

# Broads Authority

## Agenda 09 May 2025

10.00am

King's Centre, 63-75 King Street, Norwich, NR1 1PH

John Packman, Chief Executive – Thursday, 01 May 2025

Under the Openness of Local Government Bodies Regulations (2014), filming, photographing and making an audio recording of public meetings is permitted. These activities however, must not disrupt the meeting. Further details can be found on the [Filming, photography and recording of public meetings](#) page.

### Introduction

1. To receive apologies for absence
2. Chairman's announcements and introduction to public speaking  
Please note that public speaking is in operation with the Authority's [Public participation at meetings scheme](#)
3. **Appointment of two co-opted members from the Navigation Committee to the Broads Authority** (Pages 5 - 6)  
Report by Governance Officer
4. Introduction of members and declarations of interest (see [Appendix 1](#) to the Agenda for guidance on your participation having declared an interest in the relevant agenda item)
5. To note whether any items have been proposed as matters of urgent business
6. Public question time – to receive questions raised by members of the public
7. **To receive and confirm the minutes of the Broads Authority meeting held on 14 March 2025** (Pages 7 - 18)
8. **Summary of actions and outstanding issues following decisions at previous meetings – to note the schedule** (Pages 19 - 28)

### Strategy and policy

9. **Strategic priorities - update** (Pages 29 - 35)  
Report by Governance Officer

10. **Financial performance and direction** (Pages 36 - 57)  
Report by Director of Finance
11. **Revised Budget for 2025/26** (Pages 58 - 64)  
Report by Director of Finance
12. **2024/25 Health and Safety Review and internal audit recommendations**(Pages 65 - 71)  
Report by Head of Safety Management
13. **Belton with Browston, Burgh Castle and Fritton with St Olaves Neighbourhood Plan - adopting** (Pages 72 - 73)  
Report by Planning Policy Officer

## Governance

14. **Annual summary of formal complaints 2024/25** (Pages 74 - 78)  
Report by Governance Officer
15. **Standing Orders Relating to Contracts - review and annual report on requests to waive standing orders in 2024/25** (Pages 79 - 82)  
Report by Director of Finance
16. **Annual report of the Standards Committee** (Pages 83 - 85)  
Report by Governance Officer

## Reports for information

17. The Port Marine Safety Code: To consider any items of business raised by the designated person in respect of the Port Marine Safety Code
18. **Merger of the Broads Charitable Trust with the Broads Society** (Pages 86 - 88)  
Report by Paul Hayden

## Minutes to be received

19. To receive the minutes of the following meetings:  
[9 January 2025 – Navigation Committee](#)  
[7 March 2025 – Planning Committee](#)  
[4 April 2025 – Planning Committee](#)
20. Other items of business  
Items of business which the chairman decides should be considered as a matter of urgency pursuant to section 100B (4)(b) of the Local Government Act 1972
21. To answer any formal questions of which due notice has been given
22. To note the date of the next meeting – **Friday 25 July 2025** at 10.00am at the King's Centre, 63-75 King Street, Norwich, NR1 1PH

23. Exclusion of the public

The Authority is asked to consider exclusion of the public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 1, 3 and 4 of Part 1 of Schedule 12A to the Act as amended, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.

24. **Proposed Response to the Grant Settlement** (Pages 89 – 101)

Report by Chief Executive

For further information about this meeting please contact the [Governance team](#)

## Appendix 1 – Extract from the Local Government Association Model Councillor Code of Conduct

