

Summary of Progress/Actions Taken following Decisions of Previous Meetings

Date of Meeting and Minute No.	Authority Decision(s)	Responsible Officer(s)	Summary of Progress/ Actions Taken
18 January 2013 Minute 4/8(4) (Broads Local Access Forum Minute 1/9) Ludham Bridge Footpath link to St Benets	<ul style="list-style-type: none"> Formal agreement with landowner to be signed. 	Senior Waterways and Recreation Officer	Progress being made. Scope of work to establish path is being discussed with landowners. Once work programmed, final agreements to be produced for signature.
18 January 2013 Minute 4/30 (Exempt) Purchase of Moorings	<ul style="list-style-type: none"> That the proposed purchase of the site for the protection and enhancement of 24 hour moorings be approved in accordance with the costs set out in the report, funded from the dredging disposal site reserve account. 	Director of Operations/ Asset Officer	Papers have been prepared by solicitors and are with landowner for signature.
20 September 2013 Minute 2/12 Agri-Environment Scheme and the Value of Grass Marsh in Broadland	<ul style="list-style-type: none"> That the legacy of public support for grass marshes and traditional grazing management in the Broads be noted. 	Senior Ecologist/	44 farmer questionnaire responses received about grazing marsh landowner business decisions and values survey. Final report awaited.

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	<ul style="list-style-type: none"> • That the proposed 5 point plan of action as set out in the report at paragraphs 4.1 be endorsed including: <ul style="list-style-type: none"> ○ engagement and awareness raising with partners and landowners; and ○ re-appraisal of Halvergate Conservation Area. • That the Authority be appraised of progress and evaluation. 	Historic Environment Manager	<p>Report and presentation scheduled for Broads Forum 6 November – report to BA November meeting.</p> <p>Re-appraisal of Halvergate Conservation Area approved by Planning Committee for public consultation which is due to take place in September 2014.</p>
<p>22 November 2013 Minute 3/14 External Funding Opportunities and Income Generation Members were requested to provide the Chairman with any further suggestions, comments and/or expressions of interest in being involved in taking matters forward following the meeting.</p>	<ul style="list-style-type: none"> • that the Authority continues to maximise EU and similar major funding sources, ensuring that the Authority does not jeopardise these by pursuing other, potentially smaller sources of funding; • that Members provide guidance on the scope and limits for the Authority's "commercial" approach to its activities as outlined in 	Head of Finance and Management Team	<p>Officers investigating options for further European funding.</p> <p>Phil Durrant as the lead member will be consulted on commercial opportunities as they arise.</p>

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	<p>paragraphs 8.13 and 8.18 of the report;</p> <ul style="list-style-type: none"> that priority for external funding is given to the priority projects including the potential improvement of public facilities at Whitlingham Country Park and dredging to improve water quality and depth; that engagement with New Anglia (the Local Enterprise Partnership), through which European and some other sources of government funding are being channelled, continues to be given a high priority. 		<p>Officers contributing to the development of the Strategic Economic Plan, which has now been published and is on the New Anglia Website. http://www.newanglia.co.uk/how-can-we-help-you/keep-informed-2/strategic-economic-plan/ StrategicEconomicPlan</p>
<p>11 July 2014 Minute 1/18 (<i>as part of External Funding Opportunities from November 2013</i>) National Parks UK: Corporate Sponsorship</p>	<ul style="list-style-type: none"> Progress on engaging with corporate sponsors to date noted including £3,000 received from agreement with AirWick Contribution of £10,000 agreed towards joint activity 	<p>Chief Executive</p>	<p>Report on National branding and Broads branding on Agenda. See item 8</p>

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Project	as agreed by Chairs/Vice-Chairs of National Park Authorities.		
21 March 2014 Minute 5/20 Navigation Committee Engagement	<ul style="list-style-type: none"> Provision of a briefing note to all members providing further clarification on the Communications Strategy and role of members 	Head of Communications	Revised wording to provide better clarity around engagement has been circulated to four Navigation Committee members during a meeting about wider member engagement and comments received and responded to. The revisions will be considered as part of an upcoming overall review of the Communications Strategy in light of potential branding developments.
16 May 2014 Minute 6/10 Broadland Rivers Catchment Plan	<ul style="list-style-type: none"> Plan welcomed (particularly involvement of wide range of people) and endorsed for final publication Forward work Programme for partnership in Section 5 of report supported. Seek to maximise impact of Plan with the Environment Agency and other key decision makers and organisations at a strategic level On-going importance of seeking external funding to 	Broadland Catchment Partnership Officer/Senior Ecologist	<p>Work programme being delivered including:</p> <ul style="list-style-type: none"> communicating new evidence (e.g. sediment finger printing) mapping nature's benefits (or ecosystem services) supporting the work of Catchment Sensitive Farming officers supporting assessment of high flood incident areas and upstream run-off risk

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	continue Catchment Based Approach beyond March 2015 recognised.		
16 May 2014 Minute 6/11 Catfield Water Abstraction	<ul style="list-style-type: none"> • That the key points in the technical response submitted by officers and summarised in paragraph 3.7 of the report informed by Professor Ken Rushton in Appendix 1 be noted. • That the Authority continues to engage with the Environment Agency on the matter of Catfield Water Abstraction, encouraging them to carefully review all the evidence, and the relative weight to be given to it, before reaching their view. • That the value of the Fen Ecological Survey and the need to repeat the work is recognised. • That the convening of a research seminar in the 	Senior Ecologist	<p>The Environment Agency continues to work with Broads Authority and Natural England to provide further information on the technical points raised.</p> <p>The Environment Agency's 'minded to' decision anticipated September which will be followed by consultation to those on its mailing list and published on its website. People can sign up to the mailing list for the consultation by emailing NPS-WR-lpswich@environment-agency.gov.uk</p>

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	autumn in order to facilitate greater understanding on fen hydrology and ecology and advise on the timing of the next Fen survey, be supported.		Planning for the Broadland Fen Seminar, hosted by the Broads Authority, is underway. The date for the Seminar will be set once the dates for Catfield water abstraction determination are finalised.
16 May 2014 Minute 6/13 Broads Authority 25th Anniversary Celebrations	<ul style="list-style-type: none"> • Programme of events and initiatives to celebrate and promote Broads 25th Anniversary approved. 	Head of Communications	Programme of Events finalised <ul style="list-style-type: none"> • Lecture by Professor Matless at School for Environmental Studies at UEA confirmed for 3 November 2014 at 6.30pm followed by reception. • Other events progressing as per programme
11 July 2014 Minute 1/9(4) Waste Collections <i>following the report to the Navigation Committee on 5 June 2014 (Minute 7/6(1))</i>	<ul style="list-style-type: none"> • Update provided. • the matter to be brought back to the Authority once there was a strategic solution the Authority could consider. 	Director of Operations and Asset Officer	Discussions with officers are continuing to define a strategic and cooperative approach with all the Districts and find a solution in view of the cumulative adverse impact on the tourism and economy of the area.
11 July 2014 Minute 1/10 Geldeston Woodland Sale	<ul style="list-style-type: none"> • Decision on sale of woodland deferred until November when outcome of application to register the area as community land would be known, and to enable discussions to take 	Asset Officer	Report to be prepared for Broads Authority meeting 21 November 2014.

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	place with the landlord of the Geldeston Inn, Waveney River Trust and Parish Council in order to have a strategic view of all the land in the Authority's ownership in this location.		
11 July 2014 Minute 1/13 Stakeholder Surveys	<ul style="list-style-type: none"> • Four proposed stakeholder surveys to proceed using <i>InsightTrack</i> • Increased budget of £47,355 approved with costs apportioned £26,970 to Navigation Account (PrivateBoat owners Survey and Hire Boat Operations Surveys) and £20,385 to National Park Grant (Visitors and Residents Surveys) • Standing Orders waived in interests of consistency, efficiency and professionalism in approach and based on competitive pricing and comparative testing 	Senior Waterways and Recreation Officer	<p>The Private Boat Owners Survey was further developed and a pilot survey carried out successfully before the full survey was commissioned. The full survey commenced on 9 September 2014.</p> <p>It is anticipated that all four surveys (to also include Hire Boats, Visitors and Residents) will be completed by the end of September, with an initial report of key findings being produced by the end of October.</p>

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11 July Minute 1/15 and 1/16 Broads Site Specifics Local Plan and Strumpshaw Neighbourhood Plan	<ul style="list-style-type: none"> Broads Site Specifics Local Plan adopted 	Planning Policy Officer	Plan now published and available on the Authority's website. Hard copies are being provided for Members of Planning Committee and CDs distributed to Parish Councils. http://www.broads-authority.gov.uk/data/assets/pdf_file/0009/469620/Adopted-Site-Specific-Policies-Local-Plan-11-July-2014-with-front-cover.pdf http://www.broads-authority.gov.uk/planning/planning-policies/site-specific-policies