

## **Financial Scrutiny and Audit Committee**

### **AGENDA**

**9 July 2013**

**2.00pm**

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|--|-------|
| 1. <b>To receive apologies for absence</b>   |       |
| 2. <b>To note whether any items have been proposed as matters of urgent business</b>   |       |
| 3. <b>To receive declarations of interest</b>  |       |
| 4. <b>To receive and confirm the minutes of the Financial Scrutiny and Audit Committee meeting held on 12 February 2013 (herewith)</b> | 1 – 8 |
| 5. <b>Public Question Time</b><br>To note whether any questions have been raised by members of the public                              |       |

### **FINANCIAL SCRUTINY**

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|---|---------|
| 6. <b>Statement of Accounts 2012/13</b><br>Report by Head of Finance (to follow)  |         |
| 7. <b>Investment Strategy and Performance Annual Report 2012/13</b><br>Report by Treasurer and Financial Adviser (herewith) | 9 – 11  |
| 8. <b>Proposed Revised Monitoring Format for 2013/14</b><br>Report by Head of Finance (herewith)                            | 12 – 19 |
| 9. <b>Standing Orders Relating to Contracts</b><br>Report by Head of Finance (herewith)                                     | 20 – 39 |
| 10. <b>Review of the Effectiveness of Internal Audit</b><br>Report by Head of Internal Audit (herewith)                     | 40 – 48 |
| 11. <b>Internal Audit Annual Report and Opinion 2012/13</b><br>Report by Head of Internal Audit (herewith)                  | 49 – 68 |

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12.	<b>Annual Governance Statement 2012/13</b> Report by Head of Governance and Executive Assistant (herewith)	69 – 89
13.	<b>External Audit Plan 2012/13</b> Report by Head of Finance (herewith)	90 – 109
14.	<b>External Audit Annual Audit Fee 2013/14</b> Report by Head of Finance (herewith)	110 – 116
15.	<b>Implementation of Internal Audit Recommendations: Summary of Progress</b> Report by Head of Finance (herewith)	117 – 122

#### OTHER MATTERS

16.	<b>To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4) (b) of the Local Government Act 1972</b>	
17.	<b>To answer any formal questions of which due notice has been given</b>	
18.	<b>To note the date of the next meeting – Thursday 19 September 2013 at Yare House, 62-64 Thorpe Road, Norwich</b>	
19.	<b>Exclusion of the Public</b> The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 3 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.	
20.	<b>To receive and confirm the exempt minutes of the meeting held on 12 February 2013 (herewith)</b>	123 – 124