

Broads Authority

Agenda 28 July 2023

10.00am

Yare House, 62 – 64 Thorpe Road, Norwich, NR1 1RY

John Packman, Chief Executive – Friday, 21 July 2023

Under the Openness of Local Government Bodies Regulations (2014), filming, photographing and making an audio recording of public meetings is permitted. These activities, however, must not disrupt the meeting. Further details can be found on the [Filming, photography and recording of public meetings](#) page.

Introduction

1. **Appointment of Chair**

A nomination for Chair has been received for:
Bill Dickson proposed by Greg Munford, seconded by Tim Jickells

2. **Appointment of Vice Chair**

A nomination for Vice Chair has been received for:
Tristram Hilborn proposed by Bill Dickson, seconded by Tim Jickells

3. Chairman's announcements

4. To receive apologies for absence

5. Introduction of members and declarations of interest

6. To note whether any items have been proposed as matters of urgent business

7. Public question time – to note whether any questions have been raised by members of the public

8. **To receive and confirm the minutes of the Broads Authority meeting held on 12 May 2023** (Pages 4 - 15)

9. **Summary of actions and outstanding issues following decisions at previous meetings – to note the schedule** (Pages 16 - 28)

Strategy and policy

10. **Race to Zero** (Pages 29 - 32)
Report by Carbon Reduction Project Manager
11. **Strategic priorities for 2023/24 and draft strategic priorities for 2024/25** (Pages 33 - 41)
Report by Senior Governance Officer
12. **Annual Governance Statement 2022/23 and Code of Corporate Governance 2023**
(Pages 42 - 43)
Report by Senior Governance Officer
13. **Draft Statement of Accounts 2022/23** (Pages 44 - 135)
Report by Senior Accountant
14. **Capital funding progress report** (Pages 136 - 142)
Report by Chief Executive
15. **Hemsby Neighbourhood Plan** (Pages 143 - 144)
Report by Planning Policy Officer

Governance

16. **Committee membership and member appointments** (Pages 145 - 148)
Report by Senior Governance Officer
17. **Whitlingham Charitable Trust – appointment of trustees** (Pages 149 - 151)
Report by Senior Governance Officer
18. **Scheme of powers delegated to Chief Executive and other authorised officers – amendment to section 37** (Pages 152 - 164)
Report by Senior Governance Officer
19. **Revised terms of reference for Audit and Risk Committee** (Pages 165 - 177)
Report by Senior Governance Officer
20. **Waiver of Standing Orders relating to contracts** (Pages 178 - 179)
Report by Director of Finance

Reports for information

21. **Broads Local Access Forum Annual Report 2022/23** (Pages 180 - 186)
Report by Waterways & Recreation Officer

Minutes to be received

22. **To receive the minutes of the following meetings:**

[Audit and Risk Committee – 14 Mar](#)

[Navigation Committee – 13 Apr](#)

[Planning Committee – 28 Apr](#)

[Planning Committee – 26 May](#)

[Planning Committee - 23 Jun](#)

23. Other items of business
Items of business which the chairman decides should be considered as a matter of urgency pursuant to section 100B (4)(b) of the Local Government Act 1972
24. To answer any formal questions of which due notice has been given
25. To note the date of the next meeting – **Friday 22 September 2023** at 10.00am at Yare House, 62-64 Thorpe Road, Norwich, NR1 1RY

26. **Exclusion of the Press and public**

The Authority is asked to consider exclusion of the Press and public from the meeting under Section 100A of the Local Government Act 1972 for the consideration of the item below on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to information) (Variation) Order 2006, and that the public interest in maintaining the exemption outweighs the public benefit in disclosing the information.

27. **Medium term financial planning reserve**
Report by Management Team