

AGENDA

20 September 2013

10.00am

<http://www.broads-authority.gov.uk/authority/meetings/broads-authority/2013.html>

- | | Time |
|---|-------|
| 1. To receive apologies for absence and welcome | 10.00 |
| 2. Chairman's Announcements | |
| 3. Introduction of Members and Declarations of Interest | |
| 4. To note whether any items have been proposed as matters of urgent business | |
| 5. Public Question Time To note whether any questions have been raised by members of the public | |

Question submitted by Mr Rob McNaughton (herewith)

MINUTES TO BE ADOPTED

- | | |
|---|-------|
| 6. To receive and confirm the minutes of the Broads Authority meeting held on 12 July 2013 (herewith) | 10.15 |
| 7. Summary of Progress/Actions Taken following Decisions of Previous Meetings To note schedule (herewith) | |

MINUTES TO BE RECEIVED

8. **To receive minutes of the following meetings:**
(Available on the Authority website)

Financial Scrutiny and Audit Committee – 9 July 2013
(herewith)

Planning Committee – 19 July and 16 August 2013 (herewith)

Broads Forum – 25 July 2013 (herewith)

Navigation Committee – 5 September 2013 (to follow)

Time

PRESENTATION

9. **Education Strategy 2012-2016: Progress Report September 2013** 10.30
Presentation and Report by Education Officer (herewith)
10. **Volunteer Strategy 2013-2016: Progress Report September 2013**
Presentation and Report by Volunteer Co-ordinator (herewith)

STRATEGY AND POLICY

11. **Strategic Direction** 11.00
Report by Chief Executive (herewith)
To include:
- *Progress on Strategic Priorities 2013/14*
12. **Agri-Environment Scheme and the Value of Grass Marsh in Broadland**
Report by Senior Ecologist (herewith)
13. **Financial Performance and Direction**
Report by Head of Finance (herewith)
To include:
- *Statement of Accounts – Adoption*
 - *Consolidated Income and Expenditure from 1 April – 31 July 2013*
 - *Selective Tendering List for Photocopying Contract*
 - *Waiver of Standing Orders – PRISMA Procurement Activity*
 - *Payment of Tolls on the Hire Boat Fleet*

GOVERNANCE AND ADMINISTRATION

14. **Annual Governance Statement 2012/13** 12.00
Report by Head of Governance and Executive Assistant (herewith)
15. **Appointment Process for Co-opted Members of Navigation Committee**
Report by Head of Governance and Executive Assistant (herewith)
16. **Member Appointments to Outside Bodies**
Report by Head of Governance and Executive Assistant (herewith)

REPORTS FOR INFORMATION

17. **The Port Marine Safety Code: To consider any items of business raised by the Designated Person in respect of the Port Marine Safety Code**
18. **Feedback from Lead Members and those appointed to represent the Authority**
19. **To note the date of the next meeting - Friday 22 November 2013 at 10.00 am at Yare House, 62-64 Thorpe Road, Norwich**

MATTERS FOR DECISION

20. **To consider any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972** 13.00
 21. **To answer any formal questions of which due notice has been given**
 22. **To consider motions in which notice has been received under Standing Order 4**
- Investigation into Alternative Forms of Broads Authority Finance**
Report by Head of Governance and Executive Assistant (herewith)
23. **Exclusion of the Public** 13.15
The Committee is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 1, 3 and 6 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information
 24. **To receive and confirm the exempt minutes of the Broads Authority meeting held on 12 July 2013 (herewith)**
 25. **Wayford Mill Update**
Report by Chief Executive (to follow)

Contact officers are shown at the end of each report. Members are welcome to raise questions and make observations in advance of the meeting with the appropriate officer.