matching funding sum from the Authority 	<p>Head of Strategy and Projects</p>	<p>DfT have relaxed some of their matching funding requirement. Bid submitted on time in conjunction with Norfolk County Council to the Department for Transport for funding for cycling in National Parks – Match funding from the Broads Authority of £69,000 over two years (£45,000 in Year 1).</p>
<p>10 May 2013 Minute 6/10 Financial Performance and Direction: Section 3: Standing Tender List- Fen Management Contracts</p>	<ul style="list-style-type: none"> • that the establishment of a standing list of contractors for the undertaking of fen management as set out in section 3 of the report be approved. The standing list to include four as named in the report and a further 8 subject to receipt of relevant certificates. 	<p>Head of Finance and Environment and Design Supervisor</p>	<p>Evidence being gathered for final compilation of Standing Tender List.</p>
<p>10 May 2013 Minute No 6/25 Sale of Woodland</p>	<ul style="list-style-type: none"> • that the Authority proceed with the sale of the woodland on the basis of Option C as set out in the report - to sell the land by informal bid 	<p>Asset Officer</p>	<p>Legal issues regarding the septic tank are in progress and are being resolved prior to the sale of the land by informal bid process</p>

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
	process but include the LGA wording for public open space		