Navigation Committee Timetable of Meetings 2019/2020
Report by Chief Executive

Purpose: Following the adoption of the 2019/2020 Committee Calendar at the 22 March 2019 Broads Authority meeting, Navigation Committee members are asked to review the timetable for the coming year's Navigation Committee meetings.

1 Introduction

1.1 Members are asked to review the Navigation Committee meeting dates for the 2019/2020 timetable attached at appendix 1. (Note the next meeting is scheduled for June 13th 2019). This timetable was approved at the 22 March 2019 Broads Authority meeting subject to consultation with the Navigation Committee.

1.2 The timetable runs until the annual Broads Authority meeting in July 2020 and takes account of public holidays. There are five proposed Navigation Committee meetings in a year. Members of the Navigation Committee are also invited to attend all Broads Authority site visits including the Planning Committee Design Tour.

1.3 It has previously been agreed that urgent items including consideration of planning applications that arise outside of the scheduled meeting times can be dealt with in the following way; after consultation with the Chair and Vice-Chair details of such items would be sent to all members of the Committee for comment and the Chair and Vice Chair would subsequently determine if a formal consultation was required, and whether this needed to be face to face or could be done electronically.

1.4 Members will see from the exempt report at item 17 that there is a suggestion that the next meeting in June be replaced with a site visit.

Background papers:	Frequency of Meetings, Workshops and Site Visits report to the 14 June 2018 Navigation Committee
Author:	John Packman
Date of report:	21 March 2019
Broads Plan Objectives:	N/A
Appendices:	Appendix 1 - Draft Committee Timetable 2018/19

DRAFT Committee Timetable 2019/2020

	Day	Time	2019 July	Aug	Sept	Oct	Nov	Dec	2020 Jan	Feb	Mar	Apr	May	June	July	Aug
Planning	Fri	10.00 am	19	16	13	11	8	6	10	7	6	3	1 &29	26	17	
*Planning Cttee Site Visit * provisional if required*	*Fri*	*10.00 am*	*5**	*2**	*6**	*4**	*1/ 29*		*24**	*21**	*27**	*17**	*15**	*12**	*10**	
Broads Engage (tbc depending on topics)																
Parish Forum (tbc)					18						18					
Local Access Forum	Wed	2.00 pm			4			4			11			3		
Navigation Committee	Thu	2.00 pm			*5*	*31*			*16*			*23*		*11*		
Audit and Risk Committee	Tue	2.00 pm	23				12				3				21	
BROADS AUTHORITY	**Fri**	**10.00 am**	**26**				**22**		**31**				**22**		**24**	
BA Business if required + Member Site Visit Workshop					**27**						**20**					
Member Annual Site Visit	**Thu**		**4**												**2?**	
New Members Induction Day	Wed															
Bank Holidays			26 Aug 2019, Christmas Wed 25 & Thurs 26 Dec, Wed 1 Jan													
Good Friday Easter Monday			10 April 2020, 13 April 2020													
Spring and Summer			4 May and 25 May 2020, 31 August 2020													