

**Summary of Progress/Actions Taken following Decisions of Previous Meetings**

<b>Date of Meeting/ Minute No.</b>	<b>Authority Decision(s)</b>	<b>Responsible Officer(s)</b>	<b>Summary of Progress/ Actions Taken</b>
26 January 2018 Minute 4/24 <b>Transfer of Mutford Lock</b>	<ul style="list-style-type: none"> <li>The two Harbour Revision Orders are submitted and the tripartite agreement noted in the report be completed in all respects, to give effect to completing the transfer of the Lock in the Navigation Area and the ownership to the Broads Authority.</li> </ul>	Solicitor and Monitoring Officer	The two Harbour Revision Orders were published for a 42 day public consultation on 3 August 2018. No objections have been raised under either order.  The MMO is progressing the HROs.
16 March 2018 Minute 5/19 <b>Pilot Agri-Environment Scheme for the Broads</b>	<ul style="list-style-type: none"> <li>Contents of submission to Defra for pilot agri-environment scheme for the Broads, which builds on the partnership work with the National Farmers Union and local land managers and prepared with assistance of local conservation NGOs welcomed and noted.</li> </ul>	Head of Strategy and Projects/ Broadland Catchment Partnership Officer	The Broads has been registered for a test/trial of evolving elements of the new agri-environment scheme. Further details awaited from Defra. In the meantime close working continues between farmers, NFU, Natural England and environmental NGOs to collaborate on what we would wish to see in the Broads. Defra have allocated a Project Officer. Detailed planning of work packages are being finalised for submission and sign off by Defra.
28 September 2018 Minute 2/11 <b>Acle Bridge</b>	Chief Executive delegated to – <ul style="list-style-type: none"> <li>to continue discussions with the neighbouring landowner over the possibility of purchasing additional land at</li> </ul>	Chief Executive	Investigation what measures could improve highway access to the site.

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	<p>the Acle Bridge site;</p> <ul style="list-style-type: none"> <li>• to continue discussions with Great Yarmouth Borough Council for the acquisition of the toilet block;</li> <li>• to proceed with the essential repairs to the moorings at the Acle Bridge site subject to the views of the Navigation Committee;</li> <li>• to investigate whether the development of a Visitor and Education Centre could form an important element in a wider more ambitious project to improve the infrastructure for Broads tourism and raise awareness of the special qualities of the area in future; and</li> <li>• in the context of reviewing the Sustainable Tourism Strategy, to consider with members options for a wider project to enhance tourism in the Broads.</li> </ul>		<p>The sale of the toilet block from Great Yarmouth has now been completed.</p> <p>Moorings have been refurbished this winter and electric charging points will be installed later in the year.</p> <p>Dunes River Café and Provisions have been appointed to run the shop on the site and has been open for business from 16 April 2019.</p>
<p>28 September 2018 Mnute 2/12 23 November 2018 Minute 3/8 <b>National Parks Review:</b></p>	<ul style="list-style-type: none"> <li>• That the Chairs' Group together with the Chief Executive consider and provide a robust response for submission to the Review</li> </ul>	<p>Chairs Group with Chief Executive</p>	<p>Review Team expected to report in September 2019</p>

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<b>Response</b>	<p>Team based on the eight areas required of the team and guidance from Members as indicated.</p> <ul style="list-style-type: none"> <li>• The deadline response submission 18 December 2018 . Chairs' Group to meet meeting again on 5 December 2018 to finalise the response and consider the points raised.</li> <li>• Members were encouraged to submit any comments they wished to make individually to that group.</li> </ul>		
<p>1 February 2019 Minute 4/8 <b>Collaboration with Norfolk County Council</b></p>	<ul style="list-style-type: none"> <li>• that the Authority supports Norfolk County Council's aspiration for a single management structure for the Norfolk Coast Area of Outstanding Natural Beauty and the Wash, and North Norfolk Coast Natura 2000.</li> <li>• that the areas of co-operation with Norfolk County Council and the progress that is being made is noted.</li> <li>• that officers explore the possibility of more formal yet</li> </ul>	Chief Executive	Collaborative Work with Norfolk County Council on going.

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22 March 2019 Minute 5/7	<p>flexible platforms for future collaboration with Norfolk County Council focussing on procurement, bidding for external funding and staffing arrangements. (eg:A Memorandum of Understanding)</p> <ul style="list-style-type: none"> <li>Project proposal to be submitted to Norfolk County Council to be a partner in the EU Interreg programme Experience. This 3 year project involves taking forward the recent Discover England project to French and US markets and extending National Park branding. The draft budget is c £270,000 for over 3 years with a match funding contribution from the Authority of £75,013.</li> </ul>		Project proposal for BA to be a partner has been submitted.
1 February 2019 Minute 4/13 <b>UK National Parks Charity Foundation</b>	<ul style="list-style-type: none"> <li>To authorise the Chief Executive, in consultation with the Authority's Chair, to submit formal application to apply for membership and take all such incidental and consequential steps as are reasonably necessary to implement this</li> </ul>	Chief Executive	<p>Formal application submitted.</p> <p>Audit and Risk Committee considered risks involved at meeting on 5 March 2019</p> <p>UK National Parks Charity Foundation registered with the Charity Commission.</p>

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	<p>decision, including entering into any agreements and signing any legal documentation to give effect to this decision.</p> <ul style="list-style-type: none"> <li>To delegate to the Chief Executive, in consultation with the Authority's Chair, the taking of any decisions on behalf of the Authority in the running of UK National Parks Charity Foundation, including nomination or seconding of Trustees and bringing back regular reports to the Authority as necessary.</li> </ul>		<p>After consultation with the Chair and Vice-Chair of the Authority, Sir Peter Dixon has been nominated by the Broads Authority as one of the five Trustees of the new Charity.</p>
<p>22 March 2019 Minute 5/9 <b>Hosting National Parks' Communications Unit</b></p>	<ul style="list-style-type: none"> <li>Authority hosting the UK National Parks' Communications Service on the basis set out in the report and Appendix 1 of the report approved.</li> </ul>	<p>Head of Communications</p>	<p>Service Level Agreement governing the relationship of financial commitment by the 14 National Park Authorities being finalised.</p>
<p>22 March 2019 Minute 5/11 <b>Timetable of Broads Authority Meetings for 2019/2020</b></p>	<ul style="list-style-type: none"> <li>That the timetable for Broads Authority meetings for July 2019 to July 2020 be adopted subject to consultation with the Navigaton Committee</li> </ul>	<p>Administrative Officer (Governance)</p>	<p>The Navigation Committee received the Committee Timetable at its meeting on 11 April 2019. There were no objections and therefore the Timetable has been finalised to include 5 Navigation Committee meetings.</p> <p>The Scheduled date of 14 June 2019 for the</p>

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			<p>Planning Design Tour has been postponed to the Autumn to take account of other work pressures.</p> <p>The Finance and Statement of Accounts Training day for all Members is now scheduled for <b>12 July 2019</b>.</p>