

# Broads Authority

## Agenda 02 December 2022

10.00am

King's Centre, 63-75 King Street, Norwich NR1 1PH

John Packman, Chief Executive – Friday, 25 November 2022

Under the Openness of Local Government Bodies Regulations (2014), filming, photographing and making an audio recording of public meetings is permitted. These activities however, must not disrupt the meeting. Further details can be found on the [Filming, photography and recording of public meetings](#) page.

### Introduction

1. To receive apologies for absence
2. Chairman's announcements
3. Introduction of members and declarations of interest
4. To note whether any items have been proposed as matters of urgent business
5. Public question time – to note whether any questions, statements or petitions have been raised by members of the public
6. **To receive and confirm the minutes of the Broads Authority meeting held on 23 September 2022** (Pages 3-16)
7. **Summary of actions and outstanding issues following decisions at previous meetings – to note the schedule** (Pages 17-24)

### Strategy and policy

8. **Strategic priorities for 2023/24 and update on priorities for 2022/23** (Pages 25-34)  
Report by Chief Executive and Senior Governance Officer
9. **Climate Change update** (Pages 35-49)  
Report by Carbon Reduction Projects Manager
10. **Capital funding from DEFRA** (Pages 50-55)  
Report by Chief Executive
11. **Statement of Accounts 2021/22** (Pages 56-142)  
Report by Director of Finance

12. **Financial performance and direction** (Pages 143-160)  
Report by Director of Finance
13. **Licensing all craft hired on Broads waterways** (Pages 161-167)  
Report by Director of Operations
14. **Coastal Adaptation Supplementary Planning Document (SPD) consultation** (Pages 168-253)  
Report by Planning Policy Officer
15. **Worlingham Neighbourhood Plan – adoption** (Pages 254-255)  
Report by Planning Policy Officer
16. **Bungay Neighbourhood Plan – adoption** (Pages 256-257)  
Report by Planning Policy Officer

## Governance

17. **Appointment of a Monitoring Officer and provision of legal services** (Pages 258-262 & 317)  
Report by Chief Executive
18. **Member Code of Conduct – updated Complaints Procedure (draft)** (Pages 263-296)  
Report by Chief Executive and Monitoring Officer
19. **Corporate Partnership Register** (Pages 297-314)  
Report by Senior Governance Officer

## Reports for information

20. **The Port Marine Safety Code:** To consider any items of business raised by the designated person in respect of the Port Marine Safety Code
21. **Member report on outside bodies – How Hill Trust** (Pages 315-316)  
Report by Tim Jickells, Trustee

## Minutes to be received

22. To receive the minutes of the following meetings:

[9 June - Navigation Committee](#)

[26 July - Audit and Risk Committee](#)

[31 August - Broads Local Access Forum](#)

[21 September \(revised date previously scheduled for 16 Sep\) - Planning Committee](#)

[14 October - Planning Committee](#)

23. Other items of business

Items of business which the chairman decides should be considered as a matter of urgency pursuant to section 100B (4)(b) of the Local Government Act 1972

24. To answer any formal questions of which due notice has been given
25. To note the date of the next meeting/workshop – **Friday 20 January 2023** at 10.00am, venue to be confirmed
26. **Exclusion of the public**  
The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to information) (Variation) Order 2006, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.
27. **To receive the Exempt Minutes from the meeting on 23 September 2022** (Page 318)