

Broads Authority

22 May 2020

Agenda item number 7

Summary of progress

Report by Administrative Officer

Title	Meeting date	Lead officer	Summary of actions	Progress so far	Target date
Transfer of Mutford Lock	26/01/2018	John Packman	That the two Harbour Revision Orders are submitted and the tripartite agreement noted in the report be completed in all respects, to give effect to completing the transfer of Mutford Lock in the Navigation Area and the ownership to the Broads Authority.	Aug 2018: The two HROs published for 42-day public consultation on 3 Aug. No objections have been raised under either order. MMO progressing HROs - anticipated to be determined by end July 2019. Feb 2020: Final determination of HROs still awaited; Chairman took matter up informally with MMO at meetings in Dec 2019 and 12 Feb 2020. Date for final determination unknown. 28 Feb 2020: BA in phone conference with MMO and other parties to satisfy latest MMO questions.	31/07/2019
Pilot agri-environment scheme for the Broads (Broads Test and Trial of ELMS)	16/03/2018	Andrea Kelly	Content of submission to Defra for pilot agri-environment scheme for the Broads, which builds on the partnership work with the National Farmers Union and local land managers and prepared with assistance of local conservation NGOs, welcomed and noted.	Oct 2019: Defra awarded Broads Test and Trial contract. Sub-contracts awarded to Natural England, Norfolk Farming Wildlife Advisory Group and facilitator. Nov 2019: Broads Test and Trial published on website. Project investigating payments, management interventions, monitoring and verification of interventions. 13 Nov 2019: First partnership workshop with 63 farmers and land managers hosted by BA, NFU, Natural England, Norfolk Farming Wildlife Advisory Group and facilitator, excellent participant feedback. https://www.broads-authority.gov.uk/looking-after/projects/environment-land-management-system . Workshop report circulated to Steering Group and participants and interested parties. 10 Feb 2020: Defra ELMs team and Broads farmer site visit. Mar-May 2020: Objective 2 - Developed detail and viability of management interventions and scheme tiers for grazing marsh and fen/reedbed habitats; reviewed Site Emission Tool (carbon calculator) from similar habitats to trial from June 2020. Objective 3 - Trialled self-assessment form for fen and fen meadow in liaison with RSPB.	30/10/2020

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				<p>Objective 4 - Assessed local board roles and membership.</p> <p>Objective 5 - mapped information to inform collaboration around the Broads.</p> <p>29 April 2020: Submitted contract variation to Defra for extension from June-Oct and additional budget to collect data. Defra invited BA to submit costs for up to date fen management work.</p> <p>May 2020: Preparing online surveys and pre-recorded presentations.</p>	
Acle Bridge	28/09/2018	John Packman	<p>Chief Executive delegated –to continue discussions with the neighbouring landowner over the possibility of purchasing additional land at the Acle Bridge site;to continue discussions with Great Yarmouth Borough Council for the acquisition of the toilet block;to proceed with the essential repairs to the moorings at the Acle Bridge site subject to the views of the Navigation Committee;to investigate whether the development of a Visitor and Education Centre could form an important element in a wider more ambitious project to improve the infrastructure for Broads tourism and raise awareness of the special qualities of the area in future; andin the context of reviewing the Sustainable Tourism Strategy, to consider with members options for a wider project to enhance tourism in the Broads.</p>	<p>Ownership of toilet block transferred from Great Yarmouth Borough Council to BA.Repairs to moorings at Acle Bridge and installation of electric charging points included in work programme for Winter 2019/2020.</p> <p>Nov 2019: Acle Bridge site in Visitor Services Review (Exempt report) on BA agenda 22/11/19.</p> <p>Feb 2020: Piling works started at Acle Bridge 24-hour moorings. Phase 1 to renew 110m of piling, install new mooring path and three electric charging points. Works to extend beyond Easter and involve moorings, section of Weavers Way, car park and toilet area. 55-metre section of mooring to be left open on upstream end for boaters to moor during works. Footpath access from mooring only available for pedestrians heading towards Oby and Thurne. Weavers Way public footpath through construction site closed until project completion. Advance notices installed on Weavers Way. Works monitored and areas of site opened as soon as safe to do so.</p>	31/01/2020
National Parks Review: Response	28/09/2018	John Packman	<p>That the Chairs' Group, together with the Chief Executive, consider and provide a robust response for submission to the Review Team based on the eight areas required of the team and guidance from Members as indicated.</p> <p>The deadline response submission 18 December 2018 . Chairs' Group to meet again on 5 December 2018 to finalise the response and consider the points raised.</p> <p>Members were encouraged to submit any comments they wished to make individually to that group.</p>	<p>Sept 2019: Landscapes Review Final Report published 21 Sept. Awaiting Government response to review.</p> <p>https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/833726/landscapes-review-final-report.pdf</p> <p>Nov 2019/Jan 2020: Members received preliminary paper for discussion. Report on 31 Jan highlighted Review's 27 proposals and asked Members to consider BA priorities for more detailed discussion. Agreed to focus on where BA already taking action in line with Broads Plan, and where resources allow.</p> <p>Mar 2020: Issues for future discussion: Climate change and carbon capture; Biodiversity and future of agriculture; Promoting wider participation with National Parks on health and wellbeing benefits; Explore Proposal 21 Welcoming new landscaping approaches in cities and the coast - e.g. Norwich City as a National Park City.</p> <p>May 2020: Report and presentation on climate change to be given at BA meeting 24 July 2020.</p>	24/07/2020

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Collaboration with Norfolk County Council	01/02/2019	John Packman	That the Authority supports Norfolk County Council's aspiration for a single management structure for the Norfolk Coast Area of Outstanding Natural Beauty and the Wash, and North Norfolk Coast Natura 2000. That the areas of co-operation with Norfolk County Council and the progress that is being made is noted. That officers explore the possibility of more formal yet flexible platforms for future collaboration with Norfolk County Council focussing on procurement, bidding for external funding and staffing arrangements. (eg: A Memorandum of Understanding) Project proposal to be submitted to Norfolk County Council to be a partner in the EU Interreg programme Experience. This 3 year project involves taking forward the recent Discover England project to French and US markets and extending National Park branding. The draft budget is c £270,000 for over 3 years with a match funding contribution from the Authority of £75,013.	Collaborative work ongoing with Norfolk County Council. 4 Jul 2019: BA member and officer site visit to Norfolk coast in association with Norfolk Coast Partnership. Project proposal for BA to be partner in Interreg EXPERIENCE project successful. Kick-off meeting (initially scheduled in Dec 2019 but postponed due to election purdah) in February 2020. May 2020: Scoping Cooperation Agreement between BA and Norfolk County Council. BA supporting development of Norfolk and Suffolk Environment Plan, led by Norfolk and Suffolk County Councils. UEA developing asset inventory with set of indicators.	22/05/2020
Hosting National Parks' Communications Unit	22/03/2019	Rob Leigh	BA hosting UK National Parks Communications Service on basis set out in report, and Appendix 1 of report approved.	1-3 Oct 2019: BA hosted National Parks Heads of Communication Officers meeting. 28 Nov 2019: Communications Strategy approved by English CEOs Group and Chairs Group. Internal roll out of National Parks branding/messaging launched. BA staff briefed on 16 Oct and Members on 22 Nov. 17 Jan 2020: Work ongoing to scope review of National Parks website. Ongoing campaign support includes photography competition and Discover National Parks Fortnight 4-19 April 2020. Workplan and steering group meetings scheduled. 2-4 Mar 2020: Heads of Communications meeting.	
Permissive footpath at Reedham: Recommendation from Broads Local Access Forum	26/07/2019	Rob Rogers	To instruct BA officers to continue discussions with Norfolk County Council, Reedham Parish Council and landowner to find collaborative solution to missing permissive footpath link at Reedham.	5 Feb 2020: Meeting between Lewis Treloar (BA), Chris Mutton (landowner), Reedham Parish Council and their solicitor to come up with agreed solution to reinstate permissive path. All parties agreed in principle to lease between BA and landowner, with RPC taking on management and financial aspects of route. Quotes for all materials and contractors provided. Awaiting RPC review of written agreement and all parties to sign. May 2020: With solicitors to finalise agreement; all parties happy to proceed.	03/06/2020
External funding	26/07/2019	John Packman	Proposed principles and key areas of work for external funding agreed as set out in report, to be developed by officers for further discussion with members to include the immediate next steps: Recruit a replacement Waterways and Recreation Officer with external funding	Sept 2019: Lewis Treloar appointed as BA Waterways and Recreation Officer. Jan 2020: Discussions with Broads Charitable Trust - Memorandum of Understanding between BA and Trust agreed by BA.	20/03/2020

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			bid writing experience;Continue to work with Broads Charitable Trust to align priorities;Through the Broads Charitable Trust, submit bids for funding to charities already identified as having the potential to support the Water Mills and Marshes programme;Explore with Norfolk County Council opportunities for further joint submissions for external funding; andContinue discussions with the Norfolk Coast Partnership on potential areas for joint working and collaboration, including external fund raising.	Mar 2020: Bids prepared for external funding to support Water, Mills and Marshes programme. May 2020: Collaboration with Norfolk County Council ongoing. Director of Strategic Services attended Norfolk Coast Partnership forum in Nov 2019 on challenges of changing coast. 2020 Norfolk Coast Guardian newspaper (April) included article on Broadland Futures Initiative. April BFI meeting postponed due to COVID-19 crisis.	
Wherryman's Way footpath on River Chet	26/07/2019	Rob Rogers	Wherryman's Way footpath by River Chet included in priority actions for new Waterways and Recreation Officer. Discussions with Norfolk County Council taking place.	Work to be split into 2 phases over winter 2020 and 2021. Plan is to concentrate efforts in first year on Loddon FP4, Langley with Hardley FP9 and Loddon FP5. NCC to repair two bridges at Loddon FP4 by Sept 2020. Environmental officers to complete minor tree/shrub clearance by Oct 2020. BA operations team to dredge Chet for 3 months from Oct 2020 and dispose of material on sections of footpaths mentioned. They will return 6 months later to rebuild paths with new material. Similar work to continue in 2021 to restore rest of footpaths at eastern end of Hardley Flood. May 2020: Project now part of a much larger programme of works in partnership with Norfolk County Council and CIL application; to include new circular routes, bank stabilisation, signs and infrastructure, and access for all resurfacing works. Programme improvements across entire Wherryman's Way beginning 2021.	31/12/2021
Draft planning documents for consultation	27/09/2019	Natalie Beal	Draft Marketing and Viability Supplementary Planning Document approved for public consultation - response and further report to be considered by Planning Committee, potentially in workshop format. Draft Flood Risk SPD and Draft Statement of Community Involvement SCI approved for public consultation.	Sept 2019: Documents submitted for first public consultation from 30 Sept to 22 Nov. Jan 2020: Statement of Community Involvement (SCI) and responses to consultation considered by Planning Committee on 6 Dec 2019 and adopted by BA on 31 Jan 2020. Jan-Mar 2020: Flood Risk SPD and responses to consultation considered by Planning Committee on 10 Jan. Amended SPD approved by BA for 2nd round consultation from 31 Jan to 6 March 2020. Planning Committee 6 March recommended BA to adopt SPD following minor amendments. May 2020: Marketing and Viability SPD to Planning Committee 7 Feb and 6 Mar and recommended for second round consultation (done under delegated powers in light of COVID-19 lockdown). Consultation period from 16 March to 5 June 2020. Residential Moorings Guide endorsed for consultation by Planning Committee on 6 March 2020. Consultation period from 16 March to 5 June 2020.	24/07/2020

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Extinguishment of Public Rights of Way	27/09/2019	Lewis Treloar	To approve the preparation of the Public Extinguishment Orders for the PROWS which have been diverted under the Broads Flood Alleviation Project (BFAP).	6 Jan 2020: Consultation began for extinguishment of first bundle of footpaths (Cantley FP18, Stokesby FP6 and Mautby FP12) 5 Feb 2020: Consultation ended 3 Feb and Orders signed and sealed, with notices served to relevant stakeholders. 3 Mar 2020: One objection recieved a day before confirmation of the Orders was set to go ahead. 18 Mar 2020: Objection withdrawn following discussions. May 2020: Confirmation agreed, but progress postponed due to COVID-19 situation.	31/05/2021
Water Resources East	27/09/2019	Marie-Pierre Tighe	Broads Authority to join Water Resources East (WRE) Water Resources Board at a cost of £15,000 for 2019/20 to support work and connect initiatives in Broadland catchment to wider Eastern Region. Funds to come from National Park Reserves. BA to review its WRE membership in September 2020.	8 Oct 2019: WRE Directors' Board meeting attended by Director of Strategic Services, who was appointed as Board member. On agenda: Board and governance matters, appointments, technical programme, engagement. 15 Oct 2019: WRE Strategic Advisory Group attended by Director of Strategic Services and Catchment Officer, engaging with wide range of stakeholders. Oct 2019: WRE added to BA Partnerships Register. Dec 2019: WRE Managing Director presented their work to Broadland Futures Initiative group. 14 Jan 2020: Director of Strategic Services attended WRE meeting. On agenda: Procurement policy and appointment of auditor, operational budget, 2020/21 business plan. Overall aim is to agree Water Management Plan by December 2021. 11 March 2020: Director of Strategic Services attended WRE meeting. Main discussion item was the draft business plan. April 2020: WRE hosted discussion with support from NALP to discuss potential water related project opportunities in Norfolk and Suffolk. Next meeting 22 June 2020, when 3-year business plan will be submitted for approval.	30/09/2020
Responding to Climate Change Emergency	27/09/2019	John Packman	To adopt the Climate Change Emergency Statement for the Broads included as Appendix 1 of the First Report and the principles outlined. Recognition of climate emergency to work toward making the Broads Authority 'carbon neutral' by 2030, with further objective of reducing all carbon emissions to zero by 2040. Establish base line for CO2 emissions using a common methodology with NPAs and develop an Action Plan and Monitoring system. Work with constituent local authorities to reduce emissions from domestic, travel and other sources in the Broads across the two counties. Work with farmers, land managers, NFU and Defra to influence land management practices, to maintain and build organic matter and carbon in soil, improve	Sept 2019: Principles agreed - first in series of items dealing with climate change. 22 Nov 2019: Presentation to BA from Asher Minns, Director of Tyndall Centre at UEA and update by CANAPE Project Manager/Carbon Reduction Projects Manager. 10 Jan 2020: Planning Committee report on planning policy response to climate change mitigation and adaptation. May 2020: Progress report to BA prepared on Climate Change Action Plan for Broads Authority and Broads Area. Deferred to BA meeting in July due to COVID-19 situation.	

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			biodiversity and store water to protect against flooding and drought.work with boating and tourism organisations to continue promoting and developing environmentally friendly boating and sustainable tourism; andaspires to offsetting carbon emissions locally within the Broads by a Broads offsetting scheme.		
Visitor Services Review (Exempt)	22/11/2019	Rob Leigh	Report noted and strategic direction endorsed: To continue to examine the short-term options presented and test different small-scale options if possible. To defer considering a business case and site analysis for a Visitor and Education Centre.	Nov 2019: Acle Bridge site included in strategic approach to visitor services in Visitor Services Review (exempt report) to BA on 22 Nov. In line with BA decision, current visitor services development focusing on sites other than Acle Bridge, e.g. Forum in Norwich. Mar 2020: Negotiations with Norwich City Council continuing positively. Aiming for launch of new facility in Norwich Forum in April. BA committed financial support from existing visitor centre budgets towards staff presence and refurbishment works. Good progress made for visitor centre presence at Lowestoft rail station, aiming to be in place in April and funded from existing visitor centre budgets. May 2020: Plans on hold due to COVID-19 situation.	31/03/2020
Proposed Navigation Charges for 2020/21 in the navigation area and adjacent waters	22/11/2019	Bill Housden	That there should be a differential increase in tolls such that unpowered, electric and hybrid craft have lower increases than diesel or petrol-powered craft. That the level of tolls be increased by 2.9% with an increase of just 1% for unpowered, hybrid and electric craft.The increase to allow for £30,000 to cover the full cost of providing mooring at Peto's Marsh.Change the structure of the tolls such that electric powered auxiliary yachts pay the same as sailing boats.	24-25 Feb 2020: Notice sent to toll payers. May 2020: Updated report included in agenda.	31/05/2020
Mooring Provision - priorities (Exempt)	26/07/2019	Rob Rogers	To approve the Navigation Committee's recommendations on the strategic approach for the mooring locations in paragraphs 2 to 6 of the report.	16 Jan 2020: Exempt report to Navigation Committee with status update. Individual lease negotiations of new and existing sites progressing.	

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Date of report: 13 May 2020